



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES Minutes

Date: June 14, 2011

Place: Workshop: 5-5:30 p.m., Staff Lounge, Victor Valley Community College 18422 Bear Valley Road, Victorville, CA 92395
Closed Session 5:30-6 p.m. West Wing Conference Room, Victor Valley Community College 18422 Bear Valley Road, Victorville, CA 92395
Open Session: 6 p.m. Board Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

AGENDA ~ Board Room

Board Room Victor Valley Community College

CALL TO ORDER

The Board of trustees of Victor Valley Community College District met in Open Session on June 14, 2011 in the Board Room of the Administration Building. Mr. Henderson, Board President called the meeting to order at 5 p.m.

TRUSTEE ROLL CALL: Dennis Henderson, Board President; Joe Range, Vice President; Lorrie Denson Clerk; Michael Krause, Trustee

Absent: Joseph Brady, Trustee, Judy Schmoll, Student Trustee

*Joseph Brady arrived at 5:05 p.m.
Judy Schmoll arrived at 5:20 p.m.*

PLEDGE OF ALLEGIANCE

Christ Martinez led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:

Agenda item 5.3 added an extra faculty member, Dr. Naveen Jalota, and the funding was broken down to should read \$2000.00 grant funded and \$5,000.00 general fund.

At 5:03 p.m. Board President Henderson adjourned to the budget workshop.

WORKSHOP

Budget Workshop (Staff Lounge)

5:30-6 p.m.

CLOSED SESSION ~ West Wing Conference Room

At 5:55 p.m. Board President Henderson called the meeting to order and announced the items considered for Closed Session.

BOARD OF TRUSTEES: Joseph Brady, Lorrie Denson, Dennis Henderson, Michael Krause, Joe Range, ASB Member

2. CLOSED SESSION

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Government Code Section - Section 54957(b)
Employee No. 1003061411

CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION - Government Code 54956.9(b)

1. Internal Discrimination Charge

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: None

At 5:56 p.m. Board President Henderson recessed to closed session.

REGULAR MEETING AGENDA

*Board Room Victor Valley Community College
This meeting will be electronically recorded*

3. OPEN SESSION REGULAR MEETING

3.1 Closed Session Report

At 6:26 p.m. Board President Henderson reconvened the meeting and announced that as a result of Closed Session, item one was directed to the Legal Counsel to proceed with the recommended action.

On the second item, it was motioned by Trustee Brady and seconded by Trustee Krause to deny the appeal and uphold the administration's determination.

PUBLIC COMMENTS RELATED TO AGENDA ITEMS: None

4. SUPERINTENDENT/PRESIDENT'S REPORT

As part of the Superintendent/President's report, Dr. Kildal and Vicky from the El Dorado Broadcasters presented Dino Bozonelos with a plaque, trophy and basket of goodies honoring him as the recipient of the theTeachers R Heros award. In addition, a representative from County Supervisor Brad Mitzelfelt's office presented Mr. Bonzonelos with a recognition plaque.

Following the award presentation, the students that participated with the Model United Nations program made a presentation highlighting their accomplishments.

On behalf of the Board of Trustees, Board President Henderson presented Judy Schmoll with a plaque recognizing her for contributions while serving as the Student Trustee this past year.

Dr. Zacovic thanked the board and expressed his deep appreciation to the Board of Trustees for the opportunity to serve the college this past year as the Executive Vice President. Professor Peter Allen will assume the responsibilities of the Executive Vice President, Instruction and Student Services commencing July 1, 2011.

Dr. O'Hearn announced that future presentations will be focused on the students and the faculty showcasing the quality of students and the quality of faculty at Victor Valley College.

Dr. O'Hearn thanked everyone that was involved in the 50th Anniversary Commencement ceremony that was held last Friday evening.

