



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: October 14, 2014

Place: **Closed Session:** 5-6 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

OPEN SESSION REGULAR MEETING AGENDA ~ Board Room

*Board Room Victor Valley Community College
This meeting will be electronically recorded and web cast live at
<http://www.vvc.edu/offices/president/webcast.html>*

PUBLIC COMMENTS: *The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals may comment after being recognized by the Board President and before Board discussion of the particular item. (Board Policy 2350)*

1. **CALL TO ORDER** 5 p.m.
ROLL CALL
PLEDGE OF ALLEGIANCE
ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

CLOSED SESSION ~ West Wing Conference Room

2. **CLOSED SESSION** 5-6 p.m.
 - 2.1 **ANNOUNCEMENT OF CLOSED SESSION ITEMS:**
 - a) **CONFERENCE WITH LABOR NEGOTIATIONS –**
Government Code Section 54957.6
District Representative: Randy Erickson
Employee Organization: CSEA, CTA, AFT Part-Time Faculty United
 - b) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Government Code Section 54957 (b) (1)
Superintendent/President

2.2 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

At this time, the Board of Trustees will listen to communication from the public on Closed Session items pertaining to college business. Each speaker is limited to one presentation per meeting on non agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

OPEN SESSION REGULAR MEETING AGENDA ~ Board Room

3. OPEN SESSION REGULAR MEETING

6 p.m.

3.1 Closed Session Report

4. SUPERINTENDENT/PRESIDENT'S REPORT

- Academic Senate

- Foundation

5. CONSENT AGENDA

All matters listed under Consent Agenda are considered by the Board of Trustees to be routine and has been approved by the Superintendent/President (Board Policy #2430). There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote. Public comment on Consent items from anyone completing a card will be heard prior to the Board's vote on the Consent Agenda.

PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS:

PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS

The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. This is the opportunity for the public to address the Board on any Consent Agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

APPROVAL OF CONSENT ITEMS

YES ___ NO ___

There will be no separate discussion on these items prior to the time the Board votes on them unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

5.1 Approval of the minutes of the September 9, 2014 regular Board meeting.

5.2 Independent Contractor Agreement – Nicole Aragon, LLC

Ratification of the Independent Contractor Agreement between Nicole Aragon, LLC and Victor Valley Community College District to provide technical grant support services to the AB86 Adult Education VVCD Regional Planning Consortium. The service period for this agreement is August 26, 2014 through March 1, 2015. Fiscal Impact: Not to exceed \$15,000.00, budgeted item, grant funded.

- 5.3 Independent Contractor Agreement – United Lerone II dba El Pollo Loco #3511
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and United Lerone II dba El Pollo Loco #3511 to provide catering services for CTE Advisory meetings for the 2014-2015 year. The period of this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: \$2,500.00, budgeted item.
- 5.4 Agreement – California Early Childhood Mentor Program
Ratification of the agreement between Victor Valley Community College District and Chabot-Las Positas Community College District, on behalf of its California Early Childhood Mentor Program to provide lab hours necessary for completion of CHDV 210. The period of this contract is from August 1, 2014 through July 31, 2015. Fiscal Impact: All eligible expenses incurred for this program will be reimbursed by the contractor, Chabot-Las Positas Community College District as part of this agreement.
- 5.5 Independent Contractor Agreement – Marken Enterprises/Marken PPE Restoration
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Marken Enterprises/Marken PPE Restoration to provide compliant care and maintenance of protective ensembles for structural firefighting. The period of this agreement is September 1, 2014 through June 30, 2015. Fiscal Impact: Not to exceed \$2,000.00, budgeted item.
- 5.6 Independent Contractor Agreement – Dennis Hoey dba West Coast Microscope Service
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Dennis Hoey dba West Coast Microscope Service for the repair and service of the Biology Dept. microscopes onsite. The service period for this agreement is July 1, 2014 through December 30, 2014. Fiscal Impact: Not to exceed \$2,000.00, budgeted item.
- 5.7 Library Online Database Subscriptions
Ratification of the renewal of online database subscriptions through the Community College Library Consortium for the period of January 1, 2015 through December 31, 2015. Fiscal Impact: \$14,067.00 budgeted item.
- 5.8 Clinical Facility Use Contract – Apple Valley Christian Care
Ratification of the contract between Victor Valley Community College District and Apple Valley Christian Care to provide clinical learning facilities for the Health Science programs. The agreement begins September 1, 2014 and will continue until either party chooses to terminate the agreement. Fiscal Impact: None
- 5.9 Clinical Facility Use – Contract Knolls West Post Acute, LLC
Ratification of the contract between Victor Valley Community College District and Contract Knolls West Post Acute, LLC to provide clinical learning facilities for Registered Nursing, Allied Health and other related Health Sciences programs for the benefit of students and for the community. The agreement begins September 10, 2014 and will continue until either party chooses to terminate the agreement. Fiscal Impact: None
- 5.10 Out of State Student Travel – UNLV Campus Tour
Approval of the out-of-state travel for staff/students listed to travel to Las Vegas, Nevada to tour the University of Nevada's campus on October 24, 2014. Students participating in the field trip are registered at Victor Valley Community College and will be accompanied by Linda Lorena Garcia and Kevin Barda, faculty/staff members. Fiscal Impact: Not to exceed \$225.00.

- 5.11 Curriculum Changes
Approval of the curriculum changes made on September 11, 2014 and have been recommended by the College Curriculum Committee. Fiscal Impact: None.
- 5.12 Independent Contractor Agreement – Dr. Gail Zwart
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Dr. Gail Zwart to help facilitate the development of entrepreneurial curriculum models with the help from faculty from regional colleges. The term of this agreement is June 1, 2014 through December 31, 2014. Fiscal Impact: \$3,000.00, grant funded from Economic and Workforce Development.
- 5.13 Contract – Rise Interpreting
Ratification of the agreement between Victor Valley Community College District and Rise Interpreting to provide as needed interpreting services for the deaf and hard of hearing students in Disabled Student Programs and Services. The period of this agreement is August 25, 2014 through December 13, 2014. Fiscal Impact: Not to exceed \$3,000.00, budgeted item.
- 5.14 Agreement – 911 Safety Equipment
Ratification of the agreement Victor Valley Community College District and 911 Safety Equipment for the rental of firefighter gear to be used by students enrolled in the fall 2014 and spring 2015 Fire Academy. The period of this agreement is September 8, 2014 through June 13, 2015. Fiscal Impact: No direct fiscal impact. Students pay the \$580.00 materials fee upon registration and the Fire program will withdraw the collected funds to pay the vendor.
- 5.15 Student Unpaid Field Internship – San Bernardino County Fire Protection District
Ratification of the agreement between Victor Valley Community College District and San Bernardino County Fire Protection District to provide an unpaid field internship for students preparing to register for Fire 95 (Basic Fire Academy). The term for this agreement is July 1, 2014 and shall remain in effect for three (3) years from the effective date until June 30, 2017. Fiscal Impact: None
- 5.16 Agreement – Failsafe Testing
Ratification of the agreement between Victor Valley Community College District and Agreement – Failsafe Testing to provide fire ladder maintenance in the Fire Technology Division. The period of this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: Not to exceed \$4,000, budgeted item.
- 5.17 Independent Contractor Agreement – Patricia Pena dba Tech4fit
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Patricia Pena dba Tech4fit to maintain and repair all weight room equipment. The period of this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: Not to exceed \$15,000.00, budgeted item.
- 5.18 Agreement – A-1 Portables, Inc.
Ratification of the renewal agreement between Victor Valley Community College District and A-1 Portables, Inc. to provide portable restrooms for live burns off campus. The period of this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: Not to exceed \$600.00, budgeted.

- 5.19 Agreement – Barstow Fire Protection District
Ratification of the renewal of the agreement between Victor Valley Community College District and Barstow Fire Protection District to establish terms and conditions for students' participation in Emergency Medical Technician – Paramedic Programs and their associated use of City clinical facilities. The period of this agreement begins July 1, 2014 and will remain in effect unless terminated by either party. Fiscal Impact: None
- 5.20 Independent Contractor Agreement – Lorraine Mendoza
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Lorraine Mendoza to provide K16 Bridge Program coordination services at designated school sites. The service period for this agreement is September 24, 2014 through May 23, 2015. Fiscal Impact: Not to exceed \$750.00, budgeted.
- 5.21 Independent Contractor Agreement – Best Equipment Service
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Best Equipment Services to install, repair and service equipment in the Automotive Department. The service period for this agreement is September 22, 2014 through October 17, 2014. Fiscal Impact: Not to exceed \$1,991.00, budgeted item.
- 5.22 Agreement – Victor Valley Unified School District
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Victor Valley Unified School District to lease the District field for the operation of one football game at Silverado High School. The period of this agreement is September 20, 2014. Fiscal Impact: Not to exceed \$3,000.00, budgeted item.
- 5.23 Renewal - Independent Contractor Agreement – The Titan Group
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and The Titan Group as needed for discrimination investigations and pre-employment background checks for police officers from September 1, 2014 through June 30, 2015. Fiscal Impact: \$135 per hour plus expenses, budgeted item.
- 5.24 Out-of-State Travel – Student Travel – New Orleans, LA
Approval of the out-of-state travel to allow Associated Student Body representatives to travel to New Orleans, LA to attend the National Student Advocacy and Leadership Conference from November 6, 2014 through November 10, 2014. Students participating in the field trip are enrolled at Victor Valley Community College and will be accompanied by Robert Sewell, ASB Advisor. Fiscal Impact: \$14,000.00, Associated Student Body funds.
- 5.25 Agreement – HCI Systems, Inc.
Ratification of the agreement between Victor Valley Community College District and HCI Systems, Inc. to troubleshoot the smoke detector in the Student Activities Center building #44. Fiscal Impact: \$315.00, budgeted item.
- 5.26 Agreement – Mobile Mini
Ratification of the agreement between Victor Valley Community College District and Mobile Mini to rent a 40 foot standard container to store equipment from the Adapted PE Center building #70 weight room while the floor was being replaced. Fiscal Impact: \$635.11, budgeted item.
- 5.27 Agreement– North State Environmental
Ratification of the agreement between Victor Valley Community College District and North State Environmental to properly dispose of all hazardous waste materials from various departments on campus. Fiscal Impact: \$17,339.88, Fund 71.

- 5.28 Notice of Completion - Climatec
Ratification of the Notice of Completion for Climatec for the Energy Management Systems (EMS) expansion project. The agreement was originally Board approved on April 8, 2014. Fiscal Impact: None.
- 5.29 Agreement– Cal Building Systems
Ratification of the agreement between Victor Valley Community College District and Cal Building Systems to repair fire sprinkler systems at various locations on campus. Fiscal Impact: \$42,723.00, Fund 71.
- 5.30 Agreement – Bell Mountain Enterprise, Inc. dba Hi Desert Alarm
Ratification of the agreement between Victor Valley Community College District and Bell Mountain Enterprise, Inc. dba Hi Desert Alarm to furnish, monitor and provide service calls as needed for the fire alarm system in the Music Building #21. Partial funding for this work is part of the overall budgeted project cost approved for the Music project. Fiscal Impact: \$400, Fire Alarm Equipment, Bond Funded, \$840.00, Fire Alarm Monitoring for 2 years, budgeted item, TBD, service calls as needed.
- 5.31 Agreement– MailFinance
Ratification of the agreement between Victor Valley Community College District and MailFinance to lease an automatic mail machine, console table for mail machine, conveyor stacker and remote label dispenser. Fiscal Impact: \$7,468.92, budgeted item.
- 5.32 Agreement– GiantPowerComm.
Ratification of the agreement between Victor Valley Community College District and GiantPowerComm to run fiber from the Maintenance and Operations yard to the 1 MegaWatt Solar Generating Facility. Fiscal Impact: \$2,431.73, Fund 71.
- 5.33 Agreement– Kidde Fire Trainers
Ratification of the agreement between Victor Valley Community College District and Kidde Fire Trainers to rewire the electrical circuitry system in the burn tower at the Regional Public Safety Training Center. Fiscal Impact: \$50,300.00, Fund 71.
- 5.34 Agreement – Safety Screen Window Guards, Inc.
Ratification of the agreement between Victor Valley Community College District and Safety Screen Window Guards, Inc. to furnish and install eight (8) safety screens at the District's off campus teaching location at the Hesperia High School campus. Fiscal Impact: \$6,021.20, Fund 71.
- 5.35 Agreement – Galaxy Moving Company, LLC
Ratification of the agreement between Victor Valley Community College District and Galaxy Moving Company, LLC to move the weight machines and other equipment and furnishings back in to the Adaptive P.E. Center building #70 weight room after being removed to complete the floor replacement project which was originally approved by the Board of Trustees on June 10, 2014. Fiscal Impact: \$1,110.00, Fund 71.
- 5.36 Board of Trustees Payments Reports
Approval of the Board of Trustees Payments Reports. Fiscal Impact: None
- 5.37 Agreement Renewal – Accudata Systems, Inc.
Ratification of the renewal agreement between Victor Valley Community College District and Accudata Systems, Inc. for the license subscription of Websense Web Security Software, which is one of the tools used to enhance and maintain the security information and critical applications. Term: 10/1/14-9/30/15. Fiscal Impact: \$26,790.00, budgeted item.

- 5.38 Agreement Renewal – System Maintenance Services, Inc.
Ratification of the renewal agreement between Victor Valley Community College District and System Maintenance Services, Inc. to support critical infrastructure and network hardware. Term: 8/1/14-6/30/15. Fiscal Impact: \$1,617.00, budgeted item.
- 5.39 Amend Agreement– Perceptive Software
Ratification of the third amended agreement between Victor Valley Community College District and Perceptive Software to record a change from 2 Adrenaline licenses to 2 PSIP TWAIN licenses. Term date: 9/12/14-6/16/15. Fiscal Impact: None
- 5.40 Agreement – Overland Storage
Ratification of the renewal agreement between Victor Valley Community College District and Overland Storage to purchase maintenance support for data management and data protection. Term: 10/17/14-6/30/15 (Item # IN-76, on the Campus Technology Project list). Fiscal Impact: \$2,704.00, budgeted item.
- 5.41 Contract Addendum – Apple Inc.
Ratification of the contract addendum between Victor Valley Community College District and Apple Inc. to allow the transfer of Apple products from the District to students enrolled in courses which require the use of specific technology for dissemination of course materials and use in training exercises. Fiscal Impact: None
- 5.42 Agreement– TTIP South @One Palomar College
Approval of the agreement between Victor Valley Community College District and TTIP South @One Palomar College to conduct a one-day distance education training session to college faculty. The service period for this agreement November 14, 2014. Fiscal Impact: Not to exceed \$1,000.00, budgeted item.
- 5.43 Change Order – Webb Brothers Construction
Ratification of the Change Order Nos. 4 from Webb Brothers Construction consisting of refinishing the existing musical instrument storage cabinets in Rooms 1 and 6. Fiscal Impact: \$2,000.00, Bond Funded.
- 5.44 Agreement – Bahram Saba
Ratification of the renewal agreement between Victor Valley Community College District and Bahram Saba to provide design specifications, equipment standards, and installation verification for the District's RAMP UP project. Fiscal Impact: \$44,625.00, Grant Funded.
- 5.45 Non-Classified Employees
Ratification of the Non-Classified employees listed. Fiscal Impact: Budgeted.

ACTION AGENDA

PUBLIC COMMENTS RELATED TO ACTION ACTIONS

The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals who want to comment on action items may do so after being recognized by the Board President and before Board discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

6. BOARD OF TRUSTEES

- 6.1 Separate approval of items pulled from consent agenda YES ___ NO ___

7. SUPERINTENDENT/PRESIDENT

- 7.1 Establishment of Fines for the College's Smoking Policy YES ___ NO ___
Approval of the proposed fines for the enforcement component of Board Policy #3570. Fiscal Impact: Income to the District.

10. ADMINISTRATIVE SERVICES

- 10.1 Agreement – Chancellor's Office Tax Offset Program (COTOP) YES ___ NO ___
Ratification of the agreement between Victor Valley Community College District and the Chancellor's Office to participate in COTOP for the 2014-2015 fiscal year. Fiscal Impact: Variable amount of revenue to the District.

- 10.2 RAMP UP Sub-Recipient Agreements YES ___ NO ___
Approval of the RAMP UP Sub-Recipient Agreements as listed to carry out RAMP UP Program objectives within their schools based on the requirements of the California Career Pathways Trust 2014 Award #14-25239-67921-00. Fiscal Impact: \$3,115,937.00, Grant Funded.

- 10.3 Pre-Qualifications of Three (3) Energy Service Companies YES ___ NO ___
Approval of SmartWattEnergy Inc., Climatec, and Compass Energy Solutions as pre-qualified firms for projects related to Proposition 39 funds through June 30, 2018. Fiscal Impact: None.

11. HUMAN RESOURCES

- 11.1 AFT Part-Time Faculty United Agreement YES ___ NO ___
Ratification of the revised articles 1 (Agreement), 10 (Benefits), Article 12 (Compensation), and Article 19 (Reopening Negotiations). Fiscal Impact: \$338,000.00 additional cost to implement contract.

- 11.2 Reassignment of Classified Employee – Susan Hinojos YES ___ NO ___
Approval to give consent for the reassignment of Susan Hinojos to reassign from Instructional Aid at Regional Public Safety Training Center to Admin Secretary II as the Main Campus. Fiscal Impact: None

- 11.3 Transfer of Classified employee – Ann Marie Sharp YES ___ NO ___
Approval to given consent for the transfer of Ann Marie Sharp work location from part-time Regional Public Safety Training Center/part –time Vocational Education Complex in building 64 on main campus to full time at the Regional Public Safety Training Center. Fiscal Impact: None

12. INFORMATION/DISCUSSION

- 12.1 Quarterly Financial Reports
Submitted as an informational item.
- 12.2 Electronic Voting
Discussion item.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding Issues pertaining to those constituency groups.

