



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: August 14, 2012

Place: **Open Session:** 5:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Welcome to a meeting of the Victor Valley Community College Board of Trustees. If you wish to address the Board for any reason, please complete one of the cards on the table and give it to the Board Secretary **before** the meeting is called to order. Those requesting to speak on an agenda item will be called upon under the "Public Comments Related to Agenda Items" section. Anyone wishing to speak on items not on the agenda will be called upon under the "Public Comments Not Related to Agenda Items" section. *Comments are limited to no more than three minutes per person.*

REGULAR MEETING AGENDA

Board Room

Board Room Victor Valley Community College

*This meeting will be electronically recorded and web cast live at
<http://www.vvc.edu/offices/president/webcast.shtml>*

REGULAR MEETING AGENDA ~ Board Room

1. CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE 5:00 p.m.
2. ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA
3. PUBLIC COMMENTS RELATED TO AGENDA ITEMS

This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

4. SUPERINTENDENT/PRESIDENT'S REPORT
 - Academic Senate

BOARD OF TRUSTEES: Dennis Henderson, Joe Range, Lorrie Denson, Michael Krause, Joseph W. Brady, ASB Member

5. CONSENT AGENDA

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

Approval of consent items.

YES ___ NO ___

- 5.1 Approval of the minutes of the July 10, 2012 regular Board meeting and the July 25, 2012 special Board meeting.
- 5.2 Academic Equivalency – John Lansing, Fire Technology
Approval of the academic equivalency for John Lansing, Fire Technology. Fiscal Impact: None.
- 5.3 Increase Contract Agreement – Stanley R. Conway
Ratification of the agreement between Victor Valley Community College District and Stanley R. Conway for an additional \$150.00 for appeals process for parking citation services. This increase is needed to meet the total obligation of six sessions per year at \$125.00 per session. This contract was originally approved on July 10, 2012 for up to \$600.00. Fiscal Impact: Increase of \$150.00 including expenses, budgeted item.
- 5.4 Independent Contractor Agreement – Edna E. J. Francis
Approval of the agreement between Victor Valley Community College District and Edna E. J. Francis for arbitration services on September 26, 2012. CSEA Bargaining Agreement, Article 16.4.3 allows for a formal grievance to proceed to arbitration and be heard by a neutral hearing officer. Fiscal Impact: Total cost to be borne equally by the District and CSEA. District portion, \$3,000.00 – budgeted item.
- 5.5 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None.
- 5.6 Agreement – Somerset Capital Group, LTD.
Ratification of the agreement between Victor Valley Community College District and Somerset Capital Group, LTD. to purchase our currently leased Hewlett-Packard equipment that is currently used for the operational needs for Datatel Colleague. Purchasing the equipment will be more cost effective over leasing the equipment. (Item IN-43 on the Campus Technology Project List) Fiscal Impact: \$14,350.00, budgeted item.
- 5.7 Agreement - Tricade
Ratification of the agreement between Victor Valley Community College District and Tricade to purchase PowerPath software to support the desktop replacement project. The software is needed to support and enhance the increased need for data integrity on the network. (Item IN-21 on the Campus Technology Project List) Fiscal Impact: \$3,468.41, Fund 71
- 5.8 Agreement– Vector Resources, Inc.
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. The District wishes to submit for approval an adjustment to the original agreement approved at the September 13, 2011 Board of Trustees meeting. Modifications to the original agreement need to be made in order to adequately support the college's network. This purchase is to provide additional equipment which will protect critical infrastructure systems that are necessary for daily instructional and operational needs of the campus. (Item # IN-1, on the Campus Technology Project List). Fiscal Impact: \$4,255.05, Fund 71.

