



# Victor Valley Community College District SPECIAL MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: January 25, 2008

Place: Hilton Garden Inn  
12603 Mariposa Rd., Mojave Room  
Victorville, CA

## CALL TO ORDER

10:10 a.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on January 25, 2008 in the Mojave Room at the Hilton Garden Inn. Mr. Nelson, Board President called the meeting to order at 10:10 a.m.

**TRUSTEE ROLL CALL: Present:** Donald Nelson, Board President; Angela Valles, Vice President; Bettye Underhill, Trustee, Joe Range, Trustee,

Absent: Dennis Henderson and Heena Mehra

**MANAGEMENT PRESENT:** Dr. Robert Silverman, Superintendent/President, Bruce Baron, Vice President, Administrative Services, Robert Sewell, Director Auxiliary Services and Annette McComas (Recorder)

## PLEDGE OF ALLEGIANCE

Angela Valles led the Pledge of Allegiance to the Flag.

Mr. Nelson called the meeting to order at 10:10 a.m.

Although community college trustees are not required to comply with the AB1234 ethics requirement, it was strongly recommend that some type of formal training be conducted. Peter Brown, attorney with Liebert, Cassidy Whitmore conducted a training session on ethics and public services. The training focused on the ethics laws (the *Brown Act*, conflict of interest, confidentiality of closed sessions, and personal use of public resources, laws relating to fair processes and claiming perquisites of office.)

At 11:59 p.m., Board President, Don Nelson recessed the meeting to a lunch break

At 1:03 p.m., Board President, Don Nelson reconvened to open session.

**TRUSTEE ROLL CALL: Present:** Donald Nelson, Board President; Angela Valles, Vice President; Dennis Henderson, Clerk, Bettye Underhill, Trustee, Joe Range, Trustee,

Absent: Heena Mehra

Heena Mehra arrived at 3:13 p.m.

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**BOARD OF TRUSTEES:** Dennis Henderson, Donald Nelson, Joe Range, Bettye Underhill, Angela Valles, ASB Member

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**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:** none

**1. PUBLIC COMMENTS RELATED TO AGENDA ITEMS:** None

**2. OPEN SESSION (Business Meeting)**

**3. CONSENT AGENDA**

It was MSC (Underhill/Valles, 5-0) to approve the consent items in one motion.

**3.1 Amended Agreement- Computer Comforts, Inc.**

Approval of the amendment to the existing board item with Computer Comforts, Inc in the amount of \$12,000 for additional computer desks to furnish the Advanced Technology Center. Fiscal Impact: \$12,000 (This project is State funded and will be 100% reimbursable to the District through fund 71.)

**3.2 Revised Lease Agreement – Xerox Corporation**

Approval of the revised lease agreement with Xerox Corporation. Fiscal Impact: Projected \$20,202.79 a month for the first six months with a projected savings of \$4,602.00 a month. Projected \$24,352.20 a month for the remaining 7 – 60 months with a projected savings of \$452.00 a month. Total projected savings - \$52,020.00

**3.3 In-State Student Travel – February 11-16, 2008**

Approval for the students to travel to the Kennedy Center American College Regional Theatre Festival in Los Angeles, CA from February 11, 2008 through February 16, 2008. All persons participating in the field trip are registered students at Victor Valley Community College. Fiscal Impact: \$5,510.00 – Theatre Arts department travel fund and \$2,450.00 Foundation drama fund.

**3.4 Termination of Agreement for Legal Services – Lynberg & Watkins**

Approval to terminate the agreement for legal services with Lynberg & Watkins that was recommended by the District's General Counsel and originally approved November 14, 2006. Fiscal Impact: None

**4. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:** None

**5. ADJOURNMENT OF THE BUSINESS MEETING**

It was MSC (Range/Underhill, 5-0) to adjourn the business meeting at 1:08 p.m. and continue with the retreat.

Dr. Silverman explained that the intent of the retreat was to look at the future so that we know where we are going with the college. As a result of the Governor's proposed budget, there will be areas in which the college will have to act on. How we establish next year's budget becomes part of the context in where we are going.

Dr. Silverman provided copies of the report that was submitted to the Chancellor's office showing the projected enrollment growth for 2007-2008. There has been an amazing turn around in the one six-month term. This year's projection reports enrollment at 9,316. Unfortunately, this growth does not solve the Governor's challenges presented to our system.

Bruce Baron provided a five-year plan where the college is headed in enrollments and financially with some ideas that are viable for meeting those demands. Proposed budget assumptions for fiscal year 2008-09 were presented for consideration and comment.

Break: 1:51-2:01 p.m.

In response to one of the proposed budget assumptions, representatives from Keenan & Associates made a presentation on a supplemental employee retirement plan. This plan would allow employees age 50 and above with at least 1 year of service to take advantage of an early retirement incentive.

The prospect of refinancing the COPs (Certificates of Participation) was presented by representatives from Dale Scott & Company and Mr. Casnocha with the law firm Stradling, Yocca Carlson & Rauth. If we would refinance we could get a fixed lower interest rate and a 2 year hiatus on the payments. There is not enough money in the current reserves to make the payments. Mr. Casnocha pointed out that the general fund is to support the instruction edition of the college. Most of the colleges that have outstanding COP debt cleaned off their general fund ledgers when they passed a bond. Another option in this refinance would allow the college to do projects that have been pending.

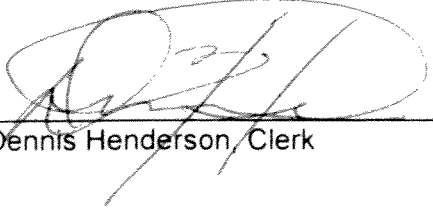
Another option for board consideration was the possibility of a bond for the November 8, 2008 election. If this is delayed, the next opportunity will not be until June, 2012. Mr. Casnocha recommended that a professional voter opinion survey be conducted and pointed out that this expenditure is an allowable expense from the general fund.


Following the presentations, the board directed Dr. Silverman to bring forward for board consideration, approval of the supplemental employee retirement plan, refinancing of the COPs and approval to conduct a random telephone survey for a possible bond.

Break: 3:15-3:31 p.m.

Discussion centered on the five-year plan. Mr. Range pointed out that the board should work together as a team. Each board member should designate an area that they are interested in and Mr. Nelson will make committee assignments. Ms. Valles said she is committed to the college and would like to move towards the future with no special interest or hidden agendas. Mr. Henderson agreed with Ms. Valles in that students should come first and he supports anything that is out in the open. Dr. Underhill would like to see a building in Apple Valley to serve our students. Mr. Nelson asked Mr. Range to serve as a member on the bond committee and Mr. Henderson will serve as a member on the Facility Focus Group. Ms. Valles responded that she will serve wherever the board sees fit. Dr. Silverman said that he is committed to providing everyone with the same information.

The meeting was adjourned at 4:10 p.m.

  
Dennis Henderson, Clerk

  
Date Approved