



**Victor Valley Community College District  
REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
Minutes**

Date: December 10, 2013

Place: Closed Session: 4:30-6 p.m. West Wing Conference Room, Victor Valley Community College, 18422 Bear Valley Road, Victorville, CA 92395

Regular Meeting: 6 p.m. Board Room Victor Valley Community College  
18422 Bear Valley Road, Victorville, CA 92395

**AGENDA ~ Board Room**

*Board Room Victor Valley Community College*

**1. CALL TO ORDER**

**4:30 p.m.**

The Board of Trustees of Victor Valley Community College District met in Open Session on December 10, 2013 in the Board Room of the Administration Building. Board President Denson called the meeting to order at 4:30 p.m.

**TRUSTEE ROLL CALL:** Lorrie Denson, President, Dennis Henderson, Vice President; Joseph W. Brady, Clerk, John Pinkerton, Trustee; Brandon Wood, Trustee; Evelyn Blanco, Student Trustee

**Absent:** John Pinkerton, Trustee

**PLEDGE OF ALLEGIANCE**

Lorrie Denson led the Pledge of Allegiance to the Flag.

**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA:** None

**ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION**

**PUBLIC COMMENTS RELATED TO CLOSED SESSION AGENDA ITEMS:** None

**1. CALL TO ORDER**

**ROLL CALL**

**4:30 p.m.**

**PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA**

*John Pinkerton arrived at 4:35 p.m.*

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**BOARD OF TRUSTEES:** Lorrie Denson, Dennis Henderson, Joseph W. Brady, John Pinkerton ASB Member

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**1.1. ROTATION OF OFFICERS AND SELECTION OF COUNTY REPRESENTATIVE**

**A. Rotation of board officers as follows:**

- President – Dennis Henderson
- Vice President – Joseph W. Brady
- Clerk – John Pinkerton
- Trustee – Brandon Wood
- Trustee – Lorrie Denson

**B. Selection of Representative to the County Committee on School District Organization**

It MSC (Henderson/Brady, 5-0) to nominate Trustee Wood to serve as the Representative to the County Committee on School District Organization

**CLOSED SESSION ~ West Wing Conference Room**

**2. CLOSED SESSION**

**4:30-6 p.m.**

**2.1 ANNOUNCEMENT OF CLOSED SESSION ITEMS:**

- a) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
Government Code Section 54954.5  
Vice President, Administrative Services
- b) **CONFERENCE WITH LABOR NEGOTIATIONS –**  
Government Code Section 54957.6  
District Representative: Randy Erickson  
Employee Organization: CSEA, CTA, AFT Part-Time Faculty United
- c) **PUBLIC EMPLOYEE APPOINTMENT**  
Government Code Section 54957  
Superintendent/President
- d) **CONFERENCE WITH LEGAL COUNSEL—Anticipated Litigation—Government Code Section 54956.9(b)**  
Claimant: Lynne Glickstein
- e) **CONFERENCE WITH LEGAL COUNSEL—Anticipated Litigation—Government Code Section 54956.9(b)**  
Claimant: John Reid
- f) **CONFERENCE WITH LEGAL COUNSEL—Anticipated Litigation—Government Code Section 54956.9(b)**  
Claimant: Christopher O'Hearn
- g) **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
Employee Number 01031122013  
Government Code Section 54954.5

**2.2 PUBLIC COMMENTS RELATED TO CLOSED SESSION ITEMS: Claude Oliver**

At 4:41 p.m. Board President Denson recessed to Closed Session

**REGULAR MEETING AGENDA**

Board Room

**3. OPEN SESSION**

**3.1 Closed Session Report:** Board President Henderson reconvened the meeting at 6:20 p.m. and Jeff Morris, Legal Counsel reported that on item a) there was no reportable action; item b) report to Trustees and directions to the negotiator; item c) there was no discussion held; items d) and e) Trustee Wood recused himself from discussion and on a motion by Trustee Henderson and seconded by Trustee Brady both claims were reject the claims, 4-0, Wood, recused; on item f) on a motion by Trustee Pinkerton and seconded by Trustee Brady 5-0 the claim was rejected; and item g) a notice will be provide to the employee