- 13.1 Employee Groups
 - a) CTA
 - b) CSEA
 - c) AFT Part-Time Faculty United
 - d) Management

14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

15. BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

16. ADJOURNMENT

YES ___ NO ___

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Trinda Best, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5849, (760) 245-4271, Ext. 2455, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES Minutes

Date: September 9, 2014

Place: **Budget Workshop:** 4-5 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Closed Session: 5-6 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

AGENDA ~ Board Room

1. CALL TO ORDER 4 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on September 9, 2014 in the Board Room of the Administration Building. Board President Henderson called the meeting to order at 4:01 p.m.

TRUSTEE ROLL CALL: Dennis Henderson, President; Joseph W. Brady, Vice President; John Pinkerton, Clerk; Brandon Wood, Trustee; Lorrie Denson, Trustee, and Student Trustee Amanda Monroy

Absent: Brandon Wood, Amanda Monroy

*Amanda Monroy arrived at 4:05 p.m.
Brandon Wood arrived 4:15 p.m.*

PLEDGE OF ALLEGIANCE

Pearl Bandringa led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: None

1.1 Budget Workshop ~ Board Room 4-5 p.m.

CLOSED SESSION ~ West Wing Conference Room

2. CLOSED SESSION 5-6 p.m.

2.1 ANNOUNCEMENT OF CLOSED SESSION ITEMS:

- a) CONFERENCE WITH LABOR NEGOTIATIONS –
Government Code Section 54957.6
District Representative: Randy Erickson
Employee Organization: CSEA, CTA, AFT Part-Time Faculty United

- b) PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL RELEASE

BOARD OF TRUSTEES: Dennis Henderson, Joseph W. Brady, John Pinkerton, Brandon Wood, Lorrie Denson, ASB Member

Public Employee Number 100209222014
Government Code Section 54957 (b) (1)

2.2 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: None

At 5:20 p.m. Board President Henderson recessed to Closed Session

**REGULAR MEETING AGENDA
Board Room**

3. OPEN SESSION

6 p.m.

- 3.1 At 6:22 p.m. Board President Henderson reconvened the meeting and Jeff Morris, Legal Counsel reported that on item a) an update was provided and direction was given to the negotiator; b) Employee 100209222014, action was taken and the employee will be notified of the action.

4. SUPERINTENDENT PRESIDENTS REPORT

Academic Senate: Claude Oliver welcomed Dr. Wagner to VVC and looks forward to working with him and the Board of Trustees. He provided handouts on the Senate's duties and explained the responsibility of the area representatives. He pointed out that students that are standing in the back of classrooms could be addressed with a good enrollment management plan. In the past 5 years he has not seen an enrollment management plan.

The second handout that he distributed was from Barbara Beno. The Accreditation steering committee has been meeting and have been responsible for the follow-up reports. It is no surprise that we are still dealing with recommendation 6, our financial stability. He pointed out that not many members from the budget office are serving on the committee he is hopeful that over the next months that this report will be written to address recommendation 6 with the correct information given.

His third handout addressed the transfers of over \$7M in reserves.

President Wagner responded that classroom management will be addressed. The adoption of the budget this evening does not include the \$7M.

Foundation: recipients of summer campus grants were announced and congratulated. Introduced Lisa Kiplinger Kennedy (Small Business Deputy Sector Navigator Sector) Foundation plans to reach out to VVC alumni students. Foundation retreat will be this Friday from 8-4 in the VVC Library to plan next year's events. Alumini Hall of Fame nominations are due September 15th. On behalf of the Lee Harris endowment scholarship fund a \$1,000 check was presented.

Dr. Wagner announced that the beginning of semester went pretty well. Avilalbiity of facility, spfecially in the Biology area was an issue for this semester. In the interest if addressing student needs, he plans to bring on a faculty tenure person, this faculty member comes highly recommended

CONSENT AGENDA

It was MSC (Brady/Pinkerton, 5-0) to approve the consent items in one motion with agenda items 5.43 was pulled for separate discussion by Trustee Brady.

Public Comment: Justin Gatewood (5.24)

- 5.1 Approval of the minutes of the August 12, 2014 regular Board meeting and August 14, 2014 special Board meeting.
- 5.2 Agreement – Trimark Associates, Inc.
Ratification of the agreement between Victor Valley Community College District and Trimark Associates, Inc. to design, install and monitor a Data Acquisition System which collects energy output data required by Southern California Edison for the 1 Megawatt Solar facility and the Photovoltaic Carport system located in parking lot 10. Fiscal Impact: \$15,365.00 Fund 71.
- 5.3 Agreement – Applegate's Custom Countertops
Ratification of the agreement between Victor Valley Community College District and Applegate's Custom Countertops to remove and replace old countertops in the men's and women's locker rooms at the Main Gym Building #71. Fiscal Impact: \$5,900.00, budgeted item.
- 5.4 Agreement – All American Fence Erectors
Ratification of the agreement between Victor Valley Community College District and All American Fence Erectors to install a fence and gate in the Maintenance and Operations yard for the security of equipment. Fiscal Impact: \$13,610.00, Fund 71.
- 5.5 Agreement – RGM Custom Upholstery
Ratification of the agreement between Victor Valley Community College District and RGM Custom Upholstery to reupholster 28 chairs for the Music Department. Fiscal Impact: \$1,400.00, Bond Funded.
- 5.6 Notice of Completion – Compass Energy Solutions
Ratification of the Notice of Completion for Compass Energy Solutions for the Solar Photovoltaic Parking Structures and EMS upgrade completion. Fiscal Impact: None
- 5.7 Notice of Completion – Donald M. Hoover Company
Ratification of the Notice of Completion for Donald M. Hoover Company for the Adaptive P.E. Floor Replacement project. Fiscal Impact: None
- 5.8 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Reports. Fiscal Impact: None
- 5.9 Agreement Renewal #14/15-0261 – San Bernardino County Superintendent of Schools (SBCSS)
Ratification of the renewal agreement #14/15-0261 between Victor Valley Community College District and San Bernardino County Superintendent of Schools (SBCSS) for courier services for Fiscal year 2014-2015. Fiscal Impact: Not to exceed \$6,542.22, budgeted item.

- 5.10 Agreement – Rave Mobile Safety
Ratification of the agreement between Victor Valley Community College District and Rave Mobile Safety to purchase an emergency alert system utilized by the Police Department as a replacement for the current system that will no longer be supported. Term: 8/22/14-6/30/17. (Item # IN-75 on the Campus Technology Project list). Fiscal Impact: \$29,760.00, budgeted item.
- 5.11 Renewal Agreement – Computerland of Silicon Valley
Ratification of the renewal agreement between Victor Valley Community College District and Computerland of Silicon Valley to purchase license and software for Adobe Creative Cloud Enterprises and Contribute 6.5. This is a three year agreement to be billed annually. Term: 8/31/13-8/30/16 (yr 2 of 3). Fiscal Impact: \$30,745.00, budgeted item.
- 5.12 Agreement – Tricade
Ratification of the agreement between Victor Valley Community College District and Tricade to purchase maintenance support for our Solarwinds Software Suite. This will allow Network Managers to monitor many servers and other devices for outages on and off campus. Term: 9/17/14-6/30/15. (Item # IN-74, on the Campus Technology Project list) Fiscal Impact: \$5,463.23, budgeted item.
- 5.13 Agreement – Vector Resources, Inc.
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase FortiGate and FortiAnalyzer support. This will provide firewall protection from web based threats, allowing students, faculty and staff to use advanced web services and applications. Support period: September 16, 2014-June 30, 2015. (Item # IN-73, on the Campus Technology Project list) Fiscal Impact: \$9,492.14, budgeted item.
- 5.14 Renewal Agreement – CampusGuard
Ratification of the agreement between Victor Valley Community College District and CampusGuard to support Payment Card Industry (PCI) compliance evaluation within the campus network to process credit card transactions on a campus owned network. Term: 10/1/14-6/30/15. Fiscal Impact: \$9,000.00, budgeted item.
- 5.15 Renewal Agreement – Teknimedia Corp.
Ratification of the renewal 33 month agreement between Victor Valley Community College District and Teknimedia Corp. for perpetual software and licenses. This software is being renewed for our Virtual Learning Center program and is integral to the courses ESL 12A and 12B. Term: 10/1/14-6/30/17. Fiscal Impact: \$21,529.75, budgeted item, to be billed annually.
- 5.16 Renewal Agreement – Dempsey Bluevar
Ratification of the renewal agreement between Victor Valley Community College District and Dempsey Bluevar for Deep Freeze ENT (EDU) licenses as well as cancel Deep Freeze MAC (EDU). This maintenance agreement will stabilize computer systems and reduce the amount of maintenance required by allowing the system to return to its basic configuration after reboot. Term: 9/27/14-6/30/15. Fiscal Impact: \$2,280.00, budgeted item.
- 5.17 Agreement Renewal – Netmail, Inc.
Ratification of the renewal agreement between Victor Valley Community College District and Netmail, Inc., previously known as Messaging Architects Corp. to purchase an 8-month subscription for M+ Archive to maintain email archives. Term: 10/18/14-6/30/15. Fiscal Impact: \$18,800.00, budgeted item.

- 5.18 Agreement – Hi Desert Alarm
Ratification of the renewal agreement between Victor Valley Community College District and Hi Desert Alarm to install fire alarm system and provide monitoring to the new Music Building. Fiscal Impact: \$750.00, budgeted item.
- 5.19 Agreement – Roto-Rooter Plumbers
Ratification of the agreement between Victor Valley Community College District and Roto-Rooter Plumbers hydro-jet the main sewer line. Fiscal Impact: \$455.00, budgeted item.
- 5.20 Agreement – Trane Service
Ratification of the agreement between Victor Valley Community College District and Trane Service to troubleshoot both chiller units on VVC campus. They both trip off on oil differential. Fiscal Impact: \$1,500.00, budgeted item.
- 5.21 Academic Equivalency Request – Jason Shibley - Stagecraft
Approval of the equivalency request for Jason Shibley - Stagecraft. Fiscal Impact: None
- 5.22 Agreement Renewal – MorphoTrust USA
Ratification of the renewal agreement between Victor Valley Community College District and MorphoTrust USA to provide maintenance services for the Live Scan fingerprinting machines. Terms: 9/1/14-8/31/15. Fiscal Impact: \$5,434.00, budgeted item.
- 5.23 Agreement Renewal – NEOGOV
Ratification of the renewal agreement between Victor Valley Community College District and NEOGOV for the recruitment management solution used in Human Resources. The period of this agreement is July 11, 2014 through July 10, 2015. Fiscal Impact: Not to exceed \$10,500.00, budgeted.
- 5.24 Non-Classified Employees
Ratification of the Non-Classified employees listed. Fiscal Impact: Budgeted.
- 5.25 Agreement – Shaw HR Consulting
Ratification of the agreement between Victor Valley Community College District and Shaw HR Consulting to provide professional consultants who understand Risk Management and California and federal disability laws. Fiscal Impact: \$175.00 per hour plus customary travel expenses, budgeted item.
- 5.26 Agreement Renewal – Nextgen Web Solutions
Ratification of the renewal agreement between Victor Valley Community College District and Nextgen Web Solutions to provide software, setup, license and support for JobX, TimesheetX and Scholarship Manager web-based programs for use in Financial Aid. The period of this agreement is July 1, 2014 through June 30, 2015. Fiscal Impact: \$18,000.00 renewable annually for three years.
- 5.27 Amendment No. 1 to Master Services Agreement – ECMC Solutions Corporation
Ratification of the Amendment No. 1 to Master Services Agreement between Victor Valley Community College District and ECMC Solutions Corporation, originally Board approved on December 10, 2013. This amendment is to cover ECMC default prevention services from July 22, 2014 through October 15, 2014 that were not covered in the original contract. Fiscal Impact: Not to exceed \$7,325.00, budgeted item, BFAP funded.

- 5.28 Contract – Quick Caption
Ratification of the contract between Victor Valley Community College District and Quick Caption to provide real-time captioning for students who participate in Disabled Students Programs and Services (DSPS). The period of this agreement is August 25, 2014 through December 13, 2014. Fiscal Impact: Not to exceed \$12,245.00, budgeted item.
- 5.29 Independent Contractor Agreement – H&L Charter
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and H&L Charter to provide transportation services for GEAR UP students/staff/chaperones in GEAR UP partner schools to colleges/universities and educational/academic activities. This service period for this agreement is September 10, 2014 through July 15, 2015. Fiscal Impact: \$45,000.00 budgeted item, GEAR UP Grant.
- 5.30 Independent Contractor Agreement – Johnny Ramirez
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Johnny Ramirez to provide academic workshops/training to GEAR UP students at GEAR UP partner school sites. The service period of this agreement is September 10, 2014 through January 31, 2015. Fiscal Impact: \$12,000.00 GEAR UP grant.
- 5.31 Agreement – Mike Brown Grandstands, Inc.
Ratification of the agreement between Victor Valley Community College District and Mike Brown Grandstands, Inc. for the temporary rental of grandstand equipment for football games. The period of this agreement is from September 8, 2014 through November 24, 2014. Fiscal Impact: \$13,300.00, budgeted item.
- 5.32 Agreement– H&E Equipment Services
Ratification of the agreement between Victor Valley Community College District and H&E Equipment Services for the rental of two 35 foot scissor lifts, plus the cost of fuel, to be used at home football games. The period of this agreement is September 10, 2014 through November 12, 2014. Fiscal Impact: Not to exceed \$2,616.00, budgeted item.
- 5.33 Agreement – American Medical Response (AMR)
Ratification of the agreement between Victor Valley Community College District and American Medical Response (AMR) to provide medical standby services for athletic events. The period of this agreement is September 13, 2014 through November 15, 2014. Fiscal Impact: \$1,527.45, budgeted.
- 5.34 Third Amendment Agreement – Dignity Health dba St. Bernardine's Medical Center
Ratification of the Third Amendment agreement between Victor Valley Community College District and Dignity Health dba St. Bernardine's Medical Center, extending the agreement by one year to June 15, 2015. Fiscal Impact: None.
- 5.35 Independent Contractor Agreement – Justin Bryant/Specialty Installations Corp.
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Justin Bryant/Specialty Installations Corp. to provide bleacher service for home side gymnasium bleachers and install winch motors and controllers for gym area. The service period for this agreement is July 22, 2014. Fiscal Impact: Not to exceed \$2,950.00, budgeted item.

- 5.36 Contract – Ebmeyer Charter & Tour
Ratification of the contracts between Victor Valley Community College District and Ebmeyer Charter & Tour to provide charter bus transportation for various athletic programs. The contract period is August 30, 2014 through December 13, 2014. Fiscal Impact: Not to exceed \$39,265.00, budgeted item.
- 5.37 Independent Contractor Agreement – Southern California Bone & Joint Clinic, Inc.
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Southern California Bone & Joint Clinic, Inc. to provide pre-participating medical screenings for Athletics as well as Sideline Medical care for home football games. The service period for this agreement is August 1, 2014 through June 30, 2015. Fiscal Impact: Not to exceed \$9,500.00 budgeted item.
- 5.38 Renewal - Sirsi-Dynix Integrated Library System Maintenance
Ratification of the renewal of the Sirsi-Dynix integrated library system for the period of July 1, 2014 through June 30, 2015. Fiscal Impact: \$16,592.53, budgeted.
- 5.39 Clinical Facility Use Contract – Heritage Victor Valley Medical Group
Ratification of the agreement between Victor Valley Community College District and Heritage Victor Valley Medical Group for Registered Nursing, Allied Health and other related Health Sciences programs for the benefit of students and for the community. The agreement begins August 2, 2014 and will continue until either party chooses to terminate the agreement. Fiscal Impact: None.
- 5.40 Contract Agreement – The Princeton Review
Ratification of the contract extension between Victor Valley Community College District and The Princeton Review to provide multiple SAT test preparation workshops to GEAR UP Program students. The service period of this agreement is from September 10, 2014 through December 5, 2014. Fiscal Impact: Not to exceed \$59,850.00, budgeted item, GEAR UP grant.
- 5.41 Contract – Excelsior High School Spanish 101A & 101B
Ratification of the contract agreement between Victor Valley Community College District and Excelsior Charter School to conduct for-credit instruction in Spanish 101A and Spanish 101B at the Excelsior Phelan Campus. Fiscal Impact: **\$28,375.00 Income to the District.**
- 5.42 Agreement – Shipley Construction & Plumbing
Ratification of the agreement between Victor Valley Community College District and Shipley Construction & Plumbing to renovate unusable space into usable office space located at the east end of Administration Building #10. Fiscal Impact: \$13,850.00, Fund 71.
- 5.43 **PULLED FOR SEPARATE DISCUSSION (See item 6.1)**
Student Transportation Fee
It was MSC (Brady/Denson, 5-0) to approve of the Student Transportation Fee as authorized by the applicable provisions of the Education Code. Fiscal Impact: None.

ACTION AGENDA

PUBLIC COMMENTS RELATED TO ACTION ACTIONS

The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals who want to comment on action items may do so after being recognized by the Board President and before Board discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

5.43 Student Transportation Fee

It was MSC (Brady/Denson, 5-0) to approve of the Student Transportation Fee as authorized by the applicable provisions of the Education Code. Fiscal Impact: None.

