

Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES Minutes

Date: November 9, 2010

Place: Closed Session: 4:30-5:30 p.m. West Wing Conference Room, Victor Valley Community College 18422 Bear Valley Road, Victorville, CA 92395

Regular Meeting: 5:30 p.m. Board Room Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

AGENDA ~ Board Room

Board Room Victor Valley Community College

CALL TO ORDER

4:30 p.m.

The Board of trustees of Victor Valley Community College District met in Open Session on November 9, 2010 in the Board Room of the Administration Building. Ms. Valles, Board President called the meeting to order at 4:30 p.m.

TRUSTEE ROLL CALL: Angela Valles, Board President; Chris Mollenkamp, Vice President; Dennis Henderson, Clerk; Joe Range, Trustee; Don Nelson, Trustee

Absent: Judy Schmoll, Student Trustee

Judy Schmoll, Student Trustee arrived at 5:20 p.m.

PLEDGE OF ALLEGIANCE

Don Nelson led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: None

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

CLOSED SESSION ~ West Wing Conference Room

2. CLOSED SESSION

4:30-5:30 p.m.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION– Government Code Section 54954.5
Interim Superintendent/President

PUBLIC APPOINTMENT – Government Code Section 54954.5
Superintendent/President

PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: None

At 4:34 p.m. Board President Valles recessed to closed session.

BOARD OF TRUSTEES: Dennis Henderson, Chris Mollenkamp, Donald Nelson, Joe Range, Angela Valles, ASB Member

REGULAR MEETING AGENDA

*Board Room Victor Valley Community College
This meeting will be electronically recorded*

3. OPEN SESSION REGULAR MEETING

3.1 Closed Session Report:

At 5:30 p.m., Board President Valles reconvened to open session and announced that there were no actions taken in Closed Session.

Public Comments: None

4. SUPERINTENDENT/PRESIDENT'S REPORT

Dr. O'Hearn's report included a presentation made by Kelley Dominch, VVC 4th semester nursing student on her senior project that involved the local Brownies and Girl Scouts. This project allowed the Brownies and Girl Scouts to achieve their exploration badges.

In addition, Chief Knight reported on the accomplishments achieved this past year in the area of safety and police as well as future plans. Campus traffic, weather and emergency preparedness plans were implemented. A training plan has been established for the officers to ensure that they meet the 24 hour state mandated requirements. All officers have been trained in cultural diversity. Building emergency coordinators have been established. New parking permit dispensers have been installed throughout campus.

Newly elected Board member Michael Krause publically thanked Trustee Nelson and Mollenkamp for their services to the Board of Trustees.

- **Academic Senate** – Ms. Harvey thanked the board for holding the recent special board meeting and the change that occurred in the hiring committee and feels that the new combination of this committee will well serve the community as well as the college as a whole.

5. CONSENT AGENDA

It was MSC (Nelson/Henderson, 5-0) to approve the consent agenda items in one motion with items 5.1 pulled for separate discussion by Trustee Mollenkamp.

6. CONSENT AGENDA

It was MSC (Nelson/Henderson, 5-0) to approve the consent agenda items in one motion with item 5.1 pulled for separate discussion by Trustee Mollenkamp.

5.1 **PULLED FOR SEPARATE DISCUSSION** Approval of the minutes of the October 12, 2010 regular Board meeting and the November 3, 2010 special Board Meeting.

5.2 Academic Equivalency Request – Bruce Painter (Construction Technology) Approval of the equivalency request for Bruce Painter, Construction Technology. Fiscal Impact: None.

5.3 Academic Equivalency Request – David Desterhouse (Construction Technology) Approval of the equivalency request for David Desterhouse, Construction Technology. Fiscal Impact: None.

5.4 Agreement – Systems Maintenance Services, Inc.

Ratification of the agreement between Victor Valley Community College District and Systems Maintenance Services, Inc. to provide consultant support, trouble shooting and system analysis for Datatel. Fiscal Impact: \$2,500.00, budgeted item.

