



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES Minutes

Date: March 8, 2011

Place: Closed Session: 5-5:30 p.m. West Wing Conference Room, Victor Valley Community College 18422 Bear Valley Road, Victorville, CA 92395
Budget Workshop: 5:30-6 p.m. Board Room, Victor Valley Community College 18422 Bear Valley Road, Victorville, CA 92395
Open Session: 6 p.m. Board Room, Victor Valley Community College 18422 Bear Valley Road, Victorville, CA 92395

AGENDA ~ Board Room

Board Room Victor Valley Community College

CALL TO ORDER

The Board of trustees of Victor Valley Community College District met in Open Session on March 8, 2011 in the Board Room of the Administration Building. Mr. Henderson, Board President called the meeting to order at 5:03 p.m.

TRUSTEE ROLL CALL: Dennis Henderson, Board President; Joe Range, Vice President; Lorrie Denson Clerk; Michael Krause, Trustee, Joseph Brady, Trustee, Judy Schmoll, Student Trustee

PLEDGE OF ALLEGIANCE

Kevin Crowley led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: None

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

CLOSED SESSION ~ West Wing Conference Room

2. CLOSED SESSION

5-5:30 p.m.

PUBLIC APPOINTMENT – Government Code Section 54954.5
Superintendent/President

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS:

At 5:05 p.m. Board President Henderson recessed to closed session.

WORKSHOP

Board Room Victor Valley Community College

Budget Workshop

5:30-6 p.m.

At 6 p.m. Board President Henderson called the workshop to order.

Break 7-7:07 p.m.

REGULAR MEETING AGENDA

Board Room Victor Valley Community College

This meeting will be electronically recorded

3. OPEN SESSION REGULAR MEETING

6 p.m.

3.1 Closed Session Report

At 7:07 p.m. Board President Henderson reconvened to open session and announced there was no report from Closed Session.

PUBLIC COMMENTS RELATED TO AGENDA ITEMS: None

4. SUPERINTENDENT/PRESIDENT'S REPORT

Dr. O'Hearn announced that there would be two presentations as part of his report.

On behalf of Diana O'Malley, Carol Yule, member of the Citizens' Bond Oversight Committee, spoke on the annual report that was prepared by the committee. The full report is available to the public on the VVC website. In accordance with the responsibilities set forth with Proposition 29 all the expenditures of bond funds were reviewed by the committee members. This report details the use of those funds spent. The committee faced two major issues and concerns this year. The expenditure for use of bonds for construction of on campus projects was the first concern. Following review with the bond counsel, it was determined that the bond language does allow for on campus improvements. The second major concern was that the bond rate had been raised from the promised rate. Countless hours were spent in learning how assessments are made, how bond obligations are divided, paid, and calculated. Through this process of due diligence the committee determined that this rate was unavoidable.

Art Bishop, Chief, Apple Valley Fire Department spoke on his recent involvement with the Inland Empire Fire Explorers program. In partnership with the college, the fire explorers were afforded college credits while training for a career in the fire service. On behalf of the Inland Empire Fire Explorer Association, Chief Bishop thanked everyone for their participation and presented the Board of Trustees with plaque of appreciation. In addition, he also commended the college on the recent sustainability landscaping project.

- **Academic Senate**

Ms. Harvey reported on the status of Program Review. She anticipates 100% participation with Program Review with the improved forms that have recently been updated. On a negative side, the 50% cut anticipated this summer will be difficult for not only part-time but also full-time teachers and that in the future it would be helpful if this type of notification could be announced earlier in the year to allow teachers the opportunity to plan ahead. In response to alternative funding, the board was asked to consider a grant writer to pull in more alternative funding to the college.

5. CONSENT AGENDA

It was MSC (Krause/Range, 5-0) to approve the consent items with agenda items 5.7, 5.8, 5.12, and 5.16 pulled by Trustee Krause for separate discussion.

5.1 Approval of the minutes of the February 15, 2011 regular Board meeting.

5.2 Appointment – Citizens' Bond Oversight Committee

Approval to appoint for a second term Diana J. O'Malley, representing a member active in an organization supportive of the college, and Rudy Cabriales representing a member of the community at large; and appoint for an initial term Michael Brewer representing a member active in a taxpayer organization and Tosca Walker representing a member active in a business organization to serve on the Citizens' Bond Oversight Committee for the period of April 1, 2011 through March 31, 2013. Fiscal Impact: None

5.3 Notice of Completion – JAM Fire Protection, Inc.

Approval of the Notice of Completion for JAM Fire Protection, Inc. for the Clean Fire Suppression System project. This project was originally board approved on April 13, 2010. Fiscal Impact: None

5.4 Board of Trustees Budget Transfer Request Report

Approval of the budget transfer as submitted. Fiscal Impact: None

5.5 Quarterly Financial Status Report

Approval of the Quarterly Financial Status Report (CCFS-311Q) as submitted. Fiscal Impact: None

5.6 Board of Trustees Payments Report

Approval of the Board of Trustees Payments Report. Fiscal Impact: None

5.7 **PULLED FOR SEPARATE DISCUSSION** Change Order – Micon Construction, Inc.

