



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: March 13, 2007

Place: Board Room, Victor Valley College
18422 Bear Valley Road, Victorville, CA 92395

CALL TO ORDER/ROLL CALL:

3 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on March 13, 2007 in the Board Room of the Administration building. Mr. Range, Board President, called the meeting to order at 3 p.m.

TRUSTEE ROLL CALL: Present: Joe Range, Board President; Dennis Henderson, Vice President; Thomas M. Elder II, Trustee, Dr. Bettye Underhill, Trustee, Donald Nelson, Clerk

Heena Mehra substituted for Michael Koenig, and arrived at 5:40 p.m.

MANAGEMENT PRESENT: Dr. Louis E. Zellers, Interim, Superintendent/President; Dr. Lewallen, Vice President, Student Services; Mr. Bruce Baron, Vice President Administrative Services; Dr. Jack Lipton, General Counsel; and Annette McComas (Recorder)

PLEDGE OF ALLEGIANCE: Steve Garcia led the Pledge of Allegiance to the Flag.

DELETIONS/CORRECTIONS TO AGENDA:

The Agenda was corrected with respect to item 6.2 – Termination of Agreement for Legal Services - the item has been corrected to correctly state "Cancellation" instead of "Termination" the wording appeared correctly in the agenda packet.

The Agenda was corrected with respect to item 11.1 Approval of Contracts of Employment of Academic Administrators which should include the position of "Vice President, Administrative Services", the wording appeared correctly in the agenda packet

Mr. Range, Board President, announced the agenda items that the Board would consider in Closed Session.

1. CLOSED SESSION

(a) CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION under Government Code Section 54956.9(a):

- (1) G. Henderson vs. Victor Valley Community College, San Bernardino County Superior Court Case No. VCVVS 030263

BOARD OF TRUSTEES: Tom Elder, Dennis Henderson, Donald Nelson, Joe Range, Bettye Underhill, ASB Member

- (2) N. Halisky and C. Halisky vs. Victor Valley Community College District, San Bernardino County Superior Court Case No. VCVVS 026112
 - (3) Victor Valley Community College District vs. Puckett, San Bernardino County Superior Court Case No. VCVVS 036483
 - (4) F. Freeman vs. Victor Valley Community College District, San Bernardino County Superior Court Case No. VCVVS 042951 -
 - (5) AFT/PTFU vs. Victor Valley Community College, PERB Case No. LA-IM-3391-E
 - (6) S. English vs. Victor Valley Community College, EEOC Charge No. 480-2007-00768
 - (7) S. English vs. Victor Valley Community College District, Appeal under Section 59338(a) of Title 5 of the *California Code of Regulations*
 - (8) CSEA vs. Victor Valley Community College, PERB Case No. LA-CE-5041-E
 - (9) McNack vs. Victor Valley Community College, EEOC Charge No. 480-2007-01155
- (c) **CONFERENCE WITH LABOR NEGOTIATORS**
- (1) Employee organization CSEA

District's representatives: Dr. Marion Boenheim, Bruce Baron, and Willie Davis Pringle
 - (2) Employee organization CTA

District's representatives: Drs. Marion Boenheim, Willard Lewallen, Marianne Tortorici, and John Rude
 - (3) Employee organization: AFT/PTFU
District's representative: Drs. Lori Kildal, Marianne Tortorici, Marion Boenheim
- (d) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Deans
Director of EOPS and CARE
Interim, Superintendent/President
Deputy Superintendent/Executive Vice President/Instruction
Vice President, Student Services
Vice President, Administrative Services
Vice President, Human Resources
- (e) **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
- (f) **PUBLIC EMPLOYEE APPOINTMENT**
Director, Computing & Information Technology
Superintendent/President

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS: None

At 3:08 p.m., Board President, Joe Range recessed to closed session.

2. RECONVENE TO OPEN SESSION

6 p.m.

At 6:02 p.m., Board President, Joe Range reconvened the meeting in open session and announced there was no Closed Session report.

Mr. Henderson left the Open Session at 6:03 p.m. and returned at 6:05 p.m.

