

# Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES Minutes

Date: September 14, 2010

Place: Closed Session: 4:30-6 p.m. West Wing Conference Room, Victor Valley Community College  
18422 Bear Valley Road, Victorville, CA 92395

Regular Meeting: 6 p.m. Board Room Victor Valley Community College  
18422 Bear Valley Road, Victorville, CA 92395

## AGENDA ~ Board Room

*Board Room Victor Valley Community College*

### CALL TO ORDER

4:30 p.m.

The Board of trustees of Victor Valley Community College District met in Open Session on September 14, 2010 in the Board Room of the Administration Building. Ms. Valles, Board Vice President called the meeting to order at 4:30 p.m.

**TRUSTEE ROLL CALL:** Angela Valles, Board President Chris Mollenkamp, Vice President; Dennis Henderson, Clerk; Joe Range, Trustee; Don Nelson, Trustee

**Absent:** Judy Schmoll, Student Trustee  
Judy Schmoll, Student Trustee arrived at 5:28 p.m.

### PLEDGE OF ALLEGIANCE

Joe Range led the Pledge of Allegiance to the Flag.

**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:** None

**ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION**

## CLOSED SESSION ~ West Wing Conference Room

### 2. CLOSED SESSION

4:30-5:30 p.m.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION– Government Code Section 54954.5  
Interim Superintendent/President

PUBLIC APPOINTMENT – Government Code Section 54954.5  
Superintendent/President

CONFERENCE WITH LEGAL COUNSEL, ANTICIPATED LITIGATION  
Government Code Section 54956.9(a)  
Baumbusch v. Jacquez, SBSC Case no. CIVVS1005278

CONFERENCE WITH LEGAL COUNSEL, ANTICIPATED LITIGATION  
Government Code Section 54956.9(a)  
Baumbusch v. WCCD, et. al., SBSC Case no. CIVVS1005762

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**BOARD OF TRUSTEES:** Dennis Henderson, Chris Mollenkamp, Donald Nelson, Joe Range, Angela Valles, ASB Member

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**PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: None**

At 4:33 p.m. Board President Valles recessed to closed session

## **REGULAR MEETING AGENDA**

*Board Room Victor Valley Community College*

*This meeting will be electronically recorded*

### **3. OPEN SESSION REGULAR MEETING**

#### **3.1 Closed Session Report:**

At 5:31 p.m., Board President Valles reconvened to open session and announced that there were no actions taken in Closed Session.

### **4. SUPERINTENDENT/PRESIDENT'S REPORT**

Dr. O'Hearn welcomed faculty, students and staff to the fall semester. This week he had the opportunity to present Apple Valley Fire Chief Art Bishop a certificate of nomination by the State of California as alumnus of the year. The accreditation teams are meeting on a regular basis and still following the timelines that were established.

- **Academic Senate** – Dr. Harvey reported that there has been a good start to this year. The Academic Senate has determined that they will pull out of the program discontinuance process and will review policy again to make it friendlier to the faculty and better for our community. In addition, a program merger/start-up type of policy is being considered.

### **5. CONSENT AGENDA**

It was MSC (Range/Nelson, 5-0) to approve the consent agenda items in one motion.

- 5.1 Approval of the minutes of the August 10, 2010 regular Board meeting and August 17, 2010 Special Board meeting.
- 5.2 Agreement – Datalink Networks (iSCSi Storage)  
Ratification of the agreement between Victor Valley Community College District and Datalink Networks to purchase data storage to be used with multiple internal projects for prototyping, development, and testing. Fiscal Impact: \$4,065.00, budgeted.
- 5.3 Agreement – Datalink Networks (Bookstore Firewall)  
Ratification of the agreement between Victor Valley Community College District and Datalink Networks to purchase firewall protection for the Victor Valley College Bookstore. Fiscal Impact: \$521.63, budgeted.
- 5.4 Agreement – Datalink Networks (Fortinet)  
Ratification of the agreement between Victor Valley Community College District and Datalink Networks for firewall (Fortinet) protection from web based threats allowing students and faculty to use advanced web services and applications. The support period will be from September 2, 2010 through September 3, 2011. Fiscal Impact: \$12,023.11, budgeted item.
- 5.5 Agreement – Datalink Networks (Firewall for Hesperia)  
Ratification of the agreement between Victor Valley Community College District and Datalink Networks to purchase a firewall for Hesperia High School to provide IT Resources to classrooms and staff at the Hesperia Campus. Fiscal Impact: \$1,448.00, locally bond funded.

