



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: May 11, 2010

Place: Closed Session: 4:30-5 p.m., Human Resources Conference Room, Victor Valley Community College 18422 Bear Valley Road, Victorville, CA 92395

Workshop: 5-5:30 p.m., Board Room, Victor Valley Community College 18422 Bear Valley Road, Victorville, CA 92395

Regular Meeting 5:30 p.m. Board Room Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

AGENDA

Board Room Victor Valley Community College

CALL TO ORDER

4:30 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on May 11, 2010 in the Board Room of the Administration building. Ms. Valles, Board President called the meeting to order at 4:30 p.m.

TRUSTEE ROLL CALL: Angela Valles, Board President; Chris Mollenkamp Vice President; Dennis Henderson, Clerk; Joe Range, Trustee

Absent: Don Nelson, Trustee
Mary Mazzola, Student Trustee

Don Nelson arrived at 4:31 p.m.
Mary Mazzola arrived at 4:45 p.m.

MANAGEMENT PRESENT: Dr. Christopher O'Hearn, Interim, Superintendent/President, Fusako Yokotobi, Vice President, Human Resources, GH Javaheripour, Vice President, Administrative Services and Annette McComas (Recorder)

PLEDGE OF ALLEGIANCE

Dennis led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: Agenda item 5.23 was deleted and 11.3 was pulled.

BOARD OF TRUSTEES: Dennis Henderson, Chris Mollenkamp, Donald Nelson, Joe Range, Angela Valles, ASB Member

2. CLOSED SESSION

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE – Government Code Section 54957(t)
(One employee)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Contract Negotiation) – Government Code
Section 54954.5

Director, Evening Operations, Instructional Support Programs
Director of the Associate Degree Nursing Program and Allied Health
Executive Dean, Technology & Information Resources
Vice President, Administrative Services

CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION
Government Code Section 54956.9(b) (3) (A)
(1 case)

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: None

At 4:33 p.m. Board President Valles recessed to closed session.

WORKSHOP ~ Staff Lounge

Budget Workshop

5-5:30 p.m.

GH Javaheripour presented a preliminary 2010-2011 budget and requested direction in preparing next year's budget that will be presented in June. Options to balance the budget for the general fund were presented. President Valles asked to see more options in efficiencies and cutting spending.

REGULAR MEETING AGENDA

*Board Room Victor Valley Community College
This meeting will be electronically recorded*

3. OPEN SESSION REGULAR MEETING

3.1 Closed Session Report

At 5:46 p.m. Board President Valles reconvened to open session. Jeff Morris, legal council announced that the following action was taken in closed session. Public employee discipline/dismissal/release, the board took action on the notice of charges regarding on faculty employee, with a 5-0 vote taken. The specific action taken shall not reported out until the first public meeting following the exhaustion of all administrative remedies for the faculty employee, Government Code Section 54957.1.a.5. Public Employee Performance Evaluation action was taken by the board to renew the contracts for the positions identified with a 3-2 vote recorded. Board members Nelson, Henderson and Mollenkamp in the affirmative and Board President Valles and Board Member Range in the negative. Final subject for closed session Conference with Legal Council Potential Litigation, no action taken.

3.2 Board President Report

Committee Reports:

President's Cabinet - Angela Valles – reported that the meeting was held on April 20th with the following topics discussed:

- Campus Beautification – utilizing some of the bond to enhance the campus
- Parking – faculty and staff parking was discussed
- Summer Schedule (4-10's) – will begin the week of June 14th and run through August 13th

- Interim Executive V.P. Instruction/Student Services – Dr. O'Hearn will be interviewing candidates with a selection being made soon
- Commencement – is scheduled for June 11, 2010 at 5:30 p.m. at Sultana High School

Facilities Committee – Joe Range reported on the need of a One Stop Center.

Finance Budget and Planning Committee – Joe Range – no report

Accreditation Committee – Chris Mollenkamp

Trustee Mollenkamp reported that the Accreditation visit will be in March.

Institutional Effectiveness Committee– Chris Mollenkamp – no report

Environmental Health and Safety Committee – Don Nelson – no report

Child Development Committee – Don Nelson – Trustee Nelson reported that the CDC graduation will be held June 14th.

