



Victor Valley Community College District REGULAR MEETING OF THE BOARD OF TRUSTEES Minutes

Date: December 14, 2010

Place: Regular Meeting: 4:30 p.m. Board Room Victor Valley Community College
18422 Bear Valley Road, Victorville, CA 92395

AGENDA ~ Board Room

Board Room Victor Valley Community College

CALL TO ORDER

4:30 p.m.

The Board of trustees of Victor Valley Community College District met in Open Session on December 14, 2010 in the Board Room of the Administration Building. Mr. Henderson, Board Vice President called the meeting to order at 4:30 p.m.

TRUSTEE ROLL CALL: Chris Mollenkamp, Vice President; Dennis Henderson, Clerk; Joe Range, Trustee; Don Nelson, Trustee

Absent: Judy Schmoll, Student Trustee
Judy Schmoll, Student Trustee arrived at 4:31 p.m.

PLEDGE OF ALLEGIANCE

Chris Mollenkamp led the Pledge of Allegiance to the Flag.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: None

ANNOUNCEMENT OF ITEMS TO BE CONSIDERED IN CLOSED SESSION

- 1.1** Approval of the minutes of the November 9, 2010 regular Board meeting
It was MSC (Nelson/Mollenkamp, 4-0) to approve the minutes of the November 9, 2010 regular Board meeting.

Break: 4:32 p.m.
Reconvene: 4:39 p.m.

2. INSTALLATION OF NEW MEMBERS & OATH OF OFFICE & ELECTION OF OFFICERS

Board President Dennis Henderson presented plaques to Trustees Christopher Mollenkamp, Donald Nelson and Angela Valles in appreciation for their dedicated service to Victor Valley College.

- A. Administer Oath of Office
Ms. Angela Valles, administered the Oath of Office to Lorrie Denson, Dennis Henderson, and Michael Krause
- B. Signing of Affidavit
- C. Election of board officers
 - President – Dennis Henderson
 - Vice President – Joe Range

BOARD OF TRUSTEES: Lorrie Denson, Dennis Henderson, Michael Krause, Joe Range, ASB Member

It was MSC (Krause/Range, 4-0) to elect Lorrie Denson as Clerk of the Board of Trustees.

It was MSC (Range/Denson, 4-0) to elect Michael Krause as representative to the County Committee on School District Organization

PUBLIC COMMENTS RELATED TO AGENDA ITEMS: Arlene Greene (7.3, 11.1, and 11.2)

REGULAR MEETING AGENDA

*Board Room Victor Valley Community College
This meeting will be electronically recorded*

At 4:39 p.m. Board President, Dennis Henderson reconvened the meeting.

3. REPORTS (3 minute limit per report)

The purpose of these reports is to inform the Board of Trustees regarding issues pertaining to those constituency groups.

3.1 Employee Groups

- a) CTA – Michael Butros
- b) CSEA – Michelle Laveaux
- c) AFT Part-Time Faculty United – Kevin Crowley

3.2 Foundation – Janice Olson

4. SUPERINTENDENT/PRESIDENT'S REPORT

Dr. O'Hearn announced that the board will receive a presentation from Frank Smith addressing agenda item 7.3. Agenda items 11.1 and 11.2 will be addressed by Jeffery Morris, legal council with Stutz, Artiano, Shinoff and Holtz. Dr. O'Hearn welcomed and congratulated Trustees Denson and Krause. In addition, he extended best wishes and gratitude to outgoing members Nelson, Valles and Mollenkamp. The accreditation process is going extraordinarily well with the self-study in the finishing stages of completion. The self-study report will be submitted to the commission the beginning of February with a visit expected mid March. There will be a special board meeting January 25, 2011 to submit for board approval the annual audit and to interview and appoint a successor for the vacancy we now have on the board. In conclusion of his report he wished everyone a happy holiday season.

Academic Senate

Ms. Harvey welcomed the new trustees and looks forward to working with them this year. In addressing agenda item 11.1 she pointed out that the senate is in favor of consistency and stability at this campus and therefore does not disapprove the 3 year contracts for the administrators. In the past years, stable administration has been lacking and currently the senate has not experienced any problems with the present administration. Ms. Harvey suggested that there may be a problem with the stringent hiring practices and recommended that they are looked at over the course of the next year.

5. CONSENT AGENDA

It was MSC (Range/Krause, 5-0) to approve the consent items in one motion with item 5.20 pulled for separate discussion by Trustee Range.

