



**+Victor Valley Community College District
REGULAR MEETING
OF THE BOARD OF TRUSTEES
Minutes**

Date: April 9, 2013

Place: **Closed Session:** 5-6 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Open Session: 6:00 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

AGENDA ~ Board Room

Board Room Victor Valley Community College

CALL TO ORDER

5 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on April 9, 2013 in the Board Room of the Administration Building. Board President Denson called the meeting to order at 5:02 p.m.

TRUSTEE ROLL CALL: Lorrie Denson, President; Dennis Henderson; Clerk, Joseph W. Brady, Trustee, John Pinkerton, Trustee; and Monique Ballard, Student Trustee.

Absent: Michael Krause, Vice President

PLEDGE OF ALLEGIANCE

Bill Greulich led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: None

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION:

Board President Denson spoke on the responsibilities of the Board.

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: Tony Penna, Carolee Stater, Clint Air, Lynne Glickstein, Christina Shelby, Kathleen Wood, Rory Shannon, and Holly Noel

It was MSC (Brady/Denson, 3-1, Denson, Yes, Brady, Yes, Henderson, Yes, Pinkerton, No) to extend the public comment time allowing all speakers present the opportunity to provide public comments on agenda item 2.0

Trustee Krause arrived at 5:25 p.m.

**2. CLOSED SESSION
PUBLIC EMPLOYEE PERFORMANCE EVALUATION –
Government Code Section 54954.5
Superintendent/President**

**CONFERENCE WITH LABOR NEGOTIATORS
Government Code Section 54957.6**

At 5:36 p.m. Board President Denson recessed to Closed Session

At 6:54 p.m. Board President Denson convened the meeting and announced there was nothing to report out of Closed Session.

PUBLIC COMMENTS RELATED TO AGENDA ITEMS: Robert Read (6.3), Ilene Bandringa (6.3), Jonathan Tasker (6.3), Fred Board (11.1), Marty Powell (11.1)

4. Superintendent/President's Report:

As part of the Superintendent/President's report, David Olson, Scott Jones, and Brian Hendrickson introduced Mr. Matheson, Development Executive with Apple who presented a plaque recognizing the EMS Paramedic Academy in Apple's distinguished program.

Lee Bennett, Coordinator, Career and Technical Education Programs provided an overview of the Career and Technical Education programs available.

Academic Senate: Absent

5. CONSENT AGENDA

It was MSC (Brady/Krause, 5-0) to approve the consent items in one motion.

5.1 Approval of the minutes of the March 12, 2013 regular Board meeting

5.2 Agreement – Frick, Frick and Jette Architects

Ratification of the three-year agreement between Victor Valley Community College District and Frick, Frick and Jette Architects for on-call architectural and engineering services for smaller District projects. The benefit of a three (3) year agreement is to lock in the rates for services. This company was selected through the Request for Qualifications (RFQ) and interview process. Fiscal Impact: Fiscal Impact and funding source will be determined and brought to the Board on a project by project basis as determined by the fee schedule.

5.3 Agreement – Merrell Johnson Companies

Ratification of the agreement between Victor Valley Community College District and Merrell Johnson Companies to complete necessary engineering for the installation of a hopper prop at the Regional Public Safety Training Center. A hopper prop is a container for storing concrete material. The prop is required by State fire training for confined space rescue technician training. Fiscal Impact: \$1,325.00, Foundation Funded.

5.4 Award Contract – SecuriTech

Ratification of the award of contract with SecuriTech to upgrade the card reader system at the Regional Public Safety Training Center. Fiscal Impact: 44,850.00, Fund 71.

5.5 Board of Trustees Budget Transfer Request Report

Approval of the Board of Trustees Budget Transfer Request Report as submitted. Fiscal Impact: None

