



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES Minutes

Date: February 15, 2011

Place: Closed Session: 4:30 p.m. West Wing Conference Room, Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395
Open Session: 5 p.m. Board Room, Victor Valley Community College 18422 Bear Valley
Road, Victorville, CA 92395

AGENDA ~ Board Room

Board Room Victor Valley Community College

CALL TO ORDER

4:30 p.m.

The Board of trustees of Victor Valley Community College District met in Open Session on February 15, 2011 in the Board Room of the Administration Building. Mr. Henderson, Board President called the meeting to order at 4:30 p.m.

TRUSTEE ROLL CALL: Dennis Henderson, Board President; Joe Range, Vice President; Lorrie Denson Clerk; Michael Krause, Trustee, Joseph Brady

Absent: Judy Schmoll, Student Trustee
Judy Schmoll, Student Trustee arrived 5 p.m.

PLEDGE OF ALLEGIANCE

Lisa Harvey led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:

- 5.2 Out of Country Travel – Singapore
The travel dates should be listed as February 18 – February 26, 2011
- 5.4 Agreement – Dr. Stroh
The fiscal impact should be listed as \$5,000, budgeted item on the agenda item.
- 11.6 Management Appointment, Interim Director of Evening Operations, Instructional Support Programs
A change to the terms of the contract. The last paragraph of the contract is being eliminated. There is no buy out, the provisions of the contract is at will

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

CLOSED SESSION ~ West Wing Conference Room

2. CLOSED SESSION

4:30 p.m.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Government Code
Section 54956.9

BOARD OF TRUSTEES: Joseph Brady, Lorrie Denson, Dennis Henderson, Michael Krause, Joe Range, ASB Member

Freeman v. VVCCD, San Bernardino Superior Court, Victorville District,
Case No. VCVVS 042951

PUBLIC APPOINTMENT – Government Code Section 54954.5
Superintendent/President

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS:

At 4:34 p.m. Board President Henderson recessed to closed session.

3. OPEN SESSION REGULAR MEETING

3.1 Closed Session Report:

REGULAR MEETING AGENDA

*Board Room Victor Valley Community College
This meeting will be electronically recorded*

3. OPEN SESSION REGULAR MEETING

5 p.m.

3.1 Closed Session Report

At 5:12 p.m., Board President Henderson reconvened to open session and announced that in the case regarding Freeman vs. VVCCD it was MSC (Range/Brady, 4-0, Henderson abstaining) for a settlement with no fault to the district in the amount of \$85,000 of which the district is liable for 1/3.

4. SUPERINTENDENT/PRESIDENT'S REPORT

On behalf of the students, staff and administration, Dr. O'Hearn welcomed newly appointed Trustee Brady. The sustainable landscaping project is nearing completion and no teaching dollars were used on the project. The fall semester is well underway and it is greatly impacted. Upon the request of the Prime Minister of Timor, Robert Sewell read aloud a letter presented to Dr. O'Hearn which was given to Mr. Sewell on a recent student field trip to Timor.

- **Academic Senate**

Ms. Harvey welcomed new board member Joseph Brady. Board members were invited to attend the Academic Senate meetings held on the first Thursday of every month at 3:30 p.m.

5. CONSENT AGENDA

It was MSC (Krause/Brady, 5-0) to approve the consent items in one motion with corrections made to items 5.2, 5.4 and 11.6 noted and agenda item 5.20 pulled by Trustee Range for separate discussion.

5.1 Approval of the minutes of the December 14, 2010 regular Board meeting and the January 11 and February 1, 2011 special Board Meetings.

Approval of the minutes of the December 14, 2010 regular Board meeting and the January 11 and February 1, 2011 special Board Meetings.

5.2 Out of Country Travel - Singapore

Approval of the out of country travel for Associate Professor of Biology, Dr. Hinrich Kaiser, and student, Scott Heacox to attend a workshop in Singapore held February 21-24, 2011 hosted by Wildlife Reserves, Singapore. Fiscal Impact: ASB Funds, \$1,500, Staff Developments Funds, \$300, balance secured by private funds.

