



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

Date: October 9, 2007

Place: Board Room, Victor Valley College
18422 Bear Valley Road, Victorville, CA 92395

CALL TO ORDER/ROLL CALL:

4:15 p.m.

The Board of Trustees of Victor Valley Community College District met in Open Session on October 9, 2007 in the Board Room of the Administration building. Mr. Range, Board President, called the meeting to order at 4:15 p.m.

TRUSTEE ROLL CALL: Present: Joe Range, Board President; Dennis Henderson, Vice President; Thomas M. Elder II, Trustee, Bettye Underhill, Trustee; Donald Nelson, Clerk

Absent: Dennis Henderson

Dennis Henderson arrived at 4:17 p.m.

Absent: Heena Mehra, Student Trustee

MANAGEMENT PRESENT: Dr. Robert Silverman, Superintendent/President; Mr. Bruce Baron, Vice President Administrative Services; Human Resources, Dr. Marianne Tortorici, Deputy Superintendent/Executive Vice President, Instruction; and Annette McComas (Recorder)

PLEDGE OF ALLEGIANCE: Tom Elder led the Pledge of Allegiance to the Flag.

Heena Mehra, Student Trustee arrived at 5:45 p.m.

DELETIONS/CORRECTIONS TO AGENDA: Mr. Range, Board President, announced that agenda items 5.2 and 5.21 have been pulled for a later board meeting.

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

Mr. Range, Board President, announced the agenda item that the Board would consider in Closed Session.

1. CLOSED SESSION

- (a) CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION under Government Code Section 54956.9(a):
 - (1) G. Henderson vs. Victor Valley Community College, San Bernardino County Superior Court Case No. VCVVS 030263

BOARD OF TRUSTEES: Tom Elder, Dennis Henderson, Donald Nelson, Joe Range, Bettye Underhill, ASB Member

PUBLIC COMMENTS ON CLOSED SESSION ITEMS: None

At 4:19 p.m., Board President, Joe Range recessed to closed session.

2. RECONVENE TO OPEN SESSION

At 5:02 p.m., Board President, Joe Range reconvened the meeting in open session and announced that there was not report out of Closed Session. Dr. Silverman announced that the Student Success Presentation will be held in the staff lounge and invited everyone to attend.

2.2 STUDENT SUCCESS PRESENTATION (Open Session - Staff Lounge) 5-6 p.m.

Beginning at 5:03 p.m., Dr. Silverman provided an overview of the intent of the Student Success workshop. VVC students Steve Potter, Tammy Brown, Tyler Cai, Justin De la Cruz, and transfer student Monica Wettengel provided testimonials on how the college has helped with their success as well as with their personal and professional growth. Faculty members, Joe Pendleton, Patrick Malone, Eartha Johnson, Michael Butros, Diane Wollan, Patty Golder, Pat Wagner, Michael Smith, and Kelley Beach highlighted information on student success strategies which focused on retention, workshops, tutoring, advising, assessment, career and transfer development. Dr. Hindes spoke on the future and the new directions for Student Services focusing on the need of a One-Stop Center.

End of Student Success Presentation

3. OPEN SESSION (Business Meeting – Board Room) 6 p.m.

Following the presentation on Student Success Board President, Joe Range began the business meeting and announced that he had one comment card related to the agenda.

Public Comments Related to Agenda Items: Brian Hatchell (5.10)

4. SUPERINTENDENT/PRESIDENT'S REPORT

Faculty Senate Report

Debra Blanchard provided background information regarding The Law AB 1725 and Title V with the general purpose of this act is to improve academic quality and authorize more responsibility for faculty members in duties that are incidental to their primary profession duties. The reason this information has been brought to your attention is that she feels there is a new working relationship developing with everyone working together.

For the Superintendent/President's report, Dr. Silverman wanted to assure everyone that the college has not lost its accreditation. We are on warning which does not indicate we have lost our accreditation or are in jeopardy of losing our accreditation. We are responding to a document that came out last spring that put us on warning. The college has worked united and cooperatively in addressing the issues that placed us on the warning status. It is possible to get off the warning status by January if we have demonstrated enough progress. A warning is at least two levels before accreditation is lost and very few colleges have ever lost accreditation.