- **Academic Senate** - Absent

5. CONSENT AGENDA

It was MSC (Brady/Range, 5-0) to approve the consent items with amendment to 5.3

5.1 Approval of the minutes of the May 10, 2011 regular Board meeting and May 21, 2011 special Board meeting.

5.2 Independent Contractor Agreements – Johanna Federwisch, Jonathon Federwisch, Natasha Hansen, Ryan Miles, Daisy Mondragon, Oluronke Ogunleye, Justin Osterberg, Maria Petersen, Heather Vennes

Approval of the Independent Contractor Agreement between Victor Valley Community College District and Johanna Federwisch, Jonathon Federwisch, Natasha Hansen, Ryan Miles, Daisy Mondragon, Oluronke Ogunleye, Justin Osterberg, Maria Petersen, Heather Vennes to provide academic services to GEAR UP students during the 2011 GEAR UP Summer Academy. The service period for these agreements is June 15, 2011 through July 14, 2011. Fiscal Impact: Not to exceed \$27,000.00, budgeted item, grant funded.

5.3 Out of Country Travel - Asia

Approval of the out of country travel to East Timor in Asia. The travel is required of students who are registered in Biology 98, "International Natural History" during the 2011 summer session from June 15, 2011, through July 10, 2011. Students will be accompanied by Associate Professor of Biology, Dr. Hinrich Kaiser. Fiscal Impact: Not to exceed \$7,000.00, Grant funded, Title V Math/Science

5.4 Education Affiliation Agreements for Medical Programs

Approval of the Clinical Training Affiliation Agreements with St. Mary Medical Center and Victor Valley Community College District. The period of this agreement is from August 1, 2011 to July 31, 2014. Fiscal Impact: None

5.5 Agreement – Elsevier, Inc

Ratification of the license agreement between Elsevier, Inc. and Victor Valley Community College District for NurseSquared, an online charting software. The period of this agreement is January 1, 2011 through December 31, 2013. Fiscal Impact: \$1,000.00 for two years.

5.6 Agreement – Contract Education Services

Ratification of the Contract Education Services agreement listed for the food handler class offered through the Contract Education Department. Fiscal Impact: \$300.00

Vendor:	Income to the District
Iron Hog Restaurant Tavern – Oro Grande	\$ 300.00
Total:	\$ 300.00

5.7 Independent Contractor Agreement – Dave Spinka

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Dave Spinka to perform with his band at the Tech X event. The period of this agreement is May 14, 2011. Fiscal Impact: Not to exceed \$400.00, grant funded.

- 5.8 Independent Contractor Agreement – First Student
Approval of the Independent Contractor Agreement between Victor Valley Community College District and First Student to provide school bus transportation for Upward Bound and Upward Bound Math & Science Program participants for Victor Valley, Silverado and Hesperia high schools during the 2011 summer academy and the 2011-12 academic year. The period of this agreement is from July 1, 2011 through June 30, 2012. Fiscal Impact: Not to exceed \$35,000.00, budgeted item, grant funded.
- 5.9 Independent Contractor Agreement – Sherrall Mugwana
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Sherrall Mugwana to facilitate the 2nd Annual Upward Bound Math & Science (UBMS), Science Fair component of the 2011 UBMS Summer Academy. The period of this agreement is June 20, 2011 through July 29, 2011. Fiscal Impact: Not to exceed \$750.00, budgeted item, grant funded.
- 5.10 Independent Contractor Agreement – Myrna Foster
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Myrna Foster to provide supplemental foreign language instruction in Spanish for Upward Bound and Upward Bound Math & Science summer academy participants to meet grant objectives. The period of this agreement is June 20, 2011 through July 27, 2011. Fiscal Impact: Not to exceed \$2,900.00, budgeted item, grant funded.
- 5.11 Agreement – School Datebooks
Ratification of the agreement between Victor Valley Community College District and School Datebooks to purchase 7500 student planners for the 2011-2012 academic school year. Fiscal Impact: \$17,345.63, grant funded (BFAP)
- 5.12 Curriculum Changes
Approval of the curriculum changes made on April 19, 2011 and May 12, 2011 and have been recommended by the College Curriculum Committee. Fiscal Impact: None
- 5.13 Agreement Extension – Governet
Approval of the extension agreement between Victor Valley Community College District and Governet for the annual support, maintenance and hosting fees for CurricUNET, an internet-based software application. The period of this extension is July 1, 2011 through June 30, 2014. Fiscal Impact: Not to exceed \$16,050.00 annually for the next three years, budgeted item.
- 5.14 Contract – Vector Resources, Enterprise Network Solutions
Approval of the contract between Victor Valley Community College District and Vector Resources, Enterprise Network Solutions to upgrade an old classroom to a Smart Classroom technology system. Fiscal Impact: \$10,639.88, Perkins Grant.
- 5.15 Out-of-State Student Travel – Washington, D.C., Boston, and New York City
Approval of the out-of-state student travel to Washington, D.C., Boston, and New York City from June 18, 2011 to June 27, 2011. The travel is to allow students from the Music Department to participate in a special performance project featuring the world premiere of "A Melancholy Beauty." Students will be accompanied by Professor Thomas Miller. Fiscal Impact: None to the District. All costs are pre-paid. ASB funds - \$2,955.00. All other costs will be borne by students and faculty.

