



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: March 13, 2012

Place: **Open Session:** 6 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

AGENDA~ Board Room

1. CALL TO ORDER

6 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on March 13, 2012 in the Board Room of the Administration Building. Mr. Range, Board President called the meeting to order at 6 p.m.

TRUSTEE ROLL CALL: Joe Range, President; Lorrie Denson, Vice President; Michael Krause, Clerk; Joseph W. Brady, Trustee; Christopher Dustin, Student Trustee

Absent: Dennis Henderson

Board President Range announced that the meeting was being web cast live and that a board policy addressing recordings will be discussed later in the meeting.

Peter Allan led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: Item 5.3 the Fiscal Impact should include the Associated Student Body.

3. OPEN SESSION REGULAR MEETING

3.2. **PUBLIC COMMENTS RELATED TO AGENDA ITEMS:** Margaret Kagy 5.2, Matthew Woods 5.7, 5.14, 5.21, and 5.27.

4. SUPERINTENDENT/PRESIDENT'S REPORT

Dr. O'Hearn welcomed all new employees who were present and asked Vice President Yokotobi to introduce the employees.

On behalf of Diana O'Malley, Carol Yule, presented on the Citizens Bond Oversight Committee Annual Report. In addition, appreciation plaques were presented to retiring members Ed Keefer, William Tuck and Carol Yule.

Ms. Johnson, Director, Child Development Center, presented a power point presentation on the courses and services offered by the Child Development Center.

ASB Student Development and Language Senator, Darcie Wasinger and ASB Secretary, Cat Gempler spoke on the upcoming trip to Washington, DC (ASACC) that the ASB students will participate in.

Academic Senate: Absent

5. CONSENT AGENDA

It was MSC (Brady/Krause, 4-0, Henderson absent) to approve the consent items in one motion.

5.1 Approval of the minutes of the February 14, 2012 regular Board meeting.

5.2 Independent Contractor Agreement – John D. Perone

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and John D. Perone to provide arbitration services on October 18, 2011. Fiscal Impact: \$3,811.50 budgeted item.

5.3 Out-of-State Student Travel – Model UN

Approval to allow students from the Model United Nations program to travel to New York City, New York to attend the National Model United Nations Conference from April 1, 2012 through April 8, 2012. Students participating in the conference are registered at Victor Valley Community College and will be accompanied by Dino Bozonelos. Fiscal Impact: \$360.00, remaining expense to be covered by Victor Valley College Foundation

5.4 Contract Education - Archangel

Ratification of the agreement between Victor Valley Community College District and Archangel to provide retirement planning and personal finance planning classes. The period of this agreement is from March, 3, 2012 through March 13, 2012. Fiscal Impact: \$1,200.00 **Income to the District.**

5.5 Agreement – Quick Caption

Ratification of the agreement between Victor Valley Community College District and Quick Caption to provide real-time captioning for students who participate in Disabled Students Programs and Services (DSPS). The period of this agreement is February 22, 2012 through June 30, 2012. Fiscal Impact: Not to exceed \$5,600.00, budgeted item

5.6 Agreement – Koerick Sterling Inn, G.P., Victorville, LLC

Approval of the agreement between Victor Valley Community College District and Koerick Sterling Inn, G.P., Victorville, LLC to provide clinical training facilities for students registered in the Health Sciences programs. The period of this agreement is from April 1, 2012 with no expiration date. Fiscal Impact: None.

5.7 Board of Trustees Payments Report

Approval of the Board of Trustees Payments Report. Fiscal Impact: None

5.8 Contract – Robert Half International, Inc.

Ratification of the contract between Victor Valley Community College District and Robert Half International, Inc. to provide staffing services for the position of Interim Director of Fiscal Services. Fiscal Impact: Not to exceed \$30,000.00, budgeted item.

5.9 Agreement – A.N.D. Technologies, Inc.

Ratification of the agreement between Victor Valley Community College District and A.N.D. Technologies, Inc. to purchase equipment, software and installation for printers that will be used by students in the Technology Center. (Item #I-5, on the Technology Project list.) Fiscal Impact: \$9,975.00, budgeted item.

