



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: August 13, 2013

Place: **Closed Session:** 5:30 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Welcome to a meeting of the Victor Valley Community College Board of Trustees. If you wish to address the Board for any reason, please complete one of the cards on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Public Comments Not Related to Agenda Items" section. *Comments are limited to no more than three minutes per person.*

REGULAR MEETING AGENDA

Board Room

Board Room Victor Valley Community College

This meeting will be electronically recorded

1. **CALL TO ORDER**
ROLL CALL
PLEDGE OF ALLEGIANCE

5:30 p.m.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

CLOSED SESSION ~ West Wing Conference Room

2. **CLOSED SESSION**

5:30-6 p.m.

ED CODE SECTION 72122:

STUDENT DISCIPLINE: EXPULSION (Case No. 2012-2013-001)

This is the opportunity for the public to address the Board on any of these Closed Session items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

2.1 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

BOARD OF TRUSTEES: Lorrie Denson, Dennis Henderson, Joseph W. Brady, John Pinkerton, ASB Member

REGULAR MEETING AGENDA ~ Board Room

3. OPEN SESSION REGULAR MEETING

6 p.m.

3.1 Closed Session Report

3.2 PUBLIC COMMENTS RELATED TO AGENDA ITEMS

This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

4. SUPERINTENDENT/PRESIDENT'S REPORT

- Academic Senate

5. CONSENT AGENDA

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

Approval of consent items.

YES ___ NO ___

- 5.1 Approval of the minutes of the July 1, 2013 and July 18, 2013 special Board meetings and July 8, 2013 regular Board meeting.
- 5.2 Independent Contractor Agreement – Liebert Cassidy Whitmore
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Liebert Cassidy Whitmore to provide four days of group training workshops covering employment relations subjects during the 2013-2014 year. The agreement is from July 1, 2013 to June 30, 2014. Fiscal Impact: \$3,350.00, budgeted item.
- 5.3 Agreement Renewal – NEOGOV
Ratification of the renewal agreement between Victor Valley Community College District and NEOGOV to provide online hiring and recruitment series for the period of July 11, 2013 through July 10, 2014. Fiscal Impact: \$10,500.00, budgeted item.
- 5.4 Amended Agreement Resolution – Joint Powers Authority
Adoption of the resolution to amend the agreement with Joint Powers Authority for the California Schools Employee Benefits Association. Fiscal Impact: None.
- 5.5 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.6 Recalculation of Annual Gann Appropriation Limit
Approval of the Gann appropriation limit for fiscal year 2013-2014 in the amount of \$99,567,836.00. Fiscal Impact: None

- 5.7 Agreement Renewal – Solarwinds, Corp.
Ratification of the renewal agreement between Victor Valley Community College District and Solarwinds, Corp. for its software suite. This will allow network managers to monitor many servers and other devices for outages on and off campus. Term: 9/17/13-9/17/14. Fiscal Impact: \$6,616.64, budgeted item.
- 5.8 Agreement Renewal – Datalink Networks
Ratification of the renewal agreement between Victor Valley Community College District and Datalink Networks to analyze traffic through the firewall and provide reports for security and information integrity for the campus network, students, faculty and staff. Term: 9/16/13-9/15/14. Fiscal Impact: \$1,632.75, budgeted item.
- 5.9 Board of Trustees Transfer Request Report
Approval of the budget transfers as submitted. Fiscal Impact: None
- 5.10 Agreement Renewal – Vector Resources, Inc.
Ratification of the renewal agreement between Victor Valley Community College District and Vector Resources, Inc. to renew existing licensing on security cameras and upgrade the existing software version to a standard digital video monitoring system for cameras located on the Main Campus and the Regional Public Safety Training Center, to include 3 year support. Term: 7/2013-7/2016. Fiscal Impact: \$9,793.00, budgeted item.
- 5.11 Agreement Renewal – Datalink Networks
Ratification of the renewal agreement between Victor Valley Community College District and Datalink Networks to provide firewall protection from web based threats and attacks 24 hours a day. Also provides network security and information integrity for the campus network, students, faculty, and staff, while providing enhanced services. Term: 8/31/13-9/16/14. Fiscal Impact: \$12,533.00, budgeted item.
- 5.12 Agreement Renewal – Campusguard
Ratification of the renewal agreement between Victor Valley Community College District and Campusguard to support Payment Card Industry (PCI) Compliance evaluation within the campus network, required to process credit card transactions on a campus owned network. Term: 10/1/13-9/30/14. Fiscal Impact: \$12,000.00, budgeted item.
- 5.13 Agreement Renewal – Stanley Security Solutions
Ratification of the renewal agreement between Victor Valley Community College District and Stanley Security Solutions to continue maintenance on all security cameras located in the Advanced Technology Center building #21. Term: 8/1/13-7/31/14. Fiscal Impact: \$1,193.40, budgeted item, monthly payments of \$99.45.
- 5.14 Agreement – Ferrilli Information Group
Ratification of the agreement between Victor Valley Community College District and Ferrilli Information Group to provide Datatel consulting services. Term 7/1/13-6/30/14 (Item # IN-58, on Campus Technology Project list). Fiscal Impact: Not to exceed \$60,000.00, budgeted item.
- 5.15 Agreement Renewal – XAP, Corporation
Ratification of the renewal agreement between Victor Valley Community College District and XAP, Corporation for the online admission application service for students to register for classes. Term: 7/1/13-6/30/14. Fiscal Impact: \$7,500.00, budgeted item.
- 5.16 Agreement Renewal – Parlance
Ratification of the renewal agreement between Victor Valley Community College District and Parlance to provide an automated operator solution for call routing services using speech recognition technology. Term: 7/20/13-6/20/14. Fiscal Impact: \$6,394.50, budgeted item.