- 5.9 Agreement Renewal – Datalink Networks
Ratification of the Agreement between Victor Valley Community College District and Datalink Networks to renew its FortiGate 620B agreement to continue providing firewall protection from web based threats allowing students and faculty to use advanced web services and applications. Term: 08-31-2012-09-01-2013. Fiscal Impact: \$12,000.00, budgeted item.
- 5.10 Agreement – McLaughlin Construction Company
Ratification of the agreement between Victor Valley Community College District and McLaughlin Construction Company to provide labor and materials to construct a T-Bar ceiling and replace the existing air conditioning unit with a larger unit in the Board Room. Fiscal Impact: \$14,772.00, budgeted item.
- 5.11 Agreement Renewal – Cubit Engineering, Inc.
Ratification of the agreement between Victor Valley Community College District and Cubit Engineering, Inc. to determine accurately the field space currently being used by Excelsior as well as the space being proposed for their use in the soccer field area behind building 80. A plot map with the legal description and total acreage will be provided. Fiscal Impact: \$2,500.00, Fund 71.
- 5.12 Agreement Renewal – San Bernardino & Riverside Counties Fire Equipment
Ratification of the renewal agreement between Victor Valley Community College District and San Bernardino & Riverside Counties Fire Equipment to perform fire sprinkler modification in the Board Room before and after the installation of the T-Bar ceiling. Fiscal Impact: \$2,000.00, Fund 71.
- 5.13 Agreement - D'Autremont-Helms & Associates, Inc.
Ratification of the agreement between Victor Valley Community College District and D'Autremont-Helms & Associates, Inc. to provide an assessment of the mechanical and electrical systems of the central plant. This assessment is necessary to determine whether the plant currently has the ability to service future construction of new facilities including bridging documents for the Health Science Building Expansion and the Vocational Complex Expansion/Renovation. Fiscal Impact: \$41,000.00, Local Bond Funded.
- 5.14 Correction Contract Amount – Alaska Petroleum Environmental Engineering, Inc.
Ratification of the agreement between Victor Valley Community College District and Alaska Petroleum Environmental Engineering, Inc. The District entered into an agreement to conduct a subsurface investigation in an attempt to identify the location(s) of potential utilities supplied to the District at an additional cost (see Section IV-4). This was inadvertently left out of the total amount. Fiscal Impact: \$1,500.00 – Local Bond Funded.
- 5.15 Independent Contractor Agreement – Ilene Bandringa
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Ilene Bandringa to develop six individual virtual video tours for the vocational programs. The service period of this agreement is June 14, 2012 through June 28, 2012. Fiscal Impact: Budgeted - \$4,200.00, CTE Tech Prep Transition Grant.
- 5.16 License Agreement Renewal – Eureka
Ratification of the site license agreement renewal between Victor Valley Community College District and Eureka, a computerized career exploration program. The period of this agreement is July 01, 2012 through June 30, 2013. Fiscal Impact: Budgeted, Not to exceed \$1,348.44.

- 5.17 Agreement – Thermal Combustion Innovators, Inc. (TCI)
Ratification of the renewal agreement between Victor Valley Community College District and Thermal Combustion Innovators, Inc. (TCI), for biomedical waste treatment and disposal for the Regional Public Safety Training Center and for Silverado High Early College Campus. The contract begins June 1, 2012 for one year with automatic renewals. Fiscal Impact: Budgeted, \$1,776.00, Annually.
- 5.18 Agreement – Victor Valley Community Hospital
Ratification of the agreement between Victor Valley Community College District and Victor Valley Community Hospital to provide clinical training facilities for students registered in the Health Sciences programs. The period for this agreement is from August 01, 2012 through July 31, 2017. Fiscal Impact: None.
- 5.19 Independent Contractor Agreement – Christopher Martin
Approval of the agreement between Victor Valley Community College District and Christopher Martin to provide Retirement Planning Today classes offered through Contract Education. The service period for this agreement is September 29, 2012 through June 30, 2013. Fiscal Impact: **Projected revenue to the District - \$8,000.00.**
- 5.20 Agreement– Vir K. Nanda, M.D., Inc.
Ratification of the agreement between Victor Valley Community College District and Vir K. Nanda, M.D., Inc. to provide clinical training facilities for students registered in the Health Sciences program. The period for this agreement is from August 01, 2012 with no expiration date. Fiscal Impact: None.
- 5.21 First Amendment Agreement – Dignity Health
Ratification of the agreement between Victor Valley Community College District and First Amendment to Education Affiliation Agreement with Dignity Health dba St. Bernardine Medical Center for registered nursing and other Health Sciences programs of the District extending the agreement by one year to June 15, 2013. Fiscal Impact: None.
- 5.22 Agreement Renewal – Chancellor's Office of the California Community Colleges
Ratification of the agreement between Victor Valley Community College District and Chancellor's Office of the California Community Colleges. This agreement facilitates compliance by Community College Districts with the information reporting requirements of the Student-Right-To-Know Act (SRTK). The period of this agreement is July 01, 2012 through June 30, 2013. Fiscal Impact: Budgeted item, \$3,900.00 per year.
- 5.23 Independent Contractor Agreement – Southern California Bone & Joint Clinic, Inc.
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Southern California Bone & Joint Clinic, Inc. to provide pre-participation medical screenings for athletes. The service period is August 01, 2012 through June 30, 2012. Fiscal Impact: Budgeted – Not to exceed \$9,500.00.
- 5.24 Agreement Renewal – Card Meter System, Incorporated
Approval of the agreement between Victor Valley Community College District and Card Meter System, Incorporated originally Board approved on November 10, 2009 to provide four photo copy machines and card readers for student use at the main library at Victor Valley College. Either party can terminate this agreement by providing a 60-day notice. Upon termination, both parties agree to pay each other any pending charges. The period of this agreement is from August 28, 2012 through August 27, 2014. Fiscal Impact: None.