5.3 Agreement – Thermal Combustion Innovators, Inc. (TCI)
Ratification of the agreement between Victor Valley Community College District and Thermal Combustion Innovators, Inc. (TCI) for the removal of hazardous medical wastes. The period of this agreement is January 1, 2011 through January 1, 2012. Fiscal Impact: Budgeted, \$840.00 annually.

5.4 Agreement – John J. Stroh, M.D.
Ratification of the agreement between Victor Valley Community College District and John J. Stroh, M.D. to serve as the Medical Director for the Paramedic Program. The period of this agreement is from July 1, 2010 through June 30, 2011.

5.5 Agreements – Contract Education Services
Approval of the Contract Education Services' agreement listed below to obtain a food handler's certification. Fiscal Impact: \$1,500.00 income to the District.

Vendor:	Income to the District
Texas Style BBQ	\$ 300.00
Pho Hanh II Restaurant	\$ 300.00
American Legion	\$ 300.00
Senora Cantina	\$ 300.00
Robertiro's Mexican Food	\$ 300.00
Total:	\$ 1,500.00

5.6 Independent Contractor Agreement – Maria E. Huizar
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Maria E. Huizar to provide parenting workshops to GEAR UP Program schools. The period of this agreement is from February 9, 2011 through June 30, 2011. Fiscal Impact: Grant Funded. Not to exceed \$10,000.00

5.7 Independent Contractor Agreement – Jim Spencer
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Jim Spencer to work in conjunction with the Facilities Construction department to provide consulting services to assist in space planning and building use analysis. The period of this agreement is from January 1, 2011 through December 31, 2011. Fiscal Impact: \$15,000.00, Fund 71 expenditure.

5.8 Agreements – Alpha Omega Wireless
Ratification of the agreements between Victor Valley Community College District and Alpha Omega Wireless to perform a line-of-sight (LOS) survey to determine elevation requirements for microwave tower heights. This survey will assist the District in determining the best wireless solution for connectivity to the Eastside Public Safety Training Center project. Fiscal Impact: \$2,500.00, Local Bond Funded.

5.9 Agreement – D&G Flooring, Inc.
Ratification of the agreement between Victor Valley Community College District and D&G Flooring, Inc. to supply and install carpet at the Administration Annex building #10. Fiscal Impact: \$3,256.85, Fund 71 expenditure.

5.10 Agreement – Emergency Services Restoration, Inc.
Ratification of the agreement between Victor Valley Community College District and Emergency Services Restoration, Inc. for emergency services that were needed at the Administration Annex building #10A. Fiscal Impact: \$10,160.00, Fund 71 expenditure.

5.11 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None

- 5.12 Renewal Agreement – Affiliated Computer Services, Inc.
Ratification of the agreement between Victor Valley Community College District and Affiliated Computer Services, Inc. to provide 1098-T reporting requirements for tax year 2010. Fiscal Impact: Budgeted Item from Fund 01, not to exceed \$25,000.00.
- 5.13 Annual Financial and Budget Report (CCFS-311)
Acceptance of the Annual Financial and Budget Report (CCFS-311). Fiscal Impact: None.
- 5.14 Foundation Donations
Acceptance of donations as college property from the Victor Valley College District Foundation. The Foundation has made expenditures from cash contributions to specific college programs in the amount of \$25,052.88 and transferred \$14,926.24 in student scholarships for a total cash contribution of \$39,979.12 The Foundation also received and is transferring ownership of in-kind (non-cash) gifts valued at \$3,262.00. Total contributions from the Foundation for October-November 2010 are \$43,241.12 Fiscal Impact: \$43,241.12 to the District.
- 5.15 Agreement – APC Global Services
Ratification of the agreement between Victor Valley Community College District and APC Global Services to provide repair services for the Uninterruptible Power Supply unit that serves the data center in building 21. Fiscal Impact: \$5,000.00, Fund 71.
- 5.16 Agreement – LDP Associates, Inc.
Ratification of the agreement between Victor Valley Community College District and LDP Associates, Inc. to provide preventative maintenance and inspections of the uninterruptible power supply unit that supplies emergency power to the campus data center. Fiscal Impact: \$4,965.00, Fund 71.
- 5.17 Agreement – Total Environmental Management, Inc.
Approval of the amended agreement between Victor Valley Community College District and Total Environmental Management, Inc. to provide rental equipment and labor to set up, monitor and maintain two supplemental heating units for the basketball court area in the Gymnasium, building 71. Fiscal Impact: \$12,750.00 – Local Bond Funded.
- 5.18 Agreement – Waxie Sanitary Supply
Ratification of the amendment between Victor Valley Community College District and Waxie Sanitary Supply to perform maintenance on the Advance Auto Scrubber floor machine located in the gymnasium. Fiscal Impact: \$411.88, budgeted item.
- 5.19 Agreement – Trane Building Services
Ratification of the agreement between Victor Valley Community College District and Trane Building Services to provide a bi-annual maintenance inspection on the two 750 ton chillers located in the Central Plant. Fiscal Impact: \$10,870.00, Fund 71.
- 5.20 **PULLED FOR SEPARATE DISCUSSION** Agreement – Campus Planning Group
Ratification of the agreement between Victor Valley Community College District and Campus Planning Group to work in conjunction with the Facilities Construction department to prepare and submit to the State Chancellor's office the District's 5-year plan, space inventory report, room use study and project proposals for the 2011-12 fiscal year. Fiscal Impact: \$30,000.00 plus reimbursable expenses not to exceed \$3,000.00, Fund 71 expenditure.

