

**ADOPTED
MINUTES
VICTOR VALLEY COLLEGE
CURRICULUM COMMITTEE MEETING**

September 10, 2009

CALL TO ORDER: The meeting was called to order at 2:21 p.m. by Debra Blanchard, Chairperson.

MEMBERS PRESENT: Debra Blanchard; Chairperson, Carol Delong, Ron Fields, Patty Golder, Pamela James, Michael McCracken, Lisa Harvey, Alice Ramming, Peter Allan, and Paul Williams

MEMBERS ABSENT: Leslie Huiner, Jeffrey Holmes, Lori Kildal, Christopher O'Hearn, Pat Luther, and Greta Moon

GUESTS: Rebecca Drew

MEETING MINUTES: Minutes unanimously approved with no corrections.

COMMITTEE MEMBERS: Patty Golder was unanimously approved to replace P. J. Teel

COURSES: POLS 114 / PHIL 114 - committee reviewed both courses. C. DeLong will work with faculty to resolve.

BSKL for CAHSEE – Office of Instruction needs clarification on assignment of TOP Code for 2 newly created courses, 8A & 8B. MSC (P. James, P. Allan) to deactivate classes. Discussion followed.

Interdisciplinary Classes – Cross referenced classes from different disciplines create conflicts for HR to determine who is qualified to teach these classes. R. Fields will gather more information. Discussion tabled and will be added to next meeting agenda.

OTHER: D. Blanchard introduced Alice Ramming as replacement for the Health Sciences CAR.

Curriculum meeting Alternative – The committee agreed to the following changes to the meeting times and format.

2:30 – 2:45 pm – Approval process
2:45 – 3:00 pm – Update courses
3:00 – 3:45 pm – Faculty course assistance

Stand Alone Course Training – All members must be trained by September 20, 2009. Handouts provided.

CB21 Recoding – Deadline changed from Sept. 5 to November. D. Blanchard will provide updated version.

CurrincUNET Update – Can't tell which classes are activated, need to archive old classes. Our courses aren't populating to **OSCAR** requirements.

ADJOURNMENT: Meeting adjourned at 3:21 p.m.

Respectfully submitted,

Debra Blanchard,
Chairperson