5.1 Agreement – California Early Childhood Mentor Program

Approval of the agreement Victor Valley Community College District and the San Francisco Community College District on behalf of its California Early Childhood Mentor Program for the 2010-2011 academic year. Fiscal Impact: All eligible expenses incurred for this program will be reimbursed by the contractor, San Francisco Community College District.

5.2 Independent Contractor Agreement – Simon Silva

Approval of the Independent Contractor Agreement between Victor Valley Community College District and Simon Silva to provide parenting workshops to GEAR UP Program schools including five middle schools and two high schools. The period of this agreement is from January 4, 2011 through May 31, 2011. Fiscal Impact: Budgeted item, not to exceed \$6,000.00, grant funded.

5.3 Curriculum Changes

Ratification of the curriculum changes that were approved by the committee on October 14, 2010 and October 28, 2010. Fiscal Impact: None

5.4 Agreements – Contract Education Services

Approval of the Contract Education Services' agreement listed below to obtain a food handler's certification. Fiscal Impact: \$300.00 income to the District.

Vendor	Income to the District
Community Services	\$ 300.00

5.5 Agreements – Contract Education Services

Approval of the Contract Education Services' agreement listed below that is being offered in the Contract Education Department. Fiscal Impact: \$250.00, income to the District.

Vendor	Income to the District
San Bernardino County Fire Station #15	\$250.00
Total:	\$250.00

5.6 Renewal - Library Online Database Subscriptions

Approval of the renewal of online database subscriptions through the Community College Library Consortium. Fiscal Impact: Budgeted item, \$36,178.00.

5.7 Agreements – Ebmeyer Charter and Tour

Ratification of the agreements between Victor Valley Community College District and Ebmeyer and Tour to provide three chartered bus trips (November 9, 16, 18) from Victor Valley College to the Claremont Testing location for automotive students taking the ASE certification exam as part of the Mechanics Collaborative grant program. Fiscal Impact: Budgeted item, \$2,500.00, grant funded.

5.8 Agreement – Community Hospice of Victor Valley

Ratification of the agreement between Victor Valley Community College District and Community Hospice of Victor Valley to provide clinical learning facilities for all health sciences programs. This agreement began December 1, 2010 and will remain in effect unless terminated by either party upon thirty (30) days written notice. Fiscal Impact: None

- 5.9 Agreement – Desert Physician's Management, LLC
Ratification of the agreement between Victor Valley Community College District and Desert Physician's Management, LLC to provide clinical learning facilities for all health sciences programs. This agreement began November 1, 2010 and will remain in effect unless terminated by either party upon thirty (30) days written notice. Fiscal Impact: None
- 5.10 Agreement – Victorville Medical Transportation
Ratification of the agreement between Victor Valley Community College District and Victorville Medical Transportation to provide clinical learning facilities for all health sciences programs. This agreement began November 1, 2010 and will remain in effect unless terminated by either party upon thirty (30) days written notice. Fiscal Impact: None
- 5.11 Agreement – Loma Linda University Medical Center, Loma Linda University Children's Hospital, Loma Linda University East Campus Hospital, Loma Linda University Health Care and Loma Linda University Behavioral Medicine Center
Ratification of the agreement between Victor Valley Community College District Loma Linda University Medical Center, Loma Linda University Children's Hospital, Loma Linda University East Campus Hospital, Loma Linda University Health Care and Loma Linda University Behavioral Medicine Center to provide clinical learning facilities for all health sciences programs. The term of this agreement is from November 15, 2010 through November 15, 2012.
- 5.12 Agreement – Beeson, Tayer & Bodine
Ratification of the agreement between Victor Valley Community College District and Beeson, Tayer & Bodine for mediation services conducted on November 15, 2010. Fiscal Impact: \$2,000.00
- 5.13 Memorandum of Understanding between DMV and Victor Valley College Campus Police
Ratification of the Memorandum of Understanding between the Department of Motor Vehicles and Victor Valley College Campus Police Department for authorization for electronic access to information and records. Fiscal Impact: None
- 5.14 Board of Trustees Payments Report
Approval of the Board of Trustees Payments Report. Fiscal Impact: None
- 5.15 Amended Agreement Renewal – Keenan & Associates Loss Control Services Agreement
Ratification of the amendment between Victor Valley Community College District and Keenan and Associates to assist in the identification of conditions which may pose a risk of bodily injury and/or property damage and other recommendations to help mitigate the District's risk of loss. Fiscal Impact: Not to exceed \$4,800.00, budgeted item.
- 5.16 Amended Agreement – Law Offices of Dennis J. Walsh
Approval of the amended agreement between Victor Valley Community College District and the Law Offices of Dennis J. Walsh to provide limited specialized legal consultation as requested by the District. The original maximum on the contract was \$50,000.00; actual expenditures with the vendor totaled \$50,761.74. Fiscal Impact: An additional \$761.74, budgeted.
- 5.17 Agreement – Namdar Structural Engineering, Inc.
Ratification of the amendment between Victor Valley Community College District and Namdar Structural Engineering, Inc. for Phase II of the structural engineering consultation services in connection with an investigation of the floor at the Counseling & Administration building #55. Fiscal Impact: \$17,820.00 plus \$1,500.00 for any reimbursable expenses, Local Bond Funded.