- 5.6 Agreement – Ferrilli Information Group
Ratification of the agreement between Victor Valley Community College District and Ferrilli Information Group to purchase the Transport Management Interface Software module. This software allows for the use of modern programming languages to interact with our student information system (Datatel), thus, reducing development time. It will also allow for real time reporting. (Item #IN-48, on the Campus Technology Project list). Fiscal Impact: \$12,600.00, budgeted item.
- 5.7 Agreement – New Horizons
Ratification of the agreement between Victor Valley Community College District and New Horizons to purchase service credits used for technical training for Information Technology (IT), Management Information Systems (MIS), and Instructional Media Services (IMS) departments. Credits will be valid through June 30, 2014. (Item # IN-13 on the Campus Technology Project list). Fiscal Impact: \$40,000.0, Fund 71
- 5.8 Agreement – Butte-Glenn Community College District
Ratification of the agreement between Victor Valley Community College District and Butte-Glenn Community College District to purchase OpenCCCAppl, an online system that allows students to apply for admission to California Community Colleges. Annual payments up to 3 years; Term shall continue through June 30, 2015. (Item # IN-49 on the Campus Technology Project list). Fiscal Impact: \$7,500.00, budgeted item.
- 5.9 Agreement – Total Environmental Management, Inc.
Ratification of the agreement between Victor Valley Community College District and Total Environmental Management, Inc. to provide temporary heating to the gymnasium while new units were being installed. Fiscal Impact: \$3,950.00, Fund 71.
- 5.10 Agreement – Smith Ironworks
Ratification of the agreement between Victor Valley Community College District and Smith Ironworks for labor and materials to fabricate 6 filter frames for the air handler room in the Advanced Technology Center Building #21. Fiscal Impact: \$4,781.07, Fund 71.
- 5.11 Agreement – Industrial Technical Services
Ratification of the agreement between Victor Valley Community College District and Industrial Technical Services to replace the VFD (Variable Frequency Drive) for the air handler in the Advanced Technology Center Building #21, installation and programming. Fiscal Impact: \$2,650.00, fund 71.
- 5.12 Increase Contract Amount – Accent Fence Company
Ratification of the increase of contract with Accent Fence Company. The agreement was originally ratified by the Board of Trustees at the December 11, 2012 meeting for the Wetland Fence Project. This increase is for the cost of the payment bond. Fiscal Impact: \$501.66, Fund 71.
- 5.13 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.14 Agreement – Merrell Johnson Companies
Ratification of the agreement between Victor Valley Community College District and Merrell Johnson Companies for materials testing and special inspection services by the Division of State Architects office and for various District projects as they arise. The company was selected by the District through the Request for Qualifications (RFQ) and interview process. Fiscal Impact: Fiscal Impact and funding sources will be brought to the Board on a project by project basis as dictated by the Division of State Architects office determined by the fee schedule.

- 5.15 Agreement – Options for Youth Charter School
Ratification of the agreement between Victor Valley Community College District and Options for Youth Charter School to provide a Contract Education class, Chemistry 100 for the spring 2013 semester. The period of this agreement is March 12, 2013 through May 29, 2013. Fiscal Impact: Potential revenue to the District estimated to be \$30,000.00.
- 5.16 Amended Agreement – Independent Contractor Agreement – Eddy Rizo
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Eddy Rizo, originally approved on December 11, 2012, to provide additional maintenance and equipment repair in the Automotive Department, increasing the fiscal impact by an additional \$943.20. Fiscal Impact: \$943.20, budgeted item.
- 5.17 Independent Contractor Agreement – Nancy Trout
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Nancy Trout to provide "Introduction to Social Media" classes for the Community Education Department. The service period is March 19, 2013 through June 30, 2013. Fiscal Impact: Projected revenue to the District estimated to be \$1,000.00 for the fiscal year.
- 5.18 Curriculum Changes
Approval of the curriculum changes made on February 14, 2013 and February 28, 2013 and recommended by the College Curriculum Committee. Fiscal Impact: None
- 5.19 Independent Contractor Agreement – Melissa Chumley
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Melissa Chumley to provide EMS academic services to students in the RPSTC Public Safety Academy. The service period for this agreement is May 10, 2013 through May 11, 2013. Fiscal Impact: \$600.00, budgeted item, grant funded.
- 5.20 Contract Agreement – The Princeton Review
Ratification of the contract agreement between Victor Valley Community College District and The Princeton Review to provide SAT test preparation workshops to GEAR UP Program students. The service period for this agreement is April 11, 2013 through May 2, 2013. Fiscal Impact: Not to exceed \$50,000.00, GEAR UP grant funded.

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

6.2 Vote for the CCCT Board

It was MS (Brady/Denson) to consider one vote for each of the seven vacancies for the CCCT Board and take appropriate action.

It was MSC (Brady/Denson, 3-1-0, Henderson, No, Pinkerton, Abstain) to nominate Dianne McKay to fill one of the seven vacancies for the CCCT Board.

6.3 Spring Valley Lake Association Election

It was MS (Brady/Henderson) to consider three (3) candidates for the election of the Spring Valley Lake Association's Board of Directors.

It was MSF (Krause/Henderson, 2-2-1, Henderson, Yes, Krause, Yes, Brady, No, Denson, No, Pinkerton, Abstain) to nominate Ilene Brandinga, Jonathan Tasker and Robert Read for the election of the Spring Valley Lake Association's Board of Directors.