PUBLIC COMMENTS RELATED TO AGENDA ITEMS: None

4. SUPERINTENDENT/PRESIDENT'S REPORT

Dr. O'Hearn announced that he had no report.

Faculty Senate

Debra Blanchard reported progress of accreditation. Timelines have been established and should be ahead of schedule and be ready for the visiting team in March. She thanked Dr. O'Hearn, the Board of Trustees and Facilities Committee by returning faculty and staff parking. The Faculty Senate is in support of the One Stop Center but only using bond money.

5. CONSENT AGENDA

It was MSC (Nelson/Henderson, 5-0) to approve the consent items in one motion with agenda items 5.23 and 11.3 deleted.

- 5.1 Approval of the minutes of the April 13, 2010 regular Board meeting, April 22, 2010 special Board meeting.
- 5.2 Agreement – William D. Suval, M.D. Inc.
Ratification of the agreement between Victor Valley Community College District and William D. Suval, M.D. Inc. to provide clinical learning facilities for the health sciences programs. The agreement begins May 1, 2010 and will remain in effect unless terminated by either party.
Fiscal Impact: None
- 5.3 Agreement – Puri Orthopedic Center, Inc.
Ratification of the agreement between Victor Valley Community College District and Puri Orthopedic Center, Inc. to provide clinical learning facilities for the health sciences programs. The agreement begins May 1, 2010 and will remain in effect unless terminated by either party.
Fiscal Impact: None
- 5.4 Agreement – Hawes Billing Service
Ratification of the agreement between Victor Valley Community College District and Hawes Billing Service to provide clinical learning facilities for the health sciences programs. The agreement begins May 1, 2010 and will remain in effect unless terminated by either party.
Fiscal Impact: None

- 5.5 Agreement – Ashvin Bhutwala, M.D.
Ratification of the agreement between Victor Valley Community College District and Ashvin Bhutwala, M.D. to provide clinical learning facilities for the health sciences programs. The agreement begins May 1, 2010 and will remain in effect unless terminated by either party. Fiscal Impact: None
- 5.6 Agreement – High Desert Primary Care Medical Group, A California Partnership
Ratification of the agreement between Victor Valley Community College District and High Desert Primary Care Medical Group, A California Partnership to provide clinical learning facilities for the health sciences programs. The agreement begins May 1, 2010 and will remain in effect unless terminated by either party. Fiscal Impact: None
- 5.7 Agreement – High Desert ENT
Ratification of the agreement between Victor Valley Community College District and High Desert ENT to provide clinical learning facilities for the health sciences programs. The agreement begins May 1, 2010 and will remain in effect unless terminated by either party. Fiscal Impact: None
- 5.8 Agreement – Rakesh K & Neera Grover, M.D.
Ratification of the agreement between Victor Valley Community College District and Rakesh K & Neera Grover, M.D. to provide clinical learning facilities for the health sciences programs. The agreement begins May 1, 2010 and will remain in effect unless terminated by either party. Fiscal Impact: None
- 5.9 Agreement – Jamboor Medical Cooperation/High Desert Nephrology/Desert Cities Dialysis
Ratification of the agreement between Victor Valley Community College District and Jamboor Medical Cooperation/High Desert Nephrology/Desert Cities Dialysis to provide clinical learning facilities for the health sciences programs. The agreement begins May 1, 2010 and will remain in effect unless terminated by either party. Fiscal Impact: None
- 5.10 Agreement – Stine Chiropractic
Ratification of the agreement between Victor Valley Community College District and Stine Chiropractic to provide clinical learning facilities for the health sciences programs. The agreement begins May 1, 2010 and will remain in effect unless terminated by either party. Fiscal Impact: None
- 5.11 Curriculum Changes
Approval of the curriculum changes that have been recommended by the College Curriculum Committee on March 25 and April 8, 2010. Fiscal Impact: None
- 5.12 Agreement – Frick, Frick & Jette Architects, Inc.
Ratification of the agreement between Victor Valley Community College District and Frick, Frick & Jette Architects, Inc. to create a landscape master plan for the entire campus. This work takes the basic concepts set forth in the facilities master plan and applies it to projects to be incorporated on the campus fulfilling goals of the campus master plan. Fiscal Impact: \$11,226.00, locally bond funded.

