

CURRICULUM COMMITTEE MINUTES
18422 Bear Valley Road, Victorville, CA 92395
Building 10 – CFIE Classroom

NOVEMBER 14, 2019

2:45 PM

Announcement: This meeting is being recorded and audio is being posted on the Academic Senate website under the Curriculum Committee.

1. CALL TO ORDER

The meeting was called to order at 3:08 p.m. by Chairperson.

MEMBERS PRESENT: Debra Blanchard, Chairperson, Pam James, Patty Golder, Scott Jones, Leslie Huiner, Joseph Pendleton, Jackie Stahlke, Sandy Visser, Richard Cerreto, and Christa White

MEMBERS ABSENT: Lisa Harvey

GUESTS: Reba Pugliese, Todd Scott

ADMINISTRATOR: Patricia Ellerson

2. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.

3. MINUTES:

5.1 Minutes from October 24, 2019

It was MSU (C. White/S. Visser, 9-0) to approve as corrected add Joseph Pendleton as guest

4. CONSENT AGENDA: All matters listed under Consent agenda are considered by the Curriculum Committee to be routine. There will be no separate discussion on these items prior to the time the committee votes on them unless a Committee member requests a specific item be removed from the Consent Agenda for discussion and separate vote. Public comment on consent items from anyone completing a written request will be heard prior to the Committee's vote on the Consent Agenda.

4. Approval of the consent agenda items.

None

5. ACTION ITEMS: The complete written request to address the Committee shall be submitted at the beginning of the meeting. Individuals who want to comment on action items may do so after being recognized by the Committee Chair and before Committee discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Committee from a designated place. Only those who have been recognized by the Committee Chair will be permitted to speak.

5. Public Comments Related to Action Agenda Items.

None

6. ACTION ITEMS

6.1 SLO Mandated by outside accrediting agency for degrees and certificate courses: required attachment

MSF (P. Golder/P. James, 2-7 opposed Richard Cerreto, Christa White, Leslie Huiner, Scott Jones, Pamela James, Sandy Visser, Joseph Pendleton) to deny requiring documentation to support the same SLO in more than one course in a discipline.

Discussion

Patty Golder brought to the committee the concern that AUTO has one SLO that is the same throughout all the in that discipline. The department chair stated that is a safety matter, and is mandated by an outside agency. The committee discussed the validity of requiring disciplines to attach proof from the mandating agency.

DEGREES

6.2 ENGL AA-T

MSU (P. Golder/P. James, 9-0) to approve PLO revision

CERTIFICATES

6.3 Applied Developmental Psychology

It was MSU (C. White/R. Cerreto, 9-0) to approve new certificate

6.4 Digital Media – Animation and Motion Graphics Maya

It was MSU (R. Cerreto/S. Visser, 9-0) to approve new certificate

6.5 Irrigation and Water Management

It was MSU (C. White/P. Golder, 9-0) to approve new certificate

TABLED DEGREES/CERTIFICATES

6.6 Digital Media – Animation & Motion Graphics 3ds Max

It was MSU (R. Cerreto/S. Jones, 9-0) new certificate

COURSES

6.7 CT 103 Construction Management

It was MSU (C. White/P. James, 9-0) to approve course update: instructional objectives, course content, assignments, textbook update

6.8 CT 103 Construction Management

It was MSU (R. Cerreto/S. Visser, 9-0) to approve distance education

6.9 ECON 101 Principles of Economics

It was MSU (R. Cerreto/P. James, 9-0) to approve SLO only revision

6.10 ENGD 130 Introduction to Solid Works

It was MSU (J. Stahlke/R. Cerreto, 9-0) to approve new course

6.11 ENGL 128 Special Topics

It was MSU (P. Golder/R. Cerreto, 9-0) to approve course update: title update, catalog and schedule description, instructional objectives, course content, SLO's, assignments, textbook update

6.12 ENGL 128 Special Topics

It was MSU (P. Golder /L. Huiner, 9-0) to approve prerequisite: ENGL 101 – validation date 09.15.19

6.13 ESL 26B Grammar, Writing, and Reading Level 2.5

It was MSC (P. Golder/R. Cerreto, 8-1 apposed Jackie Stahlke) to approve new course

Discussion

If a student goes through all the ESL courses it uses up one to two years of financial aid, which could affect how much they receive if they transfer to a four-year college. In addition, it adds units to the student's portfolio.

6.14 **JOUR 108LC Journalism Lab C**

It was MSU (C. White/P. James 9-0,) to approve course update: entrance skills, instruction objectives, assignments, textbook update

6.15 **JOUR 108LD Journalism 108 Lab D**

It was MSU (P. Golder/R. Cerreto, 9-0) to approve course update: instructional objectives, assignments, textbook update, content review

6.16 **KIN 141 Athletic Training I**

It was MSU (C. White S. Visser/, 9-0) to approve course update: instructional objectives, assignments, textbook update, content review

6.17 **KIN 142 Athletic Training II**

It was MSU (R. Cerreto/J. Stahlke, 9-0) to approve course update: top code change, instructional objectives, assignments, textbook update

6.18 **KIN 142 Athletic Training II**

It was MSU (C. White/R. Cerreto, 9-0) to approve Prerequisite ALDH 141 – validation date 7.15.19

6.19 **KIN 142 Athletic Training II**

It was MSU (R. Cerreto/C. White, 9-0) to approve KIN 141 – validation date 7.20.19

6.20 **KIN 177 Athletic Training IV**

It was MSU (C. White/R. Cerreto, 9-0) to approve course update: entrance skills, instructional objectives, assignments, content review

6.21 **SOC 102 Social Problems**

It was MSU (J. Stahlke/P. James, 9-0) to approve recommended prep: ENGL 101H

6.22 **SOC 103 Introduction to Marriage and Family**

It was MSU (P. Golder/R. Cerreto, 9-0) to approve recommended prep ENGL 101

6.22A **SOC 103 Introduction to Marriage and Family**

It was MSU (P. Golder/C. White, 9-0) to approve recommended prep ENGL 101H

6.23 **SOC 107 Introduction to Race and Ethnicity**

It was MSU (P. James/R. Cerreto, 9-0) to approve recommended prep ENGL 101H

TABLED COURSES

NONE

7. CURRICULUM TRAINING:

Projector is not working so the training on content review has been postponed until a later date.

The committee discussed the frequency of reviewing certificates and degrees.

If a department makes any of the following changes to courses, prefix change, unit, title, course number, catalog description, PLO's, course removal or adding new course, they need to update the degree or certificate within the year. If there are no changes to made to the courses, CTE certificates

and degrees should be updated every two years per the requirement that the curriculum specialist must complete when submitting. This issue is being researched to see if it is mandated when no changes are submitted. Academic certificates and degrees need to be updated every three years, to match with the program review cycle.

8. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: None

9. ADJOURNMENT

The meeting was adjourned at 4:27 p.m., Next meeting Tuesday November 26, 2019, 2:45pm, CFIE Classroom

This document has been edited according to Accessibility Best Practices.