6.2 Second Read – Board Policy #2370 Invocations at Board of Trustees Meetings

It was MSC (Brady/Pinkerton, Denson, Yes, Brady, Yes, Pinkerton, Yes, Wood, No, Henderson, No, 3-2) to approve Board Policy #2370 Invocations at Board of Trustees Meetings. Fiscal Impact: None.

It was motioned by Trustee Wood and seconded by Trustee Henderson to table the item (Denson, No, Pinkerton, Brady, No, Henderson, Yes, Wood, Yes, 2-3), the motion failed.

10. ADMINISTRATIVE SERVICES

10.1 Agreement Renewal – Computerland of Silicon Valley

It was MSC (Brady/Denson, 5-0) to renew the renewal agreement between Victor Valley Community College District and Computerland of Silicon Valley to purchase Microsoft Desktop Bundle for faculty and staff. Term: 10/1/14-9/30/17, year 1 of 3. Fiscal Impact: \$60,881.50

10.2 Public Hearing and Adoption of the 2014-2015 Budget

Approval to hold a public hearing regarding the 2014-2015 budget.

a) The Board president hereby declared the hearing open

b) The public commented on the 2014-2015 budget (Claude Oliver, Justin Gatewood, Adele Turner-McClain, Brandon Wood, Eric Fort, Tim Isbell made comments)

c) The Board president hereby declared the hearing closed

Adoption of the 2014-2015 budget as presented.

Fiscal Impact: None-formally establishes the budget.

It was MSC (Denson/Pinkerton, 3-2, Denson, Yes, Henderson, Yes, Pinkerton, Yes, Brady, No, Wood, No to adopt the 2014-2015 budget as presented.

11. HUMAN RESOURCES

11.1 Updated Job Description – Classified Site Supervisor of Child Development Center

It was MSC (Brady/Denson, 5-0) to approve the updated job description for the Classified Site Supervisor of Child Development as presented, effective September 10, 2014. Fiscal Impact: None

11.2 New Job Description – Instructional Designer

Public Comment: Ed Burg

It was MSC (Brady/Wood, 5-0) to approve the new job description for the Instructional Designer as presented. Fiscal Impact: Fiscal Impact: None

Trustee Wood Left at 8:14

Trustee Wood returned at 8:15

11.3 Management Appointment – Director of Special Grant Programs

It was MSC (Brady/Pinkerton, 5-0) to approve Lawrence Vondrake Fitz to fill the position of Director of Special Grant Programs beginning September 10, 2014 through June 30, 2015 through June 30, 2015. Fiscal Impact: Grant Funded, Range 18 Step F on the Management Salary Schedule, \$8,431/monthly plus benefits, budgeted item.

Trustee Brady left at 8:20 p.m.

Trustee returned at 8:23 p.m.

12. REPORTS

CTA – Lisa Ellis

CSEA – Justin Gatewood

AFT Part Time-Faculty United – Lynne Glickstein

Management – Chief Knight

13. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: Eric Fort, Ed Burg, Cindy Burg, Adele Turner-McClain, Marianne Tortorici

14. Board Communication

John Pinkerton: attended the flag ceremony and thanked Robert Sewell and ASB for a great job. 3,000 flags sends a strong message on what our values are in the community.

Joseph W. Brady: thanked AFT and CSEA on working out their issues. Because of prior commitments, he will not be attending the upcoming VVC candidate's debate. Thanked Dr. Wagner for his leadership.

Dennis Henderson: enjoyed this evening and thanked Dr. Wagner for his leadership. The school is changing for the better.

Brandon Wood: spoke on his recent VFW affiliation. Participated in the Ice Bucket challenge and called out other Board members to participate.

Lorrie Denson: spoke on the Board retreat that was held in August. Thanked Dr. Wagner for the time he put in developing his goals. Enjoyed the Magic show and hypnotist and hopes to celebrate and honor those at 911.

Amanda Monroy: students will be traveling to ASACC advocating for students on the National level in New Orleans. Students will also be traveling to SSCCC representing students on the State level and will write a resolution and learn how to lobby. 911 memorial ceremony is planned Thursday at 6 a.m. at the United We Stand monument.

15. ADJOURNMENT

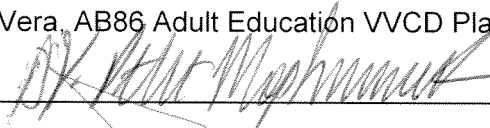
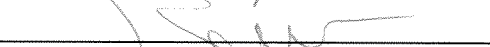
It was MSC (Brady/Denson, 5-0) to adjourn the meeting at 9 p.m.

John Pinkerton, Clerk

Date Approved

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: INDEPENDENT CONTRACTOR AGREEMENT: NICOLE ARAGON LLC
SUBMITTED BY: Patricia Bejarano-Vera, AB86 Adult Education VVCD Planning Grant
RECOMMENDED BY: Peter Maphumulo 
APPROVED BY: Roger W. Wagner 

Description/Background:

The district wishes to ratify an Independent Contractor Agreement between Victor Valley Community College District and Nicole Aragon LLC. The service period for this agreement is August 26, 2014 through March 1, 2015.

A copy of the original contract for the individual listed above is available for review in the Superintendent/President's Office.

Need:

The above listed individual will provide technical grant support services to the AB86 Adult Education Victor Valley College District (VVCD) Regional Planning Consortium for submittal of the final AB86 Adult Education VVCD Regional Comprehensive Plan to the California Community College Chancellor's Office/AB86 Adult Education.

Fiscal Impact:

Budgeted. Not to exceed \$15,000 – Grant Funded

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify this Independent Contractor Agreement between Victor Valley Community College District and Nicole Aragon, LLC to provide technical grant support services to the AB86 Adult Education Victor Valley College District Regional Consortium. The service period for this agreement is August 26, 2014 through March 1, 2015.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT - UNITED LERONE II DBA EL POLLO LOCO #3511

SUBMITTED BY: Rolando Regino, Dean, Science, Technology, Engineering & Math

RECOMMENDED BY: Peter Maphumulo *Peter Maphumulo*

APPROVED BY: Roger W. Wagner *Roger W. Wagner*

Description/Background:

The District desires to ratify an agreement between Victor Valley Community College District and United Lerone II, dba El Pollo Loco #3511 for providing catering services for CTE Advisory Meetings for the 2014-2015 year. The period of this agreement is July 1, 2014 through June 30, 2015.

A copy of this agreement is available for review in the Superintendent/President's Office.

Need:

In compliance with AP 6330

Fiscal Impact:

Budgeted item - \$2,500.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Victor Valley Community College District and United Lerone II, dba El Pollo Loco #3511 for providing catering services for CTE Advisory Meetings for the 2014-2015 year. The period of this agreement is July 1, 2014 through June 30, 2015.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT—CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM

SUBMITTED BY: Kelley Johnson, Director

RECOMMENDED BY: Peter Maphumulo *Peter Maphumulo*

APPROVED BY: Roger W. Wagner *Roger W. Wagner*

Description/Background:

The District desires to ratify an agreement between Victor Valley Community College District and the Chabot-Las Positas Community College District, on behalf of its California Early Childhood Mentor Program, for the 2014-2015 academic year. Through this contract, Mentors are selected from a variety of early childhood programs in the high desert. The Child Development Department's practicum students will be placed in these programs for the lab hours necessary for completion of CHDV 210. The period of this contract is from August 1, 2014 through July 31, 2015.

A copy of the agreement is available for review in the Superintendent/President's Office.

Need:

This program is essential for the success of our students. The child development student must complete a practicum and since we only have one lab classroom on campus. The majority of our students benefit from placements in the community as this leads to employment in these or similar sites. This program provides a tremendous support to our students as they prepare for their careers in early childhood education.

Fiscal Impact:

See Attachment "A" for budget detail. All eligible expenses incurred for this program will be reimbursed by the contractor, Chabot-Las Positas Community College District, as part of this agreement. Reimbursement for any printing or material expenses will be made through the VVC Fiscal Office.

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify this agreement between Victor Valley Community College District and the Chabot-Las Positas Community College District, on behalf of its California Early Childhood Mentor Program for the 2014-2015 academic year. The period of this contract is from August 1, 2014 through July 31, 2015.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – MARKEN ENTERPRISES/MARKEN PPE RESTORATION

SUBMITTED BY: Pat Luther, Dean, Health Sciences, Public Safety & Industrial Technology

RECOMMENDED BY: Peter Maphumulo *Peter Maphumulo*

APPROVED BY: Roger W. Wagner *R. Wagner*

Description/Background:

The District desires to ratify an agreement with Marken Enterprises/Marken PPE Restoration, to provide compliant care and maintenance of protective ensembles for structural firefighting (NFPA 1851 - 2014 Edition). The period of this agreement is September 1, 2014 through June 30, 2015.

A copy of the original contract is available for review in the Superintendent/President's Office.

Need:

For general maintenance, upkeep and repair on various Fire Technology turn-out gear.

Fiscal Impact:

Budgeted. Not to exceed \$2,000.00.

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify the agreement with Marken Enterprises/Marken PPE Restoration, to provide compliant care and maintenance of protective ensembles for structural firefighting (NFPA 1851- 2014 Edition). The period of this agreement is September 1, 2014 through June 30, 2015.

Legal Review: YES NOT APPLICABLE

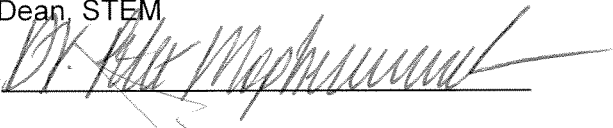
Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: INDEPENDENT CONTRACTOR AGREEMENT – DENNIS HOEY DBA WEST COAST MICROSCOPE SERVICE

SUBMITTED BY: Rolando Regino, Dean, STEM

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to ratify an Independent Contractor Agreement between Victor Valley Community College District and Dennis Hoey dba West Coast Microscope Service for the repair and service of the Biology Dept. microscopes onsite. The service period for this agreement is July 1, 2014 through December 30, 2014.

A copy of this agreement is available for review in the Superintendent/President's Office.

Need:

For repair and service of the Biology Dept. microscopes

Fiscal Impact:

Budgeted – Not to exceed \$2000.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement between Victor Valley Community College District and Dennis Hoey dba West Coast Microscope Service for the repair and service of the Biology Dept. microscopes onsite. The service period for this agreement is July 1, 2014 through December 30, 2014.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: LIBRARY ONLINE DATABASE SUBSCRIPTIONS
SUBMITTED BY: Leslie Huiner, Library
RECOMMENDED BY: Peter Maphumulo *Peter Maphumulo*
APPROVED BY: Roger W. Wagner *Roger W. Wagner*

Description/Background:

The District desires to ratify the renewal of online database subscriptions through the Community College Library Consortium for the period January 1, 2015, through December 31, 2015. The online databases are: Gale – Opposing Viewpoints in Context; Oxford University Press – Grove Art Online and Grove Music Online; ProQuest – Biology Journals; and R.R. Bowker – Books in Print.

Need:

The library provides access to online database subscriptions to support academic research and student learning.

Fiscal Impact:

Budgeted -- \$14,067

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees ratify the renewal of online database subscriptions through the Community College Library Consortium for the period of January 1, 2015, through December 31, 2015.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: CLINICAL FACILITY USE CONTRACT – APPLE VALLEY CHRISTIAN CARE

SUBMITTED BY: Pat Luther, Dean, Health Sciences, Public Safety & Industrial Technology

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to ratify an agreement between Victor Valley Community College District and Apple Valley Christian Care to provide clinical learning facilities for the Health Science programs. The agreement begins September 1, 2014 and will continue until either party chooses to terminate the agreement with a 30-day written notice no earlier than the end of the District term that is in session at that time.

A copy of this agreement is available for review in the Superintendent/President's office.

Need:

To provide clinical learning facilities for Registered Nursing, Allied Health and other related Health Sciences programs for the benefit of students and for the community.

Fiscal Impact:

None

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees ratify an agreement between Victor Valley Community College District and Apple Valley Christian Care to provide clinical learning facilities for the Health Science programs. The agreement begins September 1, 2014 and will continue until either party chooses to terminate the agreement with a 30-day written notice no earlier than the end of the District term that is in session at that time.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: CLINICAL FACILITY USE CONTRACT – KNOLLS WEST POST ACUTE LLC

SUBMITTED BY: Pat Luther, Dean, Health Sciences, Public Safety & Industrial Technology

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to ratify an agreement between Victor Valley Community College District and Knolls West Post Acute LLC. The agreement begins September 10, 2014 and will continue until either party chooses to terminate the agreement with a 30-day written notice no earlier than the end of the District term that is in session at that time.

A copy of this agreement is available for review in the Superintendent/President's office.

Need:

To provide clinical learning facilities for Registered Nursing, Allied Health and other related Health Sciences programs for the benefit of students and for the community.

Fiscal Impact:

None

Recommended Action:

It is recommended by the Superintendent/President that Board of Trustees ratify an agreement between Victor Valley Community College District and Knolls West Post Acute LLC. The agreement begins September 10, 2014 and will continue until either party chooses to terminate the agreement with a 30-day written notice no earlier than the end of the District term that is in session at that time.

Legal Review: YES NOT APPLICABLE

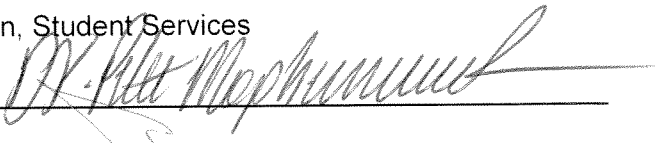
Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: OUT OF STATE STUDENT TRAVEL – UNLV CAMPUS TOUR

SUBMITTED BY: Arthur Lopez, Dean, Student Services

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

Approval is requested for the following staff members and students to travel to Las Vegas, Nevada to tour the University of Nevada’s campus on October 24, 2014. Students participating in the field trip are registered at Victor Valley Community College and will be accompanied by Linda Lorena Garcia and Kevin Barda, faculty/staff members.

- | | | |
|-----------------------|--------------------|-----------------|
| Maalik Delaney | Matthew Aguilera | Daniela Jarquin |
| Dulce Partida | Ronald Morris | Jordan Smothers |
| Maria Meza | Jazmine Torres | Johanna Torres |
| Marlene Bravo | Briseida Contreras | Ana Tello |
| Sostenes “Leo” Corral | Adriana Jimenez | Michael Dauria |
| Napoleon Aradarao | | |

Need:

To acquaint admitted transfer students with the admissions process.

Fiscal Impact:

Budgeted item. Not to exceed \$225.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve out-of-state travel for staff/students listed above to travel to Las Vegas, Nevada to tour the University of Nevada’s campus on October 24, 2014. Students participating in the field trip are registered at Victor Valley Community College and will be accompanied by Linda Lorena Garcia and Kevin Barda, faculty/staff members.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

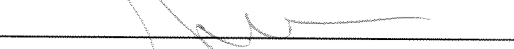
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: CURRICULUM CHANGES

SUBMITTED BY: Peter Maphumulo, Executive Vice-President of Instruction & Student Services

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The College Curriculum Committee meets on a regular basis to review course changes that have been proposed by the instructional departments. The modifications in existing courses and the proposed new courses that were approved by the committee on September 11, 2014 and are listed on the attached sheet.

A copy of the college curriculum changes is available in the President's Office for review.

Fiscal Impact:

None.

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve the curriculum changes made on September 11, 2014 and have been recommended by the College Curriculum Committee.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO

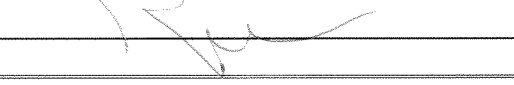
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: INDEPENDENT CONTRACTOR AGREEMENT - DR. GAIL ZWART

SUBMITTED BY: James Johnson, Deputy Sector Navigator

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The district wishes to ratify an Independent Contractor Agreement between Victor Valley Community College District and Dr. Gail Zwart to help facilitate the development of entrepreneurial curriculum models with the help from faculty from regional colleges. The term of this agreement is June 1, 2014 through December 31, 2014.

Need:

To fulfill components of the DSN work plan; make entrepreneurial curriculum more accessible region-wide.

Fiscal Impact:

\$3,000 - grant funded from Economic and Workforce Development

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify the Independent Contractor Agreement between Victor Valley Community College District and Dr. Gail Zwart to help facilitate the development of entrepreneurial curriculum models with the help from faculty from regional colleges. The term of this agreement is June 1, 2014 through December 31, 2014.

Legal Review: YES NOT APPLICABLE

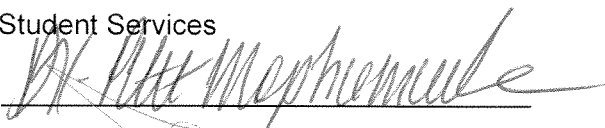
Reference for Agenda: YES NO

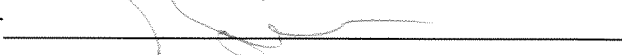
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: CONTRACT – RISE INTERPRETING

SUBMITTED BY: Art Lopez, Dean, Student Services

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to ratify a contract between Victor Valley Community College District and Rise Interpreting to provide as needed interpreting services for the deaf and hard of hearing students in Disabled Students Programs and Services (DSPS). The period of this agreement is August 25, 2014 through December 13, 2014.

A copy of the agreement is available for review in the Superintendent/President's Office.