5.16 Out-of-Country Travel – Costa Rica

Approval of the out-of-country student travel to Costa Rica. The travel is to allow students from the Political Science and Agriculture and Natural Resources Departments to travel to Costa Rica to attend a 14-day Sustainable Development Workshop from June 22, 2011 through July 6, 2011. Students will be accompanied by Assistant Professor of Social Sciences, Dino Bozonelos and Professor of Agriculture and Natural Resources, Neville Slade. Fiscal Impact: None to the District. \$4,000.00 will be donated from a VVC Foundation Grant. Volunteers and students will cover the entire costs of the trip at \$900.00 each. All other costs will be borne by the students and faculty.

5.17 Independent Contractor Agreement – H&L Charter Co., Inc.

Approval of the Independent Contractor Agreement between Victor Valley Community College District and H&L Charter Co., Inc. to provide charter bus transportation services for the Upward Bound and Upward Bound Math & Science Programs for college tours, and cultural event field trips for the 2011-12 fiscal year. The period of this agreement is from July 1, 2011 through June 30, 2012. Fiscal Impact: Not to exceed \$35,000.00, budgeted item, grant funded.

5.18 Contract – Pacific Floor Company

Ratification of the agreement between Victor Valley Community College District and Pacific Floor Company to recoat the Gymnasium floor. Fiscal Impact: \$5,687.00, budgeted item.

5.19 Independent Contractor Agreement – Lucerne Valley Unified School District

Approval of the Independent Contractor Agreement between Victor Valley Community College District and Lucerne Valley Unified School District (LVUSD) to provide school bus transportation for Upward Bound Math & Science Program participants in the LVUSD during the 2011 summer academy and the 2011-2012 academic year. Fiscal Impact: Not to exceed \$9,000.00, budgeted item, grant funded.

5.20 Out-of-Country Travel – Dankook University, South Korea

Approval of the out-of-country travel to South Korea. The travel is to allow Donna Grace Macasa, a student enrolled in an independent study, POLS 129 course to serve as an intern in the English Village program at Dankook University from June 15, 2011 through August 5, 2011. Fiscal Impact: None to the District. Dankook University reimburses and pays for all costs.

5.21 Annual Agreement Renewal – Ana Septic

Ratification of the renewal agreement between Victor Valley Community College District and Ana Septic for pumping services on the Student Activities Center grease trap interceptor for the 2011-2012 fiscal year. Fiscal Impact: \$2,010.00, budgeted, item.

5.22 Annual Agreement Renewal – Prudential Overall Supply

Ratification of the renewal agreement between Victor Valley Community College District and Prudential Overall Supply for work uniforms, dry mops and shop rags to use on campus for 2011-2012 fiscal Year. Fiscal Impact: \$13,000.00, budgeted item.

5.23 Annual Agreement Renewal – Dewey Pest Control

Ratification of the renewal agreement between Victor Valley Community College District and Dewey Pest Control to provide pest control services as needed for the 2011-2012 fiscal year. Fiscal Impact: \$5,520.00, budgeted item.

5.24 Annual Agreement Renewal – Hi Desert Alarm

Ratification of the renewal agreement between Victor Valley Community College District and Hi Desert Alarm to provide service to maintain the fire alarm systems on campus for the 2011-2012 fiscal year. Fiscal Impact: \$6,500.00, budgeted item.

