



## Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: December 10, 2013

Place: Closed Session: 4:30-6 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Regular Meeting: 6 p.m. Board Room Victor Valley Community College  
18422 Bear Valley Road, Victorville, CA 92395

### OPEN SESSION REGULAR MEETING AGENDA ~ Board Room

*Board Room Victor Valley Community College  
This meeting will be electronically recorded and web cast live at  
<http://www.vvc.edu/offices/president/webcast.html>*

**PUBLIC COMMENTS:** *The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals may comment after being recognized by the Board President and before Board discussion of the particular item. (Board Policy 2350)*

**1. CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA**

**4:30 p.m.**

**1.1. ROTATION OF OFFICERS AND SELECTION OF COUNTY REPRESENTATIVE**

A. Rotation of board officers as follows:

- President – Dennis Henderson
- Vice President – Joseph W. Brady
- Clerk – John Pinkerton
- Trustee – Brandon Wood
- Trustee – Lorrie Denson

B. Selection of Representative to the County Committee on School District Organization

**CLOSED SESSION ~ West Wing Conference Room**

**2. CLOSED SESSION**

**4:30-6 p.m.**

**2.1 ANNOUNCEMENT OF CLOSED SESSION ITEMS:**

- a) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
Government Code Section 54954.5  
Vice President, Administrative Services
- b) **CONFERENCE WITH LABOR NEGOTIATIONS –**  
Government Code Section 54957.6  
District Representative: Randy Erickson  
Employee Organization: CSEA, CTA, AFT Part-Time Faculty United
- c) **PUBLIC EMPLOYEE APPOINTMENT**  
Government Code Section 54957  
Superintendent/President
- d) **CONFERENCE WITH LEGAL COUNSEL—Anticipated Litigation—Government Code Section 54956.9(b)**  
Claimant: Lynne Glickstein
- e) **CONFERENCE WITH LEGAL COUNSEL—Anticipated Litigation—Government Code Section 54956.9(b)**  
Claimant: John Reid
- f) **CONFERENCE WITH LEGAL COUNSEL—Anticipated Litigation—Government Code Section 54956.9(b)**  
Claimant: Christopher O’Hearn
- g) **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
Employee Number 010311122013  
Government Code Section 54954.5

**2.2 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS**

**PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS**

At this time, the Board of Trustees will listen to communication from the public on Closed Session items pertaining to college business. Each speaker is limited to one presentation per meeting on non agendized matters. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. State law prohibits the Board from addressing any issues not included on the agenda. (Board Policy #2350)

**OPEN SESSION REGULAR MEETING AGENDA ~ Board Room**

**3. OPEN SESSION REGULAR MEETING**

**6 p.m.**

**3.1 Closed Session Report**

**3.2 PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS**

**PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS**

The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. This is the opportunity for the public to address the Board on any Consent Agenda items. Public comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

**4. SUPERINTENDENT/PRESIDENT'S REPORT**

- Academic Senate
- Foundation

**5. CONSENT AGENDA**

**Approval of consent items.**

**YES \_\_\_ NO \_\_\_**

**5.1 Approval of the minutes of the November 12, 2013 regular Board meeting**

**5.2 Curriculum Changes**

Approval of the curriculum changes made on November 7, 2013 recommended by the College Curriculum Committee. Fiscal Impact: None.

**5.3 Agreement Renewal – Financial Aid TV**

Ratification of the renewal agreement between Victor Valley Community College District and Financial Aid TV originally Board approved December 9, 2008, for accessing and using online educational resources. The period of this agreement is January 1, 2014 through December 31, 2014. Fiscal Impact: \$5,000.00, budgeted item, BFAP funded

**5.4 Contract – Helendale Chamber of Commerce Business Seminars**

Ratification of the contract between Victor Valley Community College District and Helendale Chamber of Commerce Business Seminars for the delivery of a series of not-for-credit small business seminars located at 26540 Vista Road in Helendale, CA. Fiscal Impact: **\$500.00, Potential revenue to the District.**

**5.5 Contract – Excelsior High School Aviation**

Ratification of the contract between Victor Valley Community College District and Excelsior High School Aviation for the delivery of General Aviation Technology (listed as AVA 51) for credit under contract to a cohort of Excelsior high school students. Fiscal Impact: **\$32,498.00, Potential revenue to the District.**

**5.6 Agreement – Nextgen Solutions**

Ratification of the agreement between Victor Valley Community College District and Nextgen Solutions to provide software, setup, license and support for JobX, TimesheetX and Scholarship Manager, web-based programs for use in Financial Aid. The period of this agreement is July 1, 2013 through June 30, 2014. Fiscal Impact: \$18,000.00, budgeted item, renewable annually for three years.

