



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: September 9, 2014

Place: **Budget Workshop:** 4-5 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Closed Session: 5-6 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

OPEN SESSION REGULAR MEETING AGENDA ~ Board Room ~ 4 p.m.

Board Room Victor Valley Community College

This meeting will be electronically recorded and web cast live at

<http://www.vvc.edu/offices/president/webcast.html>

PUBLIC COMMENTS: *The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals may comment after being recognized by the Board President and before Board discussion of the particular item. (Board Policy 2350)*

1. **CALL TO ORDER** 4 p.m.
ROLL CALL
PLEDGE OF ALLEGIANCE
ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

BUDGET WORKSHOP ~ Board Room ~ 4-5 p.m.

- 1.1 **Budget Workshop**

CLOSED SESSION ~ West Wing Conference Room ~ 5-6 p.m.

2. **CLOSED SESSION** 5-6 p.m.
 - 2.1 **ANNOUNCEMENT OF CLOSED SESSION ITEMS:**
 - a) **CONFERENCE WITH LABOR NEGOTIATIONS –**
Government Code Section 54957.6
District Representative: Randy Erickson
Employee Organization: CSEA, CTA, AFT Part-Time Faculty United
 - b) **PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL RELEASE**
Public Employee Number 100209222014
Government Code Section 54957 (b) (1)

2.2 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS
At this time, the Board of Trustees will listen to communication from the public on Closed Session items pertaining to college business. Each speaker is limited to one presentation per meeting on non agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

OPEN SESSION REGULAR MEETING AGENDA ~ Board Room ~ 6 p.m.

3. OPEN SESSION REGULAR MEETING

6 p.m.

3.1 Closed Session Report

4. SUPERINTENDENT/PRESIDENT'S REPORT

- Academic Senate

- Foundation

5. CONSENT AGENDA

All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.

PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS:

PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS
The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. This is the opportunity for the public to address the Board on any Consent Agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

APPROVAL OF CONSENT ITEMS

YES___ NO___

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

5.1 Approval of the minutes of the August 12, 2014 regular Board meeting and August 14, 2014 special Board meeting.

5.2 Agreement – Trimark Associates, Inc.

Ratification of the agreement between Victor Valley Community College District and Trimark Associates, Inc. to design, install and monitor a Data Acquisition System which collects energy output data required by Southern California Edison for the 1 Megawatt Solar facility and the Photovoltaic Carport system located in parking lot 10. Fiscal Impact: \$15,365.00 Fund 71.

- 5.3 Agreement – Applegate’s Custom Countertops
Ratification of the agreement between Victor Valley Community College District and Applegate’s Custom Countertops to remove and replace old countertops in the men’s and women’s locker rooms at the Main Gym Building #71. Fiscal Impact: \$5,900.00, budgeted item.
- 5.4 Agreement – All American Fence Erectors
Ratification of the agreement between Victor Valley Community College District and All American Fence Erectors to install a fence and gate in the Maintenance and Operations yard for the security of equipment. Fiscal Impact: \$13,610.00, Fund 71.
- 5.5 Agreement – RGM Custom Upholstery
Ratification of the agreement between Victor Valley Community College District and RGM Custom Upholstery to reupholster 28 chairs for the Music Department. Fiscal Impact: \$1,400.00, Bond Funded.
- 5.6 Notice of Completion – Compass Energy Solutions
Ratification of the Notice of Completion for Compass Energy Solutions for the Solar Photovoltaic Parking Structures and EMS upgrade completion. Fiscal Impact: None
- 5.7 Notice of Completion – Donald M. Hoover Company
Ratification of the Notice of Completion for Donald M. Hoover Company for the Adaptive P.E. Floor Replacement project. Fiscal Impact: None
- 5.8 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Reports. Fiscal Impact: None
- 5.9 Agreement Renewal #14/15-0261 – San Bernardino County Superintendent of Schools (SBCSS)
Ratification of the renewal agreement #14/15-0261 between Victor Valley Community College District and San Bernardino County Superintendent of Schools (SBCSS) for courier services for Fiscal year 2014-2015. Fiscal Impact: Not to exceed \$6,542.22, budgeted item.
- 5.10 Agreement – Rave Mobile Safety
Ratification of the agreement between Victor Valley Community College District and Rave Mobile Safety to purchase an emergency alert system utilized by the Police Department as a replacement for the current system that will no longer be supported. Term: 8/22/14-6/30/17. (Item # IN-75 on the Campus Technology Project list). Fiscal Impact: \$29,760.00, budgeted item.
- 5.11 Renewal Agreement – Computerland of Silicon Valley
Ratification of the renewal agreement between Victor Valley Community College District and Computerland of Silicon Valley to purchase license and software for Adobe Creative Cloud Enterprises and Contribute 6.5. This is a three year agreement to be billed annually. Term: 8/31/13-8/30/16 (yr 2 of 3). Fiscal Impact: \$30,745.00, budgeted item.
- 5.12 Agreement – Tricade
Ratification of the agreement between Victor Valley Community College District and Tricade to purchase maintenance support for our Solarwinds Software Suite. This will allow Network Managers to monitor many servers and other devices for outages on and off campus. Term: 9/17/14-6/30/15. (Item # IN-74, on the Campus Technology Project list) Fiscal Impact: \$5,463.23, budgeted item.

- 5.13 Agreement – Vector Resources, Inc.
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase FortiGate and FortiAnalyzer support. This will provide firewall protection from web based threats, allowing students, faculty and staff to use advanced web services and applications. Support period: September 16, 2014-June 30, 2015. (Item # IN-73, on the Campus Technology Project list) Fiscal Impact: \$9,492.14, budgeted item.
- 5.14 Renewal Agreement – CampusGuard
Ratification of the agreement between Victor Valley Community College District and CampusGuard to support Payment Card Industry (PCI) compliance evaluation within the campus network to process credit card transactions on a campus owned network. Term: 10/1/14-6/30/15. Fiscal Impact: \$9,000.00, budgeted item.
- 5.15 Renewal Agreement – Teknimedia Corp.
Ratification of the renewal 33 month agreement between Victor Valley Community College District and Teknimedia Corp. for perpetual software and licenses. This software is being renewed for our Virtual Learning Center program and is integral to the courses ESL 12A and 12B. Term: 10/1/14-6/30/17. Fiscal Impact: \$21,529.75, budgeted item, to be billed annually.
- 5.16 Renewal Agreement – Dempsey Bluevar
Ratification of the renewal agreement between Victor Valley Community College District and Dempsey Bluevar for Deep Freeze ENT (EDU) licenses as well as cancel Deep Freeze MAC (EDU). This maintenance agreement will stabilize computer systems and reduce the amount of maintenance required by allowing the system to return to its basic configuration after reboot. Term: 9/27/14-6/30/15. Fiscal Impact: \$2,280.00, budgeted item.
- 5.17 Agreement Renewal – Netmail, Inc.
Ratification of the renewal agreement between Victor Valley Community College District and Netmail, Inc., previously known as Messaging Architects Corp. to purchase an 8-month subscription for M+ Archive to maintain email archives. Term: 10/18/14-6/30/15. Fiscal Impact: \$18,800.00, budgeted item.
- 5.18 Agreement – Hi Desert Alarm
Ratification of the renewal agreement between Victor Valley Community College District and Hi Desert Alarm to install fire alarm system and provide monitoring to the new Music Building. Fiscal Impact: \$750.00, budgeted item.
- 5.19 Agreement – Roto-Rooter Plumbers
Ratification of the agreement between Victor Valley Community College District and Roto-Rooter Plumbers hydro-jet the main sewer line. Fiscal Impact: \$455.00, budgeted item.
- 5.20 Agreement – Trane Service
Ratification of the agreement between Victor Valley Community College District and Trane Service to troubleshoot both chiller units on VVC campus. They both trip off on oil differential. Fiscal Impact: \$1,500.00, budgeted item.
- 5.21 Academic Equivalency Request – Jason Shibley - Stagecraft
Approval of the equivalency request for Jason Shibley - Stagecraft. Fiscal Impact: None
- 5.22 Agreement Renewal – MorphoTrust USA
Ratification of the renewal agreement between Victor Valley Community College District and MorphoTrust USA to provide maintenance services for the Live Scan fingerprinting machines. Terms: 9/1/14-8/31/15. Fiscal Impact: \$5,434.00, budgeted item.

- 5.23 Agreement Renewal – NEOGOV
Ratification of the renewal agreement between Victor Valley Community College District and NEOGOV for the recruitment management solution used in Human Resources. The period of this agreement is July 11, 2014 through July 10, 2015. Fiscal Impact: Not to exceed \$10,500.00, budgeted.
- 5.24 Non-Classified Employees
Ratification of the Non-Classified employees listed. Fiscal Impact: Budgeted.
- 5.25 Agreement – Shaw HR Consulting
Ratification of the agreement between Victor Valley Community College District and Shaw HR Consulting to provide professional consultants who understand Risk Management and California and federal disability laws. Fiscal Impact: \$175.00 per hour plus customary travel expenses, budgeted item.
- 5.26 Agreement Renewal – Nextgen Web Solutions
Ratification of the renewal agreement between Victor Valley Community College District and Nextgen Web Solutions to provide software, setup, license and support for JobX, TimesheetX and Scholarship Manager web-based programs for use in Financial Aid. The period of this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: \$18,000.00 renewable annually for three years.
- 5.27 Amendment No. 1 to Master Services Agreement – ECMC Solutions Corporation
Ratification of the Amendment No. 1 to Master Services Agreement between Victor Valley Community College District and ECMC Solutions Corporation, originally Board approved on December 10, 2013. This amendment is to cover ECMC default prevention services from July 22, 2014 through October 15, 2014 that were not covered in the original contract. Fiscal Impact: Not to exceed \$7,325.00, budgeted item, BFAP funded.
- 5.28 Contract – Quick Caption
Ratification of the contract between Victor Valley Community College District and Quick Caption to provide real-time captioning for students who participate in Disabled Students Programs and Services (DSPS). The period of this agreement is August 25, 2014 through December 13, 2014. Fiscal Impact: Not to exceed \$12,245.00, budgeted item.
- 5.29 Independent Contractor Agreement – H&L Charter
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and H&L Charter to provide transportation services for GEAR UP students/staff/chaperones in GEAR UP partner schools to colleges/universities and educational/academic activities. This service period for this agreement is September 10, 2014 through July 15, 2015. Fiscal Impact: \$45,000.00 budgeted item, GEAR UP Grant.
- 5.30 Independent Contractor Agreement – Johnny Ramirez
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Johnny Ramirez to provide academic workshops/training to GEAR UP students at GEAR UP partner school sites. The service period of this agreement is September 10, 2014 through January 31, 2015. Fiscal Impact: \$12,000.00 GEAR UP grant.
- 5.31 Agreement – Mike Brown Grandstands, Inc.
Ratification of the agreement between Victor Valley Community College District and Mike Brown Grandstands, Inc. for the temporary rental of grandstand equipment for football games. The period of this agreement is from September 8, 2014 through November 24, 2014. Fiscal Impact: \$13,300.00, budgeted item.

- 5.32 Agreement– H&E Equipment Services
Ratification of the agreement between Victor Valley Community College District and H&E Equipment Services for the rental of two 35 foot scissor lifts, plus the cost of fuel, to be used at home football games. The period of this agreement is September 10, 2014 through November 12, 2014. Fiscal Impact: Not to exceed \$2,616.00, budgeted item.
- 5.33 Agreement – American Medical Response (AMR)
Ratification of the agreement between Victor Valley Community College District and American Medical Response (AMR) to provide medical standby services for athletic events. The period of this agreement is September 13, 2014 through November 15, 2014. Fiscal Impact: \$1,527.45, budgeted.
- 5.34 Third Amendment Agreement – Dignity Health dba St. Bernardine's Medical Center
Ratification of the Third Amendment agreement between Victor Valley Community College District and Dignity Health dba St. Bernardine's Medical Center, extending the agreement by one year to June 15, 2015. Fiscal Impact: None.
- 5.35 Independent Contractor Agreement – Justin Bryant/Specialty Installations Corp.
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Justin Bryant/Specialty Installations Corp. to provide bleacher service for home side gymnasium bleachers and install winch motors and controllers for gym area. The service period for this agreement is July 22, 2014. Fiscal Impact: Not to exceed \$2,950.00, budgeted item.
- 5.36 Contract – Ebmeyer Charter & Tour
Ratification of the contracts between Victor Valley Community College District and Ebmeyer Charter & Tour to provide charter bus transportation for various athletic programs. The contract period is August 30, 2014 through December 13, 2014. Fiscal Impact: Not to exceed \$39,265.00, budgeted item.
- 5.37 Independent Contractor Agreement – Southern California Bone & Joint Clinic, Inc.
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Southern California Bone & Joint Clinic, Inc. to provide pre-participating medical screenings for Athletics as well as Sideline Medical care for home football games. The service period for this agreement is August 1, 2014 through June 30, 2015. Fiscal Impact: Not to exceed \$9,500.00 budgeted item.
- 5.38 Renewal - Sirsi-Dynix Integrated Library System Maintenance
Ratification of the renewal of the Sirsi-Dynix integrated library system for the period of July 1, 2014 through June 30, 2015. Fiscal Impact: \$16,592.53, budgeted.
- 5.39 Clincial Facility Use Contract – Heritage Victor Valley Medical Group
Ratification of the agreement between Victor Valley Community College District and Heritage Victor Valley Medical Group for Registered Nursing, Allied Health and other related Health Sciences programs for the benefit of students and for the community. The agreement begins August 2, 2014 and will continue until either party chooses to terminate the agreement. Fiscal Impact: None.
- 5.40 Contract Agreement – The Princeton Review
Ratification of the contract extension between Victor Valley Community College District and The Princeton Review to provide multiple SAT test preparation workshops to GEAR UP Program students. The service period of this agreement is from September 10, 2014 through December 5, 2014. Fiscal Impact: Not to exceed \$59,850.00, budgeted item, GEAR UP grant.

- 5.41 Contract – Excelsior High School Spanish 101A & 101B
Ratification of the contract agreement between Victor Valley Community College District and Excelsior Charter School to conduct for-credit instruction in Spanish 101A and Spanish 101B at the Excelsior Phelan Campus. Fiscal Impact: **\$28,375.00 Income to the District.**
- 5.42 Agreement – Shipley Construction & Plumbing
Ratification of the agreement between Victor Valley Community College District and Shipley Construction & Plumbing to renovate unusable space into usable office space located at the east end of Administration Building #10. Fiscal Impact: \$13,850.00, Fund 71.
- 5.43 Student Transportation Fee
Approval of the Student Transportation Fee as authorized by the applicable provisions of the Education Code. Fiscal Impact: None.

ACTION AGENDA

PUBLIC COMMENTS RELATED TO ACTION ACTIONS
The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals who want to comment on action items may do so after being recognized by the Board President and before Board discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

6. BOARD OF TRUSTEES

- 6.1 Separate approval of items pulled from consent agenda YES ___ NO ___
- 6.2 Second Read – Board Policy #2370 Invocations at Board of Trustees Meetings YES ___ NO ___
Approval of Board Policy #2370 Invocations at Board of Trustees Meetings.
Fiscal Impact: None.

10. ADMINISTRATIVE SERVICES

- 10.1 Agreement Renewal – Computerland of Silicon Valley YES ___ NO ___
Approval of the renewal agreement between Victor Valley Community College District and Computerland of Silicon Valley to purchase Microsoft Desktop Bundle for faculty and staff. Term: 10/1/14-9/30/17, year 1 of 3. Fiscal Impact: \$60,881.50
- 10.2 Public Hearing and Adoption of the 2014-2015 Budget YES ___ NO ___
Approval to hold a public hearing regarding the 2014-2015 budget.
- a) The Board president hereby declares the hearing open
b) The public may now comment on the 2014-2015 budget
c) The Board president hereby declares the hearing closed

Adoption of the 2014-2015 budget as presented.

Fiscal Impact: None-formally establishes the budget.

11. HUMAN RESOURCES

11.1 Updated Job Description – Classified Site Supervisor of Child Development Center YES ___ NO ___

Approval of the updated job description for the Classified Site Supervisor of Child Development as presented, effective September 10, 2014. Fiscal Impact: None

11.2 New Job Description – Instructional Designer YES ___ NO ___

Approval of the new job description for the Instructional Designer as presented. Fiscal Impact: Fiscal Impact: None

11.3 Management Appointment – Director of Special Grant Programs YES ___ NO ___

Approval of Lawrence Vondrake Fitz to fill the position of Director of Special Grant Programs beginning September 10, 2014 through June 30, 2015 through June 30, 2015. Fiscal Impact: Grant Funded, Range 18 Step F on the Management Salary Schedule, \$8,431/monthly plus benefits, budgeted item.

12. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding Issues pertaining to those constituency groups.

12.1 Employee Groups

- a) CTA
- b) CSEA
- c) AFT Part-Time Faculty United
- d) Management

13. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

14. BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

15. ADJOURNMENT

YES ___ NO ___

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Trinda Best, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5849, (760) 245-4271, Ext. 2455, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES Minutes

Date: August 12, 2014

Place: **Closed Session:** 5-6 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

AGENDA ~ Board Room

- 1. CALL TO ORDER** **5 p.m.**
The Board of Trustees of Victor Valley Community College District met in Open Session on August 12, 2014 in the Board Room of the Administration Building. Board President Henderson called the meeting to order at 5:01 p.m.

TRUSTEE ROLL CALL: Dennis Henderson, President; Joseph W. Brady, Vice President; John Pinkerton, Clerk; Brandon Wood, Trustee; Lorrie Denson, Trustee, and Student Trustee Amanda Monroy

Absent: Amanda Monroy
Amanda Monroy arrived at 6 p.m.

PLEDGE OF ALLEGIANCE

Steve Garcia led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: None

CLOSED SESSION ~ West Wing Conference Room

- 2. CLOSED SESSION** **5-6 p.m.**
- 2.1 ANNOUNCEMENT OF CLOSED SESSION ITEMS:**
- a) CONFERENCE WITH LABOR NEGOTIATIONS –
Government Code Section 54957.6
District Representative: Randy Erickson
Employee Organization: CSEA, CTA, AFT Part-Time Faculty United
 - b) PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL RELEASE
Public Employee Number 2020081214
Government Code Section 54957 (b) (1)
- 2.2 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS:** None
- At 5:02 p.m. Board President Henderson recessed to Closed Session

REGULAR MEETING AGENDA Board Room

3. OPEN SESSION

6 p.m.

- 3.1 At 6:14 p.m. Board President Henderson reconvened the meeting and Jeff Morris, Legal Counsel reported that on item a) an update was provided and direction was given to the negotiator; b) Employee 202071514, action was taken and it was motioned, seconded and carried and the employee will be notified of the action.