5.5 Renewal Agreement – Child Development Training Consortium

Ratification of the 2010-2011 renewal agreement between Victor Valley Community College District and Yosemite Community College, Child Development Training Consortium to reimburse Child Development students for fees and books and to provide curriculum materials and supplies. Fiscal Impact: \$11,250.00, Income to the District.

5.6 Fees – Administration of Justice Program

Approval of charges of materials fees to students beginning with the Spring 2011 term, for the following Administration of Justice courses: (Fiscal Impact: None to the District)

AJ 30 – PC 832 Firearms	\$12.00 per student
AJ 80 – Level III Modulated Law Enforcement Basic Course	\$12.00 per student
AJ 81 – Level II Modulated Law Enforcement Basic Course	\$42.00 per student

5.7 Independent Contractor Agreement – Ebony Purcell

Approval of the Independent Contractor Agreement between Victor Valley Community College District and Ebony Purcell to provide Upward Bound Math & Science Program participants with information regarding SAT/ACT preparation, CSU/UC/community college applications, financial aid and scholarship information. The period of this agreement is from November 12, 2010 through November 14, 2010. Fiscal Impact: \$300.00, grant funded, budgeted item.

5.8 Independent Contractor Agreement – H & L Charter Co. Inc.

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and H & L Charter Co. Inc. to provide transportation services to GEAR UP students/staff/chaperones to partner schools to educational and academic activities. The period of this agreement is from October 21, 2010 through June 30, 2011. Fiscal Impact: Not to exceed \$5,999.00. Grant funded, budgeted item.

5.9 Agreements – Contract Education Services

Approval of the Contract Education Services' agreements listed below to obtain a food handler's certification. Fiscal Impact: \$2,400.00 income to the District.

Vendor:	Income to the District
La Fonda	\$ 300.00
Barstow Liquor	\$ 300.00
Star East Buffet	\$ 300.00
Circle K	\$ 300.00
Denny's Restaurant - Victorville	\$ 300.00
IHOP Restaurant - Victorville	\$ 300.00
Sahari Greek Restaurant	\$ 300.00
El Pollo Loco	\$ 300.00
Total:	\$ 2,400.00

5.10 Curriculum Changes

Approval of the curriculum changes that were approved by the committee on June 10, 2010 and September 23, 2010. Fiscal Impact: None

5.11 Renewal Agreement – Samuel Sepuya, M.D.

Ratification of the renewal agreement between Victor Valley Community College District and Samuel Sepuya, M.D. to serve as the Medical Director for the Victor Valley Community College District Respiratory Therapy Program. The period of this agreement is from August 27, 2010 through August 26, 2011. Fiscal Impact: \$4,000.00 annually.

5.12 Agreement – Contract Education Services

Approval of the Contract Education Services agreement between Victor Valley Community College District and Rounds, Miller & Associates for courses offered in the Contract Education Department. Fiscal Impact: \$780.00, income to the District.

5.13 Vehicle Donation – County of San Bernardino

Acceptance of the donation of a 1999 Chevrolet Cavalier #3G1JC5245XS852655 from the County of San Bernardino to be used as an instructional aid in the Automotive Department. Fiscal Impact: None

5.14 Agreement – Blackboard, Inc. (Distance Education Training)

Ratification of the amended agreement between Victor Valley Community College District and Blackboard, Inc. to provide distance education training to VVC. Fiscal Impact: \$11,700.00, budgeted item.

5.15 Agreement – Messaging Architects

Ratification of the agreement between Victor Valley Community College District and Messaging Architects to provide services to archive and migrate. This agreement will provide email retention services for recovery and discovery purposes. Fiscal Impact: \$30,600.00, budgeted item.

5.16 Independent Contractor Agreement – Leticia Martinez

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Leticia Martinez to provide financial aid training in the Direct Loan program and to assist with the packaging demand to meet student needs. The period of this agreement is from October 23, 2010 through December 10, 2010. Fiscal Impact: Not to exceed \$1,500.00.