- 5.7 Board of Trustees Payments Report  
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.8 Equipment Purchase – Greiner GMC  
Ratification of the equipment purchase of two (2) GMC Sierra trucks with maintenance package. Fiscal Impact: \$53,603.00, Fund 71.
- 5.9 Agreement – ePower Network  
Ratification of the agreement between Victor Valley Community College District and ePower Network for the emergency equipment and service provided to the District during the recent UPS (Uninterrupted Power Supply) failure, which caused power outages to the campus phones and computer network. Fiscal Impact: \$11,555.22, budgeted item.
- 5.10 Amended Agreement Renewal – System Maintenance Services, Inc.  
Ratification of the agreement between Victor Valley Community College District and System Maintenance Services, Inc. to support critical infrastructure and network hardware. This amendment is to record new terms and conditions and the change from monthly payments to one annual payment. Term: 11/1/13-10/31/14. Fiscal Impact: \$6,252.00, budgeted item.
- 5.11 Equipment Rental – Total Environmental Management, Inc.  
Ratification of the equipment rental from Total Environmental Management, Inc. to rent temporary heaters for the Construction Technology Building #65 during the bidding and construction process to replace the heater equipment permanently. Fiscal Impact: \$25,000.00, Fund 71.
- 5.12 Agreement – A&E Inspection Services  
Ratification of the use of the three (3) year agreement between Victor Valley Community College District and A&E Inspection Services, which was originally approved by the Board April 12, 2011, to provide Inspector of Record services needed during the construction of a new parking lot across the Science Building. Fiscal Impact: Not to exceed \$7,000.00, **Bond Funded.**
- 5.13 Agreement – Paragon Tactical  
Ratification of the renewal agreement between Victor Valley Community College District and Paragon Tactical to replace the power supply for the master control firing range system. Fiscal Impact: \$1,405.00, Fund 71.
- 5.14 Agreement – Paragon Tactical  
Ratification of the renewal agreement between Victor Valley Community College District and Paragon Tactical to provide and install a commercial grade uninterruptable power supply to ensure uninterrupted operation of the Master control system and wireless signal repeaters. Fiscal Impact: \$1,360.80, Fund 71.
- 5.15 Agreement– California Highway Patrol, Victorville Station  
Ratification of the agreement between Victor Valley Community College District and California Highway Patrol, Victorville Station for the use of the weapons range located at the Regional Public Safety Training Center. Fiscal Impact: **\$49,536.00 Income to the District for the term of the two year contract.**

- 5.16 Agreement– Accelerated Education Resources, Inc.  
Ratification of the renewal agreement between Victor Valley Community College District and Accelerated Education Resources, Inc. to provide online training programs through partnerships with colleges nationwide and directly to consumers via the internet. Proceeds from the sale of products are shared with partnering colleges with company profits benefitting the Victor Valley College Foundation. Fiscal Impact: **Estimated revenue to the District of \$6,000.00/per year.**
- 5.17 Independent Contractor Agreement – Central Desert Industrial Medical Group, APC  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Central Desert Industrial Medical Group, APC to provide pre-employment exams and other exams as directed by the Office of Human Resources. Term: 7/1/13-6/30/14 with automatic annual renewal. Fiscal Impact: \$4,000.00 budgeted item.
- 5.18 Agreement– Merrell Johnson Companies  
Ratification to utilize the three (3) year agreement between Victor Valley Community College District and Merrell Johnson Companies, which was originally approved by the Board on April 9, 2013, for materials testing and special inspection services needed during the construction of a new parking lot across from the Science Building. Fiscal Impact: \$9,030.00, **Bond Funded.**
- 5.19 2014-2015 Academic Calendar  
Approval of the 2014-2015\_academic calendar as presented. Fiscal Impact: None
- 5.20 Award Contract – Construction Technology Heater System Replacement  
Ratification to award the contract to Anderson Air Conditioning, LP for the Construction Technology Heater System Replacement project. Fiscal Impact: \$59,757.00 Fund 71.

## ACTION AGENDA

### PUBLIC COMMENTS RELATED TO ACTION ACTIONS

The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals who want to comment on action items may do so after being recognized by the Board President and before Board discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

6. **BOARD OF TRUSTEES**
- 6.1 Separate approval of items pulled from consent agenda YES \_\_\_ NO \_\_\_
- 6.2 2014 Board Calendar YES \_\_\_ NO \_\_\_  
Approval of the proposed 2014 calendar of Board meetings
- 6.3 Second Reading – Board Policy 2345 – Public Participation at Board Meetings YES \_\_\_ NO \_\_\_  
Approval of recommended changes to Board Policy 2345.  
Fiscal Impact: None
- 6.4 Superintendent/President Search Firm - PPL YES \_\_\_ NO \_\_\_  
Authorize Interim Superintendent/President to enter into a contract with PPL.  
Fiscal Impact: TBD

6.5 Board Member Compensation – Lorrie Denson YES \_\_\_ NO \_\_\_  
Approval to adopt the resolution excusing Trustee Lorrie Denson's absence from the October 8, 2013 regular meeting of the Board and allowing her to be compensated for that meeting. Fiscal Impact: \$240.00, budgeted item.