Enrollment is at a minimum of 5% for fall and flat for the summer. Final numbers will not be known until a later time but is encouraged that enrollments may have increased. He complimented faculty and staff for organizing a hiring prioritization committee in such a quick way. Funds have been identified in the budget to hire additional faculty.

Motivated by some of the accreditation issues, a discussion of reorganization of the college has occurred. The reorganization is based on open communication both ways, mutual respect of all the people on the campus and begin to work as an organization that is dedicated to a purpose of quality improvement and meeting the needs of our students.

5. CONSENT AGENDA

It was MSC (Nelson/Elder, 5-0) to approve the consent items in one motion as amended with item 5.2 deleted. It was originally announced that item 5.21 would be deleted, following additional information provided this item remained for approval. Dr. Bettye Underhill should be listed as being present at the September 11, 2007 board meeting.

5.1 CORRECTED Approval of the minutes of the September 11, 2007 regular Board meeting

5.2 DELETED Property Disposal

Approval of the disposal of the surplus electrical equipment listed through the auctioneer services of The Liquidation Company. Fiscal Impact: Revenue to the District for the sale of these items.

5.3 Renewal Agreement – Dr. Sepuya – VVCCD Respiratory Therapy Program

Ratification to renew the agreement for Dr. Samuel Sepuya to serve as the medical director for the Victor Valley Community College District Respiratory Therapy Program from August 27, 2007 through August 26, 2008. Fiscal Impact: Budgeted \$4,000

5.4 Agreement – California Early Childhood Mentor Program

Ratification of the agreement with the San Francisco Community College District on behalf of its California Early Childhood Mentor Program for the 2007-2008 fiscal year. Fiscal Impact: \$35,000.00 to the District.

5.5 Contract – Tonyan Complete Piano Service

Ratification of the agreement with Tonyan Complete Piano Service for hammer replacement. Fiscal Impact: Not to exceed \$6,700.00

5.6 Renewal Contract – Victor Valley Community Hospital

Ratification of the renewal of the Clinical Facility Use Contract between Victor Valley Community Hospital and Victor Valley Community College District to provide clinical learning locations for students from the Health Sciences programs beginning August 1, 2007. Fiscal Impact: None

5.7 Deletion of Classified Positions

Approval to delete the Vocational Program Specialist and Administrator Coordinator positions. Fiscal impact: None

5.8 Out of State Travel – United Nations Club – Washington, DC

Ratification of student travel to Washington, D.C. to attend and compete in the United Nations Club conference from November 2, 2007 through November 4, 2007. Fiscal Impact: None to the District, \$10,412.00 allocated through donations.