Need:

For ADA compliance

Fiscal Impact:

Budgeted item – Not to exceed \$3,000

Recommended Action:


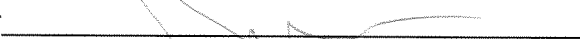
It has been recommended by the Superintendent/President that the Board of Trustees ratify the agreement between Victor Valley Community College District and Rise Interpreting to provide as-needed interpreting services for the deaf and hard of hearing students in Disabled Students Programs and Services (DSPS). The period of this agreement is August 25, 2014 through December 13, 2014.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT – 911 SAFETY EQUIPMENT
SUBMITTED BY: Pat Luther, Dean, Health Sciences, Public Safety & Industrial Technology
RECOMMENDED BY: Peter Maphumulo 
APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to ratify an agreement between Victor Valley Community College District and 911 Safety Equipment for the rental of firefighter gear to be used by students enrolled in the Fall 2014 and Spring 2015 Fire Academy. The period of this agreement is September 8, 2014 through June 13, 2015.

A copy of the original contract is available for review in the Superintendent/President’s Office.

Need:

To provide students enrolled in the Fall 2014 and Spring 2015 Fire Academy with safety gear that meets or exceeds NFPA guidelines.

Fiscal Impact:

No direct fiscal impact. Students pay the \$580.00 materials fee upon registration, and the Fire program will withdraw the collected funds to pay the vendor. It is more cost effective for the student to rent the firefighter gear as it would cost the district \$1800 per outfit (coat, pant, boots, gloves, hood and suspenders) if purchased.

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify the agreement between Victor Valley Community College District and 911 Safety Equipment for the rental of firefighter gear to be used by students enrolled in the Fall 2014 and Spring 2015 Fire Academy. The period of this agreement is September 8, 2014 through June 13, 2015.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: STUDENT UNPAID FIELD INTERNSHIP – SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT (COUNTY FIRE)

SUBMITTED BY: Pat Luther, Dean, Health Sciences, Public Safety & Industrial Technology

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District desires to ratify an agreement between Victor Valley Community College District and San Bernardino County Fire Protection District (County Fire) providing an unpaid field internship for students preparing to register for Fire 95 (Basic Fire Academy). The term for this agreement is July 1, 2014 and shall remain in effect for three (3) years from the effective date until June 30, 2017.

A copy of this agreement is available for review in the Superintendent/President's office.

Need:

To provide students enrolled in the Fire program an opportunity to obtain broader field learning experiences.

Fiscal Impact:

None

Recommended Action:

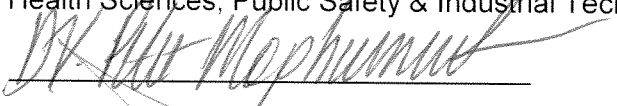

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Victor Valley Community College District and County Fire providing an unpaid field internship for students preparing to register for Fire 95 (Basic Fire Academy). The term for this agreement is July 1, 2014 and shall remain in effect for three (3) years from the effective date until June 30, 2017.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: AGREEMENT - FAILSAFE TESTING
SUBMITTED BY: Pat Luther, Dean, Health Sciences, Public Safety & Industrial Technology
RECOMMENDED BY: Peter Maphumulo 
APPROVED BY: Roger W. Wagner 

Description/Background:

The District desires to ratify an agreement between Victor Valley Community College District and Failsafe Testing to provide fire ladder maintenance in the Fire Technology Division. The period of this agreement is July 1, 2014 through June 30, 2015.

A copy of this agreement is available for review in the Superintendent/President's Office.

Need:

Testing will be performed in accordance with NFPA 1932 standards and will take approximately 2 ½ days to complete.

Fiscal Impact:

Budgeted item - Not to exceed \$4,000

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Victor Valley Community College District and Failsafe Testing to provide fire ladder maintenance in the Fire Technology Division. The period of this agreement is July 1, 2014 through June 30, 2015.

Legal Review: YES ___ NOT APPLICABLE X

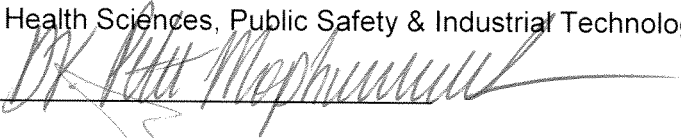
Reference for Agenda: YES ___ NO X


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: INDEPENDENT CONTRACT AGREEMENT – PATRICIA PENA
DBA TECH4FIT

SUBMITTED BY: Pat Luther, Dean, Health Sciences, Public Safety & Industrial Technology

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District desires to ratify an Independent Contractor Agreement between Victor Valley Community College District and Patricia Pena dba Tech4fit to maintain and repair all weight room equipment. The period of this agreement is July 1, 2014 through June 30, 2015.

Need:

To maintain and repair all of the weight room equipment as required by the District.

Fiscal Impact:

Budgeted – Not to exceed \$15,000.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement between Victor Valley Community College District and Patricia Pena dba Tech4fit to maintain and repair all of the weight room equipment as required by the District. The period of this agreement is July 1, 2014 to June 30, 2015.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – A-1 PORTABLES, INC.
SUBMITTED BY: Pat Luther, Dean, Health Sciences, Public Safety & Industrial Technology
RECOMMENDED BY: Peter Maphumulo *Peter Maphumulo*
APPROVED BY: Roger W. Wagner *Roger W. Wagner*

Description/Background:

The District desires to ratify an agreement between Victor Valley Community College District and A-1 Portables, INC. to provide portable restrooms for live burns off campus. The period of this agreement is July 1, 2014 through June 30, 2015.

A copy of the original agreement is available for review in the President's Office.

Need:

For use in the Fire Technology Department.

Fiscal Impact:

Budgeted - Not to exceed \$600.00

Recommended Action:

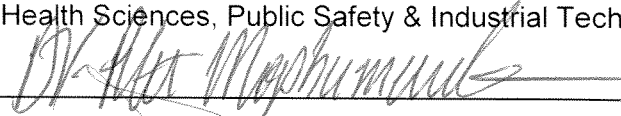
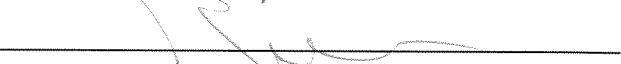
It is recommended by the Superintendent/President that the Board of Trustees ratify the agreement with the A-1 Portables, Inc. to provide portable restrooms for live burns off campus. The period of this agreement is July 1, 2014 through June 30, 2015.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT – BARSTOW FIRE PROTECTION DISTRICT
SUBMITTED BY: Pat Luther, Dean, Health Sciences, Public Safety & Industrial Technology
RECOMMENDED BY: Peter Maphumulo 
APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to ratify an agreement between Victor Valley Community College District and Barstow Fire Protection District to establish terms and conditions for students' participation in Emergency Medical Technician and Emergency Medical Technician – Paramedic Programs and their associated use of City clinical facilities. The period of this agreement begins July 1, 2014 and will remain in effect unless terminated by either party upon thirty (30) days written notice to the other party, provided however that no termination shall be effective until the end of the District term that is in session at that time.

A copy of this agreement is available for review in the Superintendent/President's office.

Need:

For student participation in Emergency Medical Technician and Emergency Medical Technician – Paramedic Programs.

Fiscal Impact:

None

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Victor Valley Community College District and Barstow Fire Protection District to establish terms and conditions for students' participation in Emergency Medical Technician and emergency Medical Technician – Paramedic Programs and their associated use of City clinical facilities. The period of this agreement begins July 1, 2014 and will remain in effect unless terminated by either party upon thirty (30) days written notice to the other party, provided however that no termination shall be effective until the end of the District term that is in session at that time.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: INDEPENDENT CONTRACTOR AGREEMENT: LORRAINE MENDOZA

SUBMITTED BY: Arthur Lopez, Dean Student Services

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The district wishes to ratify an Independent Contractor Agreement between Victor Valley Community College District and Lorraine Mendoza to provide K16 Bridge Program coordination services at designated school sites. The service period for this agreement is September 24, 2014 through May 23, 2015.

A copy of the original contract for the individual listed above is available for review in the Superintendent/President's Office.

Need:

To provide K16 Bridge Program coordination services at designated K16 Bridge Program school site.

Fiscal Impact:

Budgeted. Not to exceed \$750.

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an Independent Contractor Agreement between Victor Valley Community College District and Lorraine Mendoza to provide K16 Bridge Program coordination services at designated school sites. The service period for this agreement is September 24, 2014 through May 23, 2015.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO

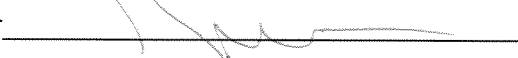
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: INDEPENDENT CONTRACTOR AGREEMENT: BEST EQUIPMENT SERVICE

SUBMITTED BY: Pat Luther, Dean, Health Sciences, Public Safety & Industrial Technology

RECOMMENDED BY: Peter Maphumulo 

APPROVED BY: Roger W. Wagner 

Description/Background:

The district wishes to ratify an Independent Contractor Agreement between Victor Valley Community College District and Best Equipment Service to install, repair and service equipment in the Automotive Department. The service period for this agreement is September 22, 2014 through October 17, 2014.

A copy of the original contract for the individual listed above is available for review in the Superintendent/President's Office.

Need:

For use in the Automotive Department.

Fiscal Impact:

Budgeted. Not to exceed \$1,991.00

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify this Independent Contractor Agreement between Victor Valley Community College District and Best Equipment Service to install, repair and service equipment in the Automotive Department. The service period for this agreement is September 22, 2014 through October 17, 2014.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – VICTOR VALLEY UNIFIED SCHOOL DISTRICT

SUBMITTED BY: Art Lopez, Dean, Student Services

RECOMMENDED BY: Peter Maphumulo *Peter Maphumulo*

APPROVED BY: Roger W. Wagner *Roger W. Wagner*

Description/Background:

The District wishes to ratify an agreement between Victor Valley Community College District and Victor Valley Unified School District to lease the district field for the operation of one football game at Silverado High School. The period of this agreement is September 20, 2014.

A copy of the agreement is available for review in the Superintendent/President's Office.

Need:

For utilization of sports facilities.

Fiscal Impact:

Budgeted item – Not to exceed \$3,000

Recommended Action:

It has been recommended by the Superintendent/President that the Board of Trustees ratify the agreement between Victor Valley Community College District and Victor Valley Unified School District to lease the district field for the operation of one football game at Silverado High School. The period of this agreement is September 20, 2014.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES ___ NO X

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: RENEW INDEPENDENT CONTRACTOR AGREEMENT— The Titan Group

SUBMITTED BY: Trinda Best

RECOMMENDED BY: Trinda Best *Trinda Best*

APPROVED BY: Roger W. Wagner *Roger W. Wagner*

Description/Background:

Investigation services to the district as needed for discrimination investigations and pre-employment background checks for police officers from 9/1/2014 through 6/30/2015.

A copy of the original agreement is available for review in the office of the superintendent/president.

Need:

Investigation services as needed from 9/1/14 to 6/30/15.

Fiscal Impact:

Expenditure: \$135 per hour plus expenses budgeted

Recommended Action:


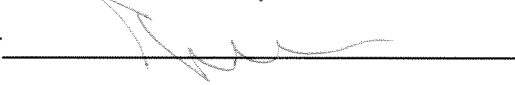
It is recommended that the Board of Trustees ratify the agreement with The Titan Group for investigation services from September 1, 2014 – June 30, 2015.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: OUT OF STATE TRAVEL – STUDENT TRAVEL
SUBMITTED BY: Robert Sewell, Auxiliary Services
RECOMMENDED BY: Peter Maphumulo 
APPROVED BY: Roger W. Wagner 

Description/Background:

The District is requesting approval to allow Associated Student Body representatives to travel to New Orleans, LA to attend the National Student Advocacy and Leadership Conference from November 6, 2014 through November 10, 2014. Students participating in the field trip are enrolled at Victor Valley Community College and will be accompanied by Robert Sewell, ASB Advisor.

Students:

- | | | | |
|----------------|--------------------|-----------------|---------------|
| Amanda Monroy | Kimberly Antekeier | Charity Lindsey | Timothy Tyler |
| Joshua Bryant | Ismael Gutierrez | Chantel Picon | Elsie Acuna |
| Daniel Mariano | Miguel Arriaga | Esther Ross | Leif Lee |
| Eliseo Torres | Jazmin Gailey | | |

Need:

This conference is designed to provide general sessions, keynote speakers, workshops and forums to educate the student participants on the major issues that are critical to community college students

Fiscal Impact:

Budgeted. \$14,000.00 – Associated Student Body funds.

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees approve the Associated Student Body representatives to travel to New Orleans, LA to attend the National Student Advocacy and Leadership Conference from November 6, 2014, through November 10, 2014. Students participating in the field trip are enrolled at Victor Valley Community College and will be accompanied by Robert Sewell, ASB Advisor.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – HCI SYSTEMS, INC.

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to enter into an agreement with HCI Systems to troubleshoot the smoke detector in the Student Activities Center building #44.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The smoke detector in the Student Activities Center building #44 was locked with an error code which needed to be cleared for it to be operational.

Fiscal Impact:

\$315.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with HCI Systems in the amount of \$315.00.

Legal Review: YES NOT APPLICABLE

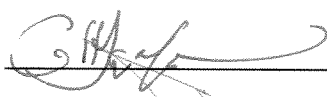
Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT – MOBILE MINI

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to enter into an agreement with Mobile Mini to rent a 40 foot standard container to store equipment from the Adapted PE Center building #70 weight room while the floor was being replaced.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The Adaptive PE Floor Replacement project was approved by the Board of Trustees on June 10, 2014. Weight room equipment had to be stored while the floor was being replaced.

Fiscal Impact:

\$635.11 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Mini Mobile in the amount of \$635.11.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

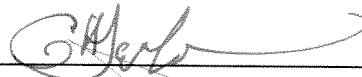
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

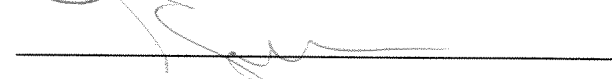
TOPIC: AGREEMENT – NORTH STATE ENVIRONMENTAL

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour



APPROVED BY: Roger W. Wagner



Description/Background:

The District wishes to enter into an agreement with North State Environmental to properly dispose of all hazardous waste materials from various departments on campus.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This work is needed for VVC to be in compliance with regulations from the San Bernardino County Fire Department Hazardous Materials Division to protect health, safety and the environment.

Fiscal Impact:

\$17,339.88 – Fund 71

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with North State Environmental in the amount of \$17,339.88.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: NOTICE OF COMPLETION – CLIMATEC

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to submit for approval a Notice of Completion for Climatec for the Energy Management System (EMS) expansion project. The agreement was originally Board approved on April 8, 2014.

A copy of the Notice of Completion is available for review in the Superintendent/President's office.

Need:

A Notice of Completion must be filed with the office of the county recorder for each contractor within 10 days of acceptance by the Board.

Fiscal Impact: No fiscal impact.

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the Notice of Completion as submitted.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO

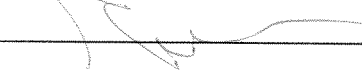
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – CAL BUILDING SYSTEMS

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to enter into an agreement with CAL Building Systems to repair fire sprinkler systems at various locations on campus.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

Fire sprinkler repairs need to be done so system is working correctly for the safety of our students, staff and faculty. As the equipment is unearthed, there are potential unforeseen repairs that may arise that cannot be anticipated until the system is uncovered.

Fiscal Impact:

\$42,723.00 – Fund 71

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with CAL Building Systems in the amount of \$42,723.00.

Legal Review: YES X NOT APPLICABLE ___

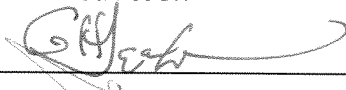
Reference for Agenda: YES ___ NO X


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT – BELL MOUNTAIN ENTERPRISE, INC. dba HI DESERT ALARM

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to enter into an agreement with Bell Mountain Enterprise, Inc. dba Hi Desert Alarm to furnish, monitor and provide service calls as needed for the fire alarm system in the Music Building #21. Partial funding for this work is part of the overall budgeted project cost approved for the Music project.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The renovated Music Building will reopen for the fall semester. The building must be protected by this system in case of fire.

Fiscal Impact:

\$400.00 – Fire Alarm Equipment – Bond Funded
\$840.00 – Fire Alarm Monitoring for 2 years – Budget Item
TBD – Service Calls as needed

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Bell Mountain Enterprise, Inc. dba Hi Desert Alarm in the amount of \$1,240.00.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – MAILFINANCE

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to enter into an agreement with MailFinance to lease an automatic mail machine, console table for mail machine, conveyor stacker and remote label dispenser.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The automated mail machine and related equipment is needed to process all District mail.

Fiscal Impact:

\$7,468.92 annually – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with MailFinance in the amount of \$7,468.92 annually.

Legal Review: YES X NOT APPLICABLE ___

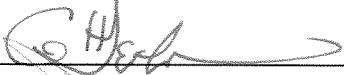
Reference for Agenda: YES ___ NO X


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT – GIANTPOWERCOMM

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to enter into an agreement with GiantPowerComm to run fiber from the Maintenance and Operations yard to the 1 MegaWatt Solar Generating Facility.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

Because the District exceeds the 1 MegaWatt limit of energy production on the Main Campus, this work is required by Southern California Edison in order to read real time energy production produced by the Solar Generating Facility through a telemetry process. This infrastructure will also support any future networking needs that may be required in the future.

Fiscal Impact:

\$2,431.73 – Fund 71

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with GiantPowerComm in the amount of \$2,431.73.

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X **BOARD ACTION** ___ **BOARD INFORMATION (no action required)** ___

TOPIC: AGREEMENT – KIDDE FIRE TRAINERS

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour  _____

APPROVED BY: Roger W. Wagner  _____

Description/Background:

The District wishes to enter into an agreement with Kidde Fire Trainers to rewire the electrical circuitry system in the burn tower at the Regional Public Safety Training Center.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

During Class A burns in the fire training tower the temperatures exceeded the abilities of the conduits to protect the electrical wiring, thus melting and shorting out the ability of the components to function properly. This interior installation was done at the direction of the Architectural firm for aesthetics. This work will now have all electrical wiring installed on the exterior of the burn tower. VVC will be working with its construction attorney to seek reimbursement from the Architectural firm.