4. SUPERINTENDENT PRESIDENTS REPORT

Academic Senate: Absent

Foundation: Don Brown welcomed new leaders and welcomed new Foundation Board Directors Mike Nutter, Logan Olds, Terry Ortega, and Sharon Rodriguez BRINGING the total membership to 33. He invited nominations for the annual Alumni Hall of Fame event

Dr. Wagner announced that a special presentation recognizing students involved in saving the life of a student will be made this evening. Robert Sewell and Police Chief Knight introduced Amanda Colgate and Steven Goodman who were presented a number of commendations for their heroic efforts in saving the life of John Sandoval. In addition, the VVC Foundation also presented each student with a \$50 gift card in appreciation for the efforts.

CONSENT AGENDA

Public Comments: Justin Gatewood

It was MSC (Brady/Wood, 5-0) to approve the consent items in one motion with agenda items 5.2, 5.3, 5.5, 5.59 pulled for separate discussion by President Henderson.

- 5.1 Approval of the minutes of the June 10, 2014 regular Board meeting, June 25, 2014 and July 15, 2015 special Board meetings.
- 5.2 PULLED FOR SEPARATE DISCUSSION (See agenda item 6.1)
Agreement – School Services of California – Public Comment: Justin Gatewood
It was MSC (Brady/Denson, 4-1 Pinkerton, No) to ratify the agreement between Victor Valley Community College District and School Services of California to provide fact finding services June 18, 2014 – February 28, 2015. Fiscal Impact: \$270 per hour plus expenses as billed. Budgeted item.
- 5.3 PULLED FOR SEPARATE DISCUSSION (See agenda item 6.1)
Non-Classified Employees – Public Comment: Justin Gatewood
It was MSC (Brady/Denson, 5-0) to ratify the Non-Classified employees listed. Fiscal Impact: Budgeted.
- 5.4 Agreement – Colli & Associates
Ratification of the agreement between Victor Valley Community College District and Colli & Associates to conduct credit check services for presidential search finalists per the request of the Board of Trustees. Fiscal Impact: \$900.00, budgeted item.

- 5.5 PULLED FOR SEPARATE DISCUSSION (See agenda item 6.1)
Renewal - Independent Contractor Agreement – Liebert Cassidy Whitmore
Public Comment: Justin Gatewood
It was MSC (Brady/Wood, 5-0) to ratify the Independent Contractor Agreement between Liebert Cassidy Whitmore to provide four days of training workshops covering employment relations subjects during the 2014-2015 year. Fiscal Impact: \$3,350.00, budgeted item.
- 5.6 Contract – Paragon Tactical
Ratification of the contract between Victor Valley Community College District and Paragon Tactical to install a floor mounted Dual Running Man (DRM) system and a Ballistic wall to protect the DRM system from bullets as an add on to our existing system in the shooting range. This agreement begins June 1, 2014 and ends June 30, 2014. Fiscal Impact: \$21,289.00, Perkins Grant, Budgeted.
- 5.7 Wastewater Internship Agreement – Victor Valley Wastewater Reclamation Authority
Ratification of the agreement between Victor Valley Community College District and Victor Valley Wastewater Reclamation Authority to provide wastewater learning facilities for on-the-job training to non-paid wastewater interns through the Cooperative Education Department. The term shall automatically renew for subsequent academic years starting with each summer training period (or session) unless written notice of termination has been given. Fiscal Impact: None
- 5.8 Independent Contractor Agreement – S&B Foods
Ratification of the Independent Contractor Agreement between Victor Valley Community and S&B Foods for providing refreshments for the 2014 EOPS Orientation. The period of this agreement is January 29, 2014. Fiscal Impact: Not to exceed \$500.00, EOPS funded.
- 5.9 Agreement – CAE Healthcare, Inc.
Ratification of the agreement between Victor Valley Community College District and CAE Healthcare, Inc. for multi-year maintenance support for four (4) MetiMan simulation mannequins used in the Paramedics program. The period of agreement varies per mannequin. Fiscal Impact: \$37,239.84, budgeted item.
- 5.10 Independent Contractor Agreement – Dennis Childress
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Dennis Childress for providing a state-certified class on ethical leadership. The period of this agreement is March 25, 2014. Fiscal Impact: \$2,400.00, budgeted item.
- 5.11 Clinical Facility Use Agreement – High Desert Hospice Services, Inc.
Ratification of the contract between Victor Valley Community College District and High Desert Hospice Services, Inc. to provide clinical learning facilities for Registered Nursing, Allied Health and other related health sciences programs of the District. Fiscal Impact: None.
- 5.12 Independent Contractor Agreement – John Tonyan
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and John Tonyan to perform piano tuning and servicing in the Music Department. The period of this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: Not to exceed \$3,380.00, budgeted item.

- 5.13 License Renewal – Community College League California (CCLC) Consortium
Ratification of the renewal license between Victor Valley Community College District and Community College League California (CCLC) Consortium to access Turnitin.com, an anti-plagiarism software. The license is from August 1, 2014 through July 31, 2015. Fiscal Impact: The amount will be based on the California Community College system's tier of participation. Tier 1 pricing would be \$18,060.98 and Tier 2 pricing would be \$17,127.38, budgeted item.
- 5.14 Independent Contractor Agreement – Nora Tannert dba The Grind Coffee House
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Nora Tannert dba The Grind Coffee House for providing catering services for the English Department. The period of this agreement is May 16, 2014. Fiscal Impact: Not to exceed \$420.00, BSI Grant funded.
- 5.15 Agreement – MKH Medical Electronics
Ratification of the agreement between Victor Valley Community College District and MKH Medical Electronics for the maintenance, calibration and performance verification of therapy equipment in the athletic training room. The period of this agreement is July 1, 2014 to June 30, 2015. Fiscal Impact: Not to exceed \$1,000.00, budgeted item.
- 5.16 Independent Contractor Agreement – S&B Foods
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and S&B Foods for providing refreshments for the 2014 VVC Community Job Fair. The period of the agreement is April 24, 2014. Fiscal Impact: Not to exceed \$1,252.80, budgeted item.
- 5.17 Clinical Facility Use Agreement – Victor Valley College Child Development Lab Classroom
Ratification of the contract between Victor Valley Community College District and Victor Valley College Child Development Lab Classroom to provide clinical learning facilities for Registered Nursing, Allied Health and other related health sciences programs of the District. Fiscal Impact: None.
- 5.18 License Renewal Agreement – Eureka
Ratification of the renewal of a site license between Victor Valley Community College District and Eureka, a computerized career exploration program, for use within the Student Services Division. The period of this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: Not to exceed \$1,351.57, budgeted item.
- 5.19 License Agreement – CI Solutions
Ratification of the renewal of a site license between Victor Valley Community College District and CI Solutions to maintain the license for the ID Card System. The period of this agreement is June 23, 2014 through June 23, 2015. Fiscal Impact: \$795.00, budgeted item.
- 5.20 Agreement – CI Solutions
Ratification of the renewal of a site license between Victor Valley Community College District and CI Solutions for maintenance of the ID Card System. The period of this agreement is from June 23, 2014 through June 23, 2015. Fiscal Impact: \$480.00, budgeted item.
- 5.21 Warranty Agreement Renewal – Pacific Parking Systems, Inc.
Ratification of the renewal warranty agreement between Victor Valley Community College District and Pacific Parking Systems, Inc. for maintenance of the college's parking dispenser equipment. The period of this agreement is August 12, 2014 to August 12, 2015. Fiscal Impact: \$3,866.67, annually, budgeted item.

- 5.22 Agreement Renewal - County of San Bernardino
Ratification of the agreement renewal between Victor Valley Community College District and County the of San Bernardino to provide the Use of Force Instructional Update Course and Trimester Use of Force Training July 1, 2014 – June 30, 2017 for police officers. Fiscal Impact: \$17,200.00, budgeted item.
- 5.23 Correction – Designation of Newspaper for 2014-2015
Approval of the correction to the Recommended Action that was originally approved by the Board of Trustees June 10, 2014. The date submitted for the Public Hearing was September 11, 2014 and should have been September 9, 2014. Fiscal Impact: None
- 5.24 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Reports. Fiscal Impact: None
- 5.25 Agreement Renewal – Sixten & Associates
Ratification of the agreement renewal between Victor Valley Community College District and Sixten & Associates for State Mandate Claim Preparation for the 2014-2015 fiscal year. The term of this agreement is from July 1, 2014 – June 30, 2015. Fiscal Impact: Not to exceed \$30,000.00, budgeted item.
- 5.26 Agreement – SimplexGrinnell
Ratification of the agreement between Victor Valley Community College District and SimplexGrinnell to inspect and test all fire alarm systems on the Main Campus to include the elevator as well as fire alarm systems at the Regional Public Safety Training Center for fiscal year 2014-2015. Fiscal Impact: \$21,054.35, budgeted item.
- 5.27 Agreement – Shipley Construction & Plumbing
Ratification of the agreement between Victor Valley Community College District and Shipley Construction & Plumbing to replace a gas regulator at the Regional Public Safety Training Center. Fiscal Impact: \$375.00, budgeted item.
- 5.28 Increase Contract Amount – ThyssenKrupp Elevator
Ratification of the increase to the contract for maintenance of the elevators on campus. The agreement was originally ratified by the Board of Trustees at the June 13, 2013 meeting in the amount of \$28,475.00. Emergency adjustments and repairs were needed that exceeded the original contract amount. Fiscal Impact: \$1,818.00, budgeted item.
- 5.29 Agreement– Hitt Plumbing Co., Inc.
Ratification of the agreement between Victor Valley Community College District and Hitt Plumbing Co., Inc. to perform numerous tests on all valves and fittings on the propane tanks at the Regional Public Safety Training Center. Fiscal Impact: \$467.50, Fund 71.
- 5.30 Agreement– Applied Power Technologies Corp.
Ratification of the agreement between Victor Valley Community College District and Applied Power Technologies Corp. to purchase battery replacements and a network card for UPS System. (Item #IN-71, on Campus Technology Project list). Fiscal Impact: \$4,887.00, budgeted item.
- 5.31 Agreement– Applied Power Technologies Corp.
Ratification of the agreement between Victor Valley Community College District and Applied Power Technologies Corp. to provide preventive maintenance and remote monitoring for the uninterruptable power supply system (UPS) in the Technology Center Building #21. Term date: 7/1/14-6/30/15. (Item #IN-72, on Campus Technology Project list) Fiscal Impact: \$3,179.00, budgeted item.

5.32 Agreement Renewal – Continuant

Ratification of the renewal agreement between Victor Valley Community College District and Continuant for the Right Fax Server Support. This is a network fax software application that runs on a Windows platform. This solution allows users to send and receive faxes from users' desktop computers as well as the fax machines. Term: 7/1/14-6/30/15. Fiscal Impact: \$4,652.44, budgeted item.

5.33 Agreement Renewal – OmniUpdate, Inc.

Ratification of the renewal agreement between Victor Valley Community College District and OmniUpdate, Inc. for Content Management System for the District's website. Term: 7/1/14-6/30/15. Fiscal Impact: \$29,000.00, budgeted item.

5.34 Agreement– SARS Software Products, Inc.

Ratification of the agreement between Victor Valley Community College District and SARS Software Products, Inc. to provide software licenses and support services for SARS-Trak, PC-Track, SARS-Call and SARS Alert. The term is five years to be billed annually 8/1/14-6/30/19. (Item # I-22 on Campus Technology Project list) Fiscal Impact: \$6,954.52, budgeted item, to be billed annually for 5 years.

5.35 Agreement Renewal – Active Data Exchange

Ratification of the renewal agreement between Victor Valley Community College District and Active Data Exchange to provide a secure, campus-wide master calendaring system that connects to internally used email and collaboration systems. It also makes District-wide calendar events available to the public through the college's website. Term: 9/1/14-8/31/15. Fiscal Impact: \$1,498.00, budgeted item.

5.36 Agreement – AMT Systems, Inc.

Ratification of the agreement between Victor Valley Community College District and AMT Systems, Inc. to provide and install a Crestron Control System Panel at the Performing Arts Center. Fiscal Impact: \$3,876.51, budgeted item.

5.37 Rescind – Board Delegated Authorized Signatory

Approval to rescind all signatory authority for Peter Allan, effective immediately. Fiscal Impact: None

5.38 Agreement – Merrell Johnson Companies

Ratification of the renewal agreement between Victor Valley Community College District and Merrell Johnson Companies which was originally approved by the Board of Trustees April 9, 2013 for materials testing and special inspection services needed to wrap up final construction issues at the Regional Public Safety Training Center. Fiscal Impact: \$897.50, Fund 71, to be reimbursed to the District by Highland Partnership.

5.39 Agreement Renewal – Card Meter System, Inc.

Ratification of the renewal agreement between Victor Valley Community College District and Card Meter System, Inc. originally Board approved November 10, 2009 to provide support services to the four (4) photo copy machines and card readers for student use in the main library at Victor Valley College. The period of this agreement is for thirty-six months starting September 1, 2014. Fiscal Impact: None

5.40 Agreement Extension – Governet

Ratification of the agreement extension between Victor Valley Community College District and Governet, originally Board approved in 2006, for the annual support, maintenance and hosting fees for CurricUNET, an internet-based software application. The period of this agreement is July 1, 2014 to June 30, 2017. Fiscal Impact: July 1, 2014-June 30, 2105 \$17,655; July 1, 2015-June 30, 2016 \$19,420; July 1, 2016-June 30, 2017 \$20,000, budgeted item.

5.41 Student Unpaid Field Internship – Big Bear Fire Authority

Ratification of the renewal agreement between Victor Valley Community College District and Big Bear Fire Authority to provide an unpaid field internship for students preparing to register for Fire 95 (Basic Fire Academy). The term for this agreement is July 1, 2014 and shall remain in effect for three (3) years from the effective date. Fiscal Impact: None

5.42 Clinical Affiliation Agreement – Hospital of Barstow, dba Barstow Community Hospital

Ratification of the agreement between Victor Valley Community College District and Hospital of Barstow, dba Barstow Community Hospital to provide clinical learning facilities for Emergency Medical Technician and Emergency Medical Technician-Paramedic programs. Fiscal Impact: None.

5.43 Agreement Amendment and Renewal – Custom Answers Software, Inc.

Ratification of the amended renewal agreement between Victor Valley Community College District and Custom Answers Software, Inc. (previously known as Custom FAQs Solutions, Ltd) for the web-based application that offers on-line customer service. The term of this agreement is five years and will be billed annually 9/1/11-8/31/2016 (yr 4 of 5). Fiscal Impact: \$15,000.00 budgeted item.

5.44 Agreement Renewal – Stanley Security Solutions

Approval of the agreement between Victor Valley Community College District and Stanley Security Solutions for the maintenance on all security cameras located in the Technology Center Building #21. Term: 8/1/14-7/31/15. Fiscal Impact: \$1,193.40, budgeted item, monthly payments of \$99.45.

5.45 Agreement Renewal – Datalink Networks

Ratification of the renewal agreement between Victor Valley Community College District and Datalink Networks to provide maintenance for the Mediant 1000 equipment which is used to support some of the campus emergency notification solutions, and other phone functionality for the campus. Term: 6/23/14 to 6/30/15. Fiscal Impact: \$2,371.75, budgeted item.

5.46 Agreement Renewal – Ellucian, Inc.

Ratification of the renewal agreement between Victor Valley Community College District and Ellucian, Inc. to cover maintenance for the 2014-15 fiscal year. Fiscal Impact: \$13,512.00, budgeted item.

5.47 Agreement Renewal – Nuventive, LLC

Ratification of the renewal agreement between Victor Valley Community College District and Nuventive, LLC for TracDat SharePoint Option (TSO), in support of instructional and operational needs, to be billed annually. The term of this agreement is five years and will be billed annually. Term: 7/27/13-7/26/18 (yr 2 of 5). Fiscal Impact: \$2,021.25, budgeted item.

- 5.48 Agreement Renewal – A.N.D. Technologies, Inc.
Ratification of the renewal agreement between Victor Valley Community College District and A.N.D. Technologies, Inc. to provide hardware and software support, to be billed annually. The term of this agreement is five years and will be billed annually. Term: 7/1/13-6/30/18 (yr 2 of 5). \$2,750.00, budgeted item.
- 5.49 Agreement Renewal – ROC Software System, Inc.
Ratification of the renewal agreement between Victor Valley Community College District and ROC Software System, Inc. to continue the use of EasySpooler software. EasySpooler is an advanced print spooler that reduces time spent managing printer and output issues. Term: 5 years 9/1/13-8/31/18 (yr 2 of 5). Fiscal Impact: \$1,310.00, budgeted item, to be billed annually.
- 5.50 Agreement Renewal – Bomgar Corp.
Ratification of the renewal agreement between Victor Valley Community College District and Bomgar Corp. to enable the help desk and other technical personnel to view and control any workstation on or off campus. This software will be used to assist with troubleshooting when students or staff call with technical computer problems. Term: 10/1/14-9/30/15. Fiscal Impact: \$2,753.60, budgeted item.
- 5.51 Notice of Completion – Vector Resources dba VectorUSA
Ratification of the Notice of Completion as submitted. Fiscal Impact: None
- 5.52 Agreement Amendment and Renewal – Perceptive Software
Ratification of the renewal amended agreement between Victor Valley Community College District and Perceptive Software for Enterprise Content Management System (ImageNow). The amendment discontinues maintenance and support related to the eForms license. Term: 6/17/14-6/16/15. Fiscal Impact: \$30,090.00, budgeted item.
- 5.53 Agreement – Action Duct Cleaning Company
Ratification of the renewal agreement between Victor Valley Community College District and Action Duct Cleaning Company to inspect and clean the kitchen exhausts fans in both the commercial and instructional cooking areas located in the Student Activities Center Building #44. Fiscal Impact: \$3,650.00, budgeted item.
- 5.54 Notice of Completion – Compass Energy Solutions
Ratification of the Notice of Completion for Compass Energy Solutions for the heating, ventilation and air condition energy efficiency project at Student Student Services Buildings 1 and 2. The agreement was originally Board approved on February 11, 2014. Fiscal Impact: None.
- 5.55 Agreement – Cooley Construction, Inc.
Ratification of the agreement between Victor Valley Community College District and Cooley Construction, Inc. to repair the pavement at locations on Jacaranda and Fish Hatchery Roads on the main campus. Fiscal Impact: \$14,525.00, Fund 71.
- 5.56 Increase Contract Amount – A&E Inspection Services
Ratification to increase the contract amount with A&E Inspection Services for Division of State Architect Inspector Record services during the construction of the Music Code Compliance and Renovation project. The agreement was originally approved by the Board of Trustees on July 9, 2013 for \$104,400.00. Fiscal Impact: Not to exceed \$17,500.00, Bond Funded.

