



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: November 13, 2012

Place: **Closed Session:** 5:30 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Welcome to a meeting of the Victor Valley Community College Board of Trustees. If you wish to address the Board for any reason, please complete one of the cards on the table and give it to the Board Secretary **before** the meeting is called to order. Those requesting to speak on an agenda item will be called upon under the "Public Comments Related to Agenda Items" section. Anyone wishing to speak on items not on the agenda will be called upon under the "Public Comments Not Related to Agenda Items" section. *Comments are limited to no more than three minutes per person.*

REGULAR MEETING AGENDA

Board Room Victor Valley Community College

This meeting will be electronically recorded and web cast live at
<http://www.vvc.edu/offices/president/webcast.shtml>

1. **CALL TO ORDER** 5:30 p.m.
ROLL CALL
PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS:
ITEMS DELETED OR CORRECTED FROM THE AGENDA
ITEMS TO BE CONSIDERED IN CLOSED SESSION

CLOSED SESSION ~ West Wing Conference Room

2. **CLOSED SESSION** 5:30-6 p.m.
1. CONFERENCE WITH LABOR NEGOTIATORS – CTA, AFT
Government Code Section 54957.6

This is the opportunity for the public to address the Board on any of these Closed Session items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

BOARD OF TRUSTEES: Dennis Henderson, Joe Range, Lorrie Denson, Michael Krause, Joseph W. Brady, ASB Member

2.1 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS

REGULAR MEETING AGENDA ~ Board Room

3. OPEN SESSION REGULAR MEETING

6 p.m.

3.1 Closed Session Report

This is the opportunity for the public to address the Board on any agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

4. SUPERINTENDENT/PRESIDENT'S REPORT

- **Academic Senate**

5. CONSENT AGENDA

Approval of consent items.

YES ___ NO ___

5.1 Approval of the minutes of the October 9, 2012 regular Board meeting.

5.2 Student Fees – Online Parking Permits

Approval of the charges of parking fees to students associated with the online processing service as listed. The original contract with Credentials Solutions was previously approved by the Board of Trustees July 10, 2012. Fiscal Impact: None

5.3 Independent Contractor Agreement – Ebmeyer Charter

Ratification of the agreement between Victor Valley Community College District and Ebmeyer Charter to provide school bus transportation for the Upward Bound Program participants during the 2012/2013 academic year including the Summer Academy. The period of this agreement is August 29, 2012 through June 30, 2013. Fiscal Impact: Not to exceed \$16,000.00, grant funded, Upward Bound.

5.4 Board of Trustees Payments Report

Approval of the Board of Trustees Payments Report as submitted. Fiscal Impact: None

5.5 Agreement Renewal – Namescape

Ratification of the agreement between Victor Valley Community College District and Namescape to purchase password management licenses for faculty, staff and students. Term: 10/1/12-9/30/13. Fiscal Impact: \$12,248.60, budgeted item (\$6,124.30 paid by IT Department for rDirectory and \$6124.30 paid by MIS dept. for myPassword.

5.6 Amend Agreement– Blackboard, Inc.

Ratification of the amended agreement between Victor Valley Community College District and Blackboard, Inc. to extend the term of the agreement for an additional three (3) months to cover maintenance on the purchase of additional 250GB of storage. Term: 9/28/12-12/31/13. Fiscal Impact: \$3,253.00, budgeted item.

- 5.7 Agreement – Shred Confidential
Ratification of the agreement between Victor Valley Community College District and Shred Confidential to shred 130 standard boxes of documents in the warehouse. Fiscal Impact: \$422.50.
- 5.8 Amend Agreement– Hi Desert Alarm
Ratification of the amended agreement between Victor Valley Community College District and Hi Desert Alarm to add the monitoring and service for the Humanities and Campus Police lower portable buildings. The original contract was approved June 12, 2012 for \$7,164.00. Fiscal Impact: \$280.00, budgeted item.
- 5.9 Disposal of District Property
Ratification of the disposal of property through sale at auction or collection by an e-waste collector. Fiscal Impact: None, funds returned to the District.
- 5.10 Agreement – Apple Valley Fire Protection
Ratification of the agreement between Victor Valley Community College District and Apple Valley Fire Protection to provide general maintenance on various fire apparatus vehicles. The period of this agreement is September 1, 2012 through June 30, 2013. Fiscal Impact: Not to exceed \$15,000.00, budgeted item.
- 5.11 Agreement – Desert Valley Hospital
Ratification of the Business Associate Agreement between Victor Valley Community College District and Desert Valley Hospital to provide for the confidentiality of patient information for Registered Nursing and other Health Sciences Programs of the District. Fiscal Impact: None
- 5.12 License Renewal – Teknimedia
Ratification of the annual license renewal between Victor Valley Community College District and Teknimedia to update the software in the ESL Program to match the ESL course curriculum. This is a one-year renewal through September 30, 2013. Fiscal Impact: \$8,486.00, grant funded.
- 5.13 Agreement – TTIP South @One Palomar College
Ratification of the agreement between Victor Valley Community College District and TTIP South @One Palomar College to conduct a one-day distance education training session to college faculty. The service period for this agreement is October 19, 2012. Fiscal Impact: \$2,862.06, budgeted item.
- 5.14 Agreement – Yosemite CCD Child Development Training Consortium
Ratification of the agreement between Victor Valley Community College District and Yosemite Community College District, Child Development Training Consortium continuing the 2011-2012 agreement to assist in providing tuition and books to students who are currently employed in an early childhood setting, encouraging them to return to school to further their education and increase their skills. Fiscal Impact: \$9,375.00, to the District.
- 5.15 Library Online Database Subscriptions
Ratification of the renewal of online database subscriptions through the Community College Library Consortium for the period of January 1, 2013 through December 31, 2013. Fiscal Impact: \$12,845.00, budgeted item.
- 5.16 Independent Contractor Agreement – Dawn Niemeyer
Ratification of the agreement between Victor Valley Community College District and Dawn Niemeyer to provide academic support services at GEAR UP school sites. The period of the agreement is November 14, 2012 through January 31, 2013. Fiscal Impact: \$1,200.00, grant funded.