Ratification of the Change Order #1 between Victor Valley Community College District and Micon Construction, Inc. for additional landscaping. Fiscal Impact: \$55,826.00, Fund 71 expenditure.

5.8 **PULLED FOR SEPARATE DISCUSSION** Amended Agreement – Child Development Center Contract CSPP-0446

Acceptance of the amended 2010-2011 agreement from the California Department of Education reducing the contract CSPP-0446 California State Preschool Grant by \$32,928.00. Fiscal Impact: \$32,928 reduction (grant funds).

5.9 Child Development Center Handbook Changes

Approval of the amended revisions to the Child Development Center Handbook as submitted for 2011-2012 school year. Fiscal Impact: None

5.10 Agreement Renewal – AB 212 Educational Stipend Program

Approval of the renewal of the agreement between Victor Valley Community College District and San Bernardino County Superintendent of Schools, on behalf of KidsNCare. Fiscal Impact: \$5,050.00 pass-through funding (grant funded).

5.11 Memorandum of Understanding – Boston Reed College

Ratification of the Memorandum of Understanding between Victor Valley Community College and Boston Reed College to offer an online course. Fiscal Impact: Income to the District \$500.00 per enrolled student.

- 5.12 **PULLED FOR SEPARATE DISCUSSION** Agreement – H&L Charter Co. Inc.
Ratification of the agreement between Victor Valley Community College District and H & L Charter Co. Inc. to provide transportation services for GEAR UP students/staff/chaperones in GEAR UP partner schools for educational and academic activities. Fiscal Impact: Not to exceed \$10,000.00, budgeted (grant funded).
- 5.13 Agreement – Desert Valley Hospital
Approval of the Business Associate Agreement with Desert Valley Hospital to provide for the confidentiality of patient information for Registered Nursing and other Health Sciences programs of the district. Fiscal Impact: None
- 5.14 License Renewal – Chariot Software Group
Approval of the license renewal agreement between Victor Valley Community College and Chariot Software Group to provide assessment, classroom management and test preparation solutions for instructors and administrators at Victor Valley Community College District. Fiscal Impact: \$1,245.00, budgeted item.
- 5.15 Agreements – Contract Education Services
Approval of the Contract Education Services' agreement listed below to obtain a food handler's certification. Fiscal Impact: \$1,500.00 income to the District.

Vendor:	Income to the District
Air Port Restaurant – Big Bear	\$ 300.00
Golden Chop Sticks	\$ 300.00
Zabellas Restaurant	\$ 300.00
Giuseppes Restaurant	\$ 300.00
Panda Express	\$ 300.00
Total:	\$ 1500.00

- 5.16 **PULLED FOR SEPARATE DISCUSSION** Out of State Student Travel – Model United Nations – New York
Approval for students from the Model United Nations Program to travel to New York to attend the Model United Nations Conference from April 17, 2011 through April 24, 2011. Students participating in the conference are registered at Victor Valley Community College and will be accompanied by Dino Bozonelos, Tim Adell and Jennifer Fowlie. Fiscal Impact: Not to exceed \$22,000.00, budgeted item.
- 5.17 Out of State Student Travel – ASB – Washington, D.C.
Approval for students from the Associated Student Body to travel to Washington, D.C. to attend the National Student Advocacy and Leadership Spring Conference from March 17, 2011 through March 22, 2011. Students participating in the conference are registered at Victor Valley Community College and will be accompanied by Robert Sewell and Deanna Murphy. Fiscal Impact: Not to exceed \$19,000.00, ASB budgeted item.
- 5.18 Out of State Student Travel – ASB – Salt Lake City, UT
Approval for CSNA to attend the national Student Nursing Association's (NSNA) 59th Annual Convention in Salt Lake City, Utah on April 5-10, 2011. Students participating in the conference are registered at Victor Valley Community College and will be accompanied by Alice Ramming. Fiscal Impact: None, privately funded.

5.19 Agreement – Credentials, Inc.

Ratification of the agreement between Victor Valley Community College District and Credentials, Inc. to automate the internal processing of transcripts and offer an online ordering and payment method for students. Fiscal Impact \$6,500.00 for the first year which includes a one-time license fee and \$2,400.00 annually thereafter, budgeted item.

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

5.7 Change Order – Micon Construction, Inc.

It was MSC (Krause/Henderson, 5-0) to ratify the Change Order #1 between Victor Valley Community College District and Micon Construction, Inc. for additional landscaping. Fiscal Impact: \$55,826.00, Fund 71 expenditure.

5.8 Amended Agreement – Child Development Center Contract CSPP-0446

It was MSC (Krause/Denson, 5-0) to accept the amended 2010-2011 agreement from the California Department of Education reducing the contract CSPP-0446 California State Preschool Grant by \$32,928.00. Fiscal Impact: \$32,928 reduction (grant funds).

5.12 Agreement – H&L Charter Co. Inc.

It was MSC (Krause/Denson, 5-0) to ratify the agreement between Victor Valley Community College District and H & L Charter Co. Inc. to provide transportation services for GEAR UP students/staff/chaperones in GEAR UP partner schools for educational and academic activities. Fiscal Impact: Not to exceed \$10,000.00, budgeted (grant funded).