- 5.9 Renewal Agreement - Dr. Toop - VVCCD Paramedic Academy Program
Ratification of the renewal the agreement for Dr. Roger Toop to serve as the medical director for the Victor Valley Community Paramedic Academic Program from August 27, 2007 through August 26, 2008. Fiscal Impact: Budgeted \$5,000
- 5.10 Agreement - Novacoast
Ratification of the agreement with Novacoast for a purchase of a Storage Area Network. Fiscal Impact: \$63,110.00
- 5.11 Agreement - CHJ Incorporated
Ratification of the agreement with CHJ Incorporated for testing and inspection services for the Adaptive PE Center project. Fiscal Impact: \$44,765.00 (This project is state funded and is 100% reimbursable.)
- 5.12 Change Order - EJ Enterprises - Speech/Drama Addition
Ratification of the Change Order with EJ Enterprises for the installation of a card reader system in the Speech/Drama Addition to tie into existing campus-wide networked card reader system. Fiscal Impact: Budgeted Item \$37,822.00
- 5.13 Notice of Competition - Gymnasium Floor Replacement
Acceptance of the work of Pacific Floor Company for the replacement of the gymnasium floor and direct the District to file the Notice of Completion. Fiscal Impact: None
- 5.14 Board of Trustees Budget Transfer Request Report
Approval of the budget transfers as submitted. Fiscal Impact: None
- 5.15 Agreement - National Cinemedia
Ratification of the agreement with National Cinemedia to provide creative production services and advertising on 16 movie screens at the movie theater in the mall of Victor Valley. Fiscal Impact: \$7,800.12
- 5.16 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.17 Quarterly Financial Status Report (CCFS-311Q)
Approval of the quarterly financial status report (CCFS-311Q). Fiscal Impact: None
- 5.18 Contract Education Services - Innovative Business Partnership
Ratification of the agreement between Victor Valley Community College District and Innovative Business Partnership for the period from August 21, 2007 through August 21, 2008 to provide a two-hour class for students to obtain a Certified Food Worker Certification that is valid for three years. Fiscal Impact: \$500.00 to the District.
- 5.19 Contract Education Services - Apple Valley Chamber of Commerce
Ratification of the agreement between Victor Valley Community College District and Apple Valley Chamber of Commerce. This agreement is for Business Skills Academy computer classes from October 6, 2007 through December 8, 2007 to provide Microsoft computer skills to employer and members of the Apple Valley Chamber of Commerce. Fiscal Impact: \$500.00 to the District.

- 5.20 Student Out-of-State Travel
Approval of out-of-state travel to Washington, D.C. to attend the American Student Association of Community Colleges National Student Citizenship Conference to be held October 27-30, 2007. Fiscal Impact: Associated Study Body Funds: \$10,500.00
- 5.21 Academic Equivalency Request – Charlene Drinkwine – Physical Education
Ratification of the equivalency for Charlene Drinkwine – Physical Education. Fiscal Impact: None.
- 5.22 Second Reading - Revised Board Policy – 5030 – Fees
Approval of the revised Board Policy 5030 – Fees. Fiscal Impact None.
- 5.23 Contract Education Services – San Bernardino County Superintendent of Schools
Ratification of an agreement between Victor Valley Community College District and County of San Bernardino from September 29, 2007 through November 17, 2007. Fiscal Impact: \$6,400.00 to the District.
- 5.24 Contract Education Services – Seniors with Inquiring Minds
Ratification of an agreement between Victor Valley Community College District and Seniors with Inquiring Minds for the period from October 18, 2007 through December 13, 2007 to provide catering services for Seniors with Inquiring Minds (S.W.I.M.) events. Fiscal Impact: \$600.00 to the District.
- 5.25 Agreement Renewal – XAP Corporation
Ratification of the renewal agreement with XAP Corporation for the CCCApply online application system. Fiscal Impact: Budgeted item, \$10,609.00
- 5.26 Agreement – Brickley Environmental
Ratification of the agreement with Brickley Environmental for the removal and disposal of asbestos in the Agriculture Department, Building 60. Fiscal Impact: Budgeted item \$5,195.00.
- 5.27 Amended Agreement – Data Impact
Approval of the amended agreement with Data Impact for the scanning and imaging of historical students records. Fiscal Impact: Budgeted item, Matriculation and Title V funds \$35,000.00
- 5.28 Agreement – Jean Malone
Ratification of the agreement with Jean Malone for consultation services at \$100/hour, not to exceed 100 hours. Fiscal Impact: \$100/hour not to exceed 100 hours.

ACTION AGENDA

6. BOARD OF TRUSTEES

- 6.1 Separate approval of items pulled from consent agenda
- 6.2 Second Reading:- District Vision, Mission, Values and Goals
It was MSC (Nelson/Underhill, 5-0) to approve the second reading of the District Vision, Mission, Values and Goals. Fiscal Impact: None

8. INSTRUCTION

8.1 County of San Bernardino Department of Workforce Development Expansion Program

It was (Underhill/Elder, 5-0) to accept the contract with the County of San Bernardino Department of Workforce Development Program for enrollment beginning spring, 2008 through December 9, 2009. Fiscal Impact: \$150,000.00 to the District.