PUBLIC COMMENTS RELATED TO AGENDA ITEMS ONLY: Dave Chip, Babette Dersham, Arlene Greene, Jack Lipton, Mike Smith, Debby Blanchard, Lael Willingham

3. GOVERNING BOARD

4. SUPERINTENDENT/PRESIDENT'S REPORT

For the Superintendent/President's report, Dr. Zellers announced that Drs. Tortorici and Boenheim were absent and deferred his report to Dr. Lewallen and Mr. Baron.

4.1 Deputy Superintendent/Executive Vice President/Instruction
No Report

4.2 Vice President, Student Services
No report

4.3 Vice President, Administrative Services
No report

4.4 Vice President, Human Resources
No report

5. CONSENT AGENDA

It was MSC (Elder/Underhill, 5-0) to approve the consent items in one motion with agenda items as previously amended and items 5.11, 5.12 and 5.13 pulled by Mr. Henderson for separate discussion.

5.1 Approval of the minutes of the February 13, 2007 regular Board meeting

5.2 Academic Ratification of Equivalency Requests
Ratification of the equivalencies for Christopher Raymer, Child Development and Steve Lucas, Automotive. Fiscal Impact: None

5.3 Classified New Position – Recycling Technician
Approval of the new classified position of recycling technician at Range 10 of the classified salary schedule and the job description. Fiscal Impact: Budgeted

5.4 Revised Department Chairpersons for 2006-07
Approval of the revised list of instructors as department chairpersons for the 2006-07 academic year. Fiscal Impact: Budgeted

5.5 Child Development Department Mentor Sites
Approval of the Mentor Sites for the Child Development Department's practicum for Spring semester 2007 through Fall semester 2007. Fiscal Impact: None to the District

5.6 Out-of State Travel – Political Science

Approval of the out-of-state travel for students from the Political Science Department and staff, Dino Bozonelos and Sharon Wright to attend the National Model United Nations Conference in New York, NY from March 18, 2007 through March 26, 2007. Fiscal Impact: \$10,402.88 to be paid for through donations.

5.7 Student/Staff Travel

Ratification of the staff/student travel to UC Riverside by district vehicle on March 3, 2007 for the Southern California WESTOP Leadership Conference. Fiscal Impact: Budgeted item, TRIO grant, not to exceed \$300.

5.8 Board of Trustees Payments Reports

Approval of the Board of Trustees Payments reports.

5.9 Board of Trustees Budget Transfers

Approval of the budget transfers.

5.10 Donations

Acceptance of the donations as college property from the Victor Valley District Foundation for a total amount of \$65,889.49.

5.11 **PULLED FOR SEPARATE DISCUSSION AND VOTE**

Ratification of the following contracts that were approved by Dr. Zellers, Interim Superintendent/President or his designee per Board Policy 2430. These contracts are available to the public in the Superintendent/President's office

It was MSC (Elder/Nelson, 4-1 Henderson, No) to ratify the following contracts that were approved by Dr. Zellers, Interim Superintendent/President or his designee per Board Policy 2430.

VENDOR	DESCRIPTION	Amount	Approved by Legal Counsel
Data Impact	Document imaging Services	\$27,844	YES
EUREKA	Career assessment and exploration software	\$ 4,310	YES
St. Bernardine Medical Center	To provide clinical learning locations for students in the Nursing program – March 1, 2007- March 1, 2008	None to the District	YES
Robert H. Ballard Rehabilitation Hospital	To provide clinical learning locations for students in the Nursing program – January 1, 2007-December 31, 2009	None to the District	YES
USDA Forest Service	Training activities related to wildland fire suppression and related training activities through June 30, 2011	Not to exceed \$64,000	YES
Contract Education Services	Contract Education Service courses	\$45,235.00	Legal review not

			necessary
Luis Pena	Agreement for Personal Services to conduct maintenance and repair on all weight room equipment.	\$ 3,700.00	YES
SARS Software Products	Manages appointment scheduling for the counseling center	\$16,000	PENDING
Public Economics	Redevelopment consulting services – Phase III	\$50,000	YES
PeopleAdmin	Applicant and performance management system	\$36,000	YES
Barbara Schweitzer	Agreement for Personal Service to Provide mental health education and resources to SSPIRE and VVC faculty and staff	\$400.00	N/A
Luis Barrueta	Personal Service to provide instruction training	\$600.00	N/A
Community Hospital of San Bernardino	To provide clinical learning locations for students in the Nursing program – March 1, 2007- December 31, 2008	None to the District	PENDING
Partnership in Academic Excellence	Agreement for Personal Service to provide web site development, implementation and maintenance for the Bridge Program	\$26,250	N/A