Fiscal Impact:

\$50,300.00 – Fund 71

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Kidde Fire Trainers in the amount of \$50,300.00

Legal Review: YES ___ NOT APPLICABLE X

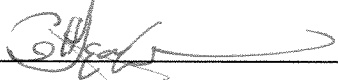
Reference for Agenda: YES ___ NO X


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT – SAFETY SCREEN WINDOW GUARDS, INC.

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to enter into an agreement with Safety Screen Window Guards, Inc. to furnish and install eight (8) safety screens at the District's off campus teaching location at the Hesperia High School campus.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The District must install safety screens on these modular locations to ensure the safety and investment of District classroom equipment.

Fiscal Impact:

\$6,021.20 – Fund 71

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Safety Screen Window Guards, Inc. in the amount of \$6,021.20

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT – GALAXY MOVING COMPANY, LLC

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to enter into an agreement with Galaxy Moving Company, LLC to move the weight machines and other equipment and furnishings back in to the Adaptive P.E. Center building #70 weight room after being removed in order to complete the floor replacement project which was originally approved by the Board of Trustees on June 10, 2014.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

The weight room equipment and furnishings needed to be replaced after the flooring was replaced in time for the beginning of the fall semester. Maintenance & Operations did not have enough staff to complete the task so it was contracted out.

Fiscal Impact:

\$1,110.00 – Fund 71

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Galaxy Moving Company, LLC in the amount of \$1,110.00.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

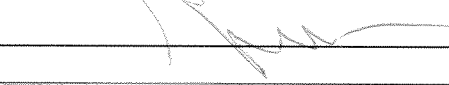
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: BOARD OF TRUSTEES PAYMENTS REPORTS

SUBMITTED BY: Renee Reyes, Fiscal Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

Each month the District expends funds to conduct its operations and makes this information available to the Board of Trustees. This report reflects grouped expenditures (batches) for each fund. The details for these expenditures are available for review by the Board members in the Fiscal Services Department.

A copy of the original payment report is available for review in the Superintendent/President's office.

Need: N/A

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve the Board of Trustees Payment Reports.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT RENEWAL– ACCUDATA SYSTEMS, INC. (WEBSense)

SUBMITTED BY: Frank Smith, Technology & Information Resources

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to renew its agreement with Accudata Systems, Inc. previously known as Business Security Solutions, for the license subscription of Websense Web Security Software, which is one of the tools used to enhance and maintain the security of student information and critical applications. Term 10/1/14 – 9/30/15.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This is needed to maintain the campus network and provide computer security by monitoring applications and programs to protect the campus from outside internet threats as part of our overall network security.

Fiscal Impact:

\$ 26,790.00 – Budgeted Item

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement renewal with Accudata Systems, Inc. in the amount of \$26,790.00

Legal Review: YES NOT APPLICABLE


Reference for Agenda: YES NO


**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT RENEWAL – SYSTEM MAINTENANCE SERVICES, INC.

SUBMITTED BY: Sergio Oklander, Management Information System

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to renew its annual agreement with System Maintenance Services, Inc. to support critical infrastructure and network hardware. Term 8/1/14 – 6/30/15.

A copy of the original agreement is available for review in the Superintendent/President's office.

Need:

This critical infrastructure and network hardware is used in support of all operational and instructional activities on campus. This agreement provides the ability to repair, replace, and service this infrastructure with minimum down time to campus operations.

Fiscal Impact:

\$1,617.00 – Budgeted Item

Recommended Action:

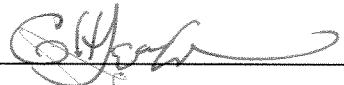

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement renewal with System Maintenance Services, Inc. in the amount of \$1,617.00.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AMEND AGREEMENT – PERCEPTIVE SOFTWARE
SUBMITTED BY: Frank Smith, Technology & Information Resources
RECOMMENDED BY: G.H. Javaheripour 
APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to submit a third amendment to the Perceptive Software agreement for Enterprise Content Management System (ImageNow), to record a change from 2 Adrenaline licenses to 2 PSIP TWAIN licenses. Term date 9/12/14 – 6/16/15.

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

This amendment is needed to record new licenses that were purchased to accommodate two different model scanners. The Enterprise Content Management System (ImageNow) provides document imaging and workflow management across the institution.

Fiscal Impact:

No Fiscal Impact

Recommended Action:

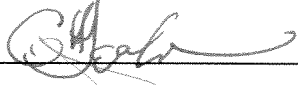

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the amended agreement with Perceptive Software to record the change to 2 PSIP TWAIN licenses.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: AGREEMENT – OVERLAND STORAGE
SUBMITTED BY: Frank Smith, Technology & Information Resources
RECOMMENDED BY: G.H. Javaheripour 
APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to enter into an agreement with Overland Storage to purchase maintenance support for data management and data protection. Term: 10/17/14 – 6/30/15 (Item # IN-76, on the Campus Technology Project list)

A copy of the original agreement is available for review in the Superintendent/President’s office.

Need:

This is needed to provide backup protection for campus data and email used throughout the campus. This is part of the overall data security protection for VVC data and computer systems.

Fiscal Impact:

\$ 2,704.00 – Budgeted Item

Recommended Action:


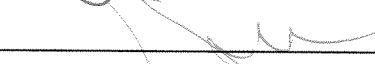
This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Overland Storage in the amount of \$2,704.00

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: CONTRACT ADDENDUM – APPLE, INC.
SUBMITTED BY: Deanna T. Murphy, Auxiliary Services
RECOMMENDED BY: G.H. Javaheripour 
APPROVED BY: Dr. Roger Wagner 

Description/Background:

The District wishes to enter into a contract addendum with Apple, Inc. This addendum will allow the transfer of Apple products from the District to students enrolled in courses which require the use of specific technology for dissemination of course materials and use in training exercises.

A copy of the original addendum is available for review in the Superintendent's/President's office.

Need:

The addendum is necessary in order to ensure students have access to technology for instructional use.

Fiscal Impact: None

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the addendum to the current District Apple, Inc. contract as submitted.

Legal Review: NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: AGREEMENT – TTIP SOUTH @ONE PALOMAR COLLEGE
SUBMITTED BY: Rolando Regino, Dean, Science, Technology, Engineering & Math
RECOMMENDED BY: Peter Maphumulo *Peter Maphumulo*
APPROVED BY: Roger W. Wagner *Roger W. Wagner*

Description/Background:

The District desires to ratify an agreement between Victor Valley Community College District and TTIP South @One Palomar College to conduct a one-day distance education training session to college faculty. The service period for this agreement is November 14, 2014.

A copy of this agreement is available for review in the Superintendent/President’s Office.

Need:

To provide professional development to VVC faculty who teach online and hybrid courses.

Fiscal Impact:

Budgeted item - Not to exceed \$1,000

Recommended Action:

It is recommended by the Superintendent/President that the Board of Trustees ratify an agreement between Victor Valley Community College District and TTIP South @One Palomar College to conduct a one-day distance education training session to college faculty. The service period for this agreement is November 14, 2014.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: CHANGE ORDER – WEBB BROTHERS CONSTRUCTION

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to submit for approval Change Order Nos. 4 from Webb Brothers Construction. During the course of construction various changes may be made which can both increase or decrease the cost of the project. The list below is a compilation of the adjustments made and represents both direct and indirect costs of the contractor in performing or providing the work covered.

29. Paint musical instrument storage cabinets in Rooms 1 and 6. \$2,000.00

A copy of the original change order is available for review in the Superintendent/President's office.

Need:

This additional work is necessary to complete the Music Modernization project.

Fiscal Impact:

\$2,000.00 – Bond Funded

Recommended Action:

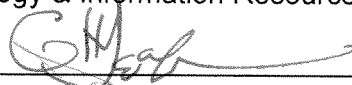
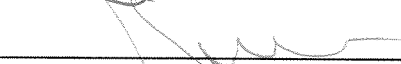
This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the change orders with Webb Brothers Construction in the amount of \$2,000.00.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT X BOARD ACTION ___ BOARD INFORMATION (no action required) ___

TOPIC: AGREEMENT – BAHRAM SABA
SUBMITTED BY: Frank Smith, Technology & Information Resources
RECOMMENDED BY: G.H. Javaheripour 
APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to enter into an agreement with Mr. Bahram Saba to provide design specifications, equipment standards, and installation verification for the District's RAMP UP project. The District was awarded \$15 million in funding through the California Department of Education California Career Pathways Trust grant (CCPT) for their RAMP UP project. This agreement will ensure the interconnection of four (4) community college districts, nineteen (19) public school districts and four (4) charter schools in order to develop and exchange courses and programs relating to career technical education. (Item # I-23, on the Campus Technology Projects list).

A copy of the original agreement is available for review in the Superintendent/President's office.

Need: This agreement is needed in order to incorporate input from the entities participating in the grant, designing a uniform system for which the vendors submit proposals, developing a set of standards for the Distance Education equipment to objectively compare the vendor proposals, and to serve as the District's agent to verify that the installations are completed in accordance with agreement documents.

Fiscal Impact:

\$44,625.00 – Grant Funded

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with Mr. Bahram Saba in the amount of \$44,625.00.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES ___ NO X

Meeting Date: October 14, 2014

Item Number: 5.45

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT BOARD ACTION BOARD INFORMATION (no action required)

TOPIC: NON-CLASSIFIED EMPLOYEES

SUBMITTED BY: Trinda Best

RECOMMENDED BY: Trinda Best 

APPROVED BY: Roger W. Wagner 

Description/Background:

The persons recommended for employment who are listed on the attached referenced sheet have been designated to perform specified job duties consistent with the provisions of Education Code 88003.

Need:

Non-classified temporary employees per attached list.

Fiscal Impact:

Budgeted.

Recommended Action:

It is recommended that the Board of Trustees approve and/or ratify the appointments as listed.


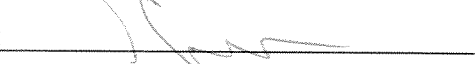
Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COLLEGE NON-CLASSIFIED EMPLOYEES		Excel - NonClassified Log.xls	October 7, 2014
NAME	REQUESTED DATES OF EMPLOYMENT	APPROVAL DATE	TYPE OF POSITION
			POSITION
			DEPARTMENT
Chilton, Kevin	08/01/14-12/15/14	10/14/2014	Short-Term Worker - Ratify Asst. Coach-Wrestling Athletics
Flores, Alejandra	09/23/14-11/15/14	10/14/2014	Short-Term Worker Asst. Coach - W. Athletics
Lopez, Dyaln	07/01/14-12/22/14	10/14/2014	Short-Term Worker Soccer Athletics
Lopez, Dyaln	01-02/15-06/30/15	10/14/2014	Short-Term Worker PAC Worker Aux Services
Ridge, Gary	09/11/14-12/22/14	10/14/2014	Short-Term Worker PAC Worker Aux Services
Ridge, Gary	01/02/15-06/30/15	10/14/2014	Short-Term Worker PAC House Worker Aux. Svc./PAC
Welde, Charles W.	09/13/14-11/15/14	10/14/2014	Short-Term Worker PAC House Worker Aux. Svc./PAC
Welde, Charles W.	07/01/14-11/15/14	10/14/2014	Short-Term Worker Asst. Coach - Football Athletics
			Asst. Coach - Football Athletics
Approval list approved by:			October 7, 2014
			Date

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: Establishment of fines for the college's Smoking Policy
SUBMITTED BY: Leonard Knight, Chief of Police
RECOMMENDED BY: Leonard Knight 
APPROVED BY: Roger W. Wagner, President 

Description/Background:

The college recently revised its smoking policy resulting in the need to establish fines for the enforcement component of the policy. Assembly Bill 795 and Government Code Section 7597.1 allows college and university campuses under the administration of a Board of Trustees to establish fines for smoking violations for the first, second, third offense and subsequent offenses.

Need:

Currently, there is no local or county ordinance to enforce the violations of the smoking policy as well as establish fines for the violations of the policy. Therefore, in order to fairly and appropriately enforce the violations of the smoking policy, it is essential that the college establish fines for the violations of the District's smoking policy.

Fiscal Impact:

Income to the District

Recommended Action:

The Victor Valley Community College Police Department requests that the Board of Trustees approve the proposed fines as follows:

First Offense- \$30.00
Second Offense- \$55.00
Third Offense- \$80.00
Subsequent Offense(s) \$10.00 added to the third offense fine for each additional offense.

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES X NO ___



**POLICE
DEPARTMENT**

*18422 Bear Valley Road
Victorville, CA 92395-5849
(760) 245-4271, x2329
www.vvc.edu*

Smoking Policy Violation Fines

Assembly Bill 795 and Government Code Section 7597.1 allows college and university campuses under the administration of a Board of Trustees to establish fines for smoking violations for the first, second, third offense and subsequent offenses. The amount of the fine is to be determined by the governing board. Funds shall be allocated to include, not limited to the designated enforcement agency, education and promotion of the policy and tobacco cessation treatment options.

The Victor Valley College Police Department is proposing fines for Victor Valley College as follows:

First Offense-	\$30.00
Second Offense-	\$55.00
Third Offense-	\$80.00
Subsequent Offenses-	\$10.00 added to the third offense fine for each additional offense.

Attached is Assembly Bill 795 and Assembly Bill 13 fact sheet.

Ref: BP3570
AP3570

BILL NUMBER: AB 795 CHAPTERED
 BILL TEXT

CHAPTER 617
 FILED WITH SECRETARY OF STATE OCTOBER 10, 2011
 APPROVED BY GOVERNOR OCTOBER 8, 2011
 PASSED THE SENATE AUGUST 29, 2011
 PASSED THE ASSEMBLY AUGUST 31, 2011
 AMENDED IN SENATE JUNE 29, 2011
 AMENDED IN ASSEMBLY APRIL 28, 2011
 AMENDED IN ASSEMBLY APRIL 27, 2011
 AMENDED IN ASSEMBLY APRIL 25, 2011
 AMENDED IN ASSEMBLY MARCH 29, 2011

INTRODUCED BY Assembly Member Block

FEBRUARY 17, 2011

An act to add Section 7597.1 to the Government Code, relating to public postsecondary education.

LEGISLATIVE COUNSEL'S DIGEST

AB 795, Block. Public postsecondary education: smoke-free campuses.

Existing law establishes the University of California, under the administration of the Regents of the University of California, the California State University, under the administration of the Trustees of the California State University, and the California Community Colleges, under the administration of the Board of Governors of the California Community Colleges, as the public segments of postsecondary education.

Existing law prohibits public employees or members of the public from smoking any tobacco product inside a public building or in an outdoor area, as specified. Existing law states that provision does not preempt the authority of the California Community Colleges, the California State University, or the University of California from adopting and enforcing additional smoking and tobacco control regulations and policies.

This bill would provide that the governing bodies of the California State University and each community college district have the authority to enforce these requirements by citation and fine, as specified. The bill would provide that if a campus adopts the enforcement and fine authority, it may post signs stating its tobacco use policy and inform employees and students of the policy, as specified.

This bill would authorize the Regents of the University of California to adopt the above provisions.

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 7597.1 is added to the Government Code, to

AB-13 FACT SHEET - CALIFORNIA WORKPLACE SMOKING RESTRICTIONS

Prepared October 1997 by the Cal/OSHA Consultation Service

This fact sheet summarizes the provisions of Labor Code Section 6404.5 prohibiting smoking in places of employment. This summary information should not be relied upon as legal advice. A copy of Section 6404.5 is attached with this Fact Sheet.

Effective Date January 1, 1995

General Provision "No employer shall knowingly or intentionally permit, and no person shall engage in, the smoking of tobacco products in an enclosed space at a place of employment."

Enforcement This law will be enforced by local law enforcement agencies, including but not limited to, local health departments.

For workplaces covered by AB-13, Cal/OSHA is required to respond to complaints regarding smoking in places of employment only after the employer has been found guilty of three violations of this law within the previous year. Complaints received by Cal/OSHA regarding smoking in workplaces not covered by AB-13 smoking restrictions (see Workplace Exceptions below) will result in a letter directing the employer to investigate and correct the problem.

Workplace Exceptions See page 3 of this fact sheet for the complete list from AB-13.

In addition to workplaces specifically listed on page 3 of this fact sheet, any employer with five or fewer employees (full or part-time) may permit smoking where:

1. The smoking area is not accessible to minors.
2. All employees who enter the smoking area consent to permit smoking, and no one is required as part of their job to work in an area where smoking is permitted.
3. Air from the smoking area is exhausted directly outside.

Maximum Fines from Local Agencies

1st violation - \$100

2nd violation - \$200

3rd and subsequent violations - \$500

Maximum Fines from Cal/OSHA After a 3rd violation within the previous year, Cal/OSHA is required to investigate complaints and may cite employers with fines up to \$7,000 for violations classified as general or serious, and fines up to \$70,000 for violations classified as willful serious. Violations can be classified as serious depending upon specific circumstances. For example, where the exposure to second hand smoke causes a serious asthma attack which could have been prevented the violation may be cited as serious.

Breakrooms Breakrooms are exempted from the smoking ban provided air from the room is exhausted directly to the outside by an exhaust fan and the rooms are in a nonwork area where employees are not required to be

¹An exemption for gaming clubs, bars, and taverns expires January 1, 1998.