- 5.6 Agreement – Vector Resources, Inc. (Cabling for LA Bld 30)  
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. for installation of (15) Cat6 cables located in Building 30 to provide system control and internet access to smart classrooms in Liberal Arts. Fiscal Impact: \$4,566.36, locally bond funded.
- 5.7 Agreement – Vector Resources, Inc. (Controller & AP's)  
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to install, configure, and provide (1) Cisco Wireless controller and (5) access points for Building 30 to provide wireless access to faculty, staff and students in Building 30 in support of instructional activities. Fiscal Impact: \$23,491.83, locally bond funded.
- 5.8 Agreement – Vector Resources, Inc. (PowerDsine Midspan)  
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase a PowerDsine Midspan device to power Cisco pre standard devices. Fiscal Impact: \$843.64, locally bond funded.
- 5.9 Amended Agreement – Continuant, Inc.  
Ratification of the amended agreement between Victor Valley Community College District and Continuant, Inc. to provide maintenance support for all campus Cisco SmartNet equipment, i.e., network switches, routers, bridges, servers, phones and software applications. Fiscal Impact: \$29,029.55, budgeted item.
- 5.10 Agreement – Cleartech Media (Videoconferencing)  
Ratification of the agreement between Victor Valley Community College District and Cleartech Media for the installation of the instructional media cart and videoconferencing in the ITV classroom to broadcast classes to Lucerne Valley High School. Fiscal Impact: \$42,221.53, locally bond funded.
- 5.11 Agreement – Cleartech Media (Media Carts/Projectors at HHS)  
Ratification of the agreement between Victor Valley Community College District and Cleartech Media for the installation of four (4) Ceiling Data Projectors for the Smart Classrooms at the Hesperia High School Campus. Fiscal Impact: \$36,246.43, locally bond funded.
- 5.12 Agreement – Impex Technologies (Consulting Services)  
Ratification of the agreement between Victor Valley Community College District and Impex Technologies to purchase hardware and software support. Fiscal Impact: \$11,750.00, budgeted item.
- 5.13 Agreement – Vector Resources, Inc. (Add'l AP's for HHS)  
Ratification of the agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase three (3) additional access points needed for the Hesperia High School campus. Fiscal Impact: \$3,006.36, locally bond funded.
- 5.14 Agreement – Donald M. Hoover Co.  
Ratification of the agreement between Victor Valley Community College District and Donald M. Hoover Co. to repair areas of the sheet rubber flooring located in the Adapted P.E. Center. Fiscal Impact: \$2,500.00, Fund 71 expenditure.
- 5.15 Board of Trustees Payments Report  
Approval of the Board of Trustees Payments Report. Fiscal Impact: None