5.17 Agreement – Upland Fire Department

Ratification of the agreement between Victor Valley Community College District and Upland Fire Department to establish terms and conditions for students' participation in Emergency Medical Technician and Emergency Medical Technician Paramedic Programs and their associated use of City clinical facilities. The period of this agreement is from August 27, 2012 and will remain in effect unless terminated by either party. Fiscal Impact: None.

5.18 Independent Contractor Agreement – Julianne Pehkonen

Ratification of the agreement between Victor Valley Community College District and Julianne Pehkonen to provide Perkins grant technical assistance. The period of this grant funded agreement is from November 1, 2012 through June 30, 2013. Fiscal Impact: \$10,000.00 Perkins

5.19 Student Liability Insurance

Approval of the student fees for Student Liability Insurance for the listed Health Sciences courses: Fiscal Impact: None

ALDH 60	Certified Nursing Assistant	\$13.00
ALDH 61	Home Health Aide	\$13.00
ALDH 62C	Medical Office Procedures, Clinical	\$15.00
EMS 85	Paramedic Clinical	\$13.00
EMS 86	Paramedic Field Internship	\$13.00
EMS 60	Emergency Medical Technician	\$13.00
NURS 221	Nursing Process 1	\$13.00
NURS 222	Nursing Process 2	\$13.00
NURS 223	Nursing Process 3	\$13.00
NURS 224	Nursing Process 4	\$13.00
RSPT 231	Orientation to the Basic Fundamentals of Respiratory Therapy	\$15.00
RSPT 233	Intensive Respiratory Care and Advanced Pulmonary Physiology	\$15.00
RSPT 50	Polysomnography I	\$15.00

5.20 Student Fees – Nursing Program

Approval of the student fees for a Comprehensive Assessment and Review Package (CARP) associated with the Nursing Program. Fiscal Impact: None.

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda YES ___ NO ___

6.2 Board Member Compensation – Lorrie Denson YES ___ NO ___

Approval to adopt the resolution excusing Trustee Lorrie Denson's absence from the October 9, 2012 regular meeting of the Board and allowing her to be compensated for that meeting. Fiscal Impact: \$240.00, budgeted item.

8. INSTRUCTION

8.1 Contract Amendment 01-CSPP-2426 and Resolution YES ___ NO ___

Approval of the California Department of Education Child Care Contract Amendment 01, CSPP-2426 for 2012-2013 and adopt the resolution certifying the approval of the Governing Board to enter in this transaction with the California Department of Education. Fiscal Impact: \$115,484.00 – Maximum reimbursable amount.

10. ADMINISTRATIVE SERVICES

- 10.1 Approval – New Bank Account (Citizens Business Bank) YES ___ NO ___

Approval to open bank account for the Department of Veterans Affairs Chapter 33 payments to be made by Electronic Fund Transfer. This is mandated under title 31 section 3332 of the US Code requiring all federal payments be made by EFT. Fiscal Impact: None.

11. HUMAN RESOURCES

- 11.1 Classified Request of Leave of Absence – Christina Moreno, Senior Systems Analyst YES ___ NO ___

Approval of an of unpaid leave of absence for Christina Moreno, Senior Systems Analyst effective November 29, 2012 through May 29, 2013. Fiscal Impact: None

12. INFORMATION/DISCUSSION

- 12.1 FY 2013-14 Continued Funding Application
Submitted as an information item.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding Issues pertaining to those constituency groups.

13.1 Foundation

13.2 Employee Groups

- a) CTA
- b) CSEA
- c) AFT Part-Time Faculty United

14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

At this time, the Board of Trustees will listen to communication from the public on non-agendized items pertaining to college business. Each speaker is limited to one presentation per meeting on non agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

15. BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

16. **ADJOURNMENT** YES ___ NO ___

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Fusako Yokotobi, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5850, (760) 245-4271, Ext. 2455, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.