



Victor Valley Community College District SPECIAL MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: May 28, 2008

Place: Board Room, Victor Valley College
18422 Bear Valley Road, Victorville, CA 92395

CALL TO ORDER

6 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on May 28, 2008 in the Board Room of the Administration building. Mr. Nelson, Board President called the meeting to order at 6:06 p.m.

TRUSTEE ROLL CALL: Present: Donald Nelson, Board President; Angela Valles, Vice President; Dennis Henderson, Clerk; Joe Range, Trustee; Bettye Underhill, Trustee

Absent: Heena Mehra

MANAGEMENT PRESENT: Dr. Robert Silverman, Superintendent/President, Marianne Tortorici, Deputy Superintendent/Executive Vice President, Instruction; Marion Boenheim, Vice President Human Resources and Annette McComas (Recorder)

PLEDGE OF ALLEGIANCE

Sheri Nolan-Foster led the Pledge of Allegiance to the Flag.

PRESIDENT, BOARD OF TRUSTEE COMMENTS

Mr. Nelson announced that according to Board Policy #2745 (Board Self-Evaluation) the board is committed to assessing its own performance as a Board in order to identify its strengths and areas in which it may improve is functioning. A committee of the Board consisting of myself and recently appointed, Dr. Bettye Underhill, has been established to determine the process of the evaluation.

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

Mr. Nelson, Board President, announced the Closed Session item was cancelled and that the workshop would begin immediately.

1. CLOSED SESSION

- a) PUBLIC EMPLOYEE PERFORMANCE EVALUATION--Government Code section 54957
Superintendent/President (Board Policy #2435)

PUBLIC COMMENTS ON AGENDA ITEMS: None

BOARD OF TRUSTEES: Dennis Henderson, Donald Nelson, Joe Range, Bettye Underhill, Angela Valles, ASB Member

2. ACTION AGENDA

11. HUMAN RESOURCES

11.1 CTA Agreement, Article 9, Second Reading

Mr. Nelson, Board President declared the hearing open. Mr. Smith and Mr. Range commented on Article 9 of the CTA agreement. Following the comments, The Board president declared the meeting closed.

It was MSC Henderson/Valles, 5-0) to ratify the MOU with the faculty on Article 9, Benefits.

11.2 CSEA Agreement, Article 9, Second Reading

Mr. Nelson, Board President declared the hearing open. Mr. Range commented on Article 9 of the CSEA agreement. Following the comment, The Board president declared the meeting closed.

It was MSC (Henderson/Underhill, 5-0) to ratify the MOU with the CSEA on Article 9, Benefits.

2. BUDGET WORKSHOP

Dr. Silverman reported that the workshop is dedicated to a complete discussion on the proposed directions of the budget development. Administration has the obligation to present a tentative balanced budget in June. The purpose of the workshop is to provide an update of where we are and to obtain the advice and direction from the board on where they want the college to go and how to get there.

Mary Pringle provided an overview of options and to receive direction from the board. Topics included enrollment, revenues, expenditures, savings and shortfalls.

Virginia Moran reported on the enrollment targets for the current and following year.

Mary Pringle provided an overview of the revenues and advised the board that the two-year budget plan is based on the May revise. The proposed budget assumptions that were proposed by the college administration were reviewed. A review of the 2007/08 expenditures were reviewed and included salaries, benefits, supplies, services, operations, capital outlay and debt service.

A review of the 2007-08 expenditures showed the academic classified salaries and the employee benefits constituted 81.3 of this year's budget with the state average at 82%. Other expenditures included supplies, services and operations, capital outlay, and debit service. Based on the current year the district will have spent \$1.9M more than it received. As a result of this overage, possible savings strategies for 2007-2008 and 2008-09 were presented and included a modified hiring freeze, early retirement incentive, revenue increase for facility rental, one time reductions, the possibility of suspending the winter term, a reduction in athletic programs, and instructional efficiencies.

Break: 7:20 p.m.

Reconvene: 7:28 p.m.

Options for the board to consider to balance the budget were to take \$2.3M from the Guaranteed Investment Contract (GIC), further staff reductions, look to faculty/staff for adjustments to their contracts, any combination listed, or any other options that have not been considered.

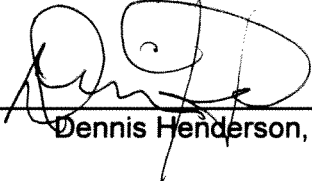
There must be a plan in place to minimize the use of the GIC. We cannot continue to spend more than we are bringing in. The district must maintain a minimum of 5% reserve with a recommendation of increasing that amount. It is important to minimally protect the FTES base next year and optimally, research the growth gap which is 1.67% as of May revise.

Dr. Silverman summarized the guidance provided by the Board of Trustees as follows:

to balance the budget for the June meeting using \$2.3M from the GIC to balance the tentative budget for the June meeting, and when returning in September to approve the final budget, the GIC transfer should be no more than \$1.5M to balance the budget. Any shortfall should be made up during the summer by utilizing additional saving strategies as well as any increased revenues.

3. Adjournment

It was MSC (Range/Underhill, 5-0) to adjourn the meeting at 7:58 p.m. The motion carried unanimously.



Dennis Henderson, Clerk

7/15/08

Date Approved