- 5.16 Agreement – USA Shade & Fabric Structures, Inc.  
Ratification of the agreement between Victor Valley Community College District and USA Shade & Fabric Structures, Inc. to install a shade structure for the Child Development Center. Fiscal Impact: Not to exceed \$14,998.00, budgeted item.
- 5.17 Foundation Donations  
Acceptance of donations as college property from the Victor Valley College District Foundation. The Foundation has made expenditures from cash contributions to specific college programs in the amount of \$29,238.89 and transferred \$9,231.52 in student scholarships for a total cash contribution of \$38,470.41 Fiscal Impact: \$38,470.41 to the District.
- 5.18 Agreement – Cubit Engineering, Inc.  
Ratification of the agreement between Victor Valley Community College District and Cubit Engineering, Inc. to perform a perimeter survey and percolation testing at the lake site on the main campus. Fiscal Impact: \$2,900.00 plus reimbursable expenses for a total not to exceed \$3,500.00, Fund 71 expenditure.
- 5.19 Agreement – P2S  
Ratification of the agreement between Victor Valley Community College District and P2S to survey, verify, document and record locations, size, and condition of all telecommunications, electrical and fire alarm systems on the main campus including condition of underground vaults and conduits. Fiscal Impact: \$49,150.00, locally bond funded.
- 5.20 Agreement – Solfocus, Inc.  
Ratification of the agreement between Victor Valley Community College District and Solfocus, Inc. to monitor and record the 1 MegaWatt Solar Generating Facility on a monthly basis for a period of (5) years, as required by the California Solar Initiative (CSI) to receive rebate money. Fiscal Impact: \$5,897.00, locally bond funded.
- 5.21 Agreement – Cleartech Media  
Ratification of the agreement between Victor Valley Community College District and Cleartech Media to provide audio visual systems design consulting services for the Eastside Public Safety Training Center. Fiscal Impact: \$5,200.00, locally bond funded.
- 5.22 Agreement – Pacific Parking Systems, Inc.  
Ratification of the agreement between Victor Valley Community College District and Pacific Parking Systems, Inc. to supply and install four (4) new parking permit dispensers. The new dispensers will allow students to use their credit/debit cards to obtain a daily parking pass. Fiscal Impact: \$62,706.00, locally bond funded.
- 5.23 Independent Contractor Agreement – Stanley R. Conway  
Approval of the Independent Contractor Agreement between Victor Valley Community College District and Stanley R. Conway to provide administrative appeals for citations issued to students, staff, and faculty personnel. Fiscal Impact: \$100 every two months for administrative appeals through June 30, 2011, budgeted item.
- 5.24 Agreement – Chancellor's Office Tax Offset Program (COTOP)  
Approval of the agreement between Victor Valley Community College District and the Chancellor's Office to participate in COTOP for the 2010-2011 fiscal year. Fiscal Impact: Variable amounts of revenue to the District.
- 5.25 Recalculation of Annual Gann Appropriation Limit  
Approval of the annual Gann appropriation limit for the fiscal year 2010-2011. Fiscal Impact: None

- 5.26 Curriculum Changes  
Approval of the curriculum changes that were approved by the committee on May 20, May 27, and June 8, 2010. Fiscal Impact: None
- 5.27 Agreement – American Medical Response (AMR)  
Ratification of the agreement between Victor Valley Community College District and American Medical Response (AMR) to provide medical standby services at athletic events. The period of this agreement is from September 4, 2010 through November 6, 2010. Fiscal Impact: \$1,125.00 budgeted.
- 5.28 Renewal Agreement – Grad Images/Grad Trak  
Approval of the renewal agreement between Victor Valley Community College District and Grad Images/Grad Trak for photography services in connection with commencement ceremonies. This agreement will be in effect through 2013. Fiscal Impact: None
- 5.29 Agreement – Mike Brown Grandstands, Inc.  
Ratification of the agreement between Victor Valley Community College District and Mike Brown Grandstands, Inc. for the temporary rental of grandstand equipment for athletics. Fiscal Impact: \$12,638.00, budgeted.
- 5.30 Lease Agreement – Xerox Corporation  
Approval of the lease agreement between Victor Valley Community College District and Xerox Corporation for a printer/color copier in the Community Education Department. Fiscal Impact: \$6,022.08, budgeted (\$167.28/mo for 36 mos.)
- 5.31 Agreement – Independent Contractor Agreement - Apple Valley Catering/EBR Events, LLC  
Approval to amend the amount of the Independent Contractor Agreement between Victor Valley Community College District and Apple Valley Catering/EBR Events, LLC., originally approved July 13, 2010 providing catering services for the Upward Bound Math & Science year end banquet. Fiscal Impact: Not to exceed \$3,223.68, grant funded.
- 5.32 Agreement - Active Care Chiropractic  
Approval of the renewal agreement between Victor Valley Community College District and Active Care Chiropractic to provide clinical facility use for Health Information Management Technology (HIMT) and other Health Sciences programs of the District. Fiscal Impact: None
- 5.33 Agreement – Vincent Ajanwachuku, M.D.  
Approval of the renewal agreement between Victor Valley Community College District and Vincent Ajanwachuku, M.D., to provide clinical facility use for Medical Assistant, Registered Nursing and other Health Sciences programs of the District. Fiscal Impact: None
- 5.34 Agreement - Independent Contractor Agreement, Luis Pena  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Luis Pena to maintain and repair all of the weight room equipment as requested by the District. The period of this agreement is from August 11, 2010 through June 30, 2011. Fiscal Impact: \$7,744.00, budgeted item.
- 5.35 Agreement - Independent Contractor Agreement, John Tonyan  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and John Tonyan to provide piano tuning and servicing in the Music Department. The period of this agreement is from August 1, 2010 through June 30, 2011. Fiscal Impact: \$3,000.00, budgeted item.

