

**ADOPTED**  
**MINUTES**  
**VICTOR VALLEY COLLEGE**  
**CURRICULUM COMMITTEE MEETING**

SEPTEMBER 22, 2011

2:30 p.m.

CALL TO ORDER: The meeting was called to order at 2:36 p.m. by Debra Blanchard, Chairperson.

MEMBERS PRESENT: Debra Blanchard, Chairperson, Carol Delong, Ron Fields, Patty Golder, Leslie Huiner, Pam James, Mike McCracken, Alice Ramming

MEMBERS ABSENT: Lisa Harvey, Scott Jones

GUESTS: Malia Carpenter, Cheryl Elsmore, Ruby Wikstrom

Debra Blanchard introduced Cheryl Elsmore, adjunct English instructor, who was present at the meeting as an observer.

ADD AGENDA  
ITEM:

It was MSC (Huiner/Golder) to add defining student success, per ACCJC, as a task for the Curriculum Committee. It was agreed to add to the next agenda discussion and development of the definition of student success.

MINUTES: The minutes of the meeting of September 8, 2011 were approved as presented.

COMPUTER INTEGRATED

DESIGN & GRAPHICS: It was MS (Fields/Golder) to approve repeatability change for CIDG 50. Motion failed. It was MSC (Huiner/Fields) to delete CIDG 50 due to incomplete course proposal revision.

ENGLISH AS A

SECOND LANGUAGE: It was MS (Golder/Fields) to approve repeatability change for ESL 12B. It was MSC (Golder/Delong) to table the motion to approve the repeatability change for ESL 12B.

It was MSC (James/McCracken) that the initiator of courses being revised or tabled must attend the Curriculum Committee meeting to address the concerns of the committee.

POLITICAL SCIENCE: It was MSC (Fields/Delong) to approve the title change for POLS 104 from Global History, Culture and Ideas to **Introduction to Global Studies** and change the repeatability from 1X to 0X.

SPANISH: It was MS (James/Fields) to approve SPAN 102A Elementary Spanish as a new course. It was MSC (James/Huiner) to table the motion to approve SPAN 102A as a new course.

AUTOMOTIVE: It was MSC (DeLong/Ramming) to approve the update for Small Engine Repair Specialist Certificate of Career Preparation.

It was MS (Fields/McCracken) to approve the update for Automotive Repair Shop Manager Certificate of Preparation. It was MSC (Fields/James) to table the motion to approve the update for Automotive Repair Shop Manager Certificate of Preparation.

It was MSC (Golder/Huiner) to approve Import Sport Tuning and Customization Certificate of Career Preparation as presented.

It was MSC (Fields/Golder) to approve the update for Heavy Duty Diesel Truck Lubrication and Inspection Specialist Certificate of Career Preparation.

It was MSC (Golder/Fields) to approve Heavy Duty Truck Hydraulic Technician Certificate of Career Preparation as a new 14.0 unit career preparation certificate.

It was MSC (Fields/James) to approve Heavy Duty Hydraulic Technician Certificate of Career Preparation as a new 12.0 unit career preparation certificate.

**TABLED ITEMS**

ENGLISH AS A  
SECOND LANGUAGE  
NON-CREDIT:

It was MSC (Golder/Ramming) to table AENG 10.2A

COMMERCIAL ART:

It was MSC (James/DeLong) to bundle agenda items 4.2-4.4  
It was MSC (Golder/James) to table bundled items 4.2-4.4.

OTHER TABLED:

Tabled agenda items 5.1 and 5.2 were removed from the agenda.

OTHER DISCUSSION:

There was discussion regarding the Journalism Certificate. Patty Golder will contact the department.

There was discussion regarding course outlines in CurricUNET that are in completed proposals but there is no active course outline. Governet will be contacted regarding this and other concerns regarding course outline proposals in CurricUNET.

ADJOURNMENT:

The meeting was adjourned at 4:25 p.m.

Respectfully submitted,

Debra Blanchard  
Chairperson