5.17 Independent Contractor Agreement – Simon Silva

Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Simon Silva to provide in-reach and out-reach educational and financial aid workshops. The period of this agreement is for October 5, 2010. Fiscal Impact: Not to exceed \$1,500.00.

5.18 Board of Trustees Payments Report

Approval of the Board of Trustees Payments Report. Fiscal Impact: None

5.19 Agreement – Trane Building Services

Ratification of the agreement between Victor Valley Community College District and Trane Building Services to provide repair services for one of the 2 main chillers located in the Central Plant building. Fiscal Impact: \$2,000.00, Fund 71 expenditure.

- 5.20 Agreement McLaughlin Construction Co.
Ratification of the agreement between Victor Valley Community College District and McLaughlin Construction Co. to renovate the baseball field dugouts. Fiscal Impact: \$13,455.00, Fund 71 Expenditure.
- 5.21 Agreement – Total Environmental Management Inc.
Ratification of the agreement between Victor Valley Community College District and Total Environmental Management Inc. to provide rental equipment and labor to set up, monitor, and maintain a supplemental air conditioning unit for the weight room in the Gymnasium, Building 71. Fiscal Impact: \$16,075.00, Fund 71 expenditure.
- 5.22 Agreement – Bell Mountain Enterprise, Inc. (Hi Desert Alarm)
Ratification of the agreement between Victor Valley Community College District and Bell Mountain Enterprise, Inc. (Hi Desert Alarm) to furnish and install a panic alarm in the Admissions and Records and Financial Aid Departments. Fiscal Impact: \$1,500.00, Fund 71 expenditure.
- 5.23 Agreement – APC Global Services
Ratification of the agreement between Victor Valley Community College District and APC Global Services to provide repair services for the Uninterruptible Power Supply (UPS) unit that serves the data center in Building 21. Fiscal Impact: \$5,000.00, Fund 71 expenditure.
- 5.24 Amended Agreement – Carrier Johnson
Ratification of the amended agreement between Victor Valley Community College District and Carrier Johnson to include additional services necessary to process and submit project plans to obtain Division of State Architect (DSA) project approval for the Main Gymnasium Building #71 Heating, Ventilation, and Air Conditioning (HVAC) System Upgrade. Fiscal Impact: \$10,118.00, Local Bond Funded.
- 5.25 Amended Agreement – A & E Inspection Services
Ratification of the amended agreement between Victor Valley Community College District and A & E Inspection Services to provide Inspector of Record (IOR) services as required by the Division of State Architect (DSA) for the Main Gymnasium Heating, Ventilation, and Air Conditioning (HVAC) System Upgrade and any other DSA required projects at the District's discretion. Fiscal Impact: \$25,000.00, Local Bond Funded.
- 5.26 Amended Agreement – P2S
Ratification of the amended agreement between Victor Valley Community College District and P2S to assist in the evaluation and selection process for a qualified vendor to identify and install network services at the Eastside Public Safety Training Center. Fiscal Impact: \$15,000.00 – Local Bond Funded.
- 5.27 Agreement – Passantino Andersen Communications, LLC
Ratification of the amended agreement between Victor Valley Community College District and Passantino Andersen Communications, LLC to produce the Presidential Search Brochure. Fiscal Impact: \$5,600.00, budgeted item.
- 5.28 License Renewal – Iparadigms, LLC
Ratification of the license renewal between Victor Valley Community College District and Iparadigms, LLC to access Turnitin.com which will provide plagiarism prevention. The period of this license is from November 14, 2010 through November 14, 2011. Fiscal Impact: \$11,620.00, budgeted item.

- 5.29 Out of Country Travel (Student and Faculty) – Germany, Netherlands and England
Approval of out of country travel to Bonn, Germany, Leiden, Netherlands and London, England to allow staff and student to attend a symposium in Bonn, Germany and view museum specimen collections in Leiden, Netherlands and London, England from November 17, 2010 through November 23, 2010. The student will be accompanied by Professors of Biology, Lisa Harvey and Hinrich Kaiser. Fiscal Impact: \$5,000.00, grant funded.