5.13 Contract Education Services' Agreements

Approval of the Contract Education Services' agreements listed for the courses offered in the Contract Education department. Fiscal Impact: \$600.00 income to the District.

| Vendor: | Income to the District |
|------------------------------------|------------------------|
| Sanchos Tacos | \$ 300.00 |
| American Legion Post 229, Adelanto | \$ 300.00 |
| Total: | \$ 600.00 |

5.14 Board of Trustees Payments Reports

Approval of the Board of Trustees Payments Reports. Fiscal Impact: None

5.15 Board of Trustees Budget Transfer Request Report

Approval of the budget transfers. Fiscal Impact: None

5.16 Agreement – Excelsior Education Center

Ratification of the agreement between Victor Valley Community College District and Excelsior Education Center for the purchase and relocation of four (4) modular units. Fiscal Impact: \$5,701.00 per modular unit for a total of \$22,804.00 to be paid from rent revenue received from Excelsior Education Center.

5.17 Agreement – Vavrinek, Trine, Day & Company

Ratification of the contract between Victor Valley Community College District and Vavrinek, Trine, Day & Company to assist in the preparation of an indirect cost proposal so the District can negotiate an indirect cost rate through the Department of Health & Human Services. Fiscal Impact: Not to exceed \$5,300.00, Fund 01 expenditure.

5.18 Memorandum of Understanding – Summer 2010 Work Week Schedule

Approval of the Memorandum of Understanding for the Summer 2010 work week schedule. Fiscal Impact: None.

5.19 Agreement – San Bernardino County Superintendent of Schools

Ratification of the agreement between Victor Valley Community College District and San Bernardino County Superintendent of Schools to join an agreement to purchase anti-virus and endpoint software protection for Victor Valley College staff and student computers. Fiscal Impact: \$10,008.09 – budgeted item; annually for 3 years beginning July 1, 2012 through June 30, 2015.

5.20 Agreement - Independent Contractor– Nancy K. Bohl, Inc., DBA The Counseling Team

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Nancy K. Bohl, Inc., DBA The Counseling Team to provide psychological testing for police officers. The period of the agreement is from April 1, 2010 through March 31, 2011. Fiscal Impact: Budgeted, \$250.00 per evaluation, not to exceed \$4,000.00.

5.21 Agreement – Norman A. Traub Associates

Approval of the agreement between Victor Valley Community College District and Norman A. Traub Associates to conduct background investigations for police officers. Fiscal Impact: Budgeted, \$2,200.00 plus expenses for executive background investigations.

5.22 Academic Equivalency Request – Karmen Padfield, Clinical Nursing, Health Care Ancillaries

Approval of the academic equivalency request for Karmen Padfield, Clinical Nursing, Health Care Ancillaries. Fiscal Impact: None.

- 5.23 **DELETED Agreement – Ebmeyer Charter and Tour**
Approval of the agreement between Victor Valley Community College District and Ebmeyer Charter and Tour to provide transportation services to registered students at Victor Valley Community College and the Puente Program coordinator(s). Fiscal Impact: \$3,300.00, Puente Grant funded.
- 5.24 **Out of the Country Travel – Hinrich Kaiser**
Approval of the out-of-country travel to Perth, Western Australia for Dr. Hinrich Kaiser to conduct research for the Western Australian Museum, May 12-16,2010. Fiscal Impact: \$2,500.00 – Staff Development/Title V Funds.