- 5.25 Annual Agreement Renewal – Porter Boiler Services
Ratification of the renewal agreement between Victor Valley Community College District and Porter Boiler Services to provide inspection and maintenance service on two flex tube boilers for 2011-2012 fiscal year. Fiscal Impact: \$4,350.00, budgeted item.
- 5.26 Annual Agreement Renewal – B3 Backflow, Inc.
Ratification of the annual renewal agreement between Victor Valley Community College District and B3 Backflow, Inc. to provide annual testing and possible repairs of approximately 19 backflow preventers located throughout the campus for the 2011-2012 fiscal year. Fiscal Impact: \$1,235.00, budgeted item.
- 5.27 Annual Agreement Renewal – Diamond Environmental Services
Ratification of the annual renewal agreement between Victor Valley Community College District and Diamond Environmental Services to provide portable restroom service for the 2011-2012 fiscal year. Fiscal Impact: \$850.56, budgeted item.
- 5.28 Annual Agreement Renewal – The Liquidation Company
Ratification of the annual renewal agreement between Victor Valley Community College District and The Liquidation Company to supply auctioneer services for the disposal of surplus equipment no longer of use or value to the college under Education Code 81450 for the 2011-2012 fiscal year. Fiscal Impact: Revenue to the District. Auctioneer is paid a percentage of the sales price.
- 5.29 Annual Agreement Renewal – North State Environmental
Ratification of the annual renewal agreement between Victor Valley Community College District and North State Environmental to provide hazardous waste management services for the 2011-2012 fiscal year. Fiscal Impact: \$24,000.00, budgeted item.
- 5.30 Annual Agreement Renewal – American Fire Safety, Inc.
Ratification of the annual renewal agreement between Victor Valley Community College District and American Fire Safety, Inc. to provide service to campus fire sprinklers for the 2011-2012 fiscal year. Fiscal Impact: \$6,450.00, budgeted item.
- 5.31 Annual Agreement Renewal – America's Xpress Rent-A-Car
Ratification of the annual renewal agreement between Victor Valley Community College District and America's Xpress Rent-A-Car to provide rental vans for student and staff transportation for the 2011-2012 fiscal year. Fiscal Impact: \$25,000.00, budgeted item.
- 5.32 Annual Agreement Renewal – Nova Facility Management Systems, Inc.
Ratification of the annual renewal agreement between Victor Valley Community College District and Nova Facility Management to provide energy management system parts and technical support for the 2011-2012 fiscal year. Fiscal Impact: \$2,700.00, budgeted item.
- 5.33 Annual Agreement Renewal – M&D Fire Equipment Co.
Ratification of the annual renewal agreement between Victor Valley Community College District and M&D Fire Equipment Co. to provide monthly service to campus fire extinguishers and to stock First Aid kits on campus for the 2011-2012 fiscal year. Fiscal Impact: \$9,750.00, budgeted item.
- 5.34 Agreement Renewal – Thyssen Krupp Elevator
Approval of the annual renewal agreement between Victor Valley Community College District and Thyssen Krupp Elevator to provide service to the elevators on campus as needed for the 2011-2012 fiscal year. Fiscal Impact: \$25,066.44, budgeted item.

5.35 Foundation Donations

Acceptance of donations as college property from the Victor Valley College District Foundation. The Foundation has made expenditures from cash contributions to specific college programs in the amount of \$41,821.22 and transferred \$13,297.10 in student scholarships for a total cash contribution of \$55,118.32. The Foundation has also received and is transferring ownership of in-kind (non-cash) gifts valued at \$2,950. Total contributions from the Foundation for April 2011 are \$58,068.32 to the District.

5.36 Agreement – Higher One

Ratification of the agreement between Victor Valley Community College District and Higher One to provide a debit card service for students' financial aid grant payments. This replaces the current process in which the District prints and mails thousands of grant checks each year. Fiscal Impact: Costs to the District will be very limited, if any. Estimated at \$1,000.00 per year.

5.37 Board of Trustees Budget Transfer Request Report

Approval of the budget transfers as submitted.