**3.2 PUBLIC COMMENTS RELATED TO CONSENT AGENDA ITEMS: None**

**4. Superintendent/President's Report:**

Superintendent/President Peter Allan introduced Gary Thomas, San Bernardino County Superintendent of Schools who provided an update on the four big items occurring in public education on what is happening in public education 1) Countywide Vision, 2) Common Core State Standards (CCSS), 3) Local Control Funding Formula (LCFF); and 4) Local Control Accountability Plan (LCAP)

**Academic Senate:** Tracy Davis thanked Trustee Denson for her service last year as Board President and welcomed Trustee Henderson as the newly seated President. She provided an update regarding concerns as it relates to the Academic Senate which includes the need for additional counselors and full-time faculty to address student needs. The Academic Senate would like to ask the Board of Trustees to provide a more positive press as it relates to VVC. A Board policy addressing administrative evaluations is requested by the Academic Senate to provide faculty an opportunity to evaluate the administrators they work with.

**Foundation:** Don Brown thanked the community and media partners for their generous support. Reflections of accomplishments in 2013 included the Campaign for Classes fundraiser which raised over \$100,000 and provided classes for over 600 students. A check was presented for \$70,000 to pay for the classes that were provided. A grant for \$1.2M was awarded designed to help Community Colleges to better sever the economic and workforce development. A \$50,000 check was presented from Southern California Edison for a grant that was awarded to assist with the solar technology training program. Jaye Tashima was presented the Alumni Hall of Fame President's award for her dedicated and generous support for Victor Valley College.

**Board Report:** Board Members Denson, Brady, Wood and Henderson reported on the CCLC conference they recently attended in Burlingame, CA.

- 5. CONSENT AGENDA**  
It was MSC (Brady/Wood 5-0) to approve the consent items with agenda items pulled by with agenda item 5.8 pulled by Trustee Denson for separate discussion.
- 5.1 Approval of the minutes of the November 12, 2013 regular Board meeting**
- 5.2 Curriculum Changes**  
Approval of the curriculum changes made on November 7, 2013 recommended by the College Curriculum Committee. Fiscal Impact: None.
- 5.3 Agreement Renewal – Financial Aid TV**  
Ratification of the renewal agreement between Victor Valley Community College District and Financial Aid TV originally Board approved December 9, 2008, for accessing and using online educational resources. The period of this agreement is January 1, 2014 through December 31, 2014. Fiscal Impact: \$5,000.00, budgeted item, BFAP funded
- 5.4 Contract – Helendale Chamber of Commerce Business Seminars**  
Ratification of the contract between Victor Valley Community College District and Helendale Chamber of Commerce Business Seminars for the delivery of a series of not-for-credit small business seminars located at 26540 Vista Road in Helendale, CA. Fiscal Impact: **\$500.00, Potential revenue to the District.**
- 5.5 Contract – Excelsior High School Aviation**  
Ratification of the contract between Victor Valley Community College District and Excelsior High School Aviation for the delivery of General Aviation Technology (listed as AVA 51) for credit under contract to a cohort of Excelsior high school students. Fiscal Impact: **\$32,498.00, Potential revenue to the District.**
- 5.6 Agreement – Nextgen Solutions**  
Ratification of the agreement between Victor Valley Community College District and Nextgen Solutions to provide software, setup, license and support for JobX, TimesheetX and Scholarship Manager, web-based programs for use in Financial Aid. The period of this agreement is July 1, 2013 through June 30, 2014. Fiscal Impact: \$18,000.00, budgeted item, renewable annually for three years.
- 5.7 Board of Trustees Payments Report**  
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.8 PULLED FOR SEPARATE DISCUSSION (see item 6.1)**  
**Equipment Purchase – Greiner GMC**  
Ratification of the equipment purchase of two (2) GMC Sierra trucks with maintenance package. Fiscal Impact: \$53,603.00, Fund 71.
- 5.9 Agreement – ePower Network**  
Ratification of the agreement between Victor Valley Community College District and ePower Network for the emergency equipment and service provided to the District during the recent UPS (Uninterrupted Power Supply) failure, which caused power outages to the campus phones and computer network. Fiscal Impact: \$11,555.22, budgeted item.