ACTION AGENDA

6. BOARD OF TRUSTEES

- 6.1 Separate approval of items pulled from consent agenda

10. ADMINISTRATIVE SERVICES

- 10.1 Public Hearing to Adopt a Resolution for the Victor Valley Community College Mitigated Negative Declaration for the Eastside Public Safety Training Center
The board president declared the hearing open to receive comments on the Victor Valley Community College Eastside Public Safety Training Center Mitigated Negative Declaration. Hearing no comments, the board president declared the hearing closed.
- It was MSC (Range/Nelson, 5-0) to adopt the resolution and approve the Victor Valley Community College Eastside Public Safety Training Center Mitigated Negative Declaration. Fiscal Impact: None
- 10.2 Grant of Easement- Southern California Edison
It was MSC (Henderson/Mollenkamp, 5-0) to approve the Grant of Easement to Southern California Edison to install and maintain electrical service to the campus. Fiscal Impact: None
- 10.3 Appointment – Citizens' Bond Oversight Committee
It was MSC (Nelson/Henderson, 5-0) to approve to appoint Jason Barker, Sheri Schmoll, Carroll Yule and Diane Uli to serve on the Citizens' Bond Oversight Committee for the period of May 11, 2010 through March 31, 2012. Fiscal Impact: None
- 10.4 Change Order – CHJ, Inc. – Eastside Public Safety Training Center
It was MSC (Mollenkamp/Henderson, 5-0) to approve the Change Order with CHJ, Inc. requested by the then Superintendent/President Dr. Robert Silverman. Fiscal Impact: \$950.00, locally bond funded.
- 10.5 Change Order – SolFocus, Inc.
It was MSC (Henderson/Nelson, 5-0) to ratify the change order with Solfocus, Inc. to install one additional 4" conduit for the future expansion of the One Mega Watt Solar Facility. Fiscal Impact: \$14,254.00, locally bond funded.
- 10.6 Award Contract – Parking Lot Repairs
It was MSC (Nelson/Henderson, 5-0) to approve to award the contract to Cooley Construction, Inc for parking lot repairs. Fiscal Impact: \$529,482.00, locally bond funded.

10.7 Foundation Donations

It was MSC (Range/Henderson, 5-0) to accept the donations as college property from the Victor Valley College District Foundation. The Foundation has made expenditures from cash contributions to specific college programs in the amount of \$28,448.96 and transferred \$70,501.04 in student scholarships for a total cash contribution of \$98,950.00. The Foundation has also received and is transferring ownership of in-kind (non-cash) gifts valued at \$2,964.00. Total \$101,914.00 to the District.

11. HUMAN RESOURCES

11.1 Public Hearing for District Initial Negotiations Proposal to CSEA

The board president declared the hearing open to receive public comments regarding the district initial negotiations proposal to CSEA. Hearing no comments the board president declared the hearing closed.

11.2 Public Hearing for CSEA Initial Negotiations Proposal to District

The board president declared the hearing open to receive public comments regarding CSEA initial negotiations proposal to the District. Hearing no comments the board president declared the hearing closed.

11.3 PULLED Employment Contract for Interim Superintendent/ President

Ratification of the employment contract with Dr. Christopher O'Hearn as Interim Superintendent/President, effective March 30, 2010. Fiscal Impact: Budgeted.

11.4 FAILED Management Interim Appointment, Deputy Superintendent

It was MSC (Range/Nelson, 2-3 Range, yes, Nelson, yes, Mollenkamp, no, Valles, no, Henderson, no) to approve the appointment of Fusako Yokotobi as Interim Deputy Superintendent in addition to her regular appointment as Vice President of Human Resources, effective May 12, 2010. Fiscal Impact: Budgeted.

12. INFORMATION/DISCUSSION

12.1 Monthly Financial Reports

Submitted as an informational item.

12.2 Revision – Victor Valley College Equal Employment Opportunity Plan

Submitted as an informational item.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation
Janice Olson

13.2 Employee Groups
a) CTA
Michael Butros

b) CSEA
Pearl Bandringa

c) AFT Part-Time Faculty United
Absent

14. TRUSTEE COMMENTS

- ASB

Mary Mazzola reported on student activities

15. ITEMS FOR FUTURE BOARD MEETINGS

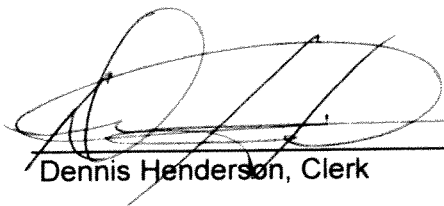
Board members may request items to be placed on future Board meetings for a report or information.

No requests were made.

16. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: Ramiro Romain

17. ADJOURNMENT

It was MSC (Nelson/Henderson, 5-0 to adjourn the meeting at 6:30 p.m.



Dennis Henderson, Clerk

Date Approved