- 5.21 Agreement – Frick, Frick & Jette Architects, Inc.
Ratification of the agreement between Victor Valley Community College District and Frick, Frick & Jette Architects, Inc. to provide landscape and irrigation designs for the northeast corner of Spring Valley Lake Parkway and Bear Valley Road. Fiscal Impact: \$5,625.00, Fund 71 expenditure.
- 5.22 Amended Agreement – System Maintenance Services, Inc.
Ratification of the amended agreement between Victor Valley Community College District and System Maintenance Services, Inc. to support critical infrastructure and network hardware. Board approved original agreement on December 8, 2009 for 5 years. Fiscal Impact: \$11,412.00, budgeted item.
- 5.23 Agreement – Datalink Networks (Microsoft Training)
Ratification of the agreements between Victor Valley Community College District and Datalink Networks to provide training related to the migration of campus systems from Novell to Microsoft. Fiscal Impact: \$59,865.30, Fund 71.
- 5.24 Maintenance Agreement – Phoenix Group Information Systems
Ratification of the agreement between Victor Valley Community College District and Phoenix Group Information Systems to provide maintenance for the Pacific Parking ticket writing equipment. Fiscal Impact: \$1,480.00, annually, budgeted item.
- 5.25 Academic Equivalency Request – Susan Gonzales
Approval of the equivalency request for Susan Gonzales, Restaurant Management. Fiscal Impact: None.
- 5.26 Curriculum Changes
Approval of the curriculum changes made on December 9, 2010 and have been recommended by the College Curriculum Committee. Fiscal Impact: None.

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

5.20 Agreement – Campus Planning Group

It was MSC (Krause/Brady, 5-0) to ratify of the agreement between Victor Valley Community College District and Campus Planning Group to work in conjunction with the Facilities Construction department to prepare and submit to the State Chancellor's office the District's 5-year plan, space inventory report, room use study and project proposals for the 2011-12 fiscal year. Fiscal Impact: \$30,000.00 plus reimbursable expenses not to exceed \$3,000.00, Fund 71 expenditure.

7. SUPERINTENDENT/PRESIDENT

7.1 Renewal Agreement (Amendment) – Blackboard, Inc.

It was MSC (Krause/Denson, 5-0) to approve the agreement between Victor Valley Community College District and Blackboard, Inc. to extend the term of the agreement for an additional two (2) years. This agreement covers all cost of hosting our live and test environments. Fiscal Impact: \$297,959 for a two-year term.

11. HUMAN RESOURCES

11.1 Employment Contract Extension – Interim Superintendent/President

It was MSC (Range/Brady, 5-0) to approve the employment contract extension with Dr. Christopher O'Hearn as Interim Superintendent/President, beginning March 16, 2011 and ending no later than June 30, 2011. Fiscal Impact: Budgeted.

