

**ADOPTED MINUTES**  
**VVC CURRICULUM COMMITTEE MEETING**

**September 23, 2010**

- CALL TO ORDER: The meeting was called to order at 2:44 p.m. by Debra Blanchard, Chairperson.
- MEMBERS PRESENT: Debra Blanchard; Chairperson, Carol DeLong, Pamela James, Scott Jones, Michael McCracken and Alice Ramming
- MEMBERS ABSENT: Ron Fields, Patty Golder, Lisa Harvey, and Leslie Huiner
- GUESTS: Mark J. Zacovic, VP Instruction and Student Services
- MEETING MINUTES: September 9, 2010 approved.
- COURSES: Tabled until next Curriculum meeting  
SPAN 102A  
Updated:  
BADM 52, BADM 109, SPAN 101, SPAN 101A, SPAN 101B
- OLD Business:
1. New Title V Retake policy – reviewed additional information for updating occupational courses.
  2. Foreign Language courses updated by Curriculum Committee.
  3. Curriculum Definitions approved to be sent forward to Faculty Senate.
  4. GIS-review and discussion.
    - a. C. DeLong gave an overview of the differences in GIS applications and mapping. The various industries and disciplines using GIS including Academic and Vocational.
    - b. C. DeLong assigned the task to clearly define the many aspects of GIS. She will make a presentation and provide handouts on the basics of GIS within 30 days.
    - c. C. DeLong will notify the CC secretary when she is ready to be added to the agenda for the presentation.
  5. Certificates – Courses updated that are a component of a certificate must be submitted together if there is a change to units, titles, or pre-requisites.
- COMMENTS: Chairperson, D. Blanchard gave direction to the area representatives on completing the course outlines submissions.
1. Need/Justification: do not list Title V. Faculty must be specific with description of changes to course outline.
  2. CC will implement the old check off list to assist in this task.
- ADJOURNMENT: Meeting adjourned 4:20 p.m.

Respectfully submitted,

Debra Blanchard,  
Chairperson