8.2 Grant – California High School Exit Exam Preparation Program Fund 2007 Funding Cycle, Grant Number 07-0097

It was MSC (Underhill/Henderson, 5-0) Approval of the awarded grant from the Chancellor's Office of California Community Colleges for the California High School Exit Exam Preparation Program for the Class of 2007. Fiscal Impact: \$197,101.00 to the District. The District will receive forty percent (40%, \$78840.40) of the awarded funds within sixty (60) days of a fully executed grant agreement. The remaining sixty percent (60%, \$118,260.00) based upon receipt and approval of the Final Report and Final Expenditure Report for the Project.

10.1 ADMINISTRATIVE SERVICES

10.1 Agreement – O'Neil Construction Inspections – Adaptive P.E. Center

It was MSC (Underhill/Nelson, 5-0) to approve the agreement with O'Neal Construction inspections in the amount of \$200,000.00 for DSA inspection services for the Adaptive PE Center project. Fiscal Impact: \$200,000 – this project is state funded and is 100% reimbursable.

10.2 Change Order – Air-Ex Air Conditioning – Advanced Technology Center

It was MSC (Nelson/Underhill, 5-0) to approve the Change Order No. 07-01 form Air-Ex Air Conditioning. Fiscal Impact: \$108,768.63 (This project is State funded and will be 100% reimbursable to the District through Fund 71 up to the approved contract amount.)

10.3 The California Community College Initiative

It was MSC (Henderson/Underhill, 5-0) to approve the resolution of the California Community College Initiative. Fiscal Impact: The initiative could mean an additional \$3.1 million for the Victor Valley Community College District in the 2009-2010 fiscal year.

11. HUMAN RESOURCES

11.1 AFT-PTFU Negotiations Proposal Public Hearing

Article IV, Union Rights: (not limited to) released time

Article X, Health Benefits

Article XIII, Faculty Assignments: (not limited to) priority hiring for full-time positions

The Board president declared the hearing open. Debra Blanchard requested additional information regarding Article XIII. Emily Selden clarified that the part-time faculty members would like the same opportunity when applying for full-time positions. Following comments, the Board president declared the hearing closed.

12. INFORMATION/DISCUSSION

12.1 First Reading:- New Board Policy 1201 - Shared Governance Document

Submitted as an informational item.

12.2 First Reading – New Board Policy 1202 - Institutional Effectiveness

Submitted as an informational item.

- 12.3 Accrediting Commission for Community & Junior Colleges (ACCJC) Progress Report
Submitted as an informational item.
- 12.4 Monthly Financial Reports
Submitted as an informational item.
- 12.5 American College & University Presidents Climate Commitment
Submitted as an informational item. Dr. Silverman provided information regarding dedicate our college to provide an effective change in this area.
- 12.6 First Reading – Revised Board Policy 3250 – Institutional Planning
Submitted as an informational item.

13. REPORTS (3 minute limit per Report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

13.1 Foundation
Ginger Ontiveros

13.2 Shared Governance
a) ASB
Heena Mehra

13.3 Employee Groups
a) CTA
Michael Smith

b) CSEA
No report

c) AFT Part-Time Faculty United
Emily Selden

14. TRUSTEE COMMENTS

Dr. Silverman pointed out that the back-up for item 12.3 - Accrediting Commission for Community & Junior Colleges (ACCJC) Progress Report was not completed at the time the agenda was printed and that it was now available. Everyone should review this report and submit any corrections or changes before the report is sent to the Accrediting Commission on Monday.

Mr. Nelson reported on the recent meeting he attended on the bridge program. Dr. Underhill acknowledged Mr. Elder's 20 years of service on the Board. Mr. Range reported on the student success workshop that was presented from 5-6 p.m.

- 15. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:** The following individuals made comments with respect to non-agendized items: Dave Chip and Dewey Kelleygray

16. ADJOURNMENT

It was MSC (Underhill/Elder, 5-0) to adjourn the meeting at 7 p.m. The motion carried unanimously.



Donald Nelson, Clerk

11-13-07

Date Approved