LABOR CODE SECTION 6404.5 Smoking in Places of Employment Prohibited - Exceptions
(Source: www.leginfo.ca.gov 10/10/97)

6404.5.(a) The Legislature finds and declares that regulation of smoking in the workplace is a matter of statewide interest and concern. It is the intent of the Legislature in enacting this section to prohibit the smoking of tobacco products in all (100 percent of) enclosed places of employment in this state, as covered by this section, thereby eliminating the need of local governments to enact workplace smoking restrictions within their respective jurisdictions. It is further the intent of the Legislature to create a uniform statewide standard to restrict and prohibit the smoking of tobacco products in enclosed places of employment, as specified in this section, in order to reduce employee exposure to environmental tobacco smoke to a level that will prevent anything other than insignificantly harmful effects to exposed employees, and also to eliminate the confusion and hardship that can result from enactment or enforcement of disparate local workplace smoking restrictions. Notwithstanding any other provision of this section, it is the intent of the Legislature that any area not defined as a "place of employment" pursuant to subdivision (d) or in which the smoking of tobacco products is not regulated pursuant to subdivision (e) shall be subject to local regulation of smoking of tobacco products.

(b) No employer shall knowingly or intentionally permit, and no person shall engage in, the smoking of tobacco products in an enclosed space at a place of employment.

(c) For purposes of this section, an employer who permits any nonemployee access to his or her place of employment on a regular basis has not acted knowingly or intentionally if he or she has taken the following reasonable steps to prevent smoking by a nonemployee:

(1) Posted clear and prominent signs, as follows:

(A) Where smoking is prohibited throughout the building or structure, a sign stating "No smoking" shall be posted at each entrance to the building or structure.

(B) Where smoking is permitted in designated areas of the building or structure, a sign stating "Smoking is prohibited except in designated areas" shall be posted at each entrance to the building or structure.

(2) Has requested, when appropriate, that a nonemployee who is smoking refrain from smoking in the enclosed workplace.

For purposes of this subdivision, "reasonable steps" does not include (A) the physical ejection of a nonemployee from the place of employment or (B) any requirement for making a request to a nonemployee to refrain from smoking, under circumstances involving a risk of physical harm to the employer or any employee.

(d) For purposes of this section, "place of employment" does not include any of the following:

(1) Sixty-five percent of the guest room accommodations in a hotel, motel, or similar transient lodging establishment.

(2) Areas of the lobby in a hotel, motel, or other similar transient lodging establishment designated for smoking by the establishment. Such an establishment may permit smoking in a designated lobby area that

(11) Private residences, except for private residences licensed as family day care homes, during the hours of operation as family day care homes and in those areas where children are present.

(12) Patient smoking areas in long-term health care facilities, as defined in Section 1418 of the Health and Safety Code.

(13) Breakrooms designated by employers for smoking, provided that all of the following conditions are met:

(A) Air from the smoking room shall be exhausted directly to the outside by an exhaust fan. Air from the smoking room shall not be recirculated to other parts of the building.

(B) The employer shall comply with any ventilation standard or other standard utilizing appropriate technology, including, but not limited to, mechanical, electronic, and biotechnical systems, adopted by the Occupational Safety and Health Standards Board or the federal Environmental Protection Agency. If both adopt inconsistent standards, the ventilation standards of the Occupational Safety and Health Standards Board shall be no less stringent than the standards adopted by the federal Environmental Protection Agency.

(C) The smoking room shall be located in a nonwork area where no one, as part of his or her work responsibilities, is required to enter. For purposes of this paragraph, "work responsibilities" does not include any custodial or maintenance work carried out in the breakroom when it is unoccupied.

(D) There are sufficient nonsmoking breakrooms to accommodate nonsmokers.

(14) Employers with a total of five or fewer employees, either full-time or part-time, may permit smoking where all of the following conditions are met:

(A) The smoking area is not accessible to minors.

(B) All employees who enter the smoking area consent to permit smoking. No one, as part of his or her work responsibilities, shall be required to work in an area where smoking is permitted. An employer who is determined by the division to have used coercion to obtain consent or who has required an employee to work in the smoking area shall be subject to the penalty provisions of Section 6427.

(C) Air from the smoking area shall be exhausted directly to the outside by an exhaust fan. Air from the smoking area shall not be recirculated to other parts of the building.

(D) The employer shall comply with any ventilation standard or other standard utilizing appropriate technology, including, but not limited to, mechanical, electronic, and biotechnical systems, adopted by the Occupational Safety and Health Standards Board or the federal Environmental Protection Agency. If both adopt inconsistent standards, the ventilation standards of the Occupational Safety and Health Standards Board shall be no less stringent than the standards adopted by the federal Environmental Protection Agency.

This paragraph shall not be construed to (i) supersede or render inapplicable any condition or limitation on smoking areas made applicable to specific types of business establishments by any

(B) If feasible, no employee shall be required, in the performance of ordinary work responsibilities, to enter any area in which smoking is permitted.

(g) The smoking prohibition set forth in this section shall constitute a uniform statewide standard for regulating the smoking of tobacco products in enclosed places of employment and shall supersede and render unnecessary the local enactment or enforcement of local ordinances regulating the smoking of tobacco products in enclosed places of employment. Insofar as the smoking prohibition set forth in this section is applicable to all (100 percent of) places of employment within this state and, therefore, provides the maximum degree of coverage, the practical effect of this section is to eliminate the need of local governments to enact enclosed workplace smoking restrictions within their respective jurisdictions.

(h) Nothing in this section shall prohibit an employer from prohibiting smoking in an enclosed place of employment for any reason.

(i) The enactment of local regulation of smoking of tobacco products in enclosed places of employment by local governments shall be suspended only for as long as, and to the extent that, the (100 percent) smoking prohibition provided for in this section remains in effect. In the event this section is repealed or modified by subsequent legislative or judicial action so that the (100 percent) smoking prohibition is no longer applicable to all enclosed places of employment in California, local governments shall have the full right and authority to enforce previously enacted, and to enact and enforce new, restrictions on the smoking of tobacco products in enclosed places of employment within their jurisdictions, including a complete prohibition of smoking. Notwithstanding any other provision of this section, any area not defined as a "place of employment" or in which the smoking is not regulated pursuant to subdivision (d) or (e), shall be subject to local regulation of smoking of tobacco products.

(j) Any violation of the prohibition set forth in subdivision (b) is an infraction subject to subdivision (d) of Section 17 of the Penal Code and, notwithstanding Section 19.8 of the Penal Code, is punishable by a fine not to exceed one hundred dollars (\$100) for a first violation, two hundred dollars (\$200) for a second violation within one year, and five hundred dollars (\$500) for a third and for each subsequent violation within one year. This subdivision shall be enforced by local law enforcement agencies including, but not limited to, local health departments, as determined by the local governing body.

(k) Notwithstanding Section 6309, the division shall not be required to respond to any complaint regarding the smoking of tobacco products in an enclosed space at a place of employment, unless the employer has been found guilty pursuant to subdivision (j) of a third violation of subdivision (b) within the previous year.

(l) If any provision of this act or the application thereof to any person or circumstances is held invalid, that invalidity shall not affect other provisions or applications of the act that can be given effect without the invalid provision of application, and to this end the provisions of this act are severable.



[Back to DIR Homepage](#)

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT

ADMINISTRATIVE PROCEDURE

GENERAL INSTITUTION

Chapter 3

District Smoking Policy

AP 3570

Victor Valley College is a smoke-free institution. Smoking or the use of any tobacco products *or smokeless devices such as e-cigarettes*, is prohibited at all campus sites. Students, staff members and visitors to the campuses of Victor Valley College are permitted to use tobacco products or smokeless devices in their personal vehicles only.

Reference:

BP 3570

Adopted by College Council, _____

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
BOARD POLICY

GENERAL INSTITUTION

Chapter 3

District Smoking Policy

BP 3570


The Victor Valley Community College District designates all district property (including district owned vehicles) as non-smoking, with the exception of those areas designated and clearly marked as SMOKING PERMITTED.

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: AGREEMENT – CHANCELLOR’S OFFICE TAX OFFSET PROGRAM

SUBMITTED BY: Karen Hardy, Fiscal Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The District wishes to participate in the Chancellor’s Office Tax Offset Program (COTOP), per the attached agreement. This agreement will be effective for the 2014-2015 fiscal year.

Under the COTOP program, the Chancellor’s Office requests the Franchise Tax Board to offset (deduct) the amount owed to a District from a student/debtor’s personal state income tax refund, lottery winnings, or other state refund. The Franchise Tax Board remits any amounts offset to the Chancellor’s Office. Authorization is then given to the State Controller to disburse the offset amount, minus a 25 percent administrative fee, to the participating local districts. As a result of this program, the District is able to collect on debts that might otherwise be lost.

A copy of the agreement is available for review in the Superintendent/President’s office.

Need:

The cost for the District to participate in this program is only 25 percent of the amount collected from former and existing students.

Fiscal Impact: Variable amount of revenue to the District.

Recommended Action:

This item has been approved by the Superintendent/President, and it is recommended that the Board of Trustees ratify the agreement with the Chancellor’s Office to participate in COTOP for the 2014-2015 fiscal year.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES X NO ___

THIS CONTRACT, made and entered into on or before this first day of October, 2014, in the State of California, by and between the

Victor Valley _____ COMMUNITY COLLEGE DISTRICT
and the
CHANCELLOR OF THE CALIFORNIA COMMUNITY COLLEGES

The CHANCELLOR of the CALIFORNIA COMMUNITY COLLEGES
(hereinafter Chancellor) and the

Victor Valley _____ COMMUNITY COLLEGE DISTRICT
(hereinafter District) do agree that:

I.

Performance of this contract shall be pursuant to Government Code Sections 12419.2, 12419.5, 12419.7, 12419.9, 12419.10. Both parties' performance of this contract shall conform to the requirements of those statutes.

The Chancellor agrees to act on behalf of the District for the purpose of collecting through the State Franchise Tax Board's Interagency Offset Program, outstanding student financial aid and proper non-financial aid obligations owed to the District.

II.

The Chancellor's Office Tax Offset Program (hereafter known as COTOP) will be a (self-supporting) program with collection fees charged to the participating districts for the administrative costs incurred by the Chancellor in operating the program.

The Chancellor will, if a debtor owes an obligation to more than one college or district, eliminate the name of that debtor from the college or agency to which the debtor owes the smaller obligation.

The District will pay to the Chancellor an amount equal to but not greater than 25 percent (25%) of the amount which the Chancellor collects on behalf of the district from the Franchise Tax Board.

III.

The Chancellor will perform only those administrative services necessary to implement the legislation and related functions concerning the repayment of student financial aid and proper non-financial aid obligations through the COTOP program. Names and amounts submitted in error by the district will be treated as all other names and amounts and may be offset by the Franchise Tax Board.

The district may submit requests for deletions or revisions to the unpaid account balance to the Chancellor at any time and as often as needed.

Districts must enter their initial COTOP debtor data to the Chancellor's Office Tax Offset Program web-based system no later than November 17, 2014. Districts may make modifications to accounts (adds/changes/deletes) until November 17, 2014. If an offset occurs prior to the implementation of the deletion or modification by the Franchise Tax Board, it will be the responsibility of the District to make restitution directly to the debtor as required by Section IV.6 below.

The Chancellor or Franchise Tax Board will delete all names which cannot be processed by the Chancellor's Office or the Franchise Tax Board.

IV.

The District will:

1. Submit a single record for each affected individual as specified in #3 below according to the format and specifications in Appendices A and B which are incorporated into and made a part of this contract.
2. Notify those debtors whose names are submitted for collection of the pending action no later than submitting those names to the Chancellor's Office and review any objections received from those debtors. This notification should inform the debtor that the individual is entitled to request a review of the decision to collect the debt by the offset procedure. Immediately submit to the Chancellor's Office any modifications of the amount or deletions of any record found to be submitted in error, as necessary, as a result of the review as required by Appendix C, which is incorporated into and made a part of this contract.
3. Submit for collection through the COTOP program only the following types of debtor obligations:
 - A. defaulted Perkins, Nursing, Emergency and Extended Opportunity Programs and Services (EOPS) loans;
 - B. campus financial aid funds; EOPS Grants and Board of Governors Enrollment Fee Waivers for which the student was ineligible;
 - C. other financial aid obligations.
 - D. Proper student non-financial aid obligations limited to: non-resident tuition; enrollment fees; library fines; library replacement material charges; parking fees; parking fines (incurred within 3 years of date submitted for collection only); residence hall rent contracts; cafeteria meal contracts; telephone bills; drop fees (incurred prior to January 1992); personal checks returned for non-sufficient funds (limited to bookstore and other charges listed in this section only); returned check service charges; child care charges; instructional equipment breakage/replacement charges; health fees; transcript fees; foreign student insurance charges; dental health center charges; community services fees; lost key charges; transportation charges/fees; audit fees; contract class charges; instructional material fees; damage to campus facilities/equipment charges; personal checks written to "Cash" returned for non-sufficient funds (including returned check service fee); auto repair costs (including parts, lab fee, sales tax on parts); student representation fee; student center fee.

4. For those student financial aid and non-financial aid obligations in default, send at least one written notice to the last known address of the debtor requesting that the debtor either pay the amount owed or contact the participating district regarding the debt. The written notice must be sent at least 30 days prior to Franchise Tax Board receiving the offset request. The district must retain copies of the notifications in the district/college file.
5. Do not submit names of any debtors who are:
 - A. not in default;
 - B. in litigation/bankruptcy.
6. Refund to debtor any overpayments or amounts collected in error resulting from collection through COTOP within 30 days from notification of offset by the Chancellor.

V.

The District agrees that the Chancellor is acting in reliance on the accuracy of information supplied by the District as to the names of debtors, identification of debtors, and amounts owed by debtors, and that the Chancellor shall not be liable for any damages arising from inaccuracies in information supplied by the District.

The District agrees that it will submit for collection only amounts which it is legally entitled to collect through this program.

The District agrees that it will respond to all debtor complaints received by the Chancellor regarding this program.

VI.

Each party agrees to indemnify, defend and save harmless the other, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, materialmen, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by either party in the performance of this contract.

VII.

The District and the agents and employees of the District, in the performance of this agreement, shall act in an independent capacity and not as officers or employees or agents of the State of California.

VIII.

Time is of the essence of this agreement.

IX.

No alteration or variation of the terms of this contract shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein, shall be binding on any of the parties hereto.

X.

The term of this contract shall be from October 1, 2014 through December 20, 2015, which as defined by the Franchise Tax Board, is the end of the 2015 interagency program processing year.

IN WITNESS WHEREOF, this agreement has been executed by the parties hereto, upon the date first above written.

CALIFORNIA COMMUNITY COLLEGES

By _____
Erik Skinner _____ Date
Deputy Chancellor

Victor Valley Community College _____ DISTRICT
(Name of District)

By _____ 8/21/14
(Authorized Signature) _____ Date

Roger Wagner _____
(Printed Name of Signature)

Superintendent President _____
(Title)

18422 Bear Valley Rd. _____
(Address)


Victorville, CA 92392 _____

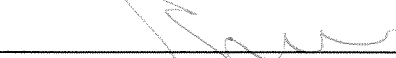
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: RAMP UP SUB-RECIPIENT AGREEMENTS

SUBMITTED BY: Lawrence V. Fitz, Special Grant Programs

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

The California Department of Education awarded Victor Valley Community College District nearly \$15 million to implement a 4 year grant project in partnership with 5 community colleges, 20 high schools, and 4 charter schools throughout a region stretching from San Bernardino to Barstow and Lucerne Valley to Lancaster. As the lead agency and fiscal agent for this grant project, the District wishes to enter into sub-recipient agreements with the partners listed below to carry out RAMP UP Program objectives within their schools based on the requirements of the California Career Pathways Trust 2014 Award #14-25239-67921-00.

Partner Schools	Allocation
Academy Academic Excellence	\$116,188
Antelope Valley College	\$170,750
Apple Valley USD	\$181,375
Barstow College	\$153,000
Barstow HSD	\$116,188
Excelsior Education Centers	\$185,125
Hesperia USD	\$254,063
Lucerne Valley USD	\$116,188
Palmdale Aerospace Academy	\$116,188
San Bernardino City Schools	\$503,125
Snowline Schools	\$116,188
South Kern County USD	\$116,188
Valley College	\$601,120
Victor Valley UHSD	\$254,063
Yucaipa-Calimesa USD	\$116,188
Total	\$3,115,937

Need:

Sub-recipient agreements are required to meet the obligations of the Victor Valley Community College District under the California Career Pathways Trust 2014 Award #14-25239-67921-00.

Fiscal Impact:

\$3,160,625 from the District – Grant Funded

Recommended Action:

It is recommended that the Board of Trustees approve the RAMP Up Sub Recipient Agreements as listed.

Legal Review: YES X NOT APPLICABLE ___

Reference for Agenda: YES ___ NO X

RAMP UP Partners
Sub-Recipient Forms

Partner	Allocation
Antelope Valley College	\$170,750
Barstow College	\$153,000
Valley College	\$601,120
Apple Valley USD	\$181,375
Barstow HSD	\$116,188
Hesperia USD	\$254,063
Lucerne Valley USD	\$116,188
San Bernardino City Schools	\$503,125
South Kern County USD	\$116,188
Snowline Schools	\$116,188
Victor Valley UHSD	\$254,063
Yucaipa-Calimesa USD	\$116,188
Academy Academic Excellence	\$116,188
Excelsior Education Centers	\$185,125
Palmdale Aerospace Academy	\$116,188


\$3,115,937

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM

BOARD CONSENT ___ BOARD ACTION X BOARD INFORMATION (no action required) ___

TOPIC: PREQUALIFICATION OF THREE (3) ENERGY SERVICE COMPANIES (ESCO's) FOR PROJECTS RELATED TO PROPOSITION 39 FUNDS

SUBMITTED BY: Steve Garcia, Facilities Construction

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

Proposition 39 was passed by voters in November 2012. In accordance with Proposition 39 guidelines, all Energy Service Companies (ESCO's) must be prequalified to bid projects related to Proposition 39 funds over the next five (5) years. A Request for Qualifications (RFQ) was issued by the District on June 20, 2014. Submittals from seven (7) interested companies were received on July 30, 2014. These submittals were evaluated by members of faculty, staff and management and the District recommends approval of the top three (3) firms as Victor Valley College's prequalified Energy Service Companies (ESCO's) for projects related to Proposition 39 funds through June 30, 2018.