- 5.10 Agreement – Industrial Technical Services
Ratification of the agreement between Victor Valley Community College District and Industrial Technical Services to perform preventive maintenance for (30) various horsepower Variable Frequency Drives. Fiscal Impact: \$5,650.00, Fund 71.
- 5.11 Agreement – Industrial Technical Services
Ratification of the agreement between Victor Valley Community College District and Industrial Technical Services to provide return air installation and start up in the Library and Student Activity Center. Fiscal Impact: \$2,385.00, Fund 71.
- 5.12 Agreement – Simplex Grinnel
Ratification of the agreement between Victor Valley Community College District and Simplex Grinnel to test and inspect fire alarms on campus. Fiscal Impact: \$16,290.00, Fund 71.
- 5.13 Agreement – Trane Building Services
Ratification of the agreement between Victor Valley Community College District and Trane Building Services to repair the centrifugal chiller #1 at the Central Plant. Fiscal Impact: \$2,283.07, Fund 71.
- 5.14 Agreement – Bakersfield Well & Pump Co.
Ratification of the agreement between Victor Valley Community College District and Bakersfield Well & Pump Co. to complete repairs to the water well located near the Humanities Building. Fiscal Impact: \$16,730.00, Fund 71.
- 5.15 Agreement – LDP Associates, Inc.
Ratification of the agreement between Victor Valley Community College District and LDP Associates, Inc. to provide onsite service, preventive maintenance, and remote monitoring for uninterrupted power supply system and batteries for MIS service.. Fiscal Impact: \$2,485.00, Fund 71.
- 5.16 Furniture, Fixtures & Equipment (FF&E) Purchase – Midway Appliances
Ratification of the FF&E purchase with Midway Appliance for an ice machine for the Regional Public Safety Training Center. Fiscal Impact: \$4,874.43, local bond funded.
- 5.17 Agreement – Gale/Jordan Associates, Inc.
Ratification of the agreement between Victor Valley Community College District and Gale/Jordan Associates, Inc. to provide consulting and testing services to identify asbestos containing materials located in the Music Building and the associated outbuilding. Fiscal Impact: Not to exceed \$1,200.00, local bond funded.
- 5.18 Agreement – Hi-Desert Alarm
Ratification of the agreement between Victor Valley Community College District and Hi-Desert Alarm to provide monitoring services for the fire alarm system for the Regional Public Safety Training Center. Fiscal Impact: \$35.00/monthly, budgeted item.
- 5.19 Agreement - Ferrellgas
Ratification of the agreement between Victor Valley Community College District and Ferrellgas to provide three (3) 1000 gallon horizontal bulk propane tanks at the Regional Public Safety Training Center at no cost to the District. Ferrellgas will provide propane to the Center at fixed margin of \$.40 per gallon with a current price of \$2.25 per gal for the next three years. Fiscal Impact: Varies from month to month depending on use, budgeted item.

- 5.20 Notice of Completion – Cell Tower
Ratification of the Notice of Completion for the construction of (1) 82 foot Cellular Monopine and site work with New Cingular Wireless PCS, LLC. This project was originally board approved on September 14, 2010. Fiscal Impact: None
- 5.21 Notice of Completion – Cooley Construction, Inc.
Ratification of the Notice of Completion for Cooley Construction, Inc. for the main campus roadway and parking lot replacement project. This project was originally board approved on June 29, 2011. Fiscal Impact: None
- 5.22 Notice of Completion – Cooley Construction, Inc.
Ratification of the Notice of Completion for Cooley Construction, Inc. for the softball field relocation project. This project was originally board approved on September 13, 2011. Fiscal Impact: None.