- 5.57 Notice of Completion – Alamon Telco, Inc.
Ratification of the Notice of Completion – Alamon Telco, Inc., a subcontractor for alterations that were performed on the Cell Tower by AT&T. Fiscal Impact: None
- 5.58 Agreement – Total Compensation Systems, Inc.
Ratification of the agreement between Victor Valley Community College District and Total Compensation Systems, Inc. to analyze the Other Post-Employment Benefits (OPEB) minimum Actuarial Accrued Liability (AAL) and to generate ample revenue for the payment of Annual Required Contributions (A.R.C.) . Fiscal Impact: Not to exceed \$7,900.00, budgeted item.
- 5.59 PULLED FOR SEPARATE DISCUSSION (See agenda item 6.1)
Agreement – Cambridge West Partnership, LLC – Lynne Glickstein, Justin Gatewood
It was MSC (Brady/Wood, 4-1, Pinkerton, No) to ratify the agreement between Victor Valley Community College District and Cambridge West Partnership, LLC to provide a fiscal impact analysis. The scope of the work includes: analysis and evaluation of the methodologies the District uses for enrollment management. Fiscal Impact: Not to exceed \$52,000.00, budgeted item.
- 5.60 Agreement – Stanley R. Conway
Ratification of the agreement between Victor Valley Community College District and Stanley R. Conway to provide an annual appeal process for parking citations. The period of this agreement is from July 1, 2014 through June 30, 2015. Fiscal Impact: Not to exceed \$750.00, budgeted item.
- 5.61 Academic Equivalency Request – Charles Welde – Physical Education
Approval of the equivalency request for Charles Welde, Physical Education. Fiscal Impact: None
- 5.62 Agreement Renewal – Sheriff's Automated Systems
Approval of the renewal contract between Victor Valley Community College District and the County of San Bernardino to provide access to the Sheriff's Automated Systems (CLETS) and Central Name Index (CNI) for 2014-2017. Fiscal Impact: \$769.00 annually, for a total of \$3,076.00, budgeted item.

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

5.2 PULLED FOR SEPARATE DISCUSSION (See agenda item 6.1)
Agreement – School Services of California – Public Comment: Justin Gatewood
It was MSC (Brady/Denson, 4-1 Pinkerton, No) to ratify the agreement between Victor Valley Community College District and School Services of California to provide fact finding services June 18, 2014 – February 28, 2015. Fiscal Impact: \$270 per hour plus expenses as billed. Budgeted item.

5.3 PULLED FOR SEPARATE DISCUSSION (See agenda item 6.1)
Non-Classified Employees – Public Comment: Justin Gatewood
It was MSC (Brady/Denson, 5-0) to ratify the Non-Classified employees listed. Fiscal Impact: Budgeted.

5.5 PULLED FOR SEPARATE DISCUSSION (See agenda item 6.1)
Renewal - Independent Contractor Agreement – Liebert Cassidy Whitmore

Public Comment: Justin Gatewood

It was MSC (Brady/Wood, 5-0) to ratify the Independent Contractor Agreement between Liebert Cassidy Whitmore to provide four days of training workshops covering employment relations subjects during the 2014-2015 year. Fiscal Impact: \$3,350.00, budgeted item.

5.59 PULLED FOR SEPARATE DISCUSSION (See agenda item 6.1)

Agreement – Cambridge West Partnership, LLC – Lynne Glickstein, Justin Gatewood

It was MSC (Brady/Wood, 4-1, Pinkerton, No) to ratify the agreement between Victor Valley Community College District and Cambridge West Partnership, LLC to provide a fiscal impact analysis. The scope of the work includes: analysis and evaluation of the methodologies the District uses for enrollment management. Fiscal Impact: Not to exceed \$52,000.00, budgeted item.

8. INSTRUCTION

8.1 CCCCO Enrollment Growth for Associate Degree Nursing Program Grant

It was MSC (Brady/Wood, 5-0) to accept the California Community Colleges Chancellor's Office for the Enrollment Growth for Associate Degree Nursing Program Grant in response to the RFA 14-179. Fiscal Impact: **\$197,987.00 Income to the District.**

8.2 CCCCO Assessment, Remediation, and Retention Grant 14-180

It was MSC (Brady/Denson, 5-0) to accept the California Community Colleges Chancellor's Office for the Assessment, Remediation, and Retention Grant in response to the RFA 14-180. Fiscal Impact: **\$57,000.00 Income to the District.**

8.3 Contract CSPP-#405, Contractor Certification Clauses (CCC-307) and Resolution #14-05

It was MSC (Denson/Brady, 5-0) to ratify the California Department of Education Child Care Contract CSPP-4405 for FY 2014-2015, Contractor Certification Clauses (CCC-307 and adoption of Resolution #14-05 certifying the approval of the Governing Board to enter in this transaction with the California Department of Education. Fiscal Impact: **\$116,116.00, maximum reimbursable amount.**

8.4 Sub-Recipient Contract Agreement – Victor Valley Union School District

It was MSC (Denson/Brady, 5-0) to approve the Sub-Recipient Contract Agreement – Victor Valley Union School District between Victor Valley Community College District and Victor Valley Union High School District to provide the Gear-Up Grant objectives through the Federal Grant. The period for this contract agreement is from July 15, 2014 through July 14, 2015. Fiscal Impact: \$150,000.00 GEAR UP Federal Grant.

10. ADMINISTRATIVE SERVICES

10.1 Agreement - GiantPowerComm

It was MSC (Brady/Denson, 5-0) to approve the agreement between Victor Valley Community College District and GiantPowerComm for specialized maintenance, cleaning, and incidental repair of all District solar generating systems. Fiscal Impact: \$72,084.00, Fund 71.

10.2 Resolution #14-06 Support of Proposition 30

It was MSC (Brady/Denson, 5-0) to adopt the resolution to support Proposition 30, which temporarily raises state sales tax by 0.25% and the marginal personal income tax rate for individuals earning over \$250,000 and households earning over \$500,000 and dedicate the funds to K-12 schools and community colleges. Fiscal Impact: Required for current entitlements for EPA revenue.

10.3 Agreement – Frick, Frick & Jette Architects

It was MSC (Brady/Pinkerton, 5-0) to approve the agreement between Victor Valley Community College District and Frick, Frick & Jette Architects to provide architectural services in connection with the Vocational Education Automotive/Welding Bond funded (Measure JJ) project. Fiscal Impact: \$410,000.00 (total project budget: \$6,500,000.00) Locally Bond Funded.

10.4 Resolution #14-07 Temporary Borrowing Between Funds

It was MSC (Brady/Pinkerton, 5-0) to approve the Resolution #14-07 to authorize temporary borrowing between funds for the 2014-2015 fiscal year. Fiscal Impact: None

10.5 Agreement Renewal – Ellucian, Inc.

It was MSC (Denson/Brady, 5-0) to approve the renewal agreement between Victor Valley Community College District and Ellucian, Inc. for the 2014-2015 fiscal year. Fiscal Impact: \$279,810.00, budgeted item.

10.6 Recalculation of Annual Gann Appropriation Limit

It was MSC (Brady/Denson, 5-0) to approve the Gann appropriation limit for fiscal year 2014-2015 in the amount of \$99,706,384.00. Fiscal Impact: None

10.7 Student Insurance Policy Renewal – Student Insurance

It was MSC (Wood/Brady, 5-0) to approve the renewal policy between Victor Valley Community College District and Student Insurance for the fiscal year 2014-2015. Fiscal Impact: \$152,664.00, budgeted item from Fund 01.

10.8 Grant Approval – California Career Pathways Trust Grant

It was MSC (Brady/Wood, 5-0) to approve the acceptance of a grant from the California Department of Education for implementation of the California Career Pathways Trust RAMP UP. The RAMP UP consortium includes 5 community colleges, 19 high schools, 4 charter schools and dozens of employers stretching from San Bernardino to Barstow and Lucerne Valley to Lancaster. Victor Valley Community College District will serve as the fiscal agent and grant lead for this project. Fiscal Impact: **\$14,943,433.00 Income to the District.**

11. HUMAN RESOURCES

11.1 Authorization to Leave the State While on Industrial Leave – Monty Messer

It was MSC (Denson/Brady, 5-0) to ratify the approval for Monty Messer to travel outside of the state June 10-17 2014, while on industrial leave. Fiscal Impact: None

11.2 New Management Position and Job Description, Project Manager

It was MSC (Brady/Wood, 5-0) to approve the new management position and job description of Project Manager, effective August 13, 2014. Fiscal Impact: Range 15 of the Management Salary Schedule, \$4,884-\$6,746 monthly plus benefits, budgeted.

11.3 Foundation Employment Agreement - Contract & Community Education Director – James Johnson

It was MSC (Brady/Pinkerton, 5-0) to ratify the Foundation Employment Agreement - Contract & Community Education Director for James Johnson for the period beginning July 1, 2014 to June 30, 2016. Fiscal Impact: \$74,500.00 annually to be paid by the District and will be reimbursed by the Foundation per the terms of the Employment Agreement.

11.4 Foundation Employment Agreement - Deputy Sector Navigator Small Business Employee Agreement – Lisa Kiplinger

It was MSC (Brady/Wood, 5-0) to approve the Foundation Employment Agreement - Deputy Sector Navigator Small Business Employee Agreement – Lisa Kiplinger for the period beginning August 13, 2014 to June 30, 2017. Fiscal Impact: \$76,200.00, annually to be paid by the District and will be reimbursed by the Foundation per the terms of the Employment Agreement

11.5 **FAILED** New Management Position and Job Description, Director of Budget and Planning

Public Comment: Lynne Glickstein, John Reid, Terry Reid, Justin Gatewood

It was MSF (Pinkerton/Brady, 3-2 Denson, No, Pinkerton, No, Henderson, No, Brady, Yes, Wood, Yes) to approve the new management position and job description of Director of Budget and Planning, effective July 1, 2014. Fiscal Impact: Range 18 of the Management Salary Schedule, \$6,711-\$9,295, monthly plus benefits, budgeted.

12. INFORMATION/DISCUSSION

12.1 Quarterly Financial Reports

Submitted as an informational item.

12.2 Distinguished Service – William Greulich

Submitted as an informational item.

12.3 Second Read – Board Policy #2370 Invocations at Board of Trustees Meetings

Public

Comment: Lynne Glickstein, Terry Reid, Debra Jones

13. REPORTS

CTA – Absent

CSEA – Justin Gatewood

AFT Part Time-Faculty United – Lynne Glickstein

Management – Rolando Regino, Sergio Oklander

14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: Amin Farsani, Judy Corey, Donald Katona

Brandon Wood left at: 8:49 p.m.

Brandon Wood Arrived at 8:50 p.m.

15. Board Communication

John Pinkerton: shared a quote from a professional development class “Justice is what love looks like in the public”. He feels the love is taking care of our students.

Joseph W. Brady: thanked Dr. Jones for her words of wisdom concerning the convocations at Board meetings. Thanked Dr. Wagner for his calming effect. Attended the ASB retreat in Big Bear.

Dennis Henderson: this college does great things for our students and they continue to shine over and over again. VVC students are leading the way.

Brandon Wood: his comments were not made this evening directed at Lynn or Justin. He rephrased his comment and invited them to get on the new team of maturity and stability. Need to focus on our students and follow our new leader.

Lorrie Denson: apologized for not attending the ASB retreat. Thanked the students in wishing her a happy birthday. Looking forward to the upcoming Board of Trustee retreat this Thursday. Thanked those that worked on the online education initiative. Enjoyed the beginning of this evening’s meeting regarding the presentation on heroism.

Amanda Monroy: Shared the goals the ASB established with a Theme “Let’s Do This”. ASB created a bucket list and encouraged faculty staff to create their own bucket list. Spoke on the Student Trustee Workshop she recently attended. Students need to be provided resources to be successful. Thanked those that participated in the selfless heroic act for John Sandoval.

16. ADJOURNMENT

It was MSC (Brady/Wood, 5-0) to adjourn the meeting at 9:09 p.m.

John Pinkerton, Clerk

Date Approved



Victor Valley Community College District SPECIAL MEETING OF THE BOARD OF TRUSTEES Minutes

Date: August 14, 2014

Place: **Closed Session:** 5-6 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

AGENDA ~ Board Room

1. **CALL TO ORDER** **5 p.m.**
The Board of Trustees of Victor Valley Community College District met in Open Session on August 14, 2014 in the Quiet Room of the Student Activities Building. Board President Henderson called the meeting to order at 5:04 p.m.

TRUSTEE ROLL CALL: Dennis Henderson, President; Joseph W. Brady, Vice President; John Pinkerton, Clerk; Brandon Wood, Trustee; Lorrie Denson, Trustee, and Student Trustee Amanda Monroy

Absent: Amanda Monroy, Student Trustee

PLEDGE OF ALLEGIANCE

Joseph W. Brady led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: None

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

2. **Board of Trustees' Retreat** **5-8 p.m.**
3. **CLOSED SESSION** **8 p.m.**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION –
Government Code Section 54957 (b) (1)
Superintendent/President

- 3.1 **PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS:** None

It was MSC (Brady/Wood, 5-0) to adjourn the meeting at 9:20 p.m.

John Pinkerton, Clerk

Date Approved


BOARD OF TRUSTEES: Dennis Henderson, Joseph W. Brady, John Pinkerton, Brandon Wood, Lorrie Denson, ASB Member

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – TRIMARK ASSOCIATES, INC.

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to enter into an agreement with Trimark Associates, Inc. to design, install and monitor a Data Acquisition System which collects energy output data required by Southern California Edison for the 1 Megawatt Solar facility and the Photovoltaic Carport system located in parking lot 10.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

Southern California Edison requires telemetry for any power production system over 1 Megawatt in size. This is required to help SCE to maintain safety for the grid in the event of line outages.

Fiscal Impact:

\$15,365.00 – Fund 71

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Trimark Associates, Inc. in the amount of \$15,365.00.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – APPLGATE'S CUSTOM COUNTERTOPS

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to enter into an agreement with Applegate's Custom Countertops to remove and replace old countertops in the men's and women's locker rooms at the Main Gym Building #71.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The countertops in the men's and women's locker rooms in the Main Gym Building #71 are over 20 years old and are at the end of their useful life.

Fiscal Impact:

\$5,900.00 – Budgeted Item

Recommended Action:


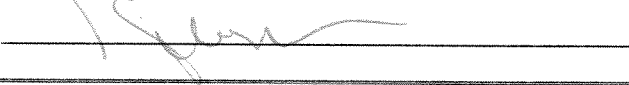
This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Applegate's Custom Countertops in the amount of \$5,900.00.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – ALL AMERICAN FENCE ERECTORS
SUBMITTED BY: Steve Garcia, Facilities Construction
RECOMMENDED BY: G.H. Javaheripour 
APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to enter into an agreement with All American Fence Erectors to install a fence and gate in the Maintenance and Operations yard for the security of equipment.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This fence and gate are needed to secure valuable equipment located in the Maintenance and Operations yard.

Fiscal Impact:

\$13,610.00 – Fund 71

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with All American Fence Erectors in the amount of \$13,610.00

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – RGM CUSTOM UPHOLSTERY

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to enter into an agreement with RGM Custom Upholstery to reupholster 28 chairs for the Music Department. Funding for this work is part of the overall budgeted project cost approved for the Music Code Compliance & Renovation project through the Furniture, Fixtures, and Equipment (FF&E) budget.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The renovated Music Building will reopen for the fall semester. The building must be furnished and equipped to meet the needs of students, faculty, staff and the community.

Fiscal Impact:

\$1,400.00 – Bond Funded

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with RGM Custom Upholstery in the amount of \$1,400.00.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: NOTICE OF COMPLETION – COMPASS ENERGY SOLUTIONS

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to submit for approval a Notice of Completion for Compass Energy Solutions for the Solar Photovoltaic Parking Structures and EMS Upgrade Completion. The agreement was originally Board approved on October 9, 2012.

A copy of the Notice of Completion is available for review in the Superintendent/President's office.

Need:

A Notice of Completion must be filed with the office of the county recorder for each contractor within 10 days of acceptance by the Board.

Fiscal Impact: No fiscal impact.

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the Notice of Completion as submitted.

Legal Review: YES NOT APPLICABLE

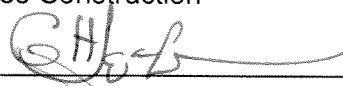
Reference for Agenda: YES NO

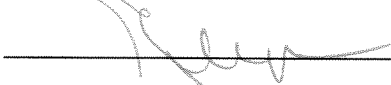
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: NOTICE OF COMPLETION – DONALD M. HOOVER COMPANY

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to submit for approval a Notice of Completion for Donald M. Hoover Company for the Adaptive P.E. Floor Replacement project. The agreement was originally Board approved on June 10, 2014.

A copy of the Notice of Completion is available for review in the Superintendent/President's office.

Need:

A Notice of Completion must be filed with the office of the county recorder for each contractor within 10 days of acceptance by the Board.

Fiscal Impact: No fiscal impact.

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the Notice of Completion as submitted.

Legal Review: YES NOT APPLICABLE

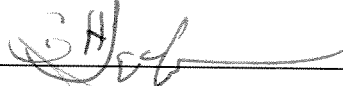
Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: BOARD OF TRUSTEES PAYMENTS REPORTS

SUBMITTED BY: Renee Reyes, Fiscal Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

Each month the District expends funds to conduct its operations and makes this information available to the Board of Trustees. This report reflects grouped expenditures (batches) for each fund. The details for these expenditures are available for review by the Board members in the Fiscal Services Department.

A copy of the original payment report is available for review in the Superintendent/President's office.