- 5.10 Amended Agreement Renewal – System Maintenance Services, Inc.  
Ratification of the agreement between Victor Valley Community College District and System Maintenance Services, Inc. to support critical infrastructure and network hardware. This amendment is to record new terms and conditions and the change from monthly payments to one annual payment. Term: 11/1/13-10/31/14. Fiscal Impact: \$6,252.00, budgeted item.
- 5.11 Equipment Rental – Total Environmental Management, Inc.  
Ratification of the equipment rental from Total Environmental Management, Inc. to rent temporary heaters for the Construction Technology Building #65 during the bidding and construction process to replace the heater equipment permanently. Fiscal Impact: \$25,000.00, Fund 71.
- 5.12 Agreement – A&E Inspection Services  
Ratification of the use of the three (3) year agreement between Victor Valley Community College District and A&E Inspection Services, which was originally approved by the Board April 12, 2011, to provide Inspector of Record services needed during the construction of a new parking lot across the Science Building. Fiscal Impact: Not to exceed \$7,000.00, **Bond Funded.**
- 5.13 Agreement – Paragon Tactical  
Ratification of the renewal agreement between Victor Valley Community College District and Paragon Tactical to replace the power supply for the master control firing range system. Fiscal Impact: \$1,405.00, Fund 71.
- 5.14 Agreement – Paragon Tactical  
Ratification of the renewal agreement between Victor Valley Community College District and Paragon Tactical to provide and install a commercial grade uninterruptable power supply to ensure uninterrupted operation of the Master control system and wireless signal repeaters. Fiscal Impact: \$1,360.80, Fund 71.
- 5.15 Agreement– California Highway Patrol, Victorville Station  
Ratification of the agreement between Victor Valley Community College District and California Highway Patrol, Victorville Station for the use of the weapons range located at the Regional Public Safety Training Center. Fiscal Impact: **\$49,536.00 Income to the District for the term of the two year contract.**
- 5.16 Agreement– Accelerated Education Resources, Inc.  
Ratification of the renewal agreement between Victor Valley Community College District and Accelerated Education Resources, Inc. to provide online training programs through partnerships with colleges nationwide and directly to consumers via the internet. Proceeds from the sale of products are shared with partnering colleges with company profits benefitting the Victor Valley College Foundation. Fiscal Impact: **Estimated revenue to the District of \$6,000.00/per year.**
- 5.17 Independent Contractor Agreement – Central Desert Industrial Medical Group, APC  
Ratification of the Independent Contractor Agreement between Victor Valley Community College District and Central Desert Industrial Medical Group, APC to provide pre-employment exams and other exams as directed by the Office of Human Resources. Term: 7/1/13-6/30/14 with automatic annual renewal. Fiscal Impact: \$4,000.00 budgeted item.

- 5.18 Agreement– Merrell Johnson Companies  
Ratification to utilize the three (3) year agreement between Victor Valley Community College District and Merrell Johnson Companies, which was originally approved by the Board on April 9, 2013, for materials testing and special inspection services needed during the construction of a new parking lot across from the Science Building. Fiscal Impact: \$9,030.00, Bond Funded.
- 5.19 2014-2015 Academic Calendar  
Approval of the 2014-2015 academic calendar as presented. Fiscal Impact: None
- 5.20 Award Contract – Construction Technology Heater System Replacement  
Ratification to award the contract to Anderson Air Conditioning, LP for the Construction Technology Heater System Replacement project. Fiscal Impact: \$59,757.00 Fund 71.