SmartWatt Energy, Inc.
Climatec
Compass Energy Solutions

Need:

Proposition 39 supports and funds energy efficiency and alternate energy projects to help cut down on operating costs and improve health and safety conditions in public schools. In accordance with the California Public Contract Code Section 20111.5(a), District staff began the prequalification process and upon evaluation of seven (7) submittals is recommending the approval of three (3) firms who have demonstrated the best overall experience and qualifications to provide services to utilize Proposition 39 funds. Specific projects will be brought to the Board of Trustees for approval on a project-by-project basis.

Fiscal Impact: None

Recommended Action:

It is recommended that the Board of Trustees approve SmartWatt Energy, Inc., Climatec, and Compass Energy Solutions as pre-qualified firms for projects related to Proposition 39 funds through June 30, 2018.

Legal Review: YES ___ NOT APPLICABLE X

Reference for Agenda: YES X NO ___

Director Review	Balfour Beatty Const.	Climatec	Compass Energy	Enovity	Honeywell	Roshanian & Assoc.	Smart Watt
Experience / References	3.5	4.5	4.5	3.5	4.0	3.5	4.5
Technical Performance	4.0	4.0	4.0	3.0	4.0	4.0	4.0
Time & Budget	4.0	4.0	4.0	3.5	4.0	3.5	4.0
Safety	4.0	4.0	4.5	3.0	4.0	4.0	4.0
Scope of Work Development	3.5	4.0	4.0	3.0	4.0	3.0	4.5
Delivery Methods / Project Implementation	4.0	4.0	4.5	3.5	3.5	3.0	4.0
Calculation of Energy Costs	4.0	4.0	4.0	3.0	3.5	2.0	4.0
System Control	3.5	4.5	4.5	3.0	4.0	3.0	4.0
Financial Capacity	4.0	4.0	4.0	3.5	4.0	3.0	4.5
Required Documentation	4.0	4.5	4.0	4.0	3.5	3.0	4.0
Litigation History	3.0	5.0	4.5	5.0	4.0	5.0	5.0
Total Score	41.5	46.5	46.5	38.0	42.5	37.0	46.5

Staff Review	Balfour Beatty Const.	Climatec	Compass Energy	Enovity	Honeywell	Roshanian & Assoc.	Smart Watt
Experience / References	5.0	4.0	5.0	5.0	5.0	4.0	5.0
Technical Performance	4.0	4.0	4.0	4.0	4.0	2.0	5.0
Time & Budget	4.0	4.0	4.0	4.0	4.0	2.0	4.0
Safety	5.0	4.0	4.5	3.0	4.0	2.0	4.0
Scope of Work Development	5.0	5.0	4.0	4.0	4.0	2.0	5.0
Delivery Methods / Project Implementation	4.0	4.0	4.0	4.0	3.0	2.0	5.0
Calculation of Energy Costs	5.0	3.0	3.0	4.0	4.0	2.0	5.0
System Control	3.0	4.0	3.0	5.0	4.0	2.0	5.0
Financial Capacity	5.0	5.0	5.0	3.0	4.0	2.0	4.0
Required Documentation	3.0	5.0	4.0	4.0	3.0	2.0	4.0
Litigation History	4.0	5.0	4.0	5.0	3.0	5.0	5.0
Total Score	47.0	47.0	44.5	45.0	42.0	27.0	51.0

Compiled Score

183.0

187.5

184.0

171.0

170.0

130.0

196.0

Energy Conservation & Energy Efficiency Services Prop 39 - RFQ F-270

Score and Ranking

RANKING

Faculty Review	Balfour Beatty Const.	Climatec	Compass Energy	Enovity	Honeywell	Roshanian & Assoc.	Smart Watt
Experience / References	5.0	5.0	5.0	4.5	4.5	4.0	5.0
Technical Performance	5.0	4.0	4.5	4.0	4.0	2.0	4.0
Time & Budget	5.0	4.0	4.5	4.0	4.0	2.0	4.0
Safety	5.0	3.5	4.0	4.0	3.5	2.0	4.0
Scope of Work Development	4.0	4.5	4.0	3.5	4.0	2.0	4.5
Delivery Methods / Project Implementation	4.0	4.5	4.5	3.5	3.5	2.0	4.5
Calculation of Energy Costs	4.5	4.5	4.0	3.5	5.0	2.0	4.5
System Control	4.0	4.5	4.5	4.5	4.0	2.0	4.5
Financial Capacity	5.0	4.0	4.0	3.5	4.0	3.0	4.5
Required Documentation	3.5	4.5	4.5	4.0	3.5	3.0	4.0
Litigation History	3.5	4.0	4.5	5.0	3.5	5.0	5.0
Total Score	48.5	47.0	48.0	44.0	43.5	29.0	48.5

Faculty Review	Balfour Beatty Const.	Climatec	Compass Energy	Enovity	Honeywell	Roshanian & Assoc.	Smart Watt
Experience / References	4.0	4.0	5.0	5.0	5.0	4.0	5.0
Technical Performance	4.0	4.0	4.0	4.0	4.0	3.0	4.0
Time & Budget	4.0	4.0	4.0	4.0	4.0	3.0	4.0
Safety	5.0	4.0	4.0	3.0	4.0	3.0	4.0
Scope of Work Development	5.0	4.0	4.0	4.0	4.0	4.0	5.0
Delivery Methods / Project Implementation	5.0	4.0	4.0	4.0	3.0	3.0	5.0
Calculation of Energy Costs	4.0	4.0	3.0	4.0	3.0	3.0	5.0
System Control	4.0	5.0	4.0	4.0	4.0	3.0	4.0
Financial Capacity	5.0	4.0	5.0	3.0	4.0	3.0	5.0
Required Documentation	4.0	5.0	4.0	4.0	3.0	3.0	4.0
Litigation History	2.0	5.0	4.0	5.0	4.0	5.0	5.0
Total Score	46.0	47.0	45.0	44.0	42.0	37.0	50.0

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: AFT PART-TIME FACULTY UNITED AGREEMENT

SUBMITTED BY: AFT Part-Time Faculty United

RECOMMENDED BY: Trinda Best *Trinda Best*

APPROVED BY: Roger W. Wagner *[Signature]*

Description/Background:

The district and the part time faculty association have met and reached agreement concerning revision on the following articles to their successor contract

- Article 1: Agreement
- Article 10: Benefits
- Article 12: Compensation
- Article 19: Reopening Negotiations

Need: Board approval of the revised articles is necessary for successor contract with AFT Part-Time Faculty United for the period of July 1, 2014 – June 30, 2017.

Fiscal Impact: \$338,000 additional annual cost to implement contract

Recommended Action: The district requests that the Board of Trustees ratify the revised articles as presented.

Legal Review: YES ___ NOT APPLICABLE ___

Reference for Agenda: YES X NO ___

**TENTATIVE AGREEMENT BETWEEN
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
AND THE
AFT PART-TIME FACULTY UNITED,
LOCAL 6286, AFL-CIO**

August 21, 2014

This tentative agreement is entered into between the Victor Valley Community College District and the AFT Part-Time Faculty United, Local 6286, AFL-CIO is made expressly pursuant to the Educational Employment Relations Act and the current Collective Bargaining Agreement between the parties.

The following article shall be deemed to remain unchanged in the Collective Bargaining Agreement except as set forth below:

ARTICLE 10: Benefits

[Intentionally blank]

~~10.1 Commencing February 12, 2007, contingent upon ratification by AFT part-time Faculty United and Board approval in February 2007, the District will issue \$20,000 for the spring semester and \$20,000 for the subsequent semesters to AFT Part-Time Faculty United to be distributed for health benefits among its membership. Each semester, distribution to AFT Part-Time Faculty United shall be within ten (10) days of the start of the spring and fall semesters of subsequent years. AFT will provide the District an annual report on how the funds are distributed.~~

ARTICLE 12: Compensation

Article 12.1: Effective beginning with the Fall 2014 semester (August 25, 2014), Ppart-time instructors shall be paid for credit courses as shown in Table A

Table A
Academic/Vocational

	<u>Column A</u>	<u>Column B</u>	<u>Column C</u>	<u>Column D</u>	<u>Doctoral Stipend*</u>
<u>Hourly Rate</u>	<u>\$56</u>	<u>\$57</u>	<u>\$59</u>	<u>\$61</u>	<u>\$100/unit for the academic year</u>
<u>Unit of Pay Credit Courses</u>	<u>\$1008</u>	<u>\$1026</u>	<u>\$1062</u>	<u>\$1098</u>	

<u>Academic:</u>	<u>Vocational**:</u>
<u>Column A - Minimum Qualifications)</u>	<u>Column A - Minimum Qualifications) ****</u>
<u>Column B - (MA+15 or BA+60 ***)</u>	<u>Column B - (AA with 6 years of professional experience ****)</u>
<u>Column C - (MA+30 or BA+75 ***)</u>	<u>Column C - (BA with 2 years of professional experience ****)</u>
<u>Column D - (MA+45 or BA+90 ***)</u>	<u>Column D - (MA with 2 years of professional experience ****)</u>

* Not to exceed \$3,000

*8/21/14
9:15
signed*

- ** Those disciplines for which a master's degree is generally not expected or available
- *** Including Master's Degree
- **** Required Professional experience cannot be used for vertical progression on schedule

Credit Pay
Sample 3-Unit Lecture Class

<u>Implementation Date</u>	<u>Unit of Pay</u> <u>Credit Courses</u>	<u>Hourly Pay</u>	<u>Doctorate</u>
<u>Spring</u>	<u>\$990</u>	<u>\$55</u>	<u>\$100/unit for the</u> <u>academic year</u>

- 12.21.1 All adjunct faculty are to be paid for credit courses with a stipend for accredited doctorates.
- 12.21.2 Part-time parity funding will be utilized according to regulatory provisions.
- 12.21.3 In the event of an unanticipated fiscal crisis, both parties agree to renegotiate in order to maintain the fiscal solvency of the district.

Article 12.2: Placement and Advancement

Article 12.2.1 - Placement of New Part-Time Adjunct Faculty on the Salary Schedule

The Disciplines List by the Academic Senate for California Community Colleges will be the document used to determine academic/professional placement.

1. Academic Placement - Placement shall be made on the basis of academic education.
2. Vocational/Professional Placement - Placement shall be made for vocational/professional faculty on the basis of experience and academic education.

Article 12.2.2 - Advancement on the Salary Schedule

Advancement shall be made based on earned degrees and units earned subsequent to the completion of all requirements for the degree involved. All degrees and units must be germane to the faculty member's assignment, constitute an improvement of instructional skills or be germane to an alternate assignment of value to the District. All units, to be considered for lateral movement on the salary schedule, must be approved by the District in writing prior to taking the course. Application for approval shall be submitted to the Chair of the Academic Development Committee, c/o Human Resources, on Appendix D-1 or D-2, for review and recommendation to the Superintendent/President for approval. If time constraints preclude prior recommendation by the Academic Development

Committee to the Superintendent/President, the decision shall be made by the Superintendent/President or designee.

All degrees and units must be completed by and reported to Human Resources prior to November 1st of the contract year for movement on the salary schedule that year.

Article 12.2.3 - Acceptable Degrees and Units for Placement or Lateral Movement on the Salary Schedule

1. Only degrees and units from colleges accredited by the following Regional Accreditation Associations are accepted:

- a. Middle State Association of College & Secondary Schools (MSA)
- b. New England Association of College & Secondary Schools (NE)
- c. North Central Association of College & Secondary Schools (NC)
- d. Northwest Association of Secondary & Higher Schools (NW)
- e. Southern Association of College and Schools (SA)
- f. Western Association of Schools and Colleges (WASC)

2. All units must be upper division or graduate level with the following exceptions:

- a. Vocational/Professional faculty placed on Columns A or B.
- b. Demonstrated benefit to the college such as, a retraining goal approved by the Superintendent/President.

3. Foreign Transcripts

All foreign transcripts must be evaluated to U.S. standards through a foreign educational credential evaluation service. A current list of approved agencies providing this service is available in Human Resources.

12.23 Part-time instructors shall be paid for non-credit courses as shown in Table B.

**Table B
Non-Credit Pay**

Implementation Date	Hourly Rate
Spring 2009	\$40

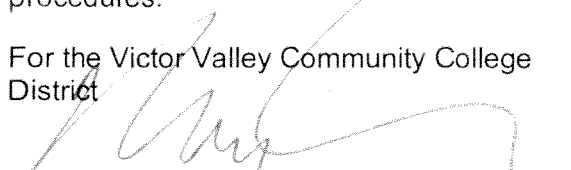
12.34 Parity funding for part-time faculty shall be applied according to law.

12.4 It is the responsibility of the faculty member to supply official transcripts prior to the beginning of the semester. Foreign transcripts are to be officially translated by an authorized agency and submitted to Human Resources. [See Art. 12.2 above.]


This is a tentative agreement subject to both the District and AFT's ratification policies and/or procedures.

For the Victor Valley Community College
District

AFT Part-Time Faculty United, Local 6286,
AFL-CIO



Brenda Beck



**TENTATIVE AGREEMENT BETWEEN
VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
AND THE
AFT PART-TIME FACULTY UNITED,
LOCAL 6286, AFL-CIO**

August 21, 2014

This tentative agreement is entered into between the Victor Valley Community College District and the AFT Part-Time Faculty United, Local 6286, AFL-CIO is made expressly pursuant to the Educational Employment Relations Act and the current Collective Bargaining Agreement between the parties.

The following article shall be deemed to remain unchanged in the Collective Bargaining Agreement except as set forth below:

ARTICLE 1: Agreement

- 1.1 The Articles and provisions herein constitute a bilateral and binding Agreement between the Victor Valley Community College District (the "District") and the AFT Part-Time Faculty United, Local 6286, CFT/AFT, AFL-CIO (the "AFT Part-Time Faculty United" or "Union").
- 1.2 This Agreement is entered into pursuant to the Educational Employment Relations Act (the "EERA"), Government Code §3540 et seq. The parties recognize and agree that this Agreement and its implementation fall within the jurisdiction of the Public Employment Relations Board (the "PERB") as established by the EERA.
- 1.3 This Agreement, when ratified and executed by each party hereto, shall constitute the sole agreement between them. Any modification or amendment of this Agreement shall be made by and between the parties hereto in writing and executed by each party thereto.
- 1.4 This Agreement shall become effective ~~upon the date of ratification and execution by both parties~~ July 1, 2014 and shall remain in full force and effect up to and including ~~February 28, 2013~~ June 30, 2017.

ARTICLE 19: Reopening Negotiations

- 19.1 Each academic year during the period of this Agreement, the parties shall meet and negotiate Article 10 (Benefits) and Article 12 (Compensation). In addition, each party may reopen ~~one (1)~~ two (2) articles of its choice during each academic year. By mutual agreement, additional articles may be reopened. During the month of ~~November~~ February, AFT Part-Time Faculty United shall present its initial reopener proposals to the District for the following academic year.

19.1.1 In the year preceding the expiration of this agreement, the parties shall sunshine their proposals on or before the first board meeting of July. Negotiations for the master agreement shall open in ~~August~~ September.

8/21/14
9:56
signed

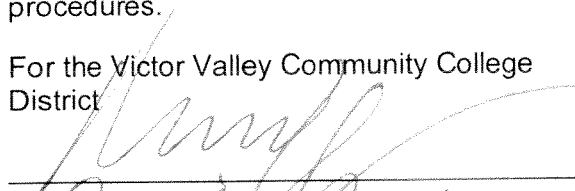
19.2 From time to time during the period of this Agreement, circumstances might arise that were not anticipated by the parties when this Agreement was negotiated. Also, ambiguities in language or unintended consequences of this Agreement might be recognized or discovered.


19.2.1 By mutual consent, the parties may resolve such issues in separate Memoranda of Understanding executed by both parties.


19.2.2 Such Memoranda of Understanding shall be binding upon the parties even if inconsistent with terms of this Agreement that were negotiated and ratified prior to the date of the Memoranda of Understanding.

This is a tentative agreement subject to both the District and AFT's ratification policies and/or procedures.

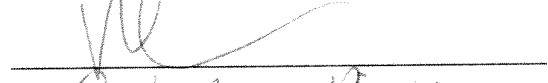
For the Victor Valley Community College
District








AFT Part-Time Faculty United, Local 6286,
AFL-CIO





~~_____~~

Preapproval of Classes for Advancement on the AFT Salary Schedule

To: Academic Development Committee c/o Human Resources
 From: _____ Current Department Assignment(s): _____
 Date: _____

I. Article 12.2 of the Agreement, class Advancement shall be based on earned degrees and units earned subsequent to the unit member's initial placement on the salary schedule. All degrees and units must be for one of the following purposes and indicated on the table below:

- #1 germane to current assignment
- #2 improvement of instructional skills
- #3 germane to an alternate assignment of value to the District

See completed example shown on the table below.

I hereby request approval of the following classes to be used for salary advancement:

College/University	Term	Course#	Course Title	Units/Type	Purpose
Example:CSU-SB	W1999	Math 302	Math for Educators	4 Quarter	#1

NOTE: All degrees and units must be completed and reported to Human Resources prior to November 1st of the contract year for movement on the salary schedule that year.