5.18 Agreements – Off Campus Locations

Ratification of the agreements between Victor Valley Community College District and the facilities listed to provide classroom space for the 2010-2011 academic year. Fiscal Impact: Not to exceed \$20,000.00 for the 2010-2011 fiscal year.

5.19 Agreement – Vector Resources (Fiber Switches/Cable)

Ratification of the agreement between Victor Valley Community College District and Vector Resources to exchange some of the previously purchased (6) 24 port POE switches and purchase (6) 12 port fiber switches and cable. Fiscal Impact: \$3,822.98, budgeted item, Local Bond Funded.

5.20 **PULLED FOR SEPARATE DISCUSSION** 2011 Board Calendar

Approval of the proposed calendar of board meetings. Fiscal Impact: None

5.21 Agreement – Atkinson, Andelson, Loya, Ruud & Romo

Approval of the agreement between Victor Valley Community College District and Atkinson, Andelson, Loya, Ruud & Romo to provide FRISK Leadership Training for management on January 29, 2011. Fiscal Impact: \$2,568.50.

5.22 Agreement – IMPEX Technologies

Ratification of the agreements between Victor Valley Community College District and IMPEX Technologies to purchase software to assist with the migration of the Groupwise email to Microsoft Outlook email. Fiscal Impact: \$17,546.50, budgeted item, Local Bond Funded.

5.23 Agreement – Mobile Mini

Ratification of the agreement between Victor Valley Community College District and Mobile Mini to rent a Model 40K2 40' tunnel storage container to store donated fire equipment. The period of this agreement is from November 24, 2010 through November 24, 2011. Fiscal Impact: Budgeted item, not to exceed \$2,000.00.

5.24 Out-of-Country Travel - Asia

Approval of out-of-country travel to East Timor in Asia. The travel is required of students who are registered in Biology 98 "International Natural History" from January 15, 2011 through February 7, 2011. Students will be accompanied by Professor of Biology, Dr. Hinrich Kaiser and Robert Sewell, ASB Advisor. Fiscal Impact: \$3,595.00, Grant funded.

ACTION AGENDA

6. BOARD OF TRUSTEES

6.1 Separate approval of items pulled from consent agenda

5.20 2011 Board Calendar

Following discussion, it was MSC (Range/Krause, 4-0) to approve the proposed calendar of board meetings with January 11, 2011 added as a working board meeting at the request of Trustee Range. Fiscal Impact: None

6.2 Approval of Resolution #10-14 – Declaring Board Vacancy – Angela Valles

It was MSC (Range/Denson 4-0) to approve the Resolution #10-14 declaring a vacancy on the Board of Trustees at Victor Valley Community College District. Fiscal Impact: None

6.3 Proposed Process to Appoint a New Board Member to Fill Vacancy

It was MSC (Range/Krause, 4-0) to approve the process, timeline, application materials, and criteria due to the resignation of Ms. Angela Valles, Board President effective December 7, 2010. Fiscal Impact: \$1,000.00

7. SUPERINTENDENT/PRESIDENT

7.1 FAILED - NO ACTION TAKEN Agreement – IMPEX Technologies, Inc.

No action was taken to approve the agreement between Victor Valley Community College District and IMPEX Technologies, Inc. to implement phase one of a multiphase implementation of Novell to Microsoft migration. Fiscal Impact: Not to exceed \$314,994.00, budgeted item, Local Bond Funded.