- 5.17 Agreement Renewal – Perceptive Software, LLC
Ratification of the renewal agreement between Victor Valley Community College District and Perceptive Software, LLC to support the enterprise Content Management System that provides support for document imaging, e-forms, and workflow management across the institution. Term: 6/17/13-6/16/14. Fiscal Impact: \$22,790.00, budgeted item.
- 5.18 Agreement Renewal – Computerland of Silicon Valley
Ratification of the renewal agreement between Victor Valley Community College District and Computerland of Silicon Valley to purchase license and software for Adobe Creative Cloud Enterprises and Contribute 6.5. This is a three year agreement to be billed annually. Term: 8/31/13-8/30/16 Fiscal Impact: \$30,745.00, budgeted item.
- 5.19 Agreement Renewal – Active Data Exchange
Ratification of the renewal agreement between Victor Valley Community College District and Active Data Exchange to provide secure, campus-wide master calendaring system that connects to internally-used email and collaboration systems. Term: 9/1/13-8/31/14. Fiscal Impact: \$1,498.00, budgeted item.
- 5.20 Agreement– Innovative Playgrounds Company, LLC
Ratification of the agreement between Victor Valley Community College District and Innovative Playgrounds Company, LLC to supply and install synthetic turf at the Child Development playground over existing padding. Fiscal Impact: \$7,582.65, Fund 71.
- 5.21 Award Contract – Cooley Construction, Inc.
Approval to award the contract with Cooley Construction, Inc. for the drainage channel repair project. Fiscal Impact: \$64,751.00, Fund 71.
- 5.22 Healthcare Business Alliance – Grand Canyon University
Approval of the agreement between Victor Valley Community College District and Grand Canyon University to provide employees and alumni a discount off of current GCU catalog tuition prices for the programs. Fiscal Impact: None.
- 5.23 Independent Contractor Agreement – MariaElena Huizar
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and MariaElena Huizar to provide parenting workshops to GEAR UP Program high schools. The service period of this agreement is August 14, 2013 through June 30, 2014. Fiscal Impact: Not to exceed \$50,000.00, budgeted item, grant funded.
- 5.24 Curriculum Changes
Approval of the curriculum changes made on June 20, 2013 that have been recommended by the College Curriculum Committee Fiscal Impact: None
- 5.25 Agreement – Notary Public Seminars
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Notary Public Seminars to provide new notary certification classes being offered through Contract Education/Community Ed. The period of this agreement is July 1, 2013 through June 30, 2014. Fiscal Impact: Potential revenue to the District estimated to be \$5,000.00.
- 5.26 Agreement – Tomco Driving School
Ratification of the agreement between Victor Valley Community College District and Tomco Driving School to provide traffic violator school, being offered through Contract Education/Community Ed. The period of this agreement is July 1, 2013 through June 30, 2014. Fiscal Impact: Potential annual revenue to the District estimated to be \$5,000.00