5.38 Authorized Signatories – Christopher O'Hearn, G.H. Javaheripour, and Josanna Orta

Approval of the signatures of Christopher O'Hearn, G.H. Javaheripour, and Josanna Orta to represent the Board in the named matters for fiscal year 2011-2012 per Education Code 72282. Fiscal Impact: None

5.39 Authorized Electronic Signature Key Users – G.H. Javaheripour and Josanna Orta

Approval of G.H. Javaheripour and Josanna Orta as authorized signature key users for the period of July 1, 2011 through June 30, 2012. Fiscal Impact: None

5.40 Authorized Signatory – Fusako Yokotobi and Josanna Orta

Approval of the signatures of Fusako Yokotobi and Josanna Orta to represent the Board in the named matters for fiscal year 2011-2012 per Education Code 72282. Fiscal Impact: None

5.41 Designation of Newspaper for 2011-2012 District Budget Public Hearing

Approval to designate the *Victor Valley Daily Press* as the newspaper in which to publish the proposed budget inspection dates as September 7 through 13, 2011, and public hearing date as September 13, 2011. Fiscal Impact: None

5.42 Agreement – Response to Request for Proposals for Audit Services

Ratification of the agreement between Victor Valley Community College District and Vavrinek, Trine, Day & Co., LLP to provide audit services for fiscal year 2010-11, with an option to renew for four additional years. Fiscal Impact: Not to exceed \$38,200.00 for the Annual audit and \$8,800.00 for the Proposition 39 (Bond) Financial & Performance Audits, budgeted item, Fund 01.

5.43 Agreement Renewal – Sixten & Associates

Ratification of the agreement between Victor Valley Community College District and Sixten & Associates for State Mandated Claim Preparation for the 2011-2012 fiscal year. The period of this agreement is from July 1, 2011 through June 30, 2012. Fiscal Impact: Not to exceed \$13,000.00, budgeted item.

5.44 Board of Trustees Payments Report

Approval of the Board of Trustees Payments Report. Fiscal Impact: None

5.45 Agreement – Messaging Architects

Ratification of the agreement between Victor Valley Community College District and Messaging Architects to purchase 100 additional licenses for mail migration and archiving product to complete the campus Microsoft migration. Fiscal Impact: \$700.00, budgeted item.

5.46 Agreement –Vector Resources

Ratification of the agreement between Victor Valley Community College District and Vector Resources to purchase ten (10) additional wireless access points needed for VVC campus. Vector Resources will provide and install equipment. Fiscal Impact: \$16,079.43, budgeted item.

5.47 Agreement –Symposium Live Software

Ratification of the agreement between Victor Valley Community College District and Symposium Live Software to purchase high impact multimedia functionality into the Blackboard Academic Suite. Fiscal Impact: \$9,500.00, budgeted item.

5.48 Agreement Renewal – Custom FAQs Solutions, LTD

Ratification of the renewal agreement between Victor Valley Community College District and Custom FAQs Solutions, LTD for web-based application that offers on-line customer service that improves the quality of service consistency in communication. The period of this agreement is July 1, 2011 through August 31, 2012. Fiscal Impact: \$17,500.00, budgeted item.

5.49 Agreement Renewal – ROC Software System, Inc.

Ratification of the renewal agreement between Victor Valley Community College District and ROC Software System, Inc. to continue using EasySpooler software. EasySpooler is an advanced print spooler that improves the reliability of the entire output environment. Fiscal Impact: \$1,528.33, budgeted item.

5.50 Agreement Renewal – Datalink Networks

Ratification of the renewal agreement between Victor Valley Community College District and Datalink Networks to analyze traffic through the firewall and provide reports for security and information integrity for the campus network, students, faculty, and staff. Fiscal Impact: \$1,649.25, budgeted item.

5.51 Out of State Student Travel – Park City, UT

Approval of the Associated Student Body representatives to travel to Park City, Utah to attend the National Student Government Advisor and Leadership Team Training Conference June 15, 2011 through June 18, 2011. Students participating in the field trip are registered at Victor Valley Community College and will be accompanied by ASB Advisor, Robert Sewell. Fiscal Impact: None to the District, ASB Budgeted item.

5.52 Agreement – Merrell-Johnson Engineering, Inc.

Ratification of the agreement between Victor Valley Community College District and Merrell-Johnson Engineering, Inc. for laboratory and on-site testing services during the campus-wide roadway and parking lot improvement project as required by the Division of State Architect's office (DSA). The fiscal impact listed is an estimate based on the DSA approved set of construction plans; however, the final fiscal impact will ultimately be based on the actual number of tests necessary as determined by the inspector to complete the project. Therefore, the fiscal impact may decrease or increase depending on the actual number of tests performed to complete the project. Fiscal Impact: Estimated at \$14,190.00, Local Bond Funded.