Need: N/A

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve the Board of Trustees Payment Reports.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**BOARD PAYMENT REPORT
BOARD OF TRUSTEES MEETING, SEPT 9, 2014**

	General Fund	St Center Fee	Cap Projects Fund	Child Dev Ctr Fund	Revenue Bond
BATCH 0001	\$ 905.30				
BATCH 0002	\$ 1,326.74				
BATCH 0003	\$ 852.05				
BATCH 0004	\$ 1,269.85				
BATCH 0005	\$ 2,197.54				
BATCH 0006 VOIDED					
BATCH 0006A	\$ 3,115.54				
BATCH 0007	\$ 867.02				
BATCH 0008	\$ 1,059.18				
BATCH 0009	\$ 3,463.67				
BATCH 0010	\$ 952.17				
BATCH 0011	\$ 4,432.02				
BATCH 0012	\$ 882.86				
BATCH 0013	\$ 657.26				
BATCH 0014	\$ 418.96				
BATCH 0015	\$ 13,913.45				
BATCH 0015A	\$ 5,413.26				
BATCH 0016	\$ 21,965.74				
BATCH 0016A	\$ 1,994.14				
BATCH 0017	\$ 39,862.44				
BATCH 0017A	\$ 32,110.28				
BATCH 0018	\$ 12,752.90				
BATCH 0018A	\$ 2,825.88				
BATCH 0019 VOIDED					
BATCH 0019A	\$ 72,557.50				
BATCH 0020	\$ 83,338.75				
BATCH 0020A	\$ 4,728.56				
BATCH 0021	\$ 21,982.52				
BATCH 0022	\$ 23,232.10				
BATCH 0023	\$ 11,581.50				
BATCH 0023A	\$ 35,097.00				
BATCH 0024					
BATCH 0024A					
			\$ 23,973.51		
			\$ 38,560.33		

**BOARD PAYMENT REPORT
BOARD OF TRUSTEES MEETING, SEPT 9, 2014**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Revenue Bond
BATCH 0025	\$ 7,984.00				
BATCH 0026	\$ 233,805.00				
BATCH 0027					\$ 39,200.75
BATCH 0028 VOIDED					
BATCH 0028A				2,984.22	
BATCH 0029 VOIDED					
BATCH 0029A		\$ 27,471.83			
BATCH 0030	\$ 9,966.32				
BATCH 0031	\$ 2,801.61				
BATCH 0032	\$ 60,191.42				
BATCH 032A	\$ 5,000.00				
BATCH 033	\$ 184.00				
BATCH 0034	\$ 316.50				
BATCH 0035	\$ 571.00				
BATCH 0036	\$ 2,089.45				
BATCH 0037	\$ 8,296.53				
BATCH 0038				82.25	
BATCH 0039			5,759.31		
BATCH 0040					
BATCH 0041	\$ 190.00				
BATCH 0042	\$ 1,365.00				
BATCH 0043	\$ 990.00				
BATCH 0044	\$ 1,165.50				
BATCH 0045	\$ 964.00				
BATCH 0046	\$ 1,278.00				
BATCH 0047 VOIDED					
BATCH 0047A	\$ 1,642.00				
BATCH 0048	\$ 2,054.00				
BATCH 0049	\$ 10,325.72				
BATCH 0050	\$ 122,050.88				
BATCH 0050A	\$ 41,609.20				
BATCH 0051	\$ 4,372.48				
BATCH 0051A	\$ 44,226.00				

**BOARD PAYMENT REPORT
BOARD OF TRUSTEES MEETING, SEPT 9, 2014**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Revenue Bond
BATCH 0052	\$ 904.87				
BATCH 0053	\$ 1,580.63				
BATCH 0054 VOIDED					
BATCH 0054A					\$ 217,725.84
BATCH 0055 VOIDED					
BATCH 0055A	\$ 128,625.25				
BATCH 0056	\$ 289.36				
BATCH 0057	\$ 1,409.62				
BATCH 0058	\$ 274.24				
BATCH 0059	\$ 1,604.70				
BATCH 0060	\$ 7,682.05		\$ 936.00		
BATCH 0061					
BATCH 0062	\$ 6,935.00				
BATCH 0063	\$ 1,644.64				
BATCH 0064	\$ 5,195.47				
BATCH 0065	\$ 365.00				
BATCH 0066	\$ 43,668.98				
BATCH 0066A	\$ 22,165.00				
BATCH 0067			\$ 4,961.45		
BATCH 0068					\$ 3,717.00
BATCH 0069	\$ 1,304.62				
BATCH 0070	\$ 887.00				
BATCH 0071	\$ 1,191.00				
BATCH 0072	\$ 1,516.00				
BATCH 0073	\$ 1,236.50				
BATCH 0074	\$ 919.81				
BATCH 0075	\$ 255.00				
BATCH 0075A	\$ 16,592.53				
BATCH 0076					\$ 3,147.13
BATCH 0077	\$ 2,200.97				
BATCH 0078	\$ 16,774.00				
BATCH 0078A	\$ 2,261.00				
BATCH 0079			\$ 343.36		
BATCH 0080	\$ 1,052.81				

**BOARD PAYMENT REPORT
BOARD OF TRUSTEES MEETING, SEPT 9, 2014**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Revenue Bond
BATCH 0081	\$ 7,857.82			\$ 220.00	
BATCH 0082	\$ 7,015.40				
BATCH 0082A	\$ 8,114.11				
BATCH 0083	\$ 11,512.24				
BATCH 0084					
BATCH 0085				\$ 16,131.31	
BATCH 0086	\$ 23,215.84				
BATCH 0086A	\$ 8,915.75				
BATCH 0087	\$ 3,211.83				
BATCH 0087A	\$ 170,565.66				
BATCH 0088	\$ 1,266.50				
BATCH 0089	\$ 4,126.17				
BATCH 0089A	\$ 48,938.01				
BATCH 0090	\$ 3,000.00				
BATCH 0091	\$ 6,158.45				
BATCH 0091A	\$ 6,653.75				
BATCH 0092 VOIDED					
BATCH 0092A	\$ 72,557.50				
BATCH 0093 CONTAINS NO BATCH					
BATCH 0094	\$ 14,429.24				
BATCH 0094A	\$ 8,435.41				
BATCH 0095					
BATCH 0096					
BATCH 0097	\$ 40.00		\$ 10,775.00		\$ 1,905.00
BATCH 0098	\$ 660.00				
BATCH 0099	\$ 10,065.99				
BATCH 0100	\$ 485.04				
BATCH 0101	\$ 14,865.86				
BATCH 0102	\$ 221.86				
BATCH 0103 CONTAINS NO BATCH					
BATCH 0103A	\$ 2,149.89				
BATCH 0104					
BATCH 0105	\$ 2,480.02				\$ 7,050.00

**BOARD PAYMENT REPORT
BOARD OF TRUSTEES MEETING, SEPT 9, 2014**

	General Fund	Insurance Trust	Cap Projects Fund	Child Dev Ctr Fund	Revenue Bond
BATCH 0106	\$ 5,406.59				
BATCH 0107	\$ 5,828.68				
BATCH 0107A	\$ 29,000.00				
BATCH 0108	\$ 4,789.32				
BATCH 0109	\$ 10,419.20				
BATCH 0110 VOIDED					
BATCH 0110A					\$ 264,241.55
BATCH 0111	\$ 5,250.00				
BATCH 0111A	\$ 17,478.00				
BATCH 0112	\$ 29,153.10				
BATCH 0112A	\$ 5,545.00				
BATCH 0113	\$ 4,258.00				
BATCH 0114	\$ 300.00				
BATCH 0115 VOIDED					
BATCH 0115A	\$ 2,000.00				
BATCH 0116	\$ 319.00				
BATCH 0017	\$ 172.75				
BATCH 0018	\$ 4,761.84				
BATCH 0019 VOIDED					
BATCH 0019A	\$ 13,122.00				
BATCH 0120					\$ 42,124.92
BATCH 121			\$ 6,949.25		
BATCH 122	\$ 649.64				
BATCH 123	\$ 17,530.62				
BATCH 123A	\$ 1,800.00				
BATCH 124	\$ 5,142.23				
BATCH 125	\$ 1,498.56				
BATCH 126	\$ 50.00				
BATCH 127	\$ 21,200.36				
BATCH 128	\$ 1,644.08				
TOTAL	\$ 1,861,992.15	\$ 27,471.83	\$ 92,258.21	\$ 19,417.78	\$ 579,687.19

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT RENEWAL #14/15-0261 – SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS (SBCSS)

SUBMITTED BY: Karen Hardy, Fiscal Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to continue participation in the services provided by the San Bernardino County Superintendent of Schools for Courier Services for Fiscal Year 2014-15. This service includes daily delivery and pickup of the County's correspondence and materials. In addition, the District uses this service to deliver correspondence to the County and to other school districts within the County.

A copy of the original agreement is available for review in the Fiscal Service's office.

Need:

This service is needed to help expedite daily delivery and pickup of the County's correspondence and materials as opposed to sending through the postal service.

Fiscal Impact:

Not to exceed \$6,542.22 – Budgeted Item

Recommended Action:

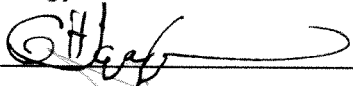
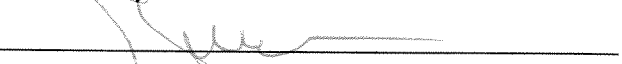
It is recommended that the Board of Trustees ratify agreement #14/15-0261 with San Bernardino County Superintendent of Schools for \$6,542.22 for County Courier Services for Fiscal Year 2014-2015.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT— RAVE MOBILE SAFETY
SUBMITTED BY: Frank Smith, Technology and Information Resources
RECOMMENDED BY: G.H. Javaheripour 
APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to enter into an agreement with Rave Mobile Safety to purchase an emergency alert system that will be utilized by the Police Department Term: 8/22/14 – 6/30/17. (Item # IN-75, on the Campus Technology Project list)

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This agreement is necessary to provide emergency mass notification system to facility, staff and students based on requirements identified by the campus police department. This system will provide text and email notification to all participants that have registered with the notification system.

Fiscal Impact:

\$29,760.00 – Total Contract Budgeted Item.

1st year includes setup, AlertU integration and pro-rated maintenance \$10,900.00
2nd year maintenance \$9,430.00
3rd year maintenance \$9,430.00

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the Agreement with Rave Mobile Safety in the amount of \$29,760.00.

Legal Review: YES NOT APPLICABLE

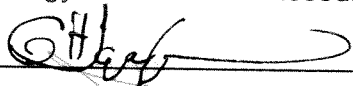
Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: RENEWAL AGREEMENT – COMPUTERLAND OF SILICON VALLEY

SUBMITTED BY: Frank Smith, Technology & Information Resources

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to renew its agreement with Computerland of Silicon Valley to purchase license and software for Adobe Creative Cloud Enterprises and Contribute 6.5. This is a three year agreement to be billed annually. Term 8/31/13 – 8/30/16 (yr. 2 of 3).

This agreement was developed through the Foundation for California Community Colleges (FCCC) and executed through Computerland of Silicon Valley to provide economies of scale for the purchase of this widely used software and applications throughout the California Community Colleges.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This agreement replaces and enhances the current software and applications the campus purchases on regular bases. This cooperative purchase agreement allows for the economies of scale acquisition and increased availability of software and applications at a lower cost than normally purchased individually.

Fiscal Impact:

\$30,745.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the renewal agreement with Computerland of Silicon Valley in the total amount of \$30,745.00.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – TRICADE (SOLARWINDS)

SUBMITTED BY: Frank Smith, Technology & Information Resources

RECOMMENDED BY: G.H. Javaheripour  _____

APPROVED BY: Rodger W. Wagner  _____

Description/Background:

The District wishes to enter into an agreement with Tricade to purchase maintenance support for our Solarwinds Software Suite. This will allow Network Managers to monitor many servers and other devices for outages on and off campus. Term 9/17/14 – 6/30/15. (Item # IN-74, on the Campus Technology Projects list)

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The Solarwinds software suite also allows detailed logging of error messages and gathers statistics on the wired and wireless networks to facilitate capacity planning and troubleshooting.

Fiscal Impact:

\$5,463.23 – Budgeted Item

Recommended Action:

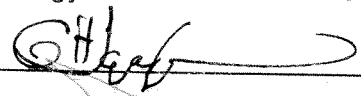

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustee ratify the agreement with Tricade in the amount of \$5,463.23.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES ___ NO X ___

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – VECTOR RESOURCES, INC.
SUBMITTED BY: Frank Smith, Technology & Information Resources
RECOMMENDED BY: G.H. Javaheripour 
APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to enter into an agreement with Vector Resources, Inc. to purchase FortiGate and FortiAnalyzer support, this will provide firewall protection from web based threats, allowing students, faculty and staff to use advanced web services and applications. Support period: September 16, 2014 – June 30, 2015. (Item # IN-73, on the Campus Technology Projects List)

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This agreement is necessary to provide firewall protection from web based threats and attacks 24 hours a day. Also provides network security and information integrity for the campus network, students, faculty, and staff, while providing enhanced services.

Fiscal Impact:

\$ 9,492.14 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President it is recommended that the Board of Trustees ratify the agreement with Vector Resources, Inc. in the amount of \$9,492.14.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: RENEWAL AGREEMENT – CAMPUSGUARD

SUBMITTED BY: Frank Smith, Technology & Information Resources

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to renew its annual maintenance agreement with Campusguard to support Payment Card Industry (PCI) Compliance evaluation within the campus network, required in order to process credit card transactions on a campus owned network. Term: 10/1/14 – 6/30/15.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

Payment Card Industry (PCI) compliance requirements are defined by the Payment Card Industry (PCI) security standards council and require quarterly semiannual or annual reviews based on the initial audit and the level of compliance required by the campus.

Fiscal Impact:

\$ 9,000.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the renewal agreement with CampusGuard in the amount of \$9,000.00.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT RENEWAL – TEKNIMEDIA, CORP.

SUBMITTED BY: Frank Smith, Technology & Information Resources

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger Wagner 

Description/Background:

The District wishes to renew a 33 month agreement with Teknimedia, Corp. for perpetual software and licenses, this software is being renewed for our Virtual Learning Center (VLC) program and is integral to the courses ESL 12A and 12B. Term: 10/1/14 to 6/30/17.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This software is used to teach students how to use the computer.

Fiscal Impact:

\$21,529.75 – Budgeted Item, to be billed annually.

PO#1: to be billed 5,871.75 covers 10/1/14 to 6/30/15

PO#2: to be billed 7,829.00 covers 7/1/15 to 6/30/16

PO#3: to be billed 7,829.00 covers 7/1/16 to 6/30/17

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the renewal agreement with Teknimedia, Corp. in the amount of \$21,529.75.

Legal Review: YES NOT APPLICABLE

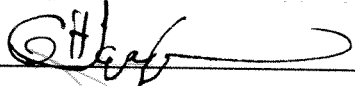
Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT RENEWAL – DEMPSEY BLUEVAR

SUBMITTED BY: Frank Smith, Technology & Information Resources

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to renew its annual maintenance agreement with Dempsey Bluevar for Deep Freeze ENT (EDU) licenses as well as cancel Deep Freeze MAC (EDU). Term: 9/27/14 – 6/30/15.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This maintenance agreement will stabilize computer systems and reduce the amount of maintenance required by allowing the system to return to its basic configuration after reboot.

Fiscal Impact:

\$ 2,280.00 - Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the renewal agreement with Dempsey Bluevar in the amount of \$2,280.00.

Legal Review: YES NOT APPLICABLE

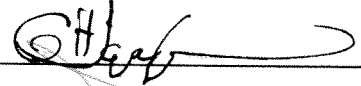
Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT RENEWAL – NETMAIL, INC. (M+ARCHIVE)

SUBMITTED BY: Frank Smith, Technology & Information Resources

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to renew its agreement with Netmail, Inc. previously known as Messaging Architects, Corp. to purchase an 8 month subscription for M+ Archive. Term 10/18/14 – 6/30/15.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This will allow Victor Valley College to maintain email archives for future retrieval if needed by administrators, faculty and staff. Netmail also helps the District maintain network and server efficiency by reducing system workloads.

Fiscal Impact:

\$18,800.00 - Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the renewal agreement with Netmail, Inc. in the total amount of \$18,800.00.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT – HI DESERT ALARM
SUBMITTED BY: Steve Garcia, Director of Facilities, Construction & Contracts

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger Wagner 

Description/Background:

The District wishes to renew its agreement with Hi Desert Alarm to install fire alarm system and provide monitoring to the new Music Building.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

Fire safety.

Fiscal Impact: \$750.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Hi Desert Alarm in the amount of \$750.00.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – ROTO- ROOTER PLUMBERS
SUBMITTED BY: Steve Garcia, Director of Facilities, Construction & Contracts

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger Wagner 

Description/Background:

The District wishes to enter into an agreement with Roto –Rooter Plumbers to hydro-jet main sewer line.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

Main water line was clogged and needed to be unclogged.

Fiscal Impact: \$455.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Roto-Rooter in the amount of \$455.00.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT – TRANE SERVICE

SUBMITTED BY: Steve Garcia, Director of Facilities, Construction & Contracts

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger Wagner 

Description/Background:

The District wishes to enter into an agreement with Trane Service to troubleshoot both chiller units on VVC campus. They both trip off on oil differential.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

If chiller units are not repaired, they will both shut down and the air conditioning to the campus will turn off. This is to ensure that they are both working efficiently and effectively.

Fiscal Impact: \$1500.00 – Budgeted item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Trane Service in the amount of \$1500.00.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: APPROVAL OF ACADEMIC EQUIVALENCY REQUEST

SUBMITTED BY: Equivalency Committee - Debra Blanchard, Chairperson

RECOMMENDED BY: Trinda Best 

APPROVED BY: Roger W. Wagner 

Description/Background:

The equivalency listed below has been approved by the appropriate department, division dean, and Academic Senate for the discipline indicated.

Jason Shibley
Stagecraft

EQUIVALENCY

Meets the requirements under work experience for vocational areas, Victor Valley equivalency policy. In the vocational area, a minimum of fifteen years of work experience in the field is required.

Need:

To establish that the minimum standards for equivalency have been met.

Fiscal Impact:

None

Recommended Action:

It is recommended that the Board of Trustees approve the equivalency as listed.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT RENEWAL – MorphoTrust USA.

SUBMITTED BY: Rocio Chavez, Human Resources

RECOMMENDED BY: Trinda Best 

APPROVED BY: Roger W. Wagner 

Description/Background:

The district wishes to renew its maintenance agreement with MorphoTrust USA to provide maintenance services for the Live Scan fingerprinting machines.

The Human Resources Department currently uses the Live Scan fingerprinting machine to process background checks for applicants. The Police Department currently uses the Live Scan fingerprinting machine to process background checks for the public for a fee which offsets cost of maintenance services.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need: This maintenance service is needed to ensure that the Identix Live Scan fingerprinting machines are fully operational at all times.

Fiscal Impact: \$5,434.00, budgeted item.

Recommended Action: It is recommended that the Board ratify the agreement with MorphoTrust USA in the amount of \$5,434.00 for the period of 9/1/14 through 8/31/15.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT RENEWAL - NEOGOV
SUBMITTED BY: Trinda Best, Director of Human Resources
RECOMMENDED BY: Trinda Best *Trinda Best*
APPROVED BY: Roger W. Wagner *R. Wagner*

Description/Background:

The District wishes to ratify an agreement renewal between Victor Valley Community College District and GovernmentJobs.com, Inc. (dba NEOGOV) for the recruitment management solution used in Human Resources. The period of this agreement is July 11, 2014 through July 10, 2015.