- 5.27 Contract Service Agreement Amendment – Vibra Hospital of San Bernardino, LLC
Ratification of the contract service agreement between Victor Valley Community College District and Vibra Hospital of San Bernardino, LLC, dba Ballard Rehabilitation Hospital for nursing and other related Health Sciences programs of the District. The agreement originally began January 1, 2010 and remains in effect unless terminated by either party. Fiscal Impact: None
- 5.28 Education Affiliation Agreement – St. Mary Medical Center
Ratification of the listed Clinical Training Affiliation agreements with St. Mary Medical Center for Registered Nursing and other Health Sciences programs of the District effective July 10, 2013 to July 10, 2015. Fiscal Impact: None
- 5.29 Independent Contractor Agreement – The Titan Group
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and The Titan Group to provide services to the District for discrimination investigations and pre-employment background checks for Police Officers from 7/1/2013 through 6/30/2014. Fiscal Impact: \$135.00 per hour plus expenses, budgeted item.
- 5.30 Agreement Renewal #13/14-0044 – San Bernardino County Superintendent of Schools
Ratification of the renewal agreement between Victor Valley Community College District and San Bernardino County Superintendent of Schools for courier services for fiscal year 2013-14. Fiscal Impact: Not to exceed \$6,542.22, budgeted item.
- 5.31 Authorized Signatory – G.H. Javaheripour
Approval of G.H. Javaheripour to represent the board in the named matters for fiscal year 2013-2014 per Education Code 72282. Fiscal Impact: None
- 5.32 Second Amendment Agreement – Dignity Health DBA St. Bernadine's Medical Center
Ratification of the agreement between Victor Valley Community College District and Dignity Health DBA St. Bernadine's Medical Center for Registered Nursing and other Health Sciences programs the District extending the agreement by one year to June 15, 2014.
- 5.33 Resolution # 13-04 POST Participation for WVCCD Police Department
Ratification of the renewal agreement between Victor Valley Community College District and Anytime Business Consultants, Inc. to provide staffing services for the position of interim Director of Maintenance and Operations from 7/8/13 through 12/31/13 while the District conducts a search to identify a permanent director. Fiscal Impact: Not to exceed \$54,000.00, budgeted item.

ACTION AGENDA

6. BOARD OF TRUSTEES

- 6.1 Separate approval of items pulled from consent agenda

YES ___ NO ___

7. SUPERINTENDENT/PRESIDENT

- 7.1 Revised Job Description - Director, Human Resources

YES ___ NO ___

Approval of the of the revised job description for Director, Human Resources and the replacement of the Vice President, Human Resources with the approved revised Director, Human Resources position. Fiscal Impact: Savings to the District depending on the placement of the new employee.

8. INSTRUCTION

8.1 Contract CSPP-3413, Contractor Certification Clauses (CCC-307) and Resolution

YES ___ NO ___

Approval of the California Department of Education Child Care Contract (CSPP-3413 for FY 2013-2014, Contractor Certification Clauses CCC-307 and adopt the resolution certifying the approval of the Governing Board to enter in this transaction with the California Department of Education. Fiscal Impact: \$115,044.00, maximum reimbursable amount.

8.2 Grant Acceptance: Small Business Deputy Sector Navigator (CCCCO RFA 13-159-011)

YES ___ NO ___

Acceptance of the Small Business Deputy Sector Navigator award (RFA 13-159-011) on behalf of the Victor Valley College District. Fiscal Impact: \$253,113.00 revenue to the District in year one: award renewable for up to 5 years.

8.3 MOU Amendment – Victor Valley College Foundation

YES ___ NO ___

Approval of the Memorandum of Understanding between Victor Valley College and the Victor Valley College Foundation authorizing VVCF to carry out the implementation of the Deputy Sector Navigator grant. Fiscal Impact: None, grant funded.

10. ADMINISTRATIVE SERVICES

10.1 Contract – Anytime Business Consultants, Inc.

YES ___ NO ___

Ratification of the renewal agreement between Victor Valley Community College District and Anytime Business Consultants, Inc. to provide staffing services for the position of interim Director of Maintenance and Operations from 7/8/13 through 12/31/13 while the District conducts a search to identify a permanent director. Fiscal Impact: Not to exceed \$54,000.00, budgeted item.

11. HUMAN RESOURCES

11.1 Foundation Employee Agreements

YES ___ NO ___

Approval of the Foundation agreements to accommodate implementation of Small Business Deputy Sector Navigator grant – contingent upon grant funding. Fiscal Impact: None as the Foundation is responsible to repay all costs in cash or in-kind.

11.2 Change to Management Salary Schedule

YES ___ NO ___

Approval of the change to the Management Salary Schedule. Fiscal Impact: Potential yearly savings by adding two additional entry level steps to the Management Salary Schedule.

12. INFORMATION/DISCUSSION

CTA – Memorandum of Understanding

Submitted as an information item. Fiscal Impact: Funds need to be appropriated to meet accreditation standards.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation

13.2 Employee Groups

- a) CTA
- b) CSEA
- c) AFT Part-Time Faculty United

14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non-agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

15. BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

16. ADJOURNMENT

YES ___ NO ___

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Fusako Yokotobi, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5850, (760) 245-4271, Ext. 2455, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.