5.16 Out of State Student Travel – Model United Nations – New York

It was MSC (Krause/Denson, 5-0) to approve the students from the Model United Nations Program to travel to New York to attend the Model United Nations Conference from April 17, 2011 through April 24, 2011. Students participating in the conference are registered at Victor Valley Community College and will be accompanied by Dino Bozonelos, Tim Adell and Jennifer Fowlie. Fiscal Impact: Not to exceed \$22,000.00, budgeted item.

8. ADMINISTRATIVE SERVICES

8.1 Amended Agreement – Merrell-Johnson Engineering

It was MSC (Range/Brady, 5-0) to approve the agreement between Victor Valley Community College District and Merrell-Johnson Engineering, Inc. for laboratory and on-site testing services during the construction of the Eastside Public Safety Training Center as required by the Division of State Architect's Office (DSA). Fiscal Impact: Estimated at \$211,951.00, Local Bond Funded. (This funding is within the original budget of \$31,536,982.00 for the Public Safety Training Center project.)

8.2 Agreement – Frick, Frick & Jette Architects, Inc.

It was MSC (Krause/Denson, 5-0) to approve the agreement between Victor Valley Community College District and Frick, Frick & Jette Architects, Inc. to provide architectural design and engineering for campus-wide roadway and parking lot replacement. Fiscal Impact: Not to exceed \$160,000.00 – Local Bond Funded.

11. HUMAN RESOURCES

11.1 Academic Second –Year Contract Recommendation – Linda Lorena Dorn

It was MSC (Krause/Brady, 5-0) to enter into a two year- contract with Linda Lorena Dorn (Counselor) for the 2011-2012 and 2012-2013 academic years. Fiscal Impact: Budgeted item.

11.2 Academic Tenure Recommendation – Lorena Ochoa

It was MSC (Denson/Brady, 5-0) to grant tenure for all subsequent academic years to Lorena Ochoa, Counselor. Fiscal Impact: Budgeted item.

12. INFORMATION

12.1 2010 Accountability Report for Community Colleges

Submitted as an informational item.

12.2 First Reading – Revised Board Policy #3250 – Institutional Planning

Submitted as an informational item.

12.3 First Reading – Revised Board Policy #6200 – Budget Preparation

Submitted as an informational item.

12.4 First Reading – Revised Board Policy #6320 – Investments

Submitted as an informational item.

12.5 First Reading – Revised Board Policy #6340 – Contracts

Submitted as an informational item.

12.6 First Reading – Revised Board Policy #6620 – Naming of Buildings

Submitted as an informational item.

12.7 First Reading – Revised Board Policy #6700 – Civic Center and Other Facility Use

Submitted as an informational item.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation – Janice Olson

13.2 Employee Groups

a) CTA - Michael Butros

b) CSEA – Fredrick Board

c) AFT Part-Time Faculty United – Kevin Crowley

14. ITEMS FOR FUTURE BOARD MEETINGS

Board members may request items to be placed on future Board meetings for a report or information.

None requested.

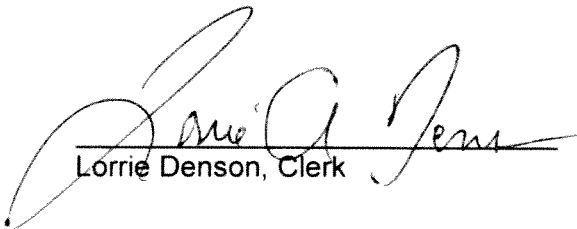
15. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: Caitlin Thomas

16. TRUSTEE COMMENTS

With the anticipated changes expected as a result of the State's budget, Trustee Denson pledged to the community that they will do their best to make the changes/modifications as painless as possible. Trustee Krause thanked the student, Caitlin Thomas, appreciated that she came to the board meeting to voice her concerns. In response to Trustee Denson's comment, he announced that the board will work with faculty, administration, staff and students to come up with viable solutions to address the changes. Trustee Range said that everyone realizes the road ahead and that it is going to be difficult. Trustee Brady said that the high desert is experiencing an economic downturn and the pain is being felt statewide. Tickets were made available to staff and students for those interested in attending the upcoming High Desert Leaders Economic Summit March 24th. He would like to hear comments/ideas from the candidates that applied for the vacancy he recently was selected to fill, suggested inviting various congressmen and local elected officials to tour the campus and hold a rally involving the students, to invite a different pastor from somewhere in the high desert make an invocation and lastly he would like to recommend a board retreat. On behalf of Student Trustee Schmoll, Robert Sewell announced that the students collected over 2,000 letters that will be personally delivered when they attend the National Student Advocacy and Leadership conference. Student Body elections and student choice awards will be coming up in the near future. Trustee Henderson does not like to see any cuts happening however, there is not much than can be done about it. The money is just not there.

17. ADJOURNMENT

It was MSC (Krause/Brady, 5-0) to adjourn the meeting at 8:07 p.m.



Lorrie Denson, Clerk

4-12-11

Date Approved