ACTION AGENDA

6. BOARD OF TRUSTEES

- 6.1 Separate approval of items pulled from consent agenda
5.2 Approval of the minutes of the October 12, 2010 regular Board meeting and the November 3, 2010 special Board Meeting.
Trustee Mollenkamp would like to add “**was increased**” to the second sentence of the November 3, 2010 special Board meeting, Section 4.1
It was MSC (Mollenkamp/Nelson, 5-0) to approve the minutes of the October 12, 2010 regular Board meeting and the November 3, 2010 special Board Meeting as corrected.

10. ADMINISTRATIVE SERVICES

- 10.1 Foundation Donations
It was MSC (Range/Mollenkamp, 5-0) to accept of donations as college property from the Victor Valley College District Foundation. The Foundation has made expenditures from cash contributions to specific college programs in the amount of \$20,055.56 and transferred \$27,776.65 in student scholarships for a total cash contribution of \$47,832.21. The Foundation also received and is transferring ownership of in-kind (non-cash) gifts valued at 16,764.00. Fiscal Impact: \$64,596.21 to the District.

11. HUMAN RESOURCES

- 11.1 AFT Part-Time Faculty United Agreement
It was MSC (Nelson/Henderson, 5-0) to ratify of the revised articles 4, 5, 6, 8, 9, 10, 11, 12, 13, 14, and 19. Fiscal Impact: \$4,350.00 additional annual cost to implement contract.

12. INFORMATION/DISCUSSION

- 12.1 Chapter 2 Board Policy 2210 - Officers
Submitted as an informational/discussion item.
Trustee Range stated the board policy is not consistent with the Education Code and feels that the policy should be reviewed and should be aligned with the Education Code. Education Code states state that an election should occur. At this time, he feels it is too late to make any changes but would like the new board to take a look at this in the future.

13. REPORTS (3 minute limit per report)

- The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.
- 13.1 Foundation – Janice Olson
- 13.2 Employee Groups
- a) CTA – Michael Butros
 - b) CSEA – Arlene Greene
 - c) AFT Part-Time Faculty United – Kevin Crowley

14. TRUSTEE COMMENTS

- ASB –Judy Schmoll reported on student activities.

Trustee Henderson thanked everyone for the recent support they provided him during the election process. Trustee Range thanked Trustees Mollenkamp, Nelson and Valles for their constant effort in moving the district forward and that they will be missed. Vice President Mollenkamp asked that the board look at moving the comments from the constituent groups to the President's report. He encouraged the board to do four things as a district/group 1) to provide a world class education; 2) to be wise with the resources; 3) continue to strive to find new revenue sources; and 4) the new Superintendent/President must be a good fit for this college and for this community. Trustee Nelson announced that he has enjoyed his time on campus and is pleased to see the tremendous growth. President Valles has enjoyed working with the board and would be open to finishing her term out for the two years remaining. She thanked the board for working with her and being a safe place to have a difference of opinion and still work cooperatively together. In addition, she thanked the constituent groups for their support.

Trustee Nelson congratulated President Valles on her new position and wished her the best.

15. ITEMS FOR FUTURE BOARD MEETINGS:

Board members may request items to be placed on future Board meetings for a report or information.

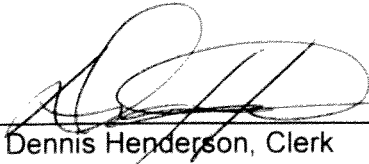
Vice President Mollenkamp asked that the board look at moving the comments from the constituent groups to the President's report

16. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: Beverly Dudley and Ensen Mason

Dr. O'Hearn announced that it has been a tradition to recognize the outgoing board members at the December meeting and invited President Valles, Vice President Mollenkamp and Trustee Nelson to please attend the meeting.

17. ADJOURNMENT

It was MSC (Nelson/Henderson, 5-0) to adjourn the meeting at 6:10 p.m.



Dennis Henderson, Clerk



Date Approved