- 5.53 Agreement Renewal – Safety Kleen
Ratification of the renewal agreement between Victor Valley Community College District and Safety Kleen for the parts washers for the Maintenance and Operations vehicle repair and automotive areas for 2011-12 fiscal year. Fiscal Impact: \$2,000.00, budgeted item.
- 5.54 Academic Equivalency Request – Marjorie Morgan
Approval of the equivalency for Marjorie Morgan, Restaurant Management. Fiscal Impact: None
- 5.55 Independent Contractor Agreement – Cindra Smith
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Cindra Smith to prepare for, facilitate and provide a follow-up report for the Board of Trustees retreat May 21, 2011. The period of this agreement is from May 16, 2011 through May 25, 2011. Fiscal Impact: Not to exceed \$3,000.00, budgeted item.
- 5.56 Furniture, Fixtures, & Equipment (FF&E) Purchase – Tiffin Metal Products
Ratification of the purchase with Tiffin Metal Products to supply five (5) weapons lockers for the Eastside Public Safety Training Center, a local bond funded project. Fiscal Impact: \$4,755.00, **Local Bond Funded**.
- 5.57 Furniture, Fixtures, & Equipment (FF&E) Purchase – Heller
Ratification of the purchase with Heller to supply user specific outdoor chairs, benches, and furnishings for the Eastside Public Safety Training Center, a local bond funded project. Fiscal Impact: \$22,744.38, **Local Bond Funded**.
- 5.58 Furniture, Fixtures, & Equipment (FF&E) Purchase – Tangram
Ratification of the purchase with Tangram to supply and install user specific chairs, tables, and furnishings for the Eastside Public Safety Training Center, a local bond funded project. Fiscal Impact: \$47,536.97, **Local Bond Funded**.
- 5.59 Furniture, Fixtures, & Equipment (FF&E) Purchase – Continental Giabau West
Ratification of the purchase with Continental Giabau West to supply install user specific industrial equipment for the Eastside Public Safety Training Center, a local bond funded project. Fiscal Impact: \$19,893.66, **Local Bond Funded**.
- 5.60 Furniture, Fixtures, & Equipment (FF&E) Purchase – Computer Comforts, Inc.
Ratification of the purchase with Computer Comforts, Inc. to supply and install user specific computer tables and furnishings for the Eastside Public Safety Training Center, a local bond funded project. Fiscal Impact: \$51,863.16, **Local Bond Funded**.
- 5.61 Furniture, Fixtures, & Equipment (FF&E) Purchase – Corporate Business Interiors
Ratification of the purchase with Corporate Business Interiors to supply and install user specific cable channeling and furnishings for the Eastside Public Safety Training Center, a local bond funded project. Fiscal Impact: \$17,851.32, **Local Bond Funded**.
- 5.62 Furniture, Fixtures, & Equipment (FF&E) Purchase – Equipto Consolidated Storage Companies, Inc.
Ratification of the purchase with Equipto Consolidated Storage Companies, Inc. supply and install user specific shelving and furnishings for the Eastside Public Safety Training Center, a local bond funded project. Fiscal Impact: \$59,168.10 **Local Bond Funded**.

5.63 Agreement – Trane Building Services

Ratification of the renewal agreement between Victor Valley Community College District and Trane Building Services to provide additional repair services for one of the 750 ton chillers located in the Central Plant building. The unit provides 50% of the air conditioning capacity for the buildings on the chill water loop. Fiscal Impact: \$4,991.27, Fund 71

5.64 Agreement Renewal - Novell, Inc.

Ratification of the renewal agreement between Victor Valley Community College District and Novell, Inc. for software and site licensing through June 30, 2012. Fiscal Impact: \$51,150.00, budgeted item.