II. Action Taken	Approved	Denied	Signatures of Committee Members	Date

If denied, state reason: _____

cc: Unit Member
 Human Resources

Approval of Educational Program for Advancement on the AFT Salary Schedule

To: Academic Development Committee c/o Human Resources
 From: _____ Current Department Assignment(s): _____
 Date: _____

I. Per Article 12.2, I hereby request approval of the classes listed below to be used to complete the following educational program:

Educational objective: _____ (e.g., PhD, MA, MS, BA, BS, AA, AS, Certificate)
Title of specific program: _____
Name of college or university: _____
Purpose of program: _____ germane to current assignment
 _____ improvement of instructional skills
 _____ germane to an alternate assignment of value to the District

Important: Attach program documentation (e.g., catalog description with course requirements)

Course #	Course Title	Units/Type	Course#	Course Title	Units/Type

NOTE: All degrees and units must be completed and reported to Human Resources prior to November 1st of the contract year for movement on the salary schedule that year.

II. Action Taken	Approved	Denied	Signatures of Committee Members	Date

If denied, state reason: _____

cc: Unit Member
 Human Resources

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: Reassignment of Classified Employee

SUBMITTED BY: Trinda Best

RECOMMENDED BY: Trinda Best *Trinda Best*

APPROVED BY: Roger W. Wagner *[Signature]*

Description/Background:

The district desires to reassign Susan Hinojos from Instructional Aid at Regional Public Safety Training Center to Admin Secretary II at the Main Campus

Need:

Per Article 21.1.2 of the contract bargaining unit agreement, consent to proceed with reassignment needed.

Fiscal Impact:

None

Recommended Action:

It is recommended that the Board of Trustees give consent for the reassignment of Susan Hinojos as shown..

Legal Review: YES ___ NOT APPLICABLE X ___

Reference for Agenda: YES ___ NO X ___

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT ___ **BOARD ACTION** X **BOARD INFORMATION (no action required)** ___

TOPIC: Transfer of Classified Employee

SUBMITTED BY: Trinda Best

RECOMMENDED BY: Trinda Best Trinda Best

APPROVED BY: Roger W. Wagner Roger W. Wagner

Description/Background:

The district desires to transfer Ann Marie Sharp's work location from part -time Regional Public Safety Training Center/part-time Vocational Education Complex in building 64 on main campus to full time at the Regional Public Safety Training Center.

Need:

Per Article 21.1.1 of the contract bargaining unit agreement, consent to proceed with transfer needed.

Fiscal Impact:

None

Recommended Action:

It is recommended that the Board of Trustees give consent for the transfer of Ann Marie Sharp as shown.

Legal Review: YES ___ NOT APPLICABLE X ___

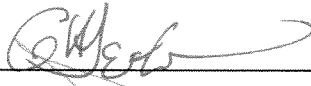
Reference for Agenda: YES ___ NO X ___

**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT- BOARD OF TRUSTEES
AGENDA ITEM**

BOARD CONSENT **BOARD ACTION** **BOARD INFORMATION (no action required)**

TOPIC: QUARTERLY FINANCIAL REPORTS

SUBMITTED BY: Karen Hardy, Fiscal Services

RECOMMENDED BY: G.H. Javaheripour 

APPROVED BY: Roger W. Wagner 

Description/Background:

Unaudited financial reports are being presented for the period ending June 30, 2014, for the General Fund (01), Special Revenue Fund (39), Bond Fund (42), Capital Outlay Projects Fund (71), Child Development Center Fund (72), Student Center Fee Fund (73), Health Trust Fund (75), Insurance Trust Fund (78), ASB, Auxiliary Services, Bookstore, and Federal Grant Funds.

A copy of the original quarterly financial report is available in the Superintendent/President's office.

Need: N/A

Fiscal Impact: None

Recommended Action:

This is an information only item.

Legal Review: YES NOT APPLICABLE

Reference for Agenda: YES NO

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2013-2014 Financial Statements
GENERAL FUND - FUND 01
As of 06/30/14

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/13	\$ 10,964,424			
<u>Revenues</u>				
Federal	\$ 3,377,370	\$ 2,072,194	\$ 1,305,176	38.64%
State	43,318,775	42,093,733	1,225,042	2.83%
Local	13,439,422	14,918,518	(1,479,097)	-11.01%
<u>Total Revenues</u>	\$ 60,135,567	\$ 59,084,446	\$ 1,051,121	
<u>Expenditures</u>				
Academic Salaries	\$ 24,616,614	\$ 24,641,854	\$ (25,240)	-0.10%
Classified Salaries	14,945,321	13,359,035	1,586,286	10.61%
Benefits	12,184,279	10,725,209	1,459,070	11.98%
Supplies	1,891,375	1,195,586	695,789	36.79%
Operating Expenses	10,901,225	7,604,663	3,296,561	30.24%
Capital Outlay	1,574,447	1,326,985	247,462	15.72%
Transfers, Grants	560,353	542,131	18,222	3.25%
Contingency	761,342	-	761,342	100.00%
<u>Total Expenditures</u>	\$ 67,434,955	\$ 59,395,462	\$ 8,039,493	
 Excess Revenues/(Expenditures)	 \$ (7,299,388)	 \$ (311,016)		
 Month Ending Fund Balance 06/30/14		 \$ 10,653,408		
 Projected Ending Fund Balance	 \$ 3,665,036			

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2013-2014 Financial Statements
DEBT SERVICE PAYMENT - FUND 21
As of 06/30/14

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/13	\$ 7,539,665			
<u>Revenues</u>				
Local Revenues	\$ 6,033,119	\$ 6,861,870	\$ (828,751)	-13.74%
Bond Proceeds	280,140	0	280,140	100.00%
<u>Total Revenues</u>	\$ 6,313,259	\$ 6,861,870	\$ (548,611)	
<u>Expenditures</u>				
Debt Service Payments	\$ 6,443,201	\$ 6,661,600	\$ (218,399)	-3.39%
<u>Total Expenditures</u>	\$ 6,443,201	\$ 6,661,600	\$ (218,399)	
Net Change in Fund Balance	\$ (129,942)	\$ 200,270	\$ 482,601	
Month Ending Fund Balance 06/30/14		\$ 7,739,935		
Projected Ending Fund Balance	\$ 7,409,723			

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2013-2014 Financial Statements
SPECIAL REVENUE - FUND 39
As of 06/30/14

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/13	\$ 27,125,416			
<u>Revenues</u>				
Local Revenues	\$ 1,819,800	\$ 2,127,827	\$ (308,027)	-16.93%
Transfers In	0	0	0	0.00%
<u>Total Revenues</u>	\$ 1,819,800	\$ 2,127,827	\$ (308,027)	
<u>Expenditures</u>				
Debt Service Payments	\$ -	\$ -	\$ -	0.00%
<u>Total Expenditures</u>	\$ -	\$ -	\$ -	
Net Change in Fund Balance	\$ 1,819,800	\$ 2,127,827		
Month Ending Fund Balance 06/30/14		\$ 29,253,243		
Projected Ending Fund Balance	\$ 28,945,216			

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2013-2014 Financial Statements
BOND PROJECTS FUND - FUND 42
As of 06/30/14

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/13	\$ 29,043,669			
Revenues				
Interest Income	\$ 75,000	\$ 83,595	\$ (8,595)	-11.46%
Total Revenues	<u>\$ 75,000</u>	<u>\$ 83,595</u>	<u>\$ (8,595)</u>	
Expenditures				
Legal Expense	25,000	0	25,000	100.00%
Site Improvements	1,544,425	1,343,099	201,326	13.04%
Building - New & Remodel	5,627,479	4,557,821	1,069,658	19.01%
Total Expenditures	<u>\$ 7,196,904</u>	<u>\$ 5,900,920</u>	<u>\$ 1,295,984</u>	
Net Change in Fund Balance	\$ (7,121,904)	\$ (5,817,325)		
Month Ending Fund Balance 06/30/14		\$ 23,226,344		
Projected Ending Fund Balance	\$ 21,921,765			

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2013-2014 Financial Statements
CAPITAL OUTLAY PROJECTS - FUND 71
As of 06/30/14

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/13	\$ 3,289,200			
<u>Revenues</u>				
Interest Income	\$ 13,000	\$ 7,004	\$ 5,996	46.12%
Redevelopment	1,200,000	1,330,550	(130,550)	-10.88%
<u>Total Revenues</u>	\$ 1,213,000	\$ 1,337,554	\$ (124,554)	
<u>Expenditures</u>				
Supplies	\$ 235,744	\$ 24,783	\$ 210,961	89.49%
Software	1,200	-	1,200	100.00%
Contracts-Rents & Leases	16,500	16,500	-	0.00%
Contract-Repairs	25,094	25,179	(85)	0.00%
Contracts-Maint Agreements	20,080	-	20,080	100.00%
Legal Expenses	5,000	550	4,450	0.00%
Assessment Fee	6,000	500	5,500	91.67%
License Fees	26,500	60,157	(33,657)	0.00%
Contracted services	1,029,091	513,665	515,427	50.09%
Advertising	1,007	2,171	(1,164)	0.00%
New Equipment	401,300	328,755	72,545	18.08%
Computers	102,255	66,156	36,099	0.00%
Replacement Equipment	53,067	50,686	2,381	4.49%
Contingency	62,636	-	62,636	100.00%
<u>Total Expenditures</u>	\$ 1,985,474	\$ 1,089,101	\$ 896,373	
 Net Change in Fund Balance	 \$ (772,474)	 \$ 248,453		
Month Ending Fund Balance 06/30/14		\$ 3,537,653		
 Projected Ending Funding Balance	 \$ 2,516,726			

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2013-2014 Financial Statements
CHILD DEVELOPMENT CENTER - FUND 72
As of 06/30/14

	Annual Budget	YTD Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/13	\$ 82,084			
<u>Revenues</u>				
State Income	\$ 133,947	\$ 133,857	\$ 90	0.07%
Rents & Leases	154,092	141,697	12,395	8.04%
Interest Income	400	273	127	31.73%
Miscellaneous Income	1,873	153	1,720	91.81%
Total Revenues	\$ 290,312	\$ 275,981	\$ 14,331	
<u>Expenditures</u>				
Academic Salaries	\$ 117,444	\$ 109,354	\$ 8,090	6.89%
Classified Salaries	61,843	57,664	4,179	6.76%
Benefits	63,426	63,703	(277)	-0.44%
Instructional Supplies	23,149	20,350	2,799	12.09%
Food	2,865	2,864	1	0.03%
Operating Expenses	15,800	12,868	2,932	18.56%
Equipment	12,768	12,768	-	0.00%
Reserve/Contingencies	10,000	10,000	-	0.00%
Total Expenditures	\$ 307,295	\$ 289,571	\$ 17,724	
 Net Change in Fund Balance	 \$ (16,983)	 \$ (13,590)		
 Month Ending Fund Balance 06/30/14		 \$ 68,494		

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2013-2014 Financial Statements
STUDENT CENTER FEE - FUND 73
As of 06/30/14

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/13	\$ 7,781			
<u>Revenues</u>	\$ 120,110	\$ 115,139	\$ 4,971	4.14%
<u>Expenditures</u>				
Transfers Out	\$ 120,110	\$ 115,139	\$ 4,971	4.14%
Net Change in Fund Balance	\$ -	\$ -		
Month Ending Fund Balance 06/30/14		\$ 7,781		

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2013-2014 Financial Statements
HEALTH TRUST FUND - FUND 75
As of 06/30/14

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/13	\$ 40,869			
<u>Revenues</u>				
Interest Income	\$ 150	\$ 132	\$ 18	12.02%
<u>Total Revenues</u>	<u>\$ 150</u>	<u>\$ 132</u>	<u>\$ 18</u>	
<u>Expenditures</u>				
Reserve For Contingencies	\$ -	\$ -	\$ -	0.00%
Outgoing Transfers	-	-	-	0.00%
<u>Total Expenditures</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
 Net Change in Fund Balance	 \$ 150	 \$ 132		
Month Ending Fund Balance 06/30/14		\$ 41,001		
 Projected Ending Fund Balance	 \$ 41,019			

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2013-2014 Financial Statements
SELF INSURANCE TRUST - FUND 78
As of 06/30/14

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/13	\$ 98,052			
<u>Revenues</u>				
Interest Income	\$ 100	\$ 59,671	\$ (59,571)	-59571.00%
Transfers In	33,635	24,000	9,635	28.65%
<u>Total Revenues</u>	\$ 33,735	\$ 83,671	\$ (49,936)	
<u>Expenditures</u>				
Supplies	\$ -	\$ -	\$ -	0.00%
Contracted Services	33,735	46,206	(12,471)	-36.97%
New Furniture/Equipment	-	-	-	0.00%
<u>Total Expenditures</u>	\$ 33,735	\$ 46,206	\$ (12,471)	
Net Change in Fund Balance	\$ -	\$ 37,465		
Month Ending Fund Balance 06/30/14		\$ 135,517		
Projected Ending Fund Balance	\$ 98,052			

VICTOR VALLEY COMMUNITY COLLEGE
2013-2014 Financial Statements
RAMS BOOKSTORE
As of 06/30/14

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/13	\$ 1,003,127			
<u>Revenues</u>	\$ 3,076,800	\$ 2,307,420	\$ 769,380	25.0%
Less: Cost of Goods Sold	2,385,800	1,783,627	\$ 602,173	25.2%
Gross Margin from Local Revenues	\$ 691,000	\$ 523,793	\$ 167,207	
Total Other Income	\$ 10,000	16,967	(6,967)	-69.7%
<u>Total Revenues</u>	\$ 701,000	\$ 540,760	\$ 160,240	
<u>Expenditures</u>	\$ 85,000	\$ 62,311	\$ 22,689	26.7%
Labor	606,000	529,280	\$ 76,720	12.7%
<u>Total Expenditures</u>	\$ 691,000	\$ 591,591	\$ 99,409	
Revenues/(Expenditures)	\$ -	\$ (50,831)		
Month Ending Fund Balance 06/30/14		\$ 952,296		
Projected Ending Fund Balance	\$ 1,013,127			

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2013-2014 Financial Statements
AUXILIARY SERVICES
As of 06/30/14

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/13	\$ 228,161			
<u>Revenues</u>	\$ 575,470	\$ 344,816	\$ 230,654	40.08%
<u>Total Revenues</u>		\$ 344,816		
<u>Expenditures</u>	\$ 366,000	\$ 468,455	\$ (102,455)	-27.99%
<u>Total Expenditures</u>		\$ 468,455		
Revenues/(Expenditures)	\$ 209,470	\$ (123,639)		
Month Ending Fund Balance 06/30/14		\$ 104,522		
Projected Ending Fund Balance	\$ 437,631			

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2013-2014 Financial Statements
ASB FUND
As of 06/30/14

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/13	\$ 208,997			
<u>Revenues</u>	\$58,000	\$161,046	(\$103,046)	-177.67%
<u>Total Revenues</u>		<u>\$161,046</u>		
<u>Expenditures</u>	\$58,000	\$90,677	(\$32,677)	-56.34%
<u>Total Expenditures</u>				
Revenues/(Expenditures)	\$ -	\$ 70,369		
Month Ending Fund Balance 06/30/14		\$ 279,366		
Projected Ending Fund Balance	\$ 208,997			

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2013-2014 Financial Statements
FEDERAL/STATE GRANT FUNDS
As of 06/30/14

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/13	\$ 63,145			
<u>Revenues</u>				
PELL	\$ 20,816,874	\$ 20,880,970	\$ (64,096)	-0.31%
SEOG	449,400	400,800	48,600	10.81%
Cal Grant	1,015,134	1,196,249	(181,115)	-17.84%
CARE	78,500	104,000	(25,500)	-32.48%
<u>Total Revenues</u>	\$ 22,359,908	\$ 22,582,019	\$ (222,111)	
<u>Expenditures</u>				
PELL	\$ 20,816,874	\$ 20,886,828	\$ (69,954)	-0.34%
SEOG	449,400	400,800	48,600	10.81%
Cal Grant	1,015,134	1,128,081	(112,947)	-11.13%
CARE	78,500	104,000	(25,500)	-32.48%
<u>Total Expenditures</u>	\$ 22,359,908	\$ 22,519,709	\$ (159,801)	
Net Change in Fund Balance	\$ -	\$ 62,310		
Month Ending Fund Balance 06/30/14		\$ 125,455		
Projected Ending Fund Balance	\$ 63,145			

VICTOR VALLEY COMMUNITY COLLEGE DISTRICT
2013-2014 Financial Statements
SELF INSURANCE TRUST - FUND 78
As of 06/30/14

	Budget	Actual	Budget Remaining	Percentage Remaining
Beginning Fund Balance 7/1/13	\$ 98,052			
Revenues				
Interest Income	\$ 100	\$ 59,671	\$ (59,571)	-59571.00%
Transfers In	33,635	24,000	9,635	28.65%
Total Revenues	<u>\$ 33,735</u>	<u>\$ 83,671</u>	<u>\$ (49,936)</u>	
Expenditures				
Supplies	\$ -	\$ -	\$ -	0.00%
Contracted Services	33,735	46,206	(12,471)	-36.97%
New Furniture/Equipment	-	-	-	0.00%
Total Expenditures	<u>\$ 33,735</u>	<u>\$ 46,206</u>	<u>\$ (12,471)</u>	
Net Change in Fund Balance	\$ -	\$ 37,465		
Month Ending Fund Balance 06/30/14		\$ 135,517		
Projected Ending Fund Balance	\$ 98,052			