



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: April 9, 2013

Place: **Closed Session:** 5-6 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Welcome to a meeting of the Victor Valley Community College Board of Trustees. If you wish to address the Board for any reason, please complete one of the cards on the table and give it to the Board Secretary **before** the meeting is called to order. Those requesting to speak on an agenda item will be called upon under the "Public Comments Related to Agenda Items" section. Anyone wishing to speak on items not on the agenda will be called upon under the "Public Comments Not Related to Agenda Items" section. *Comments are limited to no more than three minutes per person.*

REGULAR MEETING AGENDA ~ Board Room

1. CALL TO ORDER 5 p.m.
ROLL CALL
PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

CLOSED SESSION ~ West Wing Conference Room

2. CLOSED SESSION 5 p.m.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION –
Government Code Section 54954.5
Superintendent/President

CONFERENCE WITH LABOR NEGOTIATORS
Government Code Section 54957.6

This is the opportunity for the public to address the Board on any of these Closed Session items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

2.1 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

REGULAR MEETING AGENDA ~ Board Room

*This meeting will be electronically recorded and web cast live at
<http://www.vvc.edu/offices/president/webcast.shtml>*

3. OPEN SESSION

6 p.m.

3.1 Closed Session Report

3.2 PUBLIC COMMENTS RELATED TO AGENDA ITEMS

This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

4. SUPERINTENDENT/PRESIDENT'S REPORT

- Academic Senate

5. CONSENT AGENDA

Approval of consent items.

YES ___ NO ___

5.1 Approval of the minutes of the March 12, 2013 regular Board meeting

5.2 Agreement – Frick, Frick and Jette Architects

Ratification of the three-year agreement between Victor Valley Community College District and Frick, Frick and Jette Architects for on-call architectural and engineering services for smaller District projects. The benefit of a three (3) year agreement is to lock in the rates for services. This company was selected through the Request for Qualifications (RFQ) and interview process. Fiscal Impact: Fiscal Impact and funding source will be determined and brought to the Board on a project by project basis as determined by the fee schedule.

5.3 Agreement – Merrell Johnson Companies

Ratification of the agreement between Victor Valley Community College District and Merrell Johnson Companies to complete necessary engineering for the installation of a hopper prop at the Regional Public Safety Training Center. A hopper prop is a container for storing concrete material. The prop is required by State fire training for confined space rescue technician training. Fiscal Impact: \$1,325.00, Foundation Funded.

5.4 Award Contract – SecuriTech

Ratification of the award of contract with SecuriTech to upgrade the card reader system at the Regional Public Safety Training Center. Fiscal Impact: 44,850.00, Fund 71.

5.5 Board of Trustees Budget Transfer Request Report

Approval of the Board of Trustees Budget Transfer Request Report as submitted. Fiscal Impact: None

- 5.6 Agreement – Ferrilli Information Group
Ratification of the agreement between Victor Valley Community College District and Ferrilli Information Group to purchase the Transport Management Interface Software module. This software allows for the use of modern programming languages to interact with our student information system (Datatel), thus, reducing development time. It will also allow for real time reporting. (Item #IN-48, on the Campus Technology Project list). Fiscal Impact: \$12,600.00, budgeted item.
- 5.7 Agreement – New Horizons
Ratification of the agreement between Victor Valley Community College District and New Horizons to purchase service credits used for technical training for Information Technology (IT), Management Information Systems (MIS), and Instructional Media Services (IMS) departments. Credits will be valid through June 30, 2014. (Item # IN-13 on the Campus Technology Project list). Fiscal Impact: \$40,000.0, Fund 71
- 5.8 Agreement – Butte-Glenn Community College District
Ratification of the agreement between Victor Valley Community College District and Butte-Glenn Community College District to purchase OpenCCCApply, an online system that allows students to apply for admission to California Community Colleges. Annual payments up to 3 years; Term shall continue through June 30, 2015. (Item # IN-49 on the Campus Technology Project list). Fiscal Impact: \$7,500.00, budgeted item.
- 5.9 Agreement – Total Environmental Management, Inc.
Ratification of the agreement between Victor Valley Community College District and Total Environmental Management, Inc. to provide temporary heating to the gymnasium while new units were being installed. Fiscal Impact: \$3,950.00, Fund 71.
- 5.10 Agreement – Smith Ironworks
Ratification of the agreement between Victor Valley Community College District and Smith Ironworks for labor and materials to fabricate 6 filter frames for the air handler room in the Advanced Technology Center Building #21. Fiscal Impact: \$4,781.07, Fund 71.
- 5.11 Agreement – Industrial Technical Services
Ratification of the agreement between Victor Valley Community College District and Industrial Technical Services to replace the VFD (Variable Frequency Drive) for the air handler in the Advanced Technology Center Building #21, installation and programming. Fiscal Impact: \$2,650.00, fund 71.
- 5.12 Increase Contract Amount – Accent Fence Company
Ratification of the increase of contract with Accent Fence Company. The agreement was originally ratified by the Board of Trustees at the December 11, 2012 meeting for the Wetland Fence Project. This increase is for the cost of the payment bond. Fiscal Impact: \$501.66, Fund 71.
- 5.13 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.14 Agreement – Merrell Johnson Companies
Ratification of the agreement between Victor Valley Community College District and Merrell Johnson Companies for materials testing and special inspection services by the Division of State Architects office and for various District projects as they arise. The company was selected by the District through the Request for Qualifications (RFQ) and interview process. Fiscal Impact: Fiscal Impact and funding sources will be brought to the Board on a project by project basis as dictated by the Division of State Architects office determined by the fee schedule.