ACTION AGENDA

6. BOARD OF TRUSTEES

- 6.1 Separate approval of items pulled from consent agenda

8. INSTRUCTION

- 8.1 Contract Education – Federal Prison

It was MSC (Brady/Krause, 4-0, Henderson absent) to approve of the federal solar contract to provide solar panel installation instruction services for the inmate population located at the Federal Correctional Complex located in Victorville. The period of the agreement is for five years. Fiscal Impact: \$330,114.00 **Income to the District.**

- 8.2 Revised - Child Development Laboratory Classroom Parent Handbook

It was MSC (Brady/Krause, 4-0, Henderson absent) to approve of the revised Child Development Laboratory Classroom Parent Handbook for the 2012-2013 school year. Fiscal Impact: None

10. ADMINISTRATIVE SERVICES

- 10.1 Appointment – Citizens' Bond Oversight Committee

It was MSC (Brady/Krause, 4-0, Henderson absent) to approve to appoint for a second (two year) term, Diane L. Uli, representing as an At-Large Community Member and an initial (two year) term to Edward Rodarte also representing as an At-Large Community Member to serve on the Citizens' Bond Oversight Committee for the period of April 1, 2012 through March 31, 2014. Fiscal Impact: None

- 10.2 Amendment – Facilities Master Plan

It was MSC (Brady/Krause, 4-0, Henderson absent) to approve to amend the Facilities Master Plan to include the college's mission statement into the 2007 Facilities Master Plan. Fiscal Impact: None

- 10.3 Revised Lease Agreement – Xerox Corporation/Image Source

It was MSC (Brady/Krause, 4-0, Henderson absent) to approve of the revised lease agreement with Xerox Corporation/Image Source which permits the trade-in of forty-seven (47) older model copier machines for new, upgraded models, at a reduced cost to the college. This pricing is a part of Western States Contract Alliance (W.S.C.A. #7-09-36-06). The new contract saves the District \$117,420.00 per year in lease and maintenance costs plus 273 new laser desktop printer devices at no cost. Fiscal Impact: \$193,668.00 annually in equipment and lease fees, plus per copy charges not to exceed \$.0099 a copy per submitted fee schedule.

11. HUMAN RESOURCES

11.1 Classified Request for Leave of Absence – Babette Dershem

It was MSC (Brady/Denson, 4-0, Henderson absent) to approve an extension of unpaid leave of absence for Babette Dershem, IMS Coordinator, effective March 14, 2012 through September 14, 2012. Fiscal Impact: None

12. INFORMATION/DISCUSSION

12.1 Monthly Financial Reports

Submitted as an information item.

12.2 ACCJC Follow-Up Report

Submitted as an information item.

Dr. O'Hearn announced that the Board of Trustees has been provided a copy of the follow-up report.

12.3 First Read – Revised Board Policy #2365 - Recording

Submitted as an information item.

President Range announced that Board Policy #2365 has been revised to include web streaming. Future Board dockets will include a statement that all meetings will be recorded. The minutes will remain the official recording of the meeting. A second reading of the policy will be presented for approval at the April meeting.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation – Val Christianson

13.2 Employee Groups

a) CTA - absent

b) CSEA – no report

c) AFT Part-Time Faculty United – absent

14. Public Comments Related to Non-Agenda Items: Margaret Kagy

15. BOARD REPORTS

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

Trustee Krause: Welcomed the new employees, spoke regarding his concern on the arbitration dollars being spent and attempting to solve issues at Level I and II if possible.

Student Trustee Dustin: Spoke on the independent age reality, he thanked the election committee chair and announced that 28 candidates were running for offices with six running for president and three running for vice president.

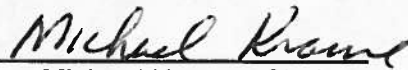
Trustee Brady: Read aloud a formal letter (available for review in the Superintendent/President's office) speaking on his concerns regarding the need of a balanced budget.

Trustee Denson: Thanked tonight's presenters and is looking forward to the Open House of the Regional Public Safety Training Center. She spoke on the excellent food and service that she recently experienced at the Desert Rock.

Trustee Range: Spoke on the anticipated financial wave that will be approaching the college. He requested a special Board meeting to review the financial status of the college.

16. ADJOURNMENT

It was MSC (Brady/Krause) to adjourn the meeting at 7:35 p.m.


Michael Krause, Clerk

4-10-12
Date Approved