- 5.36 Agreement - Independent Contractor Agreement, Genesis Film Productions  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Genesis Film Productions to develop and produce an informational video to be utilized by the Bridge program. The period of this agreement is from September 15, 2010 through September 30, 2010. Fiscal Impact: \$3,898.00, budgeted item, grant funded.
- 5.37 Agreement - Independent Contractor Agreement, Michele Herald  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Michele Herald to develop academic materials utilized by the Bridge program. The period of this agreement is from September 15, 2010 through September 30, 2010. Fiscal Impact: \$2,000.00, budgeted item, grant funded.
- 5.38 Agreement - Independent Contractor Agreement, Adele Turner-McClain  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Adele Turner-McClain to provide high school site services coordination for Bridge Program. The period of this agreement is from September 15, 2010 through September 30, 2010. Fiscal Impact: \$1,200.00, budgeted item, grant funded.
- 5.39 Agreement - Independent Contractor Agreement, Melissa Timko  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Melissa Timko to develop academic materials utilized by the Bridge Program. The period of this agreement is from September 15, 2010 through September 30, 2010. Fiscal Impact: \$9,000.00, budgeted item, grant funded.
- 5.40 Agreements – Contract Education Services  
Approval of the Contract Education Services' agreements listed below to obtain a food handler's certification. Fiscal Impact: \$1,200.00 income to the District.

Vendor:	Income to the District
Valley Market	\$ 300.00
El Pollo Loco	\$ 300.00
Red Robin Restaurant	\$ 300.00
Quigley's Restaurant	\$ 300.00
Total:	\$ 1,200.00

- 5.41 Agreement – Time Warner Cable  
Ratification of the agreement between Victor Valley Community College District and Time Warner Cable to provide commercial advertisement of the Community Education/Contract Ed classes to the following networks, BET, Lifetime, MTV and Cartoon Network. The contract is from August 16, 2010 through June 30, 2011. Fiscal Impact: \$5,610.00, budgeted.

## **ACTION AGENDA**

### **6. BOARD OF TRUSTEES**

- 6.1 Separate approval of items pulled from consent agenda

### **7. SUPERINTENDENT/PRESIDENT**

- 7.1 Agreement – Vector Resources, Inc. (Switch/Labor)

It was MSC (Range/Nelson, 5-0) to approve of the agreement between Victor Valley Community College District and Vector Resources, Inc. to purchase equipment and (60) hours of labor for the replacement of network switching equipment used throughout the campus in support of all instructional and business operations. Fiscal Impact: \$139,567.08, locally bond funded.

Range wants forecast on the amount of money needed to be spent.

- 7.2 Agreement – Impex Technologies, Inc.