A copy of this agreement is available for review in the Superintendent/President's Office.

Need:

This agreement allows Victor Valley College to provide online hiring and recruitment services.

Fiscal Impact:

Budgeted – Not to exceed \$10,500

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement renewal between Victor Valley Community College District and GovernmentJobs.com, Inc. (dba NEOGOV) for the recruitment management solution used in Human Resources. The period of this agreement is July 11, 2014 through July 10, 2015.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

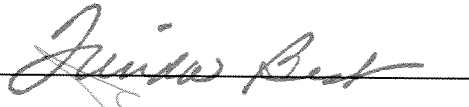
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

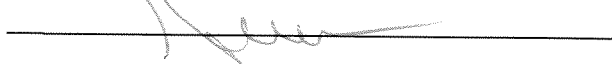
TOPIC: NON-CLASSIFIED EMPLOYEES

SUBMITTED BY: Trinda Best

RECOMMENDED BY: Trinda Best



APPROVED BY: Roger W. Wagner



Description/Background:

The persons recommended for employment who are listed on the attached referenced sheet have been designated to perform specified job duties consistent with the provisions of Education Code 88003.

Need:

Non-classified temporary employees per attached list.

Fiscal Impact:

Budgeted.

Recommended Action:

It is recommended that the Board of Trustees approve and/or ratify the appointments as listed.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COLLEGE		Excel - NonClassified Log.xls		September 3, 2014	
NON-CLASSIFIED EMPLOYEES					
NAME	REQUESTED DATES OF EMPLOYMENT	APPROVAL DATE	TYPE OF POSITION	POSITION	DEPARTMENT
Blasco, Brett	08/21/14-11/15/14	9/9/2014	Short-Term Worker	Asst. Coach - Football	Athletics
Blasco, Brett	08/01/14-11/15/14	9/9/2014	Short-Term Worker-Ratify	Asst. Coach - Football	Athletics
Bugh, Jerry	08/01/14-11/15/14	9/9/2014	Short-Term Worker	Asst. Coach - Cross Country	Athletics
Castaneda-McKinley	08/20/14-06/06/15	9/9/2014	Short-Term Worker	Events Worker	UB
Chilton, Kevin	08/29/14-12/15/14	9/9/2014	Short-Term Worker	Asst. Coach-Wrestling	Athletics
Hernandez, Selina	08/20/14-08/24/14	9/9/2014	Short-Term Worker	Events Worker	UB
Huston, Hannah	08/21/14-09/14/14	9/9/2014	Short-Term Worker	Bookstore Cashier	Bookstore
Lindsey, Charity	08/29/14-09/13/14	9/9/2014	Short-Term Worker	Bookstore Cashier	Bookstore
Ochieng, Esther	08/29/14-12/13/14	9/9/2014	Short-Term Worker	Office Worker	FA
Perez, Cristian	08/29/14-12/13/14	9/9/2014	Short-Term Worker	Office Worker	FA
Perterson, Wesley	08/29/14-12/22/14	9/9/2014	Short-Term Worker	PAC House Worker	Aux. Svcs./PAC
Perterson, Wesley	01/02/15-06/30/15	9/9/2014	Short-Term Worker	PAC House Worker	Aux. Svcs./PAC
Sherman, Paris	08/21/14-09/13/14	9/9/2014	Short-Term Worker	Bookstore Cashier	Bookstore
Tyler, Timothy	08/21/14-09/14/14	9/9/2014	Short-Term Worker	Bookstore Stocker	Bookstore
Williams Jr., Clyde L.	07/01/14-11/15/14	9/9/2014	Short-Term Worker-Ratify	Asst. Coach - Football	Athletics
Approval list approved by:					
				September 3, 2014	
				Date	

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT— SHAW HR CONSULTING

SUBMITTED BY: Trinda Best

RECOMMENDED BY: Trinda Best 

APPROVED BY: Roger W. Wagner 

Description/Background:

Consultants needed to provide FEHA/ADA Disability interactive process coordination and facilitation, job analysis development, fitness for duty management, etc. as needed.

A copy of the original agreement is available for review in the office of the superintendent/president.

Need:

Need for professional consultants who understand Risk Management and California and federal Disability Laws.

Fiscal Impact:

\$175.00 per hour plus customary travel expenses— Budgeted item

Recommended Action:

It is recommended that the Board of Trustees approve the agreement with Shaw HR Consulting services for services September 10, 2014 – June 30, 2015.

Legal Review: YES NOT APPLICABLE X

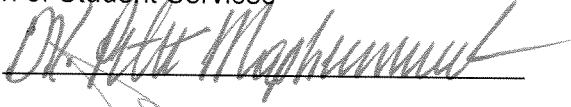
Reference for Agenda: YES NO X


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT –NEXTGEN WEB SOLUTIONS

SUBMITTED BY: Arthur Lopez, Dean of Student Services

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Allan 

Description/Background:

The District desires to ratify an agreement renewal between Victor Valley Community College District and Nextgen, originally approved December 10, 2013, to provide software, setup, license and support for JobX, TimesheetX and Scholarship Manager, web-based programs, for use in Financial Aid. The period of this agreement is July 1, 2014 through June 30, 2015.

A copy of this agreement is available for review in the Superintendent/President's Office.

Need:

For use in Financial Aid

Fiscal Impact:

Budgeted item - \$18,000 renewable annually for three years.

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement renewal between Victor Valley Community College District and Nextgen, originally approved December 10, 2013, to provide software, setup, license and support for JobX, TimesheetX and Scholarship Manager, web-based programs, for use in Financial Aid. The period of this agreement is July 1, 2014 through June 30, 2015.

Legal Review: YES NOT APPLICABLE

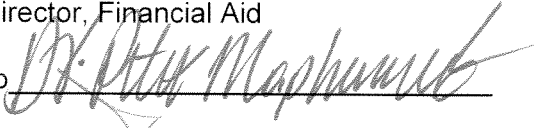
Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AMENDMENT NO.1 TO MASTER SERVICES AGREEMENT - ECMC SOLUTIONS CORPORATION

SUBMITTED BY: Jason Judkins, Director, Financial Aid

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to ratify Amendment No. 1 to Master Services Agreement with ECMC Solutions Corporation, originally board approved on December 10, 2013. This amendment is to cover ECMC default prevention services from July 22, 2014 through October 15, 2014 that were not covered in the original contract.

A copy of the agreement is available for review in the Superintendent/President's Office.

Need:

ECMC Solutions Corp. provides default prevention services by contacting students on an individual basis who have entered into loan repayment or delinquency on their student loans.

Fiscal Impact:

Budgeted. Not to exceed \$7,325 - BFAP Funded

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify the agreement between Victor Valley Community College District and ECMC Solutions Corporation, originally board approved on December 10, 2013. This amendment is to cover ECMC default prevention services from July 22, 2014 through October 15, 2014 that were not covered in the original contract.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: CONTRACT – QUICK CAPTION

SUBMITTED BY: Arthur Lopez, Dean, Student Services

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to ratify a contract between Victor Valley Community College District and Quick Caption to provide real-time captioning for students who participate in Disabled Students Programs and Services (DSPS). The period of this agreement is August 25, 2014 through December 13, 2014.

A copy of the contract is available for review in the Superintendent/President's Office.

Need:

For ADA compliance

Fiscal Impact:

Budgeted item – Not to exceed \$12,245

Recommended Action:

It has been recommended by the Superintendent/President that the Board of Trustees ratify the contract between Victor Valley Community College District and Quick Caption to provide real-time captioning for students who participate in DSPS. The period of this agreement is August 25, 2014 through December 13, 2014.

Legal Review: YES NOT APPLICABLE

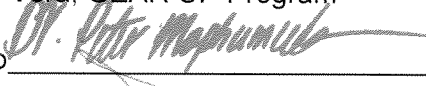
Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: Independent Contractor Agreement - H & L Charter Co., Inc.

SUBMITTED BY: Patricia Bejarano-Vera, GEAR UP Program

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The district wishes to ratify an Independent Contractor Agreement between Victor Valley Community College District and H & L Charter Co. Inc. to provide transportation services for GEAR UP students/staff/chaperones in GEAR UP partner schools to colleges/universities and educational/academic activities. The service period for this agreement is September 10, 2014 through July 15, 2015.

A copy of this agreement is available for review in the Superintendent/President's Office.

Need:

To provide transportation services for GEAR UP students/staff/chaperones in GEAR UP partner schools to colleges/universities and educational/academic activities.

Fiscal Impact:

Budgeted - \$45,000 - Federal GEAR UP Grant

Recommended Action:

This item has been approved by the Superintendent/President and it is recommended that the Board of Trustees ratify this independent contractor agreement between Victor Valley Community College District and H & L Charter Co. Inc. The service period for this agreement is September 10, 2014 through July 14, 2015.

Legal Review: YES NOT APPLICABLE

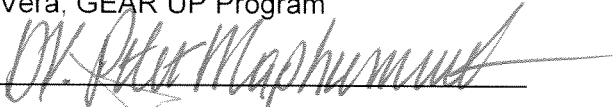
Reference for Agenda: YES NO

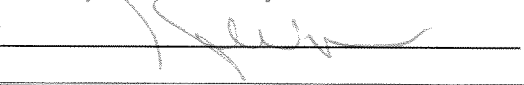
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: Independent Contractor Agreement - Johnny Ramirez

SUBMITTED BY: Patricia Bejarano-Vera, GEAR UP Program

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The district wishes to ratify an Independent Contractor Agreement between Victor Valley Community College District and Johnny Ramirez to provide academic workshops/trainings to GEAR UP students at GEAR UP partner school sites. The service period for this agreement is September 10, 2014 through January 31, 2015.

A copy of the original contract for the individual listed above is available for review in the Superintendent/President's Office.

Need:

The above agreement is necessary so that the above listed individual will provide academic workshops/trainings to GEAR UP students at GEAR UP partner school sites.

Fiscal Impact:

\$12,000 - Federal GEAR UP Grant

Recommended Action:

This item has been approved by the Superintendent/President and it is recommended that the Board of Trustees ratify this agreement with Johnny Ramirez to provide academic workshops/trainings to GEAR UP students at GEAR UP partner school sites. The service period for this agreement is September 10, 2014 through January 31, 2015.

Legal Review: YES NOT APPLICABLE

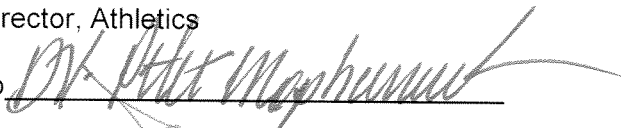
Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – MIKE BROWN GRANDSTANDS, INCORPORATED

SUBMITTED BY: Jaye Tashima, Director, Athletics

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District desires to ratify an agreement between Victor Valley Community College District and Mike Brown Grandstands, Incorporated for the temporary rental of grandstand equipment for football games. The period of this agreement is from September 8, 2014 through November 24, 2014.

Need:

For the temporary rental of grandstand equipment for athletics.

Fiscal Impact:

Budgeted - \$13,300

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Victor Valley Community College District and Mike Brown Grandstands, Incorporated for the temporary rental of grandstand equipment for football games. The period of this agreement is September 8, 2014 through November 24, 2014.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT - H & E EQUIPMENT SERVICES

SUBMITTED BY: Jaye Tashima, Athletic Director

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District desires to ratify an agreement with H & E Equipment Services for the rental of two 35 foot scissor lifts, plus the cost of fuel, to be used at home football games. The period of this agreement is September 10, 2014 through November 12, 2014.

A copy of the contract is available for review in the Superintendent/President's Office.

Need:

For use at home football games.

Fiscal Impact:

Budgeted item. Not to exceed \$2,616.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify the agreement with H & E Equipment Services for the rental of two 35 foot scissor lifts, plus fuel costs, to be used at home football games. The period of this agreement is September 10, 2014 through November 12, 2014.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – AMERICAN MEDICAL RESPONSE (AMR)

SUBMITTED BY: Jaye Tashima, Director, Athletics

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District desires to ratify an agreement between Victor Valley Community College District and American Medical Response (AMR) to provide medical standby services for athletic events. The period of this agreement is September 13, 2014 through November 15, 2014.

A copy of this agreement is available for review in the Superintendent/President's office.

Need:

To provide medical standby services at athletic events.

Fiscal Impact:

Budgeted - \$1,527.45

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Victor Valley Community College District and American Medical Response (AMR) to provide medical standby services at athletic events. The period of this agreement is September 13, 2014 through November 15, 2014.

Legal Review: YES NOT APPLICABLE

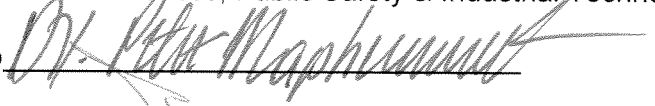
Reference for Agenda: YES NO

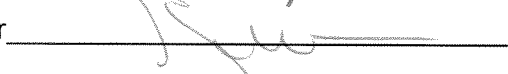
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: THIRD AMENDMENT AGREEMENT – DIGNITY HEALTH DBA ST. BERNADINE'S MEDICAL CENTER

SUBMITTED BY: Pat Luther, Dean, Health Sciences, Public Safety & Industrial Technology

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District desires to ratify a Third Amendment to the Education Affiliation Agreement with Dignity Health dba St. Bernardine Medical Center, extending the agreement by one year to June 15, 2015.

A copy of this agreement is available for review in the Superintendent/President's office.

Need:

For Registered Nursing and other Health Sciences programs of the District.

Fiscal Impact:

None

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify a Third Amendment to the Education Affiliation Agreement with Dignity Health dba St. Bernardine Medical Center, extending the agreement by one year to June 15, 2015.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: INDEPENDENT CONTRACTOR AGREEMENT – JUSTIN BRYANT/SPECIALTY INSTALLATIONS CORP

SUBMITTED BY: Jaye Tashima, Director, Athletics

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to ratify an Independent Contractor Agreement between Victor Valley Community College District and Justin Bryant/Specialty Installations Corp. to provide bleacher service for home side gymnasium bleachers and install winch motors and controllers for gym area. The service period for this agreement is July 2, 2014.

A copy of this agreement is available for review in the Superintendent/President's Office.

Need:

To provide maintenance on gymnasium bleachers

Fiscal Impact:

Budgeted – Not to exceed \$2950.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement between Victor Valley Community College District and Justin Bryant/Specialty Installations Corp. to provide bleacher service for home side gymnasium bleachers and install winch motors and controllers for gym area. The service period for this agreement is July 2, 2014.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: CONTRACT – EBMEYER CHARTER & TOUR

SUBMITTED BY: Jaye Tashima, Director, Athletic Director

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District desires to ratify contracts between Victor Valley Community College District and Ebmeyer Charter & Tour to provide charter bus transportation for various athletic programs. The contract period is August 30, 2014 through December 13, 2014.

Need:

To provide charter bus transportation for various athletic programs.

Fiscal Impact:

Budgeted. Not to exceed \$39,265

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify contracts between Victor Valley Community College District and Ebmeyer Charter & Tour to provide charter bus transportation for various athletic programs. The contract period is August 30, 2014 through December 13, 2014.

Legal Review: YES NOT APPLICABLE

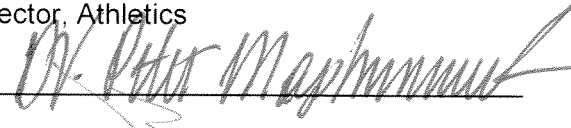
Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: INDEPENDENT CONTRACTOR AGREEMENT – SOUTHERN CALIFORNIA BONE & JOINT CLINIC, INC.

SUBMITTED BY: Jaye Tashima, Director, Athletics

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to ratify an Independent Contractor Agreement between Victor Valley Community College District and Southern California Bone & Joint Clinic, Inc. The service period for this agreement is August 1, 2014 through June 30, 2015.

A copy of this agreement is available for review in the Superintendent/President’s Office.

Need:

To provide pre-participation medical screenings for Athletics as well as Sideline Medical care for home Football games.

Fiscal Impact:

Budgeted – Not to exceed \$9,500.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement between Victor Valley Community College District and Southern California Bone & Joint Clinic, Inc., to provide pre-participation medical screenings for Athletics. The service period for this agreement is August 1, 2014 through June 30, 2015.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

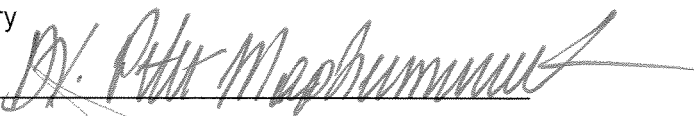
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

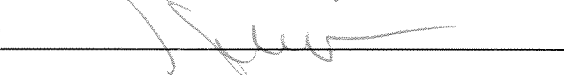
TOPIC: SIRSI-DYNIX INTEGRATED LIBRARY SYSTEM MAINTENANCE

SUBMITTED BY: John Akins, Library

RECOMMENDED BY: Peter Maphumulo



APPROVED BY: Roger Wagner



Description/Background:

The District desires to ratify the renewal of Sirsi-Dynix Integrated Library System (ILS) maintenance agreement for the period July 1, 2014 – June 30, 2015.

Need:

The ILS is required for all facets of library operations, including online catalog, circulation, cataloging and technical services, reserves and periodicals.

Fiscal Impact:

Budgeted -- \$16,592.53

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees ratify the renewal of the Sirsi-Dynix integrated library system for the period of July 1, 2014, through June 30, 2015.

Legal Review: YES NOT APPLICABLE

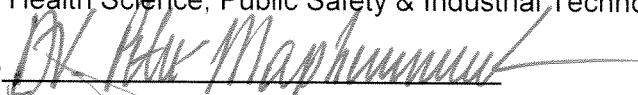
Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: CLINICAL FACILITY USE CONTRACT – HERITAGE VICTOR VALLEY MEDICAL GROUP

SUBMITTED BY: Pat Luther, Dean, Health Science, Public Safety & Industrial Technology

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to ratify an agreement between Victor Valley Community College and Heritage Victor Valley Medical Group. The agreement begins August 1, 2014 and will continue until either party chooses to terminate the agreement with a 30-day written notice no earlier than the end of the District term that is in session at that time.

A copy of the contract is available for review in the Superintendent/President's Office.

Need:

For Registered Nursing, Allied Health and other related Health Sciences programs for the benefit of students and for the community.

Fiscal Impact:

None.