5.25 Agreement – World Instructor Training Schools

Approval of the agreement between Victor Valley Community College District and World Instructor Training Schools to provide a new Contract Education opportunity to conduct Personal Trainer Certification classes to the local community. The period of this agreement will begin once approved and will remain in effect until either party cancels. Fiscal Impact: **Projected revenue to the District - \$2,000.00.**

5.26 Agreement – Vector Resources, Inc.

Ratification of the Agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase and install updated classroom instructional equipment for the Southern California Logistics Airport (SCLA) Audio Visual Training rooms. This proposal is based on the two-year pricing agreement that was board approved on May 10, 2011 (Item #I-16, on the Campus Technology Project list). Fiscal Impact: \$33,575.08, Fund 71.

5.27 Independent Contractor Agreement – Kent E. Dickerson

Ratification of two Independent Contractor Agreements between Victor Valley Community College District and Kent E. Dickerson to make copies of the photos/video of the Public Safety Academy and to produce career exploration photos/videos for each department in the Health Science, Public Safety and Industrial Technology & IT Division. The period for these agreements is June 18, 2012 through July 15, 2012. Fiscal Impact: Budgeted, \$10,000.00, Grant funded, CTE Tech Prep Transition Grant.

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

YES ___ NO ___

6.2 Revision to Board Policy 1200, District Vision, Mission, and Goals

Approval of the revisions to Board Policy 1200, District Vision, Mission, and Goals to reflect the goals adopted by the Board of Trustees at the May 21, 2011 board retreat. Fiscal Impact: None

YES ___ NO ___

10. ADMINISTRATIVE SERVICES

10.1 Agreement – CollegeNET

Approval of the amended agreement between Victor Valley Community College District and CollegeNET for the purchase of Series 25 software system to allow VVC to schedule the use of facilities on campus. This agreement was previously approved on December 13, 2011 by the Board of Trustees. Due to State and County legal requirements, an RFP was required prior to purchase and was completed June 2012. Amendment includes 5-year maintenance and support. The period of this agreement is from August 17, 2012 through August 16, 2016. (Item #I-4 on the Campus Technology Project list) Fiscal Impact: First year, \$103,050.00 plus maintenance/support of \$19,530.00 per year for 4 years for a total of \$181,170.00 – Fund 71.

YES ___ NO ___

10.2 Agreement – Ron Wilson

Approval of the agreement between Victor Valley Community College District (VVCCD) and Ron Wilson to provide business consulting services to local businesses through Contract Education. The period of this agreement is July 23, 2012 through June 30, 2013 or at which time either VVCCD or the contractor decides to terminate the agreement. Fiscal Impact: **Projected revenue to the District - \$90,000.00.**

YES ___ NO ___

11. HUMAN RESOURCES

11.1 Public Hearing for the District and CTA Joint Initial Proposals for Contract Reopeners

YES ___ NO ___

The District and CTA Sunshined reopeners at the July 10, 2012 Board meeting. It is requested that the Board of Trustees conduct a public hearing to provide the opportunity for comments on their initial proposal, Article 38, Meet and Negotiate and Article 40, Term.

- a) The Board president hereby declares the hearing open
- b) The public may now comment on the initial proposal
- c) The Board president hereby declares the hearing closed

12. INFORMATION/DISCUSSION

12.1 Monthly Financial Reports

Submitted as an information item.

12.2 Sunshine Items with the AFT for the Successor Contract
Submitted as an information item.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding Issues pertaining to those constituency groups.

13.1 Foundation

13.2 Employee Groups

- a) CTA
- b) CSEA
- c) AFT Part-Time Faculty United

14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non-agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

15. BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

16. ADJOURNMENT

YES ___ NO ___

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Fusako Yokotobi, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5850, (760) 245-4271, Ext. 2455, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.