## ACTION AGENDA

### PUBLIC COMMENTS RELATED TO ACTION ACTIONS

The complete written request to address the Board shall be submitted at the beginning of the open session portion of the meeting. Individuals who want to comment on action items may do so after being recognized by the Board President and before Board discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Board from the lectern. Only those who have been recognized by the Board President will be permitted to speak. (Board Policy #2350)

6. **BOARD OF TRUSTEES**
- 6.1 Separate approval of items pulled from consent agenda  
5.8 Equipment Purchase – Greiner GMC  
It was MSC (Brady/Wood, 5-0) to ratify of the equipment purchase of two (2) GMC Sierra trucks with maintenance package. Fiscal Impact: \$53,603.00, Fund 71.
- 6.2 2014 Board Calendar  
It was MSC (Brady/Denson, 5-0) to approve the proposed 2014 calendar of Board meetings
- 6.3 Second Reading – Board Policy 2345 – Public Participation at Board Meetings  
It was MSC (Wood/Brady, 5-0) to approve the recommended changes to Board Policy 2345. Fiscal Impact: None
- 6.4 Superintendent/President Search Firm - PPL  
It was MSC (Brady/Denson, 3-2 Henderson, No, Pinkerton, No) to authorize Interim Superintendent/President to enter into a contract with PPL. Fiscal Impact: TBD
- 6.5 Board Member Compensation – Lorrie Denson  
It was MSC (Brady/Wood, 4-0, Denson recused) to approve to adopt the resolution excusing Trustee Lorrie Denson's absence from the October 8, 2013 regular meeting of the Board and allowing her to be compensated for that meeting. Fiscal Impact: \$240.00, budgeted item.
- 6.6 Board Member Compensation – Dennis Henderson  
It was MSC (Wood/Brady, 4-0 Henderson, recused) to approve to adopt the resolution excusing Trustee Dennis Henderson's absence from the October 8, 2013 regular meeting of the Board and allowing him to be compensated for that meeting. Fiscal Impact: \$240.00, budgeted item.

**8. INSTRUCTION**

**8.1 Agreement – ECMC Solutions Corporation**

It was MSC (Brady/Denson, 5-0) to approve the agreement between Victor Valley Community College District and ECMC Solutions Corporation providing delinquent borrowers a combination of delinquency counseling services and features. The Board of Trustees tabled the item at the November 12, 2013 meeting until the attached requested information was provided. The period of this agreement is October 15, 2013 and will automatically renew for successive one-year terms unless notified in writing. Fiscal Impact: Not to exceed \$30,000.00, BFAP funded.

**8.2 Material Fee Increase – Fire Technology**

It was MSC (Brady/Denson, 3-2, Wood, No, Pinkerton, No) to approve the increase of class fees listed effective with the winter 2014 semester. Fiscal Impact: None

Course	Current Fee	Proposed Fee	Justification / Need
FIRE 11A Rescue Systems 1	\$300	\$350	Increase in certification fee from State Fire Marshall; provide approved hearing protection
FIRE 53 Hazardous Materials Operational Decontamination Class	\$ 35	\$ 50	Increase in cost of personal protective coveralls
FIRE 59 Wildland Fire Academy Class	\$ 35	\$150	Increase in Certification fee from the State Fire Marshall; provide approved work gloves; safety glasses
FIRE 67 Trench Rescue Class	\$ 35	\$175	Increase in Certification fee from the State Fire Marshall; provide personal protective equipment including approved gloves and safety glasses
FIRE 74 Fire Prevention 1A	\$100	\$130	Increase in Certification fee from the State Fire Marshall
FIRE 75 Fire Prevention 1B	\$100	\$130	Increase in Certification fee from the State Fire Marshall
FIRE 76 Fire Management I	\$100	\$130	Increase in Certification fee from the State Fire Marshall
FIRE 78 Fire Prevention 1C	\$100	\$130	Increase in Certification fee from the State Fire Marshall

**10. ADMINISTRATIVE SERVICES**

**10.1 Appointment – Citizens' Bond Oversight Committee**

It was MSC (Brady/Denson, 5-0) to approve to appoint Cassandra Walters as the Student in the District and Active in Student Government for an initial term for the period of December 1, 2013 through November 30, 2015. Fiscal Impact: None.