- 5.15 Agreement – Options for Youth Charter School
Ratification of the agreement between Victor Valley Community College District and Options for Youth Charter School to provide a Contract Education class, Chemistry 100 for the spring 2013 semester. The period of this agreement is March 12, 2013 through May 29, 2013. Fiscal Impact: Potential revenue to the District estimated to be \$30,000.00.
- 5.16 Amended Agreement – Independent Contractor Agreement – Eddy Rizo
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Eddy Rizo, originally approved on December 11, 2012, to provide additional maintenance and equipment repair in the Automotive Department, increasing the fiscal impact by an additional \$943.20. Fiscal Impact: \$943.20, budgeted item.
- 5.17 Independent Contractor Agreement – Nancy Trout
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Nancy Trout to provide "Introduction to Social Media" classes for the Community Education Department. The service period is March 19, 2013 through June 30, 2013. Fiscal Impact: Projected revenue to the District estimated to be \$1,000.00 for the fiscal year.
- 5.18 Curriculum Changes
Approval of the curriculum changes made on February 14, 2013 and February 28, 2013 and recommended by the College Curriculum Committee. Fiscal Impact: None
- 5.19 Independent Contractor Agreement – Melissa Chumley
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Melissa Chumley to provide EMS academic services to students in the RPSTC Public Safety Academy. The service period for this agreement is May 10, 2013 through May 11, 2013. Fiscal Impact: \$600.00, budgeted item, grant funded.
- 5.20 Contract Agreement – The Princeton Review
Ratification of the contract agreement between Victor Valley Community College District and The Princeton Review to provide SAT test preparation workshops to GEAR UP Program students. The service period for this agreement is April 11, 2013 through May 2, 2013. Fiscal Impact: Not to exceed \$50,000.00, GEAR UP grant funded.

ACTION AGENDA

6. BOARD OF TRUSTEES

- 6.1 Separate approval of items pulled from consent agenda YES ___ NO ___
- 6.2 Vote for the CCCT Board YES ___ NO ___
Consider one vote for each of the seven vacancies for the CCCT Board and take appropriate action.
- 6.3 Spring Valley Lake Association Election YES ___ NO ___
Consider three (3) candidates for the election of the Spring Valley Lake Association's Board of Directors.

8. INSTRUCTION

- 8.1 Office of Statewide Health Planning and Development Standard Agreement Amendment YES ___ NO ___
Ratification of the Standard Agreement Amendment of the Office of Statewide Health Planning and Development (Song-Brown) for fiscal years 2011-2013. Fiscal Impact: FY – 2011/2012 \$68,870.40; FY 2012/2013 \$91,129.60 for a total of \$160,000 to the District for the Nursing Program.

10. ADMINISTRATIVE SERVICES

- 10.1 Additional Investment in the Other Post Employment Benefits (OPEB) Trust YES ___ NO ___
Approval of the additional investment in the Futuris Trust in order to fund the Unfunded Annual Accrued Liability (UAAL) for the Other Post Employment Benefits (OPEB). Fiscal Impact: \$800,000, budgeted item.
- 10.2 Agreement – Beinschroth Family Trust YES ___ NO ___
Approval of the agreement between Victor Valley Community College District and Beinschroth Family Trust for the purchase of 282 acre feet of water due to irrigation demands on VVC campus. Fiscal Impact: \$80,370.00, budgeted item.
- 10.3 Agreement – Balfour Beatty Construction YES ___ NO ___
Approval that Balfour Beatty Construction is the Responsive Bidder, award a design-build contract to Balfour Beatty Construction for the design and construction of a new Science/Health Building with an anticipated construction completion on or before April 2016. Fiscal Impact: Not to exceed \$11,771,697.00 which includes a contingency of \$250,000.00, Local Bond Funded.
- 10.4 Agreement – James Spencer, AIA YES ___ NO ___
Approval of the agreement between Victor Valley Community College District and James Spencer, AIA to work in conjunction with the District and the Facilities Committee to prepare and submit to the State Chancellors's office the District's 5-year Construction Plan, space inventory report, and project proposals for the 2013-2014 fiscal year and to update the Long Range Facilities Maser Plan. Fiscal Impact: \$75,000.00, Fund 71 expenditure.

11. HUMAN RESOURCES

- 11.1 Layoff Resolution – Classified – Senior Instructional Assistant YES ___ NO ___
Adoption of the resolution to layoff for lack of funds and authorize and direct the Vice President, Human Resources, to give notice of layoff to employee in the classification listed. Fiscal Impact: None, grant funded program.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding Issues pertaining to those constituency groups.

13.1 Foundation

13.2 Employee Groups

- a) CTA
- b) CSEA
- c) AFT Part-Time Faculty United

14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

15. BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

16. ADJOURNMENT

YES ___ NO ___

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Fusako Yokotobi, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5849, (760) 245-4271, Ext. 2455, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.

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