7.2 FAILED - NO ACTION TAKEN Agreement – Datalink Networks

No action was taken to ratify the agreement between Victor Valley Community College District and Datalink Networks to provide training related to the migration of campus systems from Novell to Microsoft. Fiscal Impact: \$59,865.30, Fund 71.

7.3 FAILED - NO ACTION TAKEN Agreement – Datatel, Inc.

No action was taken to approve the agreement between Victor Valley Community College and Datatel, Inc. for applications, training, and consulting for Datatel Enterprise Resource Planning (ERP) System, to bring the campus systems and processes closer up to date with standards. This is phase one of a multi-part project to utilize and enhance the overall capabilities of the current Datatel (ERP) System. Fiscal Impact: \$686,860.00, budgeted item, Fund 71.

11. HUMAN RESOURCES

11.1 FAILED - NO ACTION TAKEN Renewal of Administrator Contracts

No action was taken to approve the renewal of the following Administrative contracts for 3 years:

Deputy Superintendent/Executive Vice President
Vice President, Human Resources

Fiscal Impact: Budgeted

11.2 FAILED - NO ACTION TAKEN Renewal of Administrator Contracts

No action was taken to approve of renewal of the following Administrative contracts for 2 years:

Director, Special Grants Programs
Dean, Instructional Programs, STEM
Dean, Instructional Programs, Health Sciences & Public Safety
Executive Dean, Institutional Effectiveness
Director, EOPS/CARE
Dean, Instructional Programs, Humanities, Arts & Social Sciences

Fiscal Impact: Budgeted

11.3 FAILED - NO ACTION TAKEN New Classified Position, Curriculum & Scheduling Coordinator

No action was taken to approve the new classified position of Curriculum & Scheduling Coordinator, effective December 15, 2010. Fiscal Impact: Budgeted, Range 14 of the classified salary schedule, \$4,441.00 plus benefits.

11.4 Management Appointment, Director of the Associate Nursing Program and Allied Health

It was MSC (Krause/Denson, 4-0) to approve the appointment of Joseph Morris to fill the position of Director of Associate Degree Nursing Program and Allied Health beginning on or after December 15, 2010. Fiscal Impact: Budgeted, Range 18 Step E on the Management Salary Schedule, \$8,855/month plus benefits.

11.5 Management Appointment, Interim Dean of Student Services

It was MSC (Range/Krause, 4-0) to approve the appointment of Tim Johnston to fill the position of Interim Dean of Student Services beginning December 15, 2010 and ending no later than June 30, 2011. Fiscal Impact: Budgeted, Range 20 on the Management Salary Schedule, \$8,847 to \$11,308/month plus benefits.

11.6 FAILED - NO ACTION TAKEN New Classified Position, Senior Programmer/Software Developer

No action was taken to approve the new classified position of Senior Programmer/Software Developer, effective December 15, 2010. Fiscal Impact: Range 15 of the classified salary schedule, \$5,023.00 plus benefits, budgeted.

12. INFORMATION/DISCUSSION

12.1 AFT Sunshine Proposal to District

Submitted as an informational/discussion item.

12.2 Sunshine Items with the District and CTA

Submitted as an informational/discussion item

12.3 Monthly Financial Reports

Submitted as an informational/discussion item.

13. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: Todd Woods

14. TRUSTEE COMMENTS

Trustees Range and Henderson welcomed and congratulated the new board members and look forward to working with them. Newly elected Trustee Denson thanked the public for the opportunity to serve them and will do her best to represent them well. Trustee Krause announced that he is glad to have the opportunity to work with Trustees Range Henderson, Denson and Dr. O'Hearn and appreciates everyone showing up tonight.

- ASB –Judy Schmoll reported on student activities.

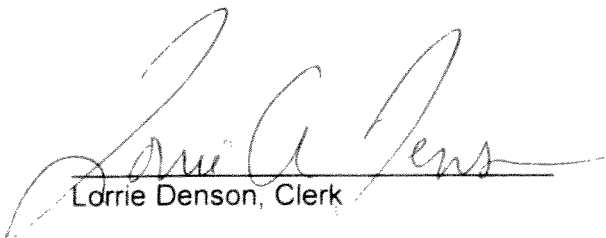
15. ITEMS FOR FUTURE BOARD MEETINGS:

Board members may request items to be placed on future Board meetings for a report or information.

None

17. ADJOURNMENT

It was MSC (Range/Krause, 4-0) to adjourn the meeting at 5:40 p.m.


Lorrie Denson, Clerk

2-15-11
Date Approved