6.6 Board Member Compensation – Dennis Henderson YES \_\_\_ NO \_\_\_  
Approval to adopt the resolution excusing Trustee Dennis Henderson's absence from the October 8, 2013 regular meeting of the Board and allowing him to be compensated for that meeting. Fiscal Impact: \$240.00, budgeted item.

**8. INSTRUCTION**

8.1 Agreement – ECMC Solutions Corporation YES \_\_\_ NO \_\_\_  
Approval of the agreement between Victor Valley Community College District and ECMC Solutions Corporation providing delinquent borrowers a combination of delinquency counseling services and features. The Board of Trustees tabled the item at the November 12, 2013 meeting until the attached requested information was provided. The period of this agreement is October 15, 2013 and will automatically renew for successive one-year terms unless notified in writing. Fiscal Impact: Not to exceed \$30,000.00, BFAP funded.

8.2 Material Fee Increase – Fire Technology YES \_\_\_ NO \_\_\_  
Approval of the increase of class fees listed effective with the winter 2014 semester. Fiscal Impact: None

Course	Current Fee	Proposed Fee	Justification / Need
FIRE 11A Rescue Systems 1	\$300	\$350	Increase in certification fee from State Fire Marshall; provide approved hearing protection
FIRE 53 Hazardous Materials Operational Decontamination Class	\$ 35	\$ 50	Increase in cost of personal protective coveralls
FIRE 59 Wildland Fire Academy Class	\$ 35	\$150	Increase in Certification fee from the State Fire Marshall; provide approved work gloves; safety glasses
FIRE 67 Trench Rescue Class	\$ 35	\$175	Increase in Certification fee from the State Fire Marshall; provide personal protective equipment including approved gloves and safety glasses
FIRE 74 Fire Prevention 1A	\$100	\$130	Increase in Certification fee from the State Fire Marshall
FIRE 75 Fire Prevention 1B	\$100	\$130	Increase in Certification fee from the State Fire Marshall
FIRE 76 Fire Management I	\$100	\$130	Increase in Certification fee from the State Fire Marshall
FIRE 78 Fire Prevention 1C	\$100	\$130	Increase in Certification fee from the State Fire Marshall

**10. ADMINISTRATIVE SERVICES**

10.1 Appointment – Citizens' Bond Oversight Committee YES \_\_\_ NO \_\_\_  
Approval to appoint Cassandra Walters as the Student in the District and Active in Student Government for an initial term for the period of December 1, 2013 through November 30, 2015. Fiscal Impact: None.

**11. HUMAN RESOURCES**

**11.1 Renewal of Administrator Contract- Director of the Associate Degree Nursing Program and Allied Health**

YES \_\_\_ NO \_\_\_

Approval of the renewal of the Administrative contract for Director of the Associate Degree Nursing Program and Allied Health

Fiscal Impact: Budgeted

**11.2 Renewal of Administrator Contract- Vice President, Administrative Services**

YES \_\_\_ NO \_\_\_

Approval of the renewal of the Administrative contract for Vice President, Administrative Services

Fiscal Impact: Budgeted

**11.3 Public Hearing for the District and CTA for Contract Reopeners**

YES \_\_\_ NO \_\_\_

The Victor Valley Community College District sunshined reopeners at the November 12, 2013 Board meeting. Approval to hold a public hearing regarding the initial proposals. Article 8 Compensation. Article 9 Benefits, Article 15 Evaluations and Article 21 Departments.

Fiscal Impact: Exact potential amounts are subject to negotiations between the District and CCA/NEA.

a) The Board president hereby declares the hearing open to accept comments regarding the initial proposals

b) The public may now comment on the initial proposals

c) The Board president hereby declares the hearing closed

**12. DISCUSSION/INFORMATION**

**12.1 Sunshine Items with the District and CTA  
Submitted as an informational item.**

**13. REPORTS (3 minute limit per report)**

The purpose of these reports is to inform the Board of Trustees regarding Issues pertaining to those constituency groups.

**13.1 Employee Groups**

a) CTA

b) CSEA

c) AFT Part-Time Faculty United

**14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

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**15. BOARD COMMUNICATION**

*At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.*

**16. ADJOURNMENT**

YES \_\_\_ NO \_\_\_

It is the intention of Victor Valley Community College District to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Fusako Yokotobi, Victor Valley College, 18422 Bear Valley Road, Victorville, California 92395-5849, (760) 245-4271, Ext. 2455, from 8:30 a.m. to 5:00 p.m., Monday through Friday, at least 48 hours prior to the meeting to make reasonable arrangements. Government Code Section 54954.2.