- 5.12 **PULLED FOR SEPARTE DISCUSSION AND VOTE (TABLED)** Classified New Position, Instructional Media Services Technical Specialist
Approval of the new classified position of instructional media services technical specialist at Range 11 of the classified salary schedule and the job description. Fiscal Impact: Budgeted

It was MS (Elder/Henderson) to pull the item from the agenda. Following discussion, Mr. Elder, who made the original motion, and Mr. Henderson who made the second motion, modified the motion to table the item. The motion approved unanimously.

- 5.13 **PULLED FOR SEPARTE DISCUSSION AND VOTE (TABLED)** Classified New Position, Instructional Media Services Coordinator
It was MSC (Nelson/Henderson, 5-0) to table the new classified position of instructional media services coordinator at Range 13 of the classified salary schedule and the job description. Fiscal Impact: Budgeted

ACTION AGENDA

6. BOARD OF TRUSTEES

- 6.1 Separate approval of items pulled from consent agenda.

6.2 Cancellation of Agreement for Legal Services

It was MSC (Elder/Underhill, Range, Yes, Underhill, Yes, Elder, Yes, Henderson, No, Nelson, No 3-2) to approve the cancellation of the Agreement for Legal Services with the law firm Burke, Williams & Sorsensen, LLP. The agreement permits the District to terminate at any time.

8. INSTRUCTION

8.1 Full-Time Faculty Overload Pay for 2006-2007

It was MSC (Elder/Nelson, 5-0) to approve the full-time faculty for overload pay in the amount of \$66,694.00

Mr. Baron pointed out that the Fiscal Impact should read that this is not income to the District.

Fiscal Impact: \$49,630 to the District
\$17,334.00 to be reimbursed by Victor Valley Community College
District Foundation for the Evening/Weekend Nursing Partnership Program

10. ADMINISTRATIVE SERVICES

10.1 Agreement – Spencer/Hoskins Associates

It was MSC (Underhill/Elder, 5-0) to approve the agreement with Spencer/Hoskins to complete the upcoming 2007 (2009-13) Five Year Plan for submission to the State of California. Fiscal Impact: \$79,000

11. HUMAN RESOURCES

11.1 Approval of Contracts of Employment of Academic Administrators

It was MSC (Nelson/Underhill, 4-1, Henderson, No) to approve the contract of employment of academic administrators:

Dean of Instruction, Humanities and Social Sciences

Dean of Instruction, Math and Sciences

Dean of Student Services

Director of EOPS and CARE

Project Activity Directory – Title IV (Trio)

Vice President, Administrative Services

12. INFORMATION/DISCUSSION

12.1 Bond Report

Presentation of the final report regarding the bond measure from the November 2006 ballot. *Arienne Lehw with SchoolAdvisors presented a summary of campaign and election results regarding the bond measure from the November 2006 bond measure.*

Mr. Henderson left at 7:17 p.m.

12.2 ARCC 2007 College Self Assessment Report

Submitted as an informational item.

12.3 Accreditation Progress Report

Submitted as an informational item.

12.4 Quarterly Financial Status Report (CCFS-311Q)

Submitted as an informational item.

12.4 Monthly Financial Reports
Submitted as an informational item.

13. **REPORTS (3 minute limit per Report)**
The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Governmental Relations
Bill Greulich

13.2 Foundation
Janice Olsen and Robert Sewell

13.3 Shared Governance

a) ASB
Heena Mehra

b) Faculty Senate
Debra Blanchard

13.4 Employee Groups

a) CCA
Mike Smith

b) CSEA
Arlene Greene

c) AFT Part-Time Faculty United
No report

d) Management
Robert Sewell

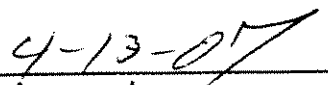
14. **TRUSTEE COMMENTS**
None

PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: Dave Chip, Lael Willingham and Art Bishop

15. **ADJOURNMENT**

It was MSC (Underhill/Nelson, 4-0 to adjourn the meeting at 7:45 p.m. The motion approved unanimously.


Donald Nelson, Clerk


Date Approved

1