It was MSC (Range/Nelson, 5-0) to approve the agreement between Victor Valley Community College District and Impex Technologies, Inc. to purchase EMC Storage with 5 years premium support maintenance. The data storage solution will allow for increased data storage capacity. Fiscal Impact: \$300,000.00, locally bond funded.

### **8. INSTRUCTION**

- 8.1 Award Notification – Workforce Investment Act (WIA)

It was MSC (Mollenkamp/Range, 5-0) to accept the Governor's 15% Workforce Investment Act Funds for Nursing Programs, Medic, PM, or IDC to RNs Programs to transition Paramedics to becoming an RN. Fiscal Impact: \$125,000.00 income to the District.

- 8.2 Child Development Center Contract CSPP-0446 – Resolution #10-11

It was MSC (Henderson/Mollenkamp, 5-0) to approve the Child Development Center Contract CSPP-0446 for 2010-2011 and adopt the resolution certifying the approval of the Governing Board to enter in this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize designated personnel to sign contract documents for fiscal year 2010-2011. Fiscal Impact: \$252,191.00 income to the District.

### **10. ADMINISTRATIVE SERVICES**

- 10.1 Award Contract – Main Gymnasium HVAC #71 Maintenance Upgrade

It was MSC (Nelson/Henderson, 5-0) to approve to award the contract to Air-Ex Air Conditioning, Inc. to replace the current swamp cooler system with an air conditioning systems. Fiscal Impact: \$569,998.00, locally bond funded.

- 10.2 Adoption of Resolution #10-12 – State Budget

It was MSC (Range/Nelson, 5-0) to adopt the resolution that calls upon the Governor and state legislators to expeditiously adopt a state budget and to use the Conference Committee on the State Budget's spending plan as a framework for preserving state programs that have a significant effect on the operations of community colleges while minimizing the increased tax burden on Californians. Fiscal Impact: None

- 10.3 Memorandum of Ground Lease – Eastside Public Safety Center

It was MSC (Mollenkamp/Range, 5-0) to approve to authorize the District to record the Memorandum of Ground Lease between Apple Valley Fire Protection District and Victor Valley Community College District. Fiscal Impact: None

**10.4 Memorandum of Lease Agreement – New Cingular Wireless PCS, LLC**

It was MSC (Nelson/Mollenkamp, 5-0) to approve the lease agreement between Victor Valley Community College District and New Cingular Wireless PCS, LLC for the purpose of constructing, operating, and maintaining a Monopine Cell Tower communication facility. Fiscal Impact: One time \$10,000.00 signing bonus and \$24,000.00 annually, increasing by 4% for a projected revenue to the District of \$1,009,487.53 over the next 25 years.

**13. REPORTS (3 minute limit per report)**

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation – Ginger Ontiveros - Absent

13.2 Employee Groups

- a) CTA – Michael Butros thanked everyone for stopping the program discontinuance for now and allowing it to be fixed. In addition, he thanked the board members that have been meeting with them and invited those that have to attend. There is a concern that some faculty still did not have contracts.
- b) CSEA – Arlene Greene - no report
- c) AFT Part-Time Faculty United – Absent

**14. TRUSTEE COMMENTS**

- ASB –Judy reported on student activities.  
Trustee Dennis thanked everyone for a smooth opening semester. Trustee Range would like to learn more about the bridge program. Trustee Nelson congratulated Judy Schmoll on a wonderful job that she has done as ASB President. Trustee Range apologized for missing the 9-11 event held on campus.

**15. ITEMS FOR FUTURE BOARD MEETINGS: None**


Board members may request items to be placed on future Board meetings for a report or information.

Trustee Range requested a presentation on the Bridge program and the One-Stop Center. Trustee Nelson requested a presentation by Southern California Edison on possibility of developing the 38 acre property in Phelan.

**16. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: Doug Cross and Jeff Stalians**

**17. ADJOURNMENT**

It was MSC (Range/Nelson, 5-0) to adjourn the meeting at 6:08 p.m.

  
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Dennis Henderson, Clerk

  
\_\_\_\_\_  
Date Approved