It was motioned by Trustee Brady to nominate Ilene Brandinga, Jonathan Tasker and Kenneth Martell for the election of the Spring Valley Lake Association's Board of Directors. The motion failed for lack of a second motion.

It was MSC (Krause/Henderson, 4-0, Pinkerton Abstain) to nominate Ilene Brandinga, Jonathan Tasker and Robert Read for the election of the Spring Valley Lake Association's Board of Directors.

8. INSTRUCTION

8.1 Office of Statewide Health Planning and Development Standard Agreement Amendment

It was MSC (Brady/Henderson, 5-0) to ratify of the Standard Agreement Amendment of the Office of Statewide Health Planning and Development (Song-Brown) for fiscal years 2011-2013. Fiscal Impact: FY – 2011/2012 \$68,870.40; FY 2012/2013 \$91,129.60 for a total of \$160,000 to the District for the Nursing Program.

10. ADMINISTRATIVE SERVICES

10.1 Additional Investment in the Other Post-Employment Benefits (OPEB) Trust

It was MSC (Henderson/Krause, 5-0) to approve the additional investment in the Futuris Trust in order to fund the Unfunded Annual Accrued Liability (UAAL) for the Other Post-Employment Benefits (OPEB). Fiscal Impact: \$800,000, budgeted item.

10.2 Agreement – Beinschroth Family Trust

It was MSC (Brady/Henderson, 5-0) to approve the agreement between Victor Valley Community College District and Beinschroth Family Trust for the purchase of 282 acre feet of water due to irrigation demands on VVC campus. Fiscal Impact: \$80,370.00, budgeted item.

10.3 Agreement – Balfour Beatty Construction

It was MSC (Henderson/Krause, 5-0) Balfour Beatty Construction is the Responsive Bidder; award a design-build contract to Balfour Beatty Construction for the design and construction of a new Science/Health Building with an anticipated construction completion on or before April 2016. Fiscal Impact: Not to exceed \$11,771,697.00 which includes a contingency of \$250,000.00, Local Bond Funded.

10.4 Agreement – James Spencer, AIA

It was MSC (Brady/Krause, 5-0) to approve the agreement between Victor Valley Community College District and James Spencer, AIA to work in conjunction with the District and the Facilities Committee to prepare and submit to the State Chancellor's office the District's 5-year Construction Plan, space inventory report, and project proposals for the 2013-2014 fiscal year and to update the Long Range Facilities Master Plan. Fiscal Impact: \$75,000.00, Fund 71 expenditure.

11. HUMAN RESOURCES

11.1 FAILED Layoff Resolution – Classified – Senior Instructional Assistant

It was MSC (Brady/Henderson, 0-5, Brady, No, Pinkerton, No, Denson, No, Henderson, No, Krause, No) to adopt the resolution to layoff for lack of funds and authorize and direct the Vice President, Human Resources, to give notice of layoff to employee in the classification listed. Fiscal Impact: None, grant funded program.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding Issues pertaining to those constituency groups.

13.1 Foundation – Ginger Ontiveros

13.2 Employee Groups

- a) CTA – absent
- b) CSEA – Fred Board
- c) AFT Part-Time Faculty United – Lynn Glickstein

14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: Bernadette McNulty, Norm Hurst

15. BOARD COMMUNICATION

Trustee Brady: acknowledged Carolee Stater as a past VVC Board member. It is important that everyone shows leadership. Requested a facilitator as soon as possible to address some obvious problems. There is discussion of a special Board meeting Friday night at 7 p.m.

Trustee Denson: thanked everyone for coming during their spring break. She appreciates everyone.

Trustee Pinkerton: thanked the speaker for bringing the ADA issues to his attention.

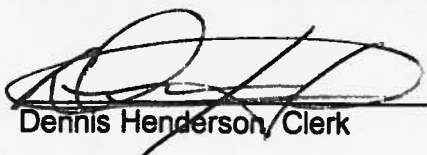
Trustee Henderson: thanked faculty and staff for the wonderful jobs they do. He does not think the college is in jeopardy regarding the accreditation status.

Student Trustee Ballard: the conference she recently attended went well. Students are excited about Auto Occupado and Campaign for Classes. Thanked those that have a vested interest in seeing the college succeed.

Michael Krause: thanked Mr. Powell for what he does for the aviation program and thanked him for his service to the country. Kudos to Dr. Luther for a successful aviation program.

16. ADJOURNMENT

It was MSC (Brady/Krause, 5-0) to adjourn the meeting at 8:31p.m.


Dennis Henderson, Clerk


Date Approved