11.2 Renewal of Administrator Contractor – Vice President, Administrative Services

It was MSC (Range/Brady, 5-0) to approve the renewal of the following administrative contract for 3 years:

Vice President, Administrative Services for 3 years. Fiscal Impact: Budgeted.

11.3 Renewal of Administrator Contracts

It was MSC (Range/Brady, 5-0) to approve the renewal of the following administrative contracts for 2 years:

Director, Evening Operations, Instructional Support Programs
Executive Dean, Technology & Information Resources

Fiscal Impact: Budgeted

11.4 New Classified Position, Curriculum & Scheduling Coordinator

It was MSC (Range/Brady, 5-0) to approve the new classified position of Curriculum & Scheduling Coordinator, effective February 16, 2011. Fiscal Impact: \$611/monthly

11.5 New Classified Position, Senior Programmer/Software Developer

It was MSC (Range/Brady, 5-0) to approve the new classified position of Senior Programmer/Software Developer to fulfill staffing requirements related to technology advancements and stabilization of the Datatel student information system. The Senior Programmer/Software Developer is a replacement position for a vacant Database Administrator. Fiscal Impact: Range 15 of the classified salary schedule, \$5,023 plus benefits, budgeted.

11.6 Management Appointment, Interim Director of Evening Operations, Instructional Support Programs

It was MSC (Range/Brady, 5-0) to approve of the appointment of Rolando Regino, Interim Director of Evening Operations, Instructional Support Programs beginning on or after February 16, 2011 and ending no later than June 30, 2011. Fiscal Impact: Range 18, Step C on the Management Salary Schedule \$8,017/month plus benefits.

11.7 Renewal of Administrator Contract – Director of the Associate Degree Nursing Program and Allied Health

It was MSC (Range/Brady, 5-0) to approve the renewal of the following administrative contract for 1 year:

Director of the Associate Degree Nursing Program and Allied Health

Fiscal Impact: Budgeted

11.8 Public Hearing for the District and CTA Joint Initial Proposals for 2010-2011 Contract Reopeners

The Board President declared the hearing open. A public comment was made by Trustee Range. Following the public comment the Board President declared the public hearing closed.

11.9 Public Hearing for AFT-PTFU Sunshine Proposal to District

The Board President declared the hearing open. A public comment was made by Trustee Range. Following the public comment the Board President declared the public hearing closed.

12. REPORTS

12.1 Foundation – Janice Olson

12.2 Employee Groups

a) CTA – Michael Butros

b) CSEA – Sharon Wright

c) AFT Part-Time Faculty United – Kevin Crowley

13. ITEMS FOR FUTURE BOARD MEETINGS

Board members may request items to be placed on future Board meetings for a report or information.

Trustee Krause announced that the time of the board meetings need to be consistent.

14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS : None

15. TRUSTEE COMMENTS

Trustee Brady thanked everyone for their support. California State University San Bernardino has contacted him with an interest in a fundraising event in an attempt to raise \$250,000. In response, he has asked Dr. Karnig, President, California State University San Bernardino to address the board at a future meeting with this interest. Lastly, Trustee Brady read aloud an apology directed towards Trustee Krause in response to a public comment he made at the last meeting.

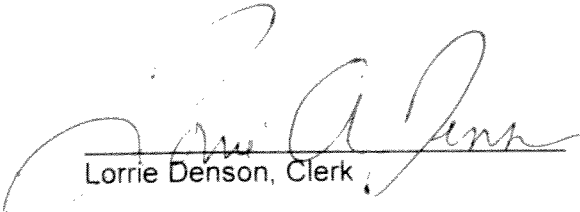
Trustee Krause thanked the faculty and staff for their positive comments he heard on campus. In addition, he thanked everyone for working together and is hopeful for a great spring term.

Trustee Range presented information on the 2020 Vision booklet that he obtained at the CCLC conference.

Student Trustee Schmoll reported on student activities

16. ADJOURNMENT

It was MSC (Krause/Brady, 5-0) to adjourn the meeting at 6:16 p.m.


Lorrie Denson, Clerk


Date Approved