Recommended Action:



It is recommended by the Superintendent/President that the Board of Trustees ratify the agreement between Victor Valley Community College District and Heritage Victor Valley Medical Group. The agreement begins August 1, 2014 and will continue until either party chooses to terminate the agreement with a 30-day written notice no earlier than the end of the District term that is in session at that time.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: CONTRACT AGREEMENT: THE PRINCETON REVIEW
SUBMITTED BY: Patricia Bejarano-Vera, GEAR UP Program_
RECOMMENDED BY: Peter Maphumulo 
APPROVED BY: Roger W. Wagner 

Description/Background:

The district wishes to ratify a Contract Agreement between Victor Valley Community College District and The Princeton Review to provide multiple SAT test preparation workshops to GEAR UP Program students. The service period for this agreement is from September 10, 2014 through December 5, 2014.

A copy of this agreement is available for review in the Superintendent/President's Office.

Need:

To provide multiple SAT test preparation workshops to GEAR UP Program students at GEAR UP partner school sites (12th grade students from Silverado High School and Victor Valley High School).

Fiscal Impact:

Budgeted. Not to exceed \$59,850 - Federal GEAR UP Grant

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify this contract agreement between Victor Valley Community College District and The Princeton Review to provide multiple SAT test preparation workshops to GEAR UP Program students. The service period for this agreement is from September 10, 2014 through December 5, 2014.

Legal Review: YES X NOT APPLICABLE___

Reference for Agenda: YES ___ NO X

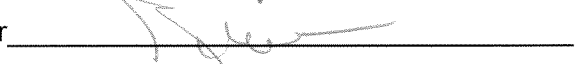
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: CONTRACT - EXCELSIOR HIGH SCHOOL SPANISH 101A & 101B

SUBMITTED BY: James Johnson, Contract & Community Education Manager

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

Representatives from Excelsior Charter School, Phelan Campus approached the Department of Contract & Community Education in order to conduct for-credit instruction in Spanish 101A and Spanish 101B. The instruction will be held on the Excelsior Charter School, Phelan Campus and follow the Excelsior academic schedule.

Need:

This agreement represents an opportunity for VVC to offer college credits to local area high school students.

Fiscal Impact:

Income to District: \$28,375

Recommended Action:

It has been recommended by the Superintendent/President that the Board of Trustees ratify the contract between Victor Valley Community College District and Excelsior Charter School to conduct for-credit instruction in Spanish 101A and Spanish 101B at the Excelsior Phelan Campus.

Legal Review: YES X NOT APPLICABLE ___


Reference for Agenda: YES ___ NO X


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – SHIPLEY CONSTRUCTION & PLUMBING

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to enter into an agreement with Shipley Construction & Plumbing to renovate unusable space into usable office space located at the east end of Administration Building #10.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This renovation will create new, usable office space that will accommodate the Institutional Research department expansion needs. An additional staff member has been hired to support some recent District grants. Their current location cannot accommodate for the expansion of their department. Currently, there is space in the Administration Building #10 which is being underutilized and with this renovation will create an optimal space for the entire Institutional Research department with little disruption to theirs or any other departments operations.

Fiscal Impact:

\$13,850.00 – Fund 71

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Shipley Construction & Plumbing in the amount of \$13,850.00.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: Student Transportation Fee

SUBMITTED BY: Associated Student Body Council

RECOMMENDED BY: Robert A. Sewell

APPROVED BY: Roger W. Wagner



Description/Background:

California Senate Bill 82 (SB 82) addressing transportation fees for community college students was passed September 23, 2010. SB 82 authorizes the governing board of a community college district to require students to pay the costs of reducing fares for services provided by common carriers or municipally owned transit systems to students.

Additionally, revised Section 76361.1 of the Education Code allows for this student transportation fee based upon the favorable vote of a majority of the students of the district who voted at an election on the question of whether or not the governing board should require all students to pay a fee for transportation services.

At the May 6/7, 2014 Associated Student Body election, a majority of the Victor Valley College (VVC) students who voted in this election authorized the VVCCD Board of Trustees to implement a mandatory and non-waivable transportation fee which will allow for all VVC students with a valid, current student identification or ASB card to use Victor Valley Transit Authority fixed route bus service without charge.

The Board of Trustees would authorize the mandatory and non-waivable transportation fee for all students for each semester. The fee required of students enrolled in less than 6 units shall be a pro rata lesser amount than the \$6 fee charged to students enrolled in 6 or more units. Assessment of the fee will begin with enrollment for the Spring 2015 semester and continue for a period not to exceed ten (10) years.

Need: Provide Victor Valley College students with affordable commuting solutions, encourage public transit use, and alleviate traffic congestion and parking challenges

Fiscal Impact: None

Recommended Action: It is recommended the Board of Trustees approve the Student Transportation Fee, as authorized by the applicable provisions of the Education Code.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: SECOND READ – BOARD POLICY 2370 – INVOCATIONS AT BOARD MEETINGS

SUBMITTED BY: Jeffery Morris, Legal Counsel (Stutz Artiano Shinoff & Holtz)

RECOMMENDED BY: Dennis Henderson, Board President

APPROVED BY: Roger W. Wagner 

Description/Background:

Board Policy 2370 – Invocations at Board Meetings is a new proposed Board Policy for consideration of the Board of Trustees. Legislative bodies in the United States of America have historically maintained a tradition of solemnizing those proceedings by allowing for an opening prayer with the intent to impart a seriousness, gravity and thoughtfulness that befits important deliberative proceedings, while respecting individuals' personal religious beliefs or lack thereof. The proposed Board Policy sets forth the procedure to follow for inviting Invocational Speakers to Board meetings.

The proposed Board Policy is modeled after the invocation policy of the City of Lancaster. The City of Lancaster's invocation policy was challenged and upheld in the decision of Rubin v. City of Lancaster (2011) 802 F. Supp. 2d 1107. Further, the United States Supreme Court recently upheld that a prayer to open a Board meeting did not violate the Establishment Clause of the United States Constitution. Town of Greece v. Galloway (2014) 134 S. Ct. 1811.

The proposed Board Policy had a First Read at the regular Board Meeting of June 10, 2014. The proposed Board Policy was further discussed at the Board of Trustees special meeting of July 15, 2014. The proposed Board Policy was discussed again at the regular Board of Trustees meeting of August 12, 2014.

Attached with this report is a revised proposed version (final and redline) of Board Policy 2370. The revisions are non-substantive, including a time limit on the length of the invocation.

Need:

To allow for a process to have an invocation before Board of Trustee meetings.

Fiscal Impact: None

Recommended Action: Review and discuss the proposed Board Policy 2370 – Invocations at Board Meetings.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES X NO ___

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
BOARD POLICIES

Board Of Trustees

Chapter 2

Invocations at Board Meetings

2370

Legislative bodies in the United States of America have historically maintained a tradition of solemnizing those proceedings by allowing for an opening prayer with the intent to imbue them with a seriousness, gravity and thoughtfulness that befits important deliberative proceedings while at the same time, respecting individuals' personal religious beliefs or lack thereof. Accordingly, the following provisions shall govern invocations at Board meetings.

1. In order to lend gravity and solemnness to the proceedings of the Board of Trustees ("Board"), it is the policy of the Victor Valley Community College District ("District") to allow for an invocation or prayer (hereinafter "Invocation") to be offered for the benefit of the Board and the community.
2. The Invocation shall be held at the beginning of the meeting immediately before or after the pledge of allegiance and shall not be listed or recognized as an agenda item for the meeting so that it will be clear the Invocation is not considered a part of the public business of the Board. The Invocation shall not exceed three (3) minutes in length.
3. No member of the Board, District employee or any other person in attendance at the meeting shall be required to participate in the Invocation.
4. The Invocation shall be voluntarily delivered by a member of the clergy, or a religious or spiritual leader in the District's geographical jurisdiction. To ensure that such persons (the "Invocational Speakers") are selected from a wide pool of eligible individuals, on a rotating basis, the Invocational Speaker shall be selected according to the following procedure:
 - a. The Clerk shall compile and maintain a database (the "Congregations List") of religious and spiritual groups with an established presence in the District's geographic jurisdiction.
 - b. The Congregations List shall be compiled by referencing the listing for "churches," "congregations," or other religious assemblies in the annual Yellow Pages[®] phone book(s) published in the District's geographical jurisdiction, research from the Internet, and consultation with the local chambers of commerce. All religious congregations with an established presence in the communities that comprise the District's geographical jurisdiction are eligible to be included in the Congregations List, and any such congregation can confirm its inclusion by specific written request to the Clerk.
 - c. The Congregations List shall also include the name and contact information of any chaplain who serves one or more of the fire departments or law enforcement agencies within the District's geographical jurisdiction or any nearby military facilities.
 - d. The Congregations List shall be updated, by reasonable efforts of the Clerk, in November of each calendar year.
 - e. Within thirty (30) days of the effective date of this Policy, and on or about December 1 of each calendar year thereafter, the Clerk shall mail an invitation addressed to the

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
BOARD POLICIES

Board Of Trustees

Chapter 2

Invocations at Board Meetings

2370

“religious leader” of each congregation listed on the Congregations List and the individual chaplains included on the Congregations List.

- f. The invitation shall be dated at the top of the page, signed by the Clerk at the bottom of the page, and read as follows:

Dear Religious Leader,

It is the policy of the Victor Valley Community College District to invite members of the local spiritual community to voluntarily offer a prayer before the beginning of its meetings, for the benefit and blessing of the Board of Trustees. As the leader of a religious congregation with an established presence in one of the communities served by the District, or in your capacity as a chaplain for one of the local fire departments or law enforcement agencies served by the District, you are eligible to offer this important service at an upcoming meeting of the Board of Trustees.

If you are willing to assist the District in this regard, please send a written reply at your earliest convenience to the Clerk at the address included on this letterhead. Clergy are scheduled on a first-come, first-served or other random basis. The dates of the Trustees' scheduled meetings for the upcoming year are attached to this letter.

If you have a preference among the dates, please state that request in your written reply.

This opportunity is voluntary and you are free to offer the invocation according to the dictates of your own conscience. To maintain a spirit of respect and ecumenism, the Board requests only that the prayer opportunity not be exploited as an effort to convert others to the particular faith of the invitational speaker, nor to disparage any faith or belief different than that of the invitational speaker.

On behalf of the Victor Valley Community College District, I thank you in advance for considering this invitation.

*Sincerely,
Clerk of the Board of Trustees*

- g. As provided in paragraph 6 (below) and, as the invitation letter indicates, prospective Invitational Speakers shall be scheduled on a first-come, first-served or other random basis to deliver the Invocation.
- h. If the selected Invitational Speaker does not appear at the scheduled meeting, or if no Invitational Speaker has volunteered for a particular meeting, the Board President may ask for a volunteer from among the Board of Trustees or the audience to deliver the invocation. If none of those individuals is prepared to deliver an Invocation, the Clerk may read a brief non-sectarian Invocation.

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
BOARD POLICIES

Board Of Trustees

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Invocations at Board Meetings

2370

5. No Invocational Speaker shall be compensated for his or her service.
6. The Board Clerk shall make every reasonable effort to ensure that a variety of eligible Invocational Speakers are scheduled for the Board meetings. In any event, no Invocational Speaker shall be scheduled to offer a prayer at consecutive meetings of the Board, or at more than three (3) Board meetings during any calendar year.
7. Neither the Board nor the Clerk shall engage in any prior inquiry, review of, or involvement in, the content of any Invocation to be offered by an Invocational Speaker.
8. Shortly before the opening gavel that officially begins the meeting and the agenda/business of the public, the Board Chair shall introduce the Invocational Speaker and the person selected to recite the Pledge of Allegiance, and invite only those who wish to do so to stand for those observances with the Board.
9. This Policy shall be intended for all District Board meetings and District Board subcommittee meetings.
10. This Policy is not intended, and shall not be implemented or construed in any way, to affiliate the Board with, nor express the District's preference for, any faith or religious denomination. Rather, this Policy is intended to acknowledge and express the District's respect for the diversity of religious denominations and faiths represented and practiced among the citizens within the geographical area served by the District.

References: Town of Greece v. Galloway (2014) 134 S. Ct. 1811.
Rubin v. City of Lancaster (2011) 802 F. Supp. 2d 1107.

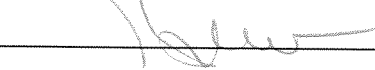
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: AGREEMENT RENEWAL – COMPUTERLAND OF SILICON VALLEY

SUBMITTED BY: Frank Smith, Technology & Information Resources

RECOMMENDED BY: G.H. Javaheripour  _____

APPROVED BY: Roger W. Wagner  _____

Description/Background:

The District wishes to renew its agreement with Computerland of Silicon Valley to purchase Microsoft Desktop Bundle for faculty and staff. Term 10/1/14 - 9/30/17, year 1 of 3.

This agreement was developed through the Foundation for California Community Colleges (FCCC) and executed through Computerland of Silicon Valley to take advantage of economies of scale for the purchase of this widely used software and applications throughout the California Community Colleges.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

This agreement is for the desktop productivity software (Word, Excel, Power Point, Access, programming language and numerous other applications) used by staff, faculty, students, and labs throughout the campus. This is the most cost effective avenue for supporting systems and desktop software. As we update systems, additional software is needed to meet licensing requirements. Every system added to the campus inventory needs licensing to support it.

Fiscal Impact:

\$60,881.50 – Budgeted Item

Recommended Action:

It is recommended Board of Trustees approve the renewal agreement between Victor Valley College and Computerland of Silicon Valley in the total amount of \$60,881.50.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES X NO ___

BOARD REPORT NO. 14-8-1CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
REPREPARED BY: Frank Vaskelis, Information Technology Services, 358-6720

**AUTHORITY TO EXECUTE AN AGREEMENT WITH COMPUTERLAND
FOR MICROSOFT CAMPUS LICENSE AGREEMENT FOR 2014-2017**

In May 1999, the Foundation for California Community Colleges (FCCC) initiated a program to provide discounted licensing for Microsoft products through its Campus License Agreement. The District has been a participant in the program since its inception. At present, 70 California Community College districts are participating in the program. The previous three year agreement with Microsoft is now being renewed through the Foundation for California Community Colleges and Computerland for a new three year term.

As in the previous agreement, the pricing is based upon the number of full-time equivalent faculty and staff of each of the Colleges of the District. The following product licenses are included:

- Microsoft Office 2013 Enterprise Suite and future Microsoft upgrades for both Windows and Apple platforms
- Microsoft Office 365 accounts for faculty and staff
- All supported versions of Windows Operating Systems plus upgrades
- Core Client Licenses including Windows Server, Microsoft Exchange, Configuration Manager CML, Lync Server Enterprise and SharePoint Enterprise Server
- Microsoft Forefront Protection Suite and future upgrades

This agreement provides the following benefits to the District:

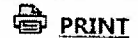
1. It allows the District to install these products on every computer whether the system is in an instructional lab or used by faculty and/or staff.
2. It entitles the District to upgrade at no additional cost to any new release of each product when it is introduced by Microsoft.
3. Since this agreement is now structured so that ITS can download the Microsoft software, there is no sales tax on these licenses.
4. The agreement also includes work-at-home purchasing rights for faculty and staff, giving them the ability to purchase Microsoft products through the FCCC at a substantial discount from retail.
5. Includes a DreamSpark subscription which provides access to all Microsoft software for learning, teaching and research purposes; helps faculty teach the latest technologies and experiment in research; and provides a cost-effective way to put Microsoft developer tools, platforms and servers in instructional labs.

The cost to participate in the Microsoft Campus Agreement for 2014-2015 will be \$98,500. These funds are included in the 2014-15 budget. The amount to be paid in future years is recalculated each year based on changes to the number of FTE employees within the District.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the Chancellor to execute a three year agreement with Computerland through the Foundation for California Community Colleges to provide licensing for selected Microsoft products at a cost of \$98,500 per year.

Renewal Worksheet of Victor Valley College



Validated Renewal Worksheet for Campus Agreement Licensing

Victor Valley College
Foundation for California Community Colleges (FCCC)
Microsoft Campus Agreement 2014 (Year 1 of 3)

Please use this quote to generate and submit your PO no later than **Friday, 12-Sep-2014** to insure a timely renewal for everyone.

Purchase Order to be made payable to:

ComputerLand Silicon Valley
482 West San Carlos Str.
San Jose, CA 95110
Federal Tax ID 77-0269631

Submit Purchase Order by fax or e-mail:

by FAX: **408-519-3260**
by E-mail: syork@cland.com

• Choose a Desktop Bundle for Faculty and Staff

	Desktop Bundle for Faculty & Staff	Item Price (per FTE)	Select	FTE Count	Ext. Price
1.	Desktop for Education with <u>Enterprise CALs</u> consisting of:	\$59.50 \$57.50	✓	505	\$29,037.50

• Choose Optional Products Licensed per User or Device for Faculty/Staff

	Optional Products Licensed per User or Device	Part Number	Item Price per User/Device	Number of Users/Devices	Ext. Price
1.	Lync Server Plus CAL for ECAL (additive to ECAL suite) per device	YEG-00631CFU	\$9.00	20	\$180.00
2.	Project Online per faculty/staff user	4ZT-00001CFU	\$0.00	1000	\$0.00
3.	Project Pro for Office 365 per fac/staff user	4TT-00001CFU	\$27.00	30	\$810.00
4.	Visio Pro per device	D87-01057CFU	\$55.00	35	\$1,925.00
5.	Visual Studio Premium w/MSDN per user	9ED-00071CFU	\$299.00	1	\$299.00
6.	Visual Studio Pro w/MSDN per user	77D-00110CFU	\$64.00	5	\$320.00
7.	Windows Remote Desktop Services (RDS) CAL per device	6VC-01251CFU	\$10.00	25	\$250.00

• Choose Optional Products Licensed per User or Device for Students

	Optional Products Licensed per User or Device	Part Number	Item Price per User/Device	Number of Users/Devices	Ext. Price
1.		M6K-00001CSU	\$0.00		

Office 365 Academic Plan A2 - per user - includes Exchange Online Plan 1, SharePoint Online Plan 1, Lync Online and Office Web apps.			30000	\$0.00
2. Office 365 ProPlus for Students (free with subscription to Office Pro Plus for all faculty/staff)	5XS-00002CSU	\$0.00	30000	\$0.00

• Server License Options

	Server License	Part Number	Item Price per License	Number of Licenses	Ext. Price
1.	Azure Monetary Commitment for usage - use for a variety of Azure services including spinning up VMs, storage, data transfer, etc.	6QK-00001CF	\$1,320.00	1	\$1,320.00
2.	Core Infrastructure Svr Suite Datacenter - Combines Windows Server Datacenter and System Center Data Center Licenses. 1 license covers 2 physical processors and unlimited OSEs/VMs on the licensed physical machine.	FUD-00936CF	\$516.00	12	\$6,192.00
3.	Exchange Server Enterprise	395-02412CF	\$394.00	6	\$2,364.00
4.	Lync Server (CALs included in Desktop bundle)	5HU-00215CF	\$354.00	2	\$708.00
5.	SharePoint Server (requires SQL Svr)	H04-00232CF	\$526.00	3	\$1,578.00
6.	SQL Server Enterprise Core - 2 Core license pack, 4 Core Minimum per processor (no SQL CALs needed)	7JQ-00341CF	\$1,335.00	10	\$13,350.00
7.	Windows Server External Connector (needed for all Windows servers facing the internet OR, if student Windows Server CALs are not subscribed, needed for servers accessed by students off-campus or authenticating students on-campus or off-campus)	R39-00374CF	\$196.00	13	\$2,548.00

TOTAL \$60,881.50

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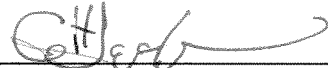
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___


TOPIC: PUBLIC HEARING AND ADOPTION OF THE 2014 – 2015 BUDGET

SUBMITTED BY: Deedee Orta, Budget Analyst

RECOMMENDED BY: G.H. Javaheripour



APPROVED BY: Roger W. Wagner



Description/Background:

The District wishes to ask the Board of Trustees to hold a public hearing and adopt the 2014 – 2015 budget as presented. Pursuant to Section 58301 of Title 5 of the California Code of Regulations, the Board of Trustees must adopt a budget for the operation of the college on or before September 15. The District has complied with all public posting requirements.