**11. HUMAN RESOURCES**

**11.1 Renewal of Administrator Contract- Director of the Associate Degree Nursing Program and Allied Health**

It was MSC (Brady/Wood, 5-0) to approve the renewal of the Administrative contract for Director of the Associate Degree Nursing Program and Allied Health

Fiscal Impact: Budgeted

**11.2 Public Comment: Claude Oliver**

**Renewal of Administrator Contract- Vice President, Administrative Services**

It was motioned by Trustee Denson and seconded by Trustee Brady approve the renewal of the Administrative contract for Vice President, Administrative Services

Following discussion the motion was revised by Trustee Brady and seconded by Trustee Denson, for a 3 year term with a 9 month buyout (4-1 Pinkerton, No)

Fiscal Impact: Budgeted

**11.3 Public Hearing for the District and CTA for Contract Reopeners**

The Victor Valley Community College District sunshined reopeners at the November 12, 2013 Board meeting. Approval to hold a public hearing regarding the initial proposals. Article 8 Compensation. Article 9 Benefits, Article 15 Evaluations and Article 21 Departments.

Fiscal Impact: Exact potential amounts are subject to negotiations between the District and CCA/NEA.

- a) The Board president hereby declared the hearing open to accept comments regarding the initial proposals
- b) A Public comment was made by Claude Oliver
- c) The Board president hereby declared the hearing closed

*Break: 8:40 p.m.*

*Reconvene: 8:47 p.m.*

**12. DISCUSSION/INFORMATION**

- 12.1 Sunshine Items with the District and CTA**  
Submitted as an informational item.

**13. REPORTS (3 minute limit per report)**

The purpose of these reports is to inform the Board of Trustees regarding Issues pertaining to those constituency groups.

**13.1 Employee Groups**

- a) CTA – David Gibbs
- b) CSEA – Fred Board
- c) AFT Part-Time Faculty United – Terry Reid

**14. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: Ed Burg**



**15. BOARD COMMUNICATION**

Trustee Brady: applauded Virginia Moran and her staff on the campus climate survey. Would like a Board member to serve on the finance committee.

Trustee Denson: recently presented Town of Apple Valley a proclamation. Would like more student success stories

Trustee Pinkerton: this was his first year on the Board. Make next year an even better year. Make students the number one priority.

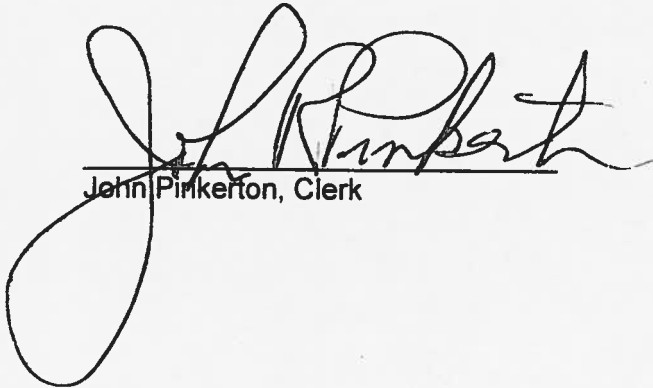
Trustee Wood: is signed up for Excellence in Trusteeship workshop and I looking forward to becoming certified. President Denson did an excellent job as Board President.

Henderson: Trustee Denson did a good job as Board President. He pointed out that some people that left have VVC went for higher positions. Wishes everyone a Merry Christmas and Happy New Year.

Student Trustee: spoke on Phi Beta Kappa activities, thanked those that were involved in the Lights of Love event, ASB and pep band participated in the Victorville Christmas parade. She thanked Virginia Moran and staff in reference to the student service campus climate.

**15. ADJOURNMENT**

It was unanimously approved to adjourn the meeting at 9:20 p.m.



John Pinkerton, Clerk

1-14-14  
Date Approved