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

10. ADMINISTRATIVE SERVICES

10.1 Capital Outlay Project List

It was MSC (Krause/Brady, 4-1, Range, No) to approve the list of projects as submitted. Fiscal Impact: Not to exceed \$35,250,000.00, **Local Bond Funded** and Fund 71

10.2 2011-2012 Tentative Budget

It was MSC (Denson/Brady, 5-0) to approve the Tentative General Operating Budget for 2011-2012. Fiscal Impact: Revenues and expenditures are projected based on current information and will probably change by the time of final budget adoption in September.

10.3 Contract Award – Campus-Wide Roadway and Parking Lot Replacement

It was MSC (Brady/Krause, 5-0) to approve to award the contract to Griffith Company for campus-wide roadway and parking lot replacement. Fiscal Impact: \$2,177,060.00 **Local Bond Funded.**

10.4 Furniture, Fixtures, & Equipment (FF&E) Purchase – G/M Business Interiors

It was MSC (Krause/Henderson, 5-0) to approve the purchase with G/M Business Interiors to supply and install tables, chairs and user specific furnishings for the Eastside Public Safety Training Center, a local bond funded project. Fiscal Impact: \$140,752.44, **Local Bond Funded.**

10.5 Furniture, Fixtures, & Equipment (FF&E) Purchase – Vector Resources, Inc.

It was MSC (Krause/Brady, 5-0) to approve the purchase with Vector Resources to supply and install I.T., surveillance and related equipment for the Eastside Public Safety Training Center, a local bond funded project. Fiscal Impact: \$263,356.53, **Local Bond Funded.**

10.6 Furniture, Fixtures, & Equipment (FF&E) Purchase – Corporate Business Interiors

It was MSC (Krause/Henderson, 5-0) to approve the purchase with Corporate Business Interiors to supply and install tables, chairs and user specific furnishings for the Eastside Public Safety Training Center, a local bond funded project. Fiscal Impact: \$186,847.72 **Local Bond Funded.**

10.7 Furniture, Fixtures, & Equipment (FF&E) Purchase – Total Plan Business Interiors, Inc.

It was MSC (Krause/Henderson, 5-0) to approve the purchase with Total Plan Business Interiors, Inc. to supply and install tables, chairs and user specific furnishings for the Eastside Public Safety Training Center, a local bond funded project. Fiscal Impact: \$141,213.17, **Local Bond Funded.**

- 10.8 Furniture, Fixtures, & Equipment (FF&E) – Fisher Safety
It was MSC (Krause/Brady, 5-0) to approve the purchase with Fisher Safety to supply shop and lab equipment for the Eastside Public Safety Training Center, a local bond funded project. Fiscal Impact: \$244,838.46, **Local Bond Funded.**
- 10.9 Furniture, Fixtures, & Equipment (FF&E) – IES Interactive Training USA
It was MSC (Krause/Brady, 5-0) to approve the purchase with IES Interactive Training USA to supply, install and provide training for Milo range and related equipment for the Administration of Justice program at the Eastside Public Safety Training Center, a local bond funded project. Fiscal Impact: \$78,251.07 **Local Bond Funded.**
- 11. HUMAN RESOURCES**
- 11.1 Extension of Management Appointment, Interim Director of Evening Operations, Instructional Support Programs
It was MSC (Range/Brady, 5-0) to approve the continued appointment of Rolando Regino to fill the Interim Director of Evening Operations, Instructional Support Programs, effective July 1, 2011 and ending no later than June 30, 2012. Fiscal Impact: Range 18 Step C on the Management Salary Schedule, \$8,017/month plus benefits, budgeted item.
- 11.2 Management Appointment, Dean of Student Services
It was MSC (Range/Brady, 5-0) to approve the appointment of Timothy Johnston to fill the position of Dean of Student Services beginning July 1, 2011 through June 30, 2013. Fiscal Impact: Range 20 Step C on the Management Salary Schedule, \$9,766/month plus benefits, budgeted.
- 11.3 Classified Request Leave of Absence
It was MSC (Range/Brady, 5-0) to approve the unpaid leave of absence for Christina Moreno effective June 15, 2011 through September 15, 2011. Fiscal Impact: None
- 11.4 Layoff Resolution – Classified
It was MSC (Range/Brady, 3-2, Krause, No, Denson, No) to adopt the resolution to layoff for lack of funds and authorize and direct the Vice President, Human Resources, to give notice of layoff to employees in the classifications listed. Fiscal Impact: None, grant funded program
- 12. INFORMATION**
- 12.1 Monthly Financial Reports
Submitted as an informational item.
- 12.2 Sunshine Items with the District and CSEA
Submitted as an informational item.
- 12.3 Emeritus Status – Theresa Mirsi-Smith and Rebecca Palmer
Submitted as an informational item.
- 12.4 Child Development CDE Annual Report
Submitted as an informational item.

13. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation – Janice Olson

13.2 Employee Groups

- a) CTA - absent
- b) CSEA – Sharon Wright
- c) AFT Part-Time Faculty United – Kelly Krasney

14. ITEMS FOR FUTURE BOARD MEETINGS

Board members may request items to be placed on future Board meetings for a report or information.

Trustee Range would like the district to consider using digital monitors at the dias to improve information provided to board members and felt it would save staff considerable time.

Trustee Brady would like to see Board Policy #2015 on next month's agenda. In addition, he requested a letter of support having FIOS in Spring Valley Lake. GH Javaheripour pointed out that Victor Valley College would not benefit receiving FIOS and that we would not be considered a customer of FIOS. It was determined that a letter of support would be drafted. He would like the Board to consider prayer before each board meeting. Following discussion, it was determined that this would be considered for discussion in the Fall. Trustee Brady would also like the Board consider videotaping the meetings. Following discussion, Board President Henderson announced that the Board did not want to go forward with this request.

15. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: None

16. TRUSTEE COMMENTS

Trustee Denson attended several programs over the past couple of weeks. Reception for the retirees unable to attend. The Commencement ceremony was wonderful to witness in a celebration of accomplishments.

Trustee Kraus thanked the staff for their time involved in preparing the board agendas. He recognized and thanked Dr. Zacovic for this time at the college. He also noted that the graduation ceremony was spectacular event and apologized for not attending some events. In honor of Flag Day, he thanked all veterans for their service to our community and nation.

Trustee Brady welcomed incoming Foundation President Val Christianson and thanked Janice Olson for doing a great job this past year. He thanked Dr. O'Hearn for coordinating the board retreat that was held last month and would like and would like another one in the next quarter. He thanked Dr. Zacovic for the work he has done at the college.

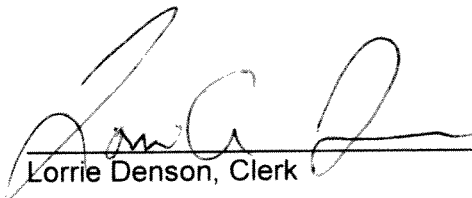
Trustee Range stated that graduation went very well and put together well. Congratulated Range complaint we have a large agenda tonight. He congratulated Dino Bozonelos for doing a great job with the students. He thanked Dr. Zacovic for serving the college. Trustee Range complimented Janice Olson and thanked her for a great job for the past two years. He thanked Val Christianson for taking the job and feels he will do a great job.

Judy Schmoll reported that this was her last report to the Board as Student Trustee. She is proud of her contributions and spoke of her many accomplishments especially the passage of Measure JJ and the traffic light at Fish Hatchery Road. She also spoke on implementation of the rental book program, assuming the responsibility of book vouchers and the donation of \$10,000 worth of the most requested books to the VVC Library. The ASB Council supported student travel to New York, New Orleans, Washington, DC, East Timor, Costa Rica and Utah. Providing students with hands on experience in their study. Many departments including music, theater, nursing, athletics and student clubs were supported in fundraising efforts and hosting events. She thanked Robert Sewell and Deanna Murphy for all of their direction and support throughout the year. In addition, she thanked the Board of Trustees and everyone for their contributions because it has made all the difference to her.

Trustee Henderson apologized for missing the commencement ceremonies due to his son's wedding, which was the first one missed since serving on the Board. He was however, able to attend the Administration of Justice and noted that it was very well done. He thanked Dr. Zacovic and Janice Olson for all the work they have done. He also acknowledged the employees that will be retiring this year.

17. ADJOURNMENT

It was MSC Range/Brady, 5-0) to adjourn the meeting at 8:05 p.m.



Lorrie Denson, Clerk

7-12-11

Date Approved