Need:

Mandatory requirement Pursuant to Section 58301 of Title 5 of the California Code of Regulations.

Fiscal Impact: None – Formally establishes budget.

Recommended Action:

1. It is recommended the Board of Trustees open and close a public hearing to accept comments regarding the budget.
2. It is recommended the Board of Trustees adopt the 2014 – 2015 budget as submitted.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES X NO ___

**Victor Valley Community College District
2014/15 ADOPTED BUDGET
Unrestricted General Fund
Board of Trustees Meeting - September 9, 2014**

	Adopted Budget 2013-2014	Actual Fiscal Year 2013-2014	Adopted Budget 2014-2015	Estimated Budget Year 2015-2016	Estimated Budget Year 2016-2017
FTES Rolled (Beginning Balance)	404	554	40	0	0
FTES (Total State Funded)	9,135	9,243	9,560	9,656	9,752
Needed for Mid-Size College (\$1.1M=243 FTES)	9,378	9,375	9,647	9,743	9,841
FTES Reported/Projected	9,418	9,462	9,647	9,743	9,841
FTES Unfunded	40	219	-	-	-
BEGINNING FUND BALANCE	\$9,780,208	\$9,780,208	\$9,527,885	\$2,794,688	\$2,867,787
ESTIMATED REVENUES					
State (Apportionment)	\$30,482,624	\$27,948,972	\$29,080,722	\$29,529,618	\$29,978,514
State (Apportionment) Prior Year Recalc	\$0	\$1,370,490	\$0	\$0	\$0
Educational Protection Act (EPA)	\$6,384,270	\$7,302,357	\$7,729,666	\$7,729,666	\$7,729,666
State (All Other)	\$1,725,202	\$1,691,440	\$1,934,989	\$1,934,989	\$1,934,989
Local (Property Tax included)	\$10,212,100	\$12,649,621	\$9,732,665	\$9,732,665	\$9,732,665
One-Time Revenue	\$950,639	\$941,382	\$467,481	\$467,481	\$467,481
Transfers In - Reserves	\$0	\$10,000	\$0	\$7,000,000	\$7,100,000
TOTAL REVENUES	\$49,754,835	\$51,914,262	\$48,945,523	\$56,394,419	\$56,943,315
ESTIMATED EXPENDITURES					
Academic Salaries	\$21,134,997	\$21,979,001	\$22,250,619	\$22,358,144	\$22,465,669
Classified Salaries	\$9,782,663	\$9,246,971	\$9,975,322	\$10,082,122	\$10,165,322
Management Salaries	\$4,149,397	\$3,759,093	\$4,015,458	\$4,043,733	\$4,072,008
Employee Benefits	\$10,395,386	\$9,910,914	\$11,047,334	\$11,447,334	\$11,847,334
OPEB & Vacation Liability	\$500,000	\$0	\$0	\$0	\$0
Supplies, Software, Subscriptions	\$834,066	\$678,413	\$827,689	\$827,689	\$827,689
Services and Operations	\$6,316,995	\$5,921,583	\$6,443,520	\$6,443,520	\$6,443,520
Capital Outlay	\$716,057	\$645,410	\$669,427	\$669,427	\$669,427
Transfers, Reserves	\$1,042,762	\$25,200	\$449,351	\$449,351	\$449,351
TOTAL ESTIMATED EXPENDITURES	\$54,872,323	\$52,166,585	\$55,678,720	\$56,321,320	\$56,940,320
ENDING FUND BALANCE	\$4,662,720	\$9,527,885	\$2,794,688	\$2,867,787	\$2,870,783
	8.5%	18.3%	5.0%	5.1%	5.0%

2014-2015 Tentative General Fund Budget
Using available budget information from the Chancellor's Office & CCLC - August 2014

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Combined</u>
BEGINNING FUND BALANCE	\$9,780,208	\$1,184,216	\$10,964,424
ESTIMATED REVENUES:			
8100 - Federal Revenues			
CTE Transtion Grant		\$43,269	\$43,269
Federal Work Study		350,274	350,274
Gear Up		1,029,367	1,029,367
Pell Grants		128,523	128,523
Perkins		414,667	414,667
SEOG		56,928	56,928
TANF		104,440	104,440
TRIO-Upward Bound		351,873	351,873
Veterans		12,478	12,478
Total Federal Revenues	<u>\$0</u>	<u>\$2,491,819</u>	<u>\$2,491,819</u>
8600 - State General Apportionment			
Basic Skills		\$180,635	\$180,635
Fee Waiver Admin (2%)	\$177,419		177,419
Homeowner's Property Tax Relief	134,267		134,267
Mandated Costs	258,804		258,804
Part-time Faculty Allocation	193,997		193,997
Education Protection Account (EPA)	7,729,666		7,729,666
State General Apportionment	29,080,722		29,080,722
Total State General Apportionment	<u>\$37,574,875</u>	<u>\$180,635</u>	<u>\$37,755,510</u>
8600 - Categorical/One-Time Revenues			
AB 86 Consortium Planning Grant		\$295,331	\$295,331
BFAP Augmentation Allocation		297,800	297,800
CalWORKS		350,451	350,451
CARE		196,114	196,114
DSPS		440,519	440,519
Enrollment Growth & Retention		514,141	514,141
EOPS		751,893	751,893
CA Career Pathway/Ramp Up		7,858,651	7,858,651
Financial Aid Assistance (SFAA & BFAP)		180,883	180,883
Lottery	\$1,170,502	271,580	1,442,082
Matriculation, Credit		866,139	866,139
Matriculation, Non-credit		12,436	12,436
Physical Plant/Deferred Maintenance		1,340,752	1,340,752
Staff Diversity		17,068	17,068
WIB: Associate Nursing Program		15,183	15,183
Total Categorical/One-time Revenues	<u>\$1,170,502</u>	<u>\$13,408,941</u>	<u>\$14,579,443</u>
8800 - Local Revenues			
Admin. of Justice Material Fees		\$5,023	\$5,023
Athletics Department		16,203	16,203
Child Development		9,675	9,675
Citations		113,903	113,903
Community Service/Contract Education		533,844	533,844
Construction & Mfg Technology		59,823	59,823
Construction Technology Material Costs		9,757	9,757
Enrollment Fees	\$1,806,203		1,806,203
Facility Rentals	75,793	10,000	85,793
Finger Printing		6,396	6,396
Fire Tech Material Fees		226,528	226,528
Interest	37,260		37,260
Local Property Taxes	6,598,786		6,598,786
Miscellaneous Income	467,481	543,957	1,011,438
Non-Resident Tuition	518,276		518,276
Nursing Prep Tests		57,063	57,063
Parking		480,863	480,863
Planetarium		1,704	1,704
Puente Grant		1,923	1,923
Redevelopment Pass-Through (47.5%)	640,000		640,000
Restaurant Management Income		14,661	14,661
Transcripts	56,347		56,347
Waste Recycle		85,748	85,748
Total Local Revenues	<u>\$10,200,146</u>	<u>\$2,177,071</u>	<u>\$12,377,217</u>
8900 - Other Revenue Sources			
TOTAL ESTIMATED REVENUES	<u>\$48,945,523</u>	<u>\$18,258,466</u>	<u>\$67,203,989</u>

ESTIMATED EXPENDITURES:**Academic**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Combined</u>
Teachers Salary	\$8,467,769	\$6,000	\$8,473,769
Teachers Salary Regular, No STRS	159,411		159,411
Teachers Salary-Summer	1,600,000	56,015	1,656,015
Department Chairs	634,675		634,675
Academic - Counselors	589,637	775,593	1,365,230
Counselors (Summer)	0	74,241	74,241
Librarians	185,793		185,793
Academic Release Time	447,699		447,699
Faculty, Adjunct	3,404,236	232,472	3,636,708
Faculty, Adjunct (Unit of Pay)	6,400,012		6,400,012
Academic-Head Coaches	70,000		70,000
Instructional Other		123,750	123,750
Facilitators: Part-time assignment	0	18,175	18,175
Accompanists	3,420	0	3,420
Non-Instructional - Other	10,000	24,485	34,485
Counselors, Part-time	98,512	92,748	191,260
Coordinators: Part-Time Assignment	0	88,742	88,742
Academic Counseling-Summer	65,000	10,000	75,000
Academic, Non-instructional, non-regular	0	4,702	4,702
Librarians, Part-time	114,455		114,455
Total Instructional Salaries	<u>\$22,250,619</u>	<u>\$1,506,923</u>	<u>\$23,757,542</u>

Administration

Admin Salary - Supt/VP	\$367,719		\$367,719
Admin Salary - Deans	806,196		806,196
Admin Salary - Others	369,880	210,997	580,877
Total Admin Salary	<u>1,543,795</u>	<u>210,997</u>	<u>1,754,792</u>
TOTAL ACADEMIC SALARIES	<u>\$23,794,414</u>	<u>\$1,717,920</u>	<u>\$25,512,334</u>

Classified

Regular, Non-instructional	\$7,387,138	\$1,620,629	\$9,007,767
Classified Specials - Non-instructional	54,000	0	54,000
Out-of-Class Pay: Classified	39,000	5,207	44,207
Regular, Instructional	1,631,725	0	1,631,725
Classified Specials - Instructional	50,000	47,000	97,000
Overtime	150,000	22,552	172,552
Classified Subs - Instr & Non-instructional	294,000	31,729	325,729
Assistant Coaches	82,350		82,350
Professional Experts	111,220		111,220
Fee Base Instructor		162,000	162,000
Total Classified Salaries	<u>\$9,799,433</u>	<u>\$1,889,117</u>	<u>\$11,688,550</u>

Other Classified

Management	\$2,457,263	\$101,952	\$2,559,215
Students	125,538	467,438	592,976
Short-term, Non-instructional	45,089	27,965	73,054
Short-term, Instructional	5,262	0	5,262
VVC Board Compensation	14,400	0	14,400
Other Classified Salaries	<u>\$2,647,552</u>	<u>\$597,355</u>	<u>\$3,244,907</u>

TOTAL CLASSIFIED SALARIES**TOTAL SALARIES**

<u>\$12,446,985</u>	<u>\$2,486,472</u>	<u>\$14,933,457</u>
<u>\$36,241,399</u>	<u>\$4,204,392</u>	<u>\$40,445,791</u>

Benefits

TOTAL BENEFITS	\$11,047,334	\$1,239,351	\$12,286,685
TOTAL SALARIES AND BENEFITS	<u>\$47,288,733</u>	<u>\$5,443,743</u>	<u>\$52,732,476</u>

4000s - Supplies	\$827,689	\$1,053,737	\$1,881,426
5000s - Contracts (travel, utilities, legal, etc.)	6,443,520	10,878,132	17,321,652
6000s - Equipment	669,427	1,559,986	2,229,413
7000s - Reserves, Grants, Transfers	449,351	491,449	940,800
	<u>\$8,389,987</u>	<u>\$13,983,304</u>	<u>\$22,373,291</u>
TOTAL ESTIMATED EXPENDITURES	<u>\$55,678,720</u>	<u>\$19,427,047</u>	<u>\$75,105,767</u>

Estimated Ending 2014-2015 Fund Balance

\$3,047,011	\$15,635	\$3,062,646
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2014-2015 BOND INTEREST AND REDEMPTION FUND - FUND 21

BEGINNING FUND BALANCE		\$7,739,935
Estimated Revenues:		
Tax Revenue	\$6,893,300	
Interest Revenue - County	15,121	
Proceeds from Bonds	280,140	
TOTAL ESTIMATED REVENUES	<u> </u>	<u>\$7,188,561</u>
Estimated Expenditures:		
Other Outgoing Transfers:		
Debt Retirement - Debt Redemption	\$1,271,500	
Debt Retirement - Int & Othere Svc Chg	5,621,800	
TOTAL ESTIMATED EXPENDITURES	<u> </u>	<u>\$6,893,300</u>
Estimated Ending Fund Balance		\$8,035,196

2014-2015 SPECIAL REVENUE FUND - FUND 39

BEGINNING FUND BALANCE		\$29,253,243
Estimated Revenues:		
Interest Revenue -County	\$800	
Interest Income - GIC	1,819,000	
Transfers In	<u>0</u>	<u> </u>
TOTAL ESTIMATED REVENUES		\$1,819,800
Estimated Expenditures:		
Transfers Out		
Fund 01 - General Fund	\$0	
Fund 71 - Capital Projects Fund	<u>0</u>	<u> </u>
TOTAL ESTIMATED EXPENDITURES		\$0
Estimated Ending Fund Balance		\$31,073,043

2014-2015 BOND FUND ACTIVITIES - FUND 42

Beginning Fund Balance		\$23,226,344
Revenues:		
Interest Income	\$75,000	
Proceeds from Bonds	<u>0</u>	
TOTAL REVENUES		<u>\$75,000</u>
Expenditures:		
Travel/Supplies	\$0	
Election Expense	0	
Legal Expense	0	
Contracted Services	0	
Site Improvements	681,958	
Buildings New/Remodel	<u>13,915,502</u>	
TOTAL EXPENDITURES		<u>\$14,597,460</u>
ENDING FUND BALANCE		\$8,703,884

2014-2015 CAPITAL OUTLAY PROJECTS FUND - FUND 71

BEGINNING FUND BALANCE		\$3,537,652
Estimated Revenues:		
Redevelopment Pass-Through	\$1,200,000	
Interest Income	13,000	
Capital Construction Funds	0	
Incoming Transfers	0	
TOTAL ESTIMATED REVENUES		<u>\$1,213,000</u>
Estimated Expenditures:		
Redevelopment Projects		
Supplies	\$57,500	
Contracted Maintenance	\$14,000	
Contracted Services	1,006,188	
Assessment Fee	2,500	
New Equipment	278,554	
Reserve for Contingencies	431,916	
TOTAL ESTIMATED EXPENDITURES		<u>1,790,658</u>
ESTIMATED ENDING FUND BALANCE		\$2,959,994

2014-2015 CHILD DEVELOPMENT FUND - FUND 72

BEGINNING FUND BALANCE		\$68,494
Estimated Revenues:		
State Preschool	140,155	
Misc Income	0	
Interest Income	400	
Rental Income: Head Start	148,614	
TOTAL ESTIMATED REVENUES	<u> </u>	<u>\$289,169</u>
Estimated Expenditures:		
Teachers Salaries	\$100,215	
Administrative Salaries	9,953	
Classified Salaries	52,190	
Benefits	75,556	
Supplies	8,000	
Food	1,000	
Travel	6,662	
License Fees	2,240	
Other Expense	1,750	
Library Books	300	
Transfers Out	0	
TOTAL ESTIMATED EXPENDITURES	<u> </u>	<u>\$257,866</u>
Estimated Ending Fund Balance		\$99,797

2014-2015 STUDENT CENTER FEE FUND - FUND 73

BEGINNING FUND BALANCE		\$7,781
Estimated Revenues:		
Interest Income	\$1,100	
Student Center Fees	<u>90,000</u>	<u> </u>
TOTAL ESTIMATED REVENUES		\$91,100
Estimated Expenditures:		
Other Outgoing Transfers	<u>\$90,110</u>	<u> </u>
TOTAL ESTIMATED EXPENDITURES		\$90,110
Estimated Ending Fund Balance		\$8,771

2014-2015 HEALTH TRUST FUND - FUND 75

BEGINNING FUND BALANCE		\$41,001
Estimated Revenues:		
Interest Income	\$150	
Investment from General Fund	<u>0</u>	<u>150</u>
TOTAL ESTIMATED REVENUES		\$150
Estimated Expenditures:		
Transfer to General Fund	<u>\$0</u>	<u></u>
TOTAL ESTIMATED EXPENDITURES		\$0
Estimated Ending Fund Balance		\$41,151

2014-2015 SELF INSURANCE FUND - FUND 78

BEGINNING FUND BALANCE		\$37,465
Estimated Revenues:		
Interest Income	\$100	
Transfers In	<u>33,635</u>	
TOTAL ESTIMATED REVENUES		<u>\$33,735</u>
Estimated Expenditures:		
Supplies	\$1,500	
Contracts - Repairs	1,000	
Contracted Services	24,000	
Other Expenses	235	
Equipment	<u>7,000</u>	
TOTAL ESTIMATED EXPENDITURES		<u>\$33,735</u>
Estimated Ending Fund Balance		\$37,465

2014-2015 AUXILIARY SERVICES FUND

BEGINNING FUND BALANCE

\$ 228,161

Estimated Local Revenues:

8600 Coca Cola Commission	\$ 36,000
Coca Cola Exclusivity	27,000
Vending Commission	9,000
SAC Rental	8,000
PAC Rental	30,000
Athletic/gym/fields Rental	10,000
Student Center Fee	86,000
ASB Acctng	7,000
Interest Income	1,000
Aux Misc Income & Ticket Admin fees	10,000
Rent: Excelsior Education Center	73,000
Farmers Market	9,000
Adcamp	650
S&B Foods	9,000

TOTAL ESTIMATED LOCAL REVENUES

\$ 315,650

Estimated Expenditures:

2000 Salaries	\$ 250,000
3000 Benefits	\$ 70,000
4000 <u>Other</u>	
Cash over/short	\$ -
Bank service charges	1,500
Food & Related Items	-
Promotional expenses	-
Rentals	-
Software License upgrades/ fees	6,100
Equipment/Furniture	-
Scholarships	-
Memberships	-
Contract/Repairs	7,500
Aux Contribution/Board	-
Travel/Conference	-
Misc Expense	-
SAC/PAC Maintenance Fund	-
PVC-ID Card	11,000
District Expenses	1,000

TOTAL EXPENDITURES

\$ 347,100

Estimated Ending Fund Balance

\$ 196,711

2014-2015 RAMS BOOKSTORE FUND

BEGINNING FUND BALANCE		\$ 1,003,127
Estimated Local Revenues:		
8600 New Text	\$ 1,800,000	
Used Text	130,000	
Custom Publish	10,000	
Trade Books	9,000	
Clothing	75,000	
Bundles	5,000	
Supplies	180,000	
Electronics	14,000	
Gifts	8,000	
Sundries	57,000	
Graduation	25,000	
Book Rental Income	15,000	
Other Income	12,000	
Interest Income	800	
Shipping/handling	5,000	
TOTAL ESTIMATED REVENUES	<hr/>	\$ 2,345,800
Cost of Goods Sold		<u>(1,787,700)</u>
Gross Margin from Local Revenues		\$ 558,100
Estimated Expenditures:		
2000 <u>Salaries</u>		
Contract Salaries	\$ 300,000	
Short-term Salaries	55,000	
Total Salaries	<hr/>	\$ 355,000
3000 <u>Benefits</u>		128,000
Total Salaries & Benefits		<hr/>
		\$ 483,000
4000 <u>Other</u>		
Penalty	\$ 1,000	
Postage	400	
Credit Not Received Loss	4,300	
Over/Short	500	
Bad Checks	500	
Bad Debt Expense	4,000	
Bank Service Charge	7,000	
Software License Upgrade/Fees	400	
Credit Card Fees	18,000	
Memberships/Training/Conferences	7,500	
Miscellaneous	2,000	
Office Supplies/Paper/Boxes	7,500	
Promotions	1,000	
Scholarships	500	
Contract Equip Maintance	1,000	
Contract Services/Prism/Web	17,000	
POS/Technology Upgrades	1,000	
Advertising expense	1,500	
Total Other Expenditures	<hr/>	\$ 75,100
TOTAL EXPENDITURES		<hr/>
		\$ 558,100
Estimated Ending Fund Balance		\$ 1,003,127

2014-2015 ASSOCIATED STUDENT BODY TRUST FUND

BEGINNING FUND BALANCE		\$264,541
Estimated Revenues:		
ASB Card Sales	\$125,000	
Interest Income	700	
Miscellaneous	4,000	
Student Representation Fees	<u>7,000</u>	
		<u>\$136,700</u>
Estimated Expenditures:		
Athletic Expense	\$15,000	
Theatre Arts Expense	3,000	
Bank Service / Acct fees	9,000	
Contributions	5,000	
Advertising Expense	5,000	
Activities Fund	15,000	
Field Trips	5,000	
Dues & Conference	40,000	
Clubs - ICC	7,500	
Supplies Expense	2,200	
Scholarships	5,000	
Campus Improvements	7,500	
ASB Book vouchers	8,000	
Student Rep Fee	7,000	
Miscellaneous	<u>2,500</u>	
TOTAL ESTIMATED EXPENDITURES		<u>136,700</u>
Estimated Ending Fund Balance		\$264,541


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: UPDATED JOB DESCRIPTION, CLASSIFIED SITE SUPERVISOR OF CHILD DEVELOPMENT CENTER

SUBMITTED BY: Kelley Johnson

RECOMMENDED BY: Trinda Best 

APPROVED BY: Roger W. Wagner 

Description/Background:

To comply with mandated updates from California Department of Education and NAEYC Accreditation and Title 22 standards some of the terminology in the existing job description needed to be updated.

Need: Board approval is required to approve the updated job description.

Fiscal Impact: None

Recommended Action: It is recommended that the Board of Trustees approve the updated job description for the Classified Site Supervisor of Child Development Center as presented, effective September 10, 2014.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES X NO ___

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

CLASS TITLE:
CLASSIFIED SITE SUPERVISOR OF CHILD DEVELOPMENT CENTER LAB
CLASSROOM

FLSA STATUS: NONEXEMPT

BASIC FUNCTION:

Under the direction of an area administrator, coordinate the responsibilities of planning and implementation of a developmentally appropriate program for the daily activities and functions of the Child Development Center Lab Classroom(s) (CDLC); lead and mentor ~~associate~~ teachers, assistants, student teachers, and volunteers in providing high quality service in the care, development and instruction of children while implementing the philosophies and pedagogy of the Child Development Department and Center CDLC; and assure compliance with state and local regulatory agencies and ~~d~~ District policies.

REPRESENTATIVE DUTIES:

Represent ~~CDC~~ CDLC during licensing and other regulatory site visits during periods of absence of area administrator.

Assist the area administrator in fully complying with all aspects of the Contract
Monitoring Review California
Department of Education (CDE).

Coordinate, plan and implement consistent and predictable daily activities keeping within the parameters of the Child Development Center CDLC facilities and curriculum based upon the State mandated Desired Results System Standards, in accordance with the policies and philosophy of the Child Development Center CDLC; conduct ongoing authentic assessment of the children, record daily anecdotes, and maintain a portfolio on each child.

Mentor and provide direction to all college students, including practicum, EOPS, Co-Op Ed, Federal Work Study, and volunteers; provide direction and guidance to teaching staff; guide and direct parent volunteers in the classroom.

Individualize the program to meet the needs of each child with concern for their interests, abilities, special talents, cultural backgrounds, style and pace of learning.

Prepare detailed reports as required.

Set up and maintain the physical environment in accordance with the Early Childhood Environment Rating Scale and Caring for Our Children: National Health and Safety Performance Standards; Guidelines for Early Care and Education Programs, adapting to the current needs and interests of the children.

Regularly inspect site facilities for health, safety, fire, and occupancy violations and take corrective actions, as needed.

Assist with and monitor compliance of staff work schedules to insure legal ratios, safe coverage and efficient use of personnel.

Maintain resources and equipment of the center CDLC.

Communicate and maintain ongoing positive communication and effectively work with a system of shared governance, including area administrator, Child Development faculty and administration.

Provide for orientation and participation of parents, initiate and conduct parent conferences sharing pertinent information in the child's growth and development based on the analysis of the Desired Results Standards System, support Parent Family Advisory Committee and maintain all records.

Assist in establishing eligibility of clients and waiting list; implement enrollment policies, conduct certification of parents and children.

Assist parents with the referral process for children with identifiable developmental delays or disabilities.

Arrange for repairs, custodial care and maintenance of a safe, healthy, uncluttered and ordered environment, aid in monthly disaster drills, referring ill children to office staff, and keeping the classroom clean, uncluttered and equipment in good repair; clean and maintain the floors, bathrooms, tables, and work areas, and perform laundry duties.

Tour facilities with visitors and provide information regarding center CDLC programs and activities.

Treat all children with dignity and respect, implementing constructive discipline policies and the principles of conflict resolution in discipline situations.

Submit timely requests for all classroom supplies, materials and equipment.

Operate a personal computer and peripheral equipment to enter data, maintain records, and generate reports; utilize fax machine, word processing, spreadsheet and other software as required.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Principles of child development and psychology.

Knowledge of department philosophy on ECE and ability to demonstrate this throughout the Lab classroom.

Educational, emotional, physical and dietary needs and requirements of children.

Principles and practices of training.

Maintain knowledge of relevant and current laws, rules and regulations related to assigned activities, including Title V, and Title XXII-22, and National Association for the Education of Young Children (NAEYC) Accreditation and assure that site operations and personnel are in compliance.

Basic procedures and policies of the Child Development Center CDLC and Child Development Department programs and services.

Interpersonal skills using tact, patience and courtesy.

Operation of various office equipment.

Health and safety regulations and appropriate precautions and procedures.

Menu planning and nutritional standards and guidelines.

Effective communication skills.

Applicable rules and regulations in District organization and policies, programs related to the Child Development Center CDLC.

Desired Results Developmental Profile System and technology for Children and Families and Contract Monitoring Review.

CDE requirements for California State Preschool Programs.

Permit teacher and Federal Work Study duties and responsibilities.

ABILITY TO:

Plan, prepare and direct the daily activities and functions of the Child Development Center CDLC.

Assure compliance with state and local agencies, and District policies.

Ensure completion of all CDE required forms and Desired Results System

Prepare and maintain accurate records, logs and reports.

Learn department and program goals.

Provide work direction and coordinate CDC CDLC activities and trainings.

Assist staff in developing daily and weekly lesson-activity plans.

Assume responsibility for basic operations of the Child Development Center CDLC in the area administrator's absence.

Assist area administrator in research and development of funding opportunities.
Assist with the preparation and implementation of the annual budget.
Prepare and maintain accurate records, logs and reports.
Establish and maintain positive communication with parents
Implement and monitor enrollment policies, rules, and regulations, ensure enrollment compliance.
Meet schedules and timelines.
Lead and train staff, student workers, parents and volunteers.
Communicate effectively with parents and other individuals of diverse academic, socioeconomic cultures, ethnic and disability backgrounds.
Establish and maintain cooperative working relationships with others including other staff, students, parents and children.

EDUCATION AND EXPERIENCE:

Applicant must possess the minimum of a valid Commission on Teacher Credentialing Child Development Site Supervisor Permit; five years experience in working with children and families in a Title 5 program.

OTHER REQUIREMENTS:

Possession of food handler's card
Obtain fingerprint clearance
Current Pediatric CPR and first aid card
Ability to pass a TB test every 2 years

WORKING CONDITIONS:

Disclosure:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Indoor and Outdoor Work Environment:

Ability to work at a desk or conference table in the ~~Child Development~~ Center CDLC; subject to constant interruptions. While performing the duties of this job the employee is regularly required to sit, use hands to handle materials, speak to communicate, see to observe children and requires ordinary hearing ability. The employee is ~~occasionally~~ required to bend at the waist, stoop, crouch, stand and walk. The employee is regularly required to push swings, sit on the floor and lift or carry children 45 pounds or heavier. .

Incumbents may be exposed to blood or other bodily fluids and standard cleaning chemicals.

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: NEW JOB DESCRIPTION, INSTRUCTIONAL DESIGNER

SUBMITTED BY: Rolando Regino

RECOMMENDED BY: Trinda Best *Trinda Best*

APPROVED BY: Roger W. Wagner *Roger W. Wagner*

Description/Background:

Under the direction of an area administrator, provide instructional and program design expertise for the development and support of online courses and specialized educational programs. Assists faculty in the design of online coursework/programs and instructional practices, development of learning resources and course segments to electronic delivery methods.

Need: Board approval is required to approve the new job description.

Fiscal Impact: None

Recommended Action: It is recommended that the Board of Trustees approve the new job description for the Instructional Designer as presented, effective September 10, 2014.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES X NO ___

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

CLASS TITLE: INSTRUCTIONAL DESIGNER

FLSA STATUS: NONEXEMPT

BASIC FUNCTION:

Under the direction of an area administrator, provide instructional and program design expertise for the development and support of online courses and specialized educational programs. Responsible for assisting faculty in the design of online coursework/programs and instructional practices, development of learning resources and course segments to electronic delivery methods. Support the customized development of online courses unique to the needs of the instructor and students. Perform consultation and support services in instructional design, technologies, strategies, assessments, and distributed learning for the Distance Education program. Support faculty in the development of their online, hybrid, and web enhanced course content, including instruction modules, online syllabus, online course interactions, online multimedia interactions, online presentations, and e-lectures.

REPRESENTATIVE DUTIES:

Collaborate with faculty with the creation of customized online, hybrid, and web-based instructional elements, and manage online course development. *E*

Provide faculty support in the development of instructional strategies, course materials, assessment techniques, and appropriate integration of instructional technologies and best practices. *E*

Support faculty in the development of instructionally friendly online and in-class presentations through various platforms. *E*

Provide instructional support to faculty in the use of instructional software, technology tools and methods, and effective uses of multimedia. *E*

Research and make recommendations on educational best practices, instructional resources, instructional technologies, and multimedia hardware/software to support teaching and learning. *E*

Collaborate with faculty on instructional design and learning objectives to address design issues and create customized web-based instructional elements. *E*

Design and produce learning materials in a variety of formats including print, graphics, audio, video, animation, and multimedia to support teaching, learning, and college information needs. *E*

Design, develop, and deliver workshops and training to faculty and staff in the use of instructional technologies and educational best practices. *E*

Consult with faculty on curriculum planning, lesson plans, assignments and instructional materials in the design of their online/hybrid courses. *E*

Develop partnerships with online faculty members to explore teaching and learning online. *E*

Provide professional and technical support/training to faculty. *E*

Develop and maintain an up-to-date knowledge base of new instructional software and pedagogical techniques through continued education, and appropriate training conferences and seminars. *E*

Provide instructional support to students with the District's Learning Management System; answer questions and provide information regarding practices, policies and procedures. *E*

Provide support to students in concept understanding and skill acquisition; provide instructional assistance and reinforcement to students with various software applications. *E*

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

College curriculum and educational requirements of the Distance Education Program. Instructional technologies, best practices, and learning theory for online teaching and design.

Instructional strategies, curriculum standards, and assessments.

Web enhanced course content, online course and multimedia interactions, and online presentations.

Technology and multimedia tools, methods, and instructional software.

Research methodologies and techniques.

Processes and standards for planning and implementing instructional design and development.

Instructional technology media and materials development and implementation principles.

Emerging trends and technologies in instructional design.

Modern computing, networking, and learning management systems.

Interpersonal and communication skills using tact, patience, and courtesy.

ABILITY TO:

Perform the necessary skills in the use of technology applications.

Integrate resources, policies and information for the determination of procedures, solutions, and other outcomes.

Organize and work effectively with an understanding of organizational policies and activities.

Develop partnerships with online faculty to explore teaching and learning online.
Present topics to faculty and staff related to distance learning, technology, and instructional course design in a clear and concise method.
Research and analyze complex information.
Work effectively with a variety of groups, including those from diverse academic, socioeconomic, cultural, ethnic, and disability backgrounds.
Establish and maintain cooperative and effective working relationships with others.
Complete work with constant interruptions, and handle multiple tasks.
Attend appropriate conferences and seminars to maintain an up-to-date knowledge base of new instructional software and pedagogical techniques.
Design, develop, and deliver workshops and training to faculty.
Work independently with little direction.

EDUCATION AND EXPERIENCE:

Any combination equivalent to bachelor's from an accredited institution in instructional technology, education, information technology, or related AND at least one year related responsible experience in instructional design, curriculum design, training, e-learning, online learning management system and course management tools, preferably in higher education, including at least one year in an instructional support capacity.

Master's degree in instructional technology, education, information technology, or related field preferred.

LICENSES AND OTHER REQUIREMENTS:

Certificates and training in the area of instructional design, online learning, and distance education through a recognized certification and training program that utilizes nationally recognized standards.

WORKING ENVIRONMENT AND PHYSICAL DEMANDS:

Disclosure:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Normal Office Environment:

While performing the duties of this job the employee is regularly required to sit, use hands to type or handle materials, and talk and/or hear. The employee is occasionally required to stand and walk. The employee is occasionally required to lift, carry, push, or pull up to 15 pounds.

Office environment; subject to constant interruptions.

Position requires viewing a computer monitor for extended periods of times, reaching to maintain files, bending, and standing or sitting for long periods.

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: Management Appointment, Director of Special Grant Programs

SUBMITTED BY: Trinda Best

RECOMMENDED BY: Trinda Best *Trinda Best*

APPROVED BY: Roger W. Wagner *Roger W. Wagner*

Description/Background:

Lawrence Vondrake Fitz has been recommended to fill the position of Director of Special Grant Programs beginning September 10, 2014 through June 30, 2015.

Need:

Position is needed to fill the existing vacancy

Fiscal Impact: **Grant Funded** Range 18 Step F on the Management Salary Schedule, \$8,431/month plus benefits. Budgeted.

Recommended Action:

It is recommended that the Board of Trustees approve the appointment as listed

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES X NO ___

BOARD OF TRUSTEES OF THE
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

CONTRACT OF EMPLOYMENT
Administrative Positions
(California Education Code Section 72411)

Date of Offer: September 10, 2014

The Board of Trustees of the Victor Valley Community College District offers you employment in the position of Director of Special Grants Programs, California Career Pathways Trust (CCPT) Grant for the period commencing 9/10/2014 and ending on 6/30/2015. This offer of employment is valid for ten (10) calendar days from the date of offer specified above. Your failure to accept this offer and to enter into this contract within the ten-day period will result either in the offer expiring, or, if you are employed, will result in your employment as an administrator being at-will at the pleasure of the Board of Trustees, pursuant to Section 72411.5 of the Education Code.

This contract expires on 6/30/2015. Pursuant to Education Code Section 72411, you are to be provided notice by 3/15/2015 before the expiration of this contract of non-renewal. Otherwise, the contract will renew for the same duration and terms as described in subsection (c) of Education Code Section 72411.

This contract of employment is subject to all the rules and regulations of the Board of Trustees and all the laws of the State of California in effect during the period of employment. The terms and conditions of your employment may be changed by the District during the period of time covered by the agreement. Your compensation shall be on Range 18 of the Victor Valley College management salary schedule. Any earned, unused vacation remaining on the last day of employment with the District, up to a maximum accrual of 44 days, will be paid on the next available payroll.

Pursuant to Education Code Section 72411.5, if you do not have tenure in the District as a faculty member, you may be dismissed, suspended, or demoted for cause, including but not limited to unsatisfactory performance, unprofessional conduct, unfitness for service, and insubordination. If you do have tenure as a faculty member, the imposition of dismissal or other penalties, for cause shall be in accordance with the provisions of the Education Code applicable to faculty members. In addition, employment is contingent upon availability of funds.

Pursuant to Government Code Section 53260, if this contract is terminated, the maximum cash settlement that you may receive is to be an amount equal to your monthly salary multiplied by the number of months left on the unexpired term of the contract. The parties agree that regardless of Government Code Section 53260, the maximum cash settlement you will receive will be your monthly salary multiplied by three (3) to reflect a total of three (3) months' salary as a total and complete severance.

If you desire to accept this contract, please sign and return to:

Victor Valley Community College District
Office of Human Resources
18422 Bear Valley Road
Victorville, CA 92395

BOARD OF TRUSTEES OF THE VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

By _____
Roger Wagner, Ph.D., Superintendent/President

I accept the offer of employment set forth above subject to the terms and conditions therein

Lawrence Vondrake Fitz

Date _____