

**CURRICULUM COMMITTEE MINUTES**  
**ZOOM Meeting**  
<https://cccconfer.zoom.us/j/98621469644>

**AUGUST 4, 2020**

**2:45 PM**

**Announcement:** This meeting is being recorded and audio is being posted on the Academic Senate website under the Curriculum Committee.

**1. CALL TO ORDER**

The meeting was called to order at 2:47 pm.

**ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA**

**MEMBERS PRESENT:** Debra Blanchard, Chairperson, Patty Golder, Sandy Visser, Richard Cerreto, Joseph Pendleton, Leslie Huiner, Christa White, Pam James, and Scott Jones.

**MEMBERS ABSENT:** Jackie Stahlke, and Lisa Harvey

**GUESTS:** Reba Pugliese

**ADMINISTRATIVE:** Patricia Ellerson

**2. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.**

- 3. CONSENT AGENDA:** All matters listed under Consent agenda are considered by the Curriculum Committee to be routine. There will be no separate discussion on these items prior to the time the committee votes on them unless a Committee member requests a specific item be removed from the Consent Agenda for discussion and separate vote. Public comment on consent items from anyone completing a written request will be heard prior to the Committee's vote on the Consent Agenda.

**Approval of the consent agenda items.**

It was MSU (L. Huiner/P. Golder, 6-0) to approve the consent agenda

**3.1 PAL 101 Law Office Technology for Paralegals**

SLO only revision

**3.2 PAL 102 Beginning Legal Research for Paralegals**

SLO only revision

**3.3 PAL 103 Beginning Legal Writing**

SLO only revision

**3.4 PAL 101 Legal Ethics for Paralegals**

SLO only revision

**3.5 PAL 201 Fundamentals of Litigation for Paralegals**

textbook update

**3.6 PAL 202 Family Law**

SLO only revision

**3.7 PAL 203 Tort Law for Paralegals**

SLO only revision

- 3.8 **PAL 204 Basic Bankruptcy Law for Paralegals**  
SLO only revision
- 3.9 **PAL 205 Law Office Technology for Paralegals**  
SLO only revision
- 3.10 **PAL 206 California Employment and Labor Law**  
SLO only revision
- 3.11 **PAL 207 Conflict Resolutions and Negotiation**  
SLO only revision

4. **PUBLIC COMMENTS RELATED TO ACTION AGENDA ITEMS:**

The complete written request to address the Committee shall be submitted at the beginning of the meeting. Individuals who want to comment on action items may do so after being recognized by the Committee Chair and before Committee discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic, Speakers will be timed electronically, and all speakers will be required to address the Committee from a designated place. Only those who have been recognized by the Committee Chair will be permitted to speak.

5. **ACTION ITEMS**  
**NON-COURSE ACTION ITEMS:**

5.1 **New Definitions of Online**

It was MSU (P. Golder/R. Cerreto, 8-0) to approve definitions  
FULLY ONLINE (FO) (also known as “100% online”) – Instruction involving regular and effective online interaction that takes place synchronously or asynchronously and is supported by online materials and activities delivered through the college’s learning management system, and through the use of other required materials. All approved instructional contact hours are delivered through these online interactions. Fully online classes do not require in-person assessments or activities. If synchronous online activities are required, the schedule of classes indicates dates and times.  
PARTIALLY ONLINE (PO) (also known as “hybrid”) – Instruction involving regular and effective online interaction for -any portion of the approved contact hours that takes place synchronously or asynchronously and is supported by materials and activities delivered in person and online through the college’s learning management system, and through the use of other required materials. Any portion of a class that is delivered online must follow a separate approval process. The approved online portion must meet the regular and effective  
ONLINE WITH FLEXIBLE IN-PERSON COMPONENT (OFI) – Instruction involving regular and effective online interaction that takes place synchronously or asynchronously and is supported by online materials and activities delivered through the college’s learning management system, and through the use of other required materials.

Discussion:

At the curriculum institute we were given these as a substitute for the last ones. These definitions will be on META and are going to senate in September.

**Pam James joined the meeting 2:52**

**Joseph Pendleton joined the meeting 2:53**

**MINUTES:**

None

**Course Substitution forms**

None

**DEGREES:**

**5.2 Paralegal AA**

It was MSU (P. Golder/R. Cerreto, 8-0) to approve degree update

**5.3 Physics ADT**

It was MSU (P. Golder/R. Cerreto, 8-0) to approve new degree

**CERTIFICATES:**

**5.4 Advanced Paralegal**

It was MSU (P. Golder/R. Cerreto, 8-0) to approve certificate update

**5.5 Paralegal Studies**

It was MSU (S. Jones/S. Visser, 8-0) to approve certificate update

**TABLED DEGREES/CERTIFICATES:**

None

**COURSES:**

**5.6 AENG 10.1 Listening and Speaking Level 1**

It was MSU (P. Golder/R. Cerreto, 8-0) to approve Course update: entrance skills, instructional objectives, SLO's, course content, assignments, methods of instruction, textbook

**5.7 AENG 10.1 Listening and Speaking Level 1**

It was MSU (P. Golder/S. Visser, 8-0) to approve distance education

**5.8 AENG 10.1C Low Beginning ESL Computer Skills**

It was MSU (P. Golder/R. Cerreto, 8-0) to approve Course update: catalog and schedule description, instructional objectives, SLO's, course content, methods of instruction, textbook

**5.9 AENG 10.1C Low Beginning ESL Computer Skills**

It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education

**5.10 AENG 10.8 Writing/Grammar./Reading Level 4**

It was MSU (C. White/P. Golder, 8-0) to approve Course update: catalog description, instructional objectives, course content, assignments, methods of instruction and evaluation, textbook

**5.11 AENG 10.8 Writing/Grammar./Reading Level 4**

It was MSU (R. Cerreto/P. Golder, 8-0) to approve distance education

**5.12 APE 166B Intermediate Adapted Cardio Training**

It was MSU (S. Visser/P. Golder, 8-0) to approve distance education

**5.13 AGNR 131 Introduction to Soil Science**

It was MSU (P. Golder/L. Huiner, 8-0) to approve

- 5.14 **AGNR 138 Cooperative Education Agriculture**  
It was MSU (P. Golder/S. Visser, 8-0) to approve distance education
- 5.15 **ANTH 106 Introduction to Linguistic Anthropology**  
It was MSU (R. Cerreto/P. Golder 9-0) to approve textbook update
- 5.16 **ANTH 107 Introduction to Forensic Anthropology and Archeology**  
It was MSU (R. Cerreto/P. Golder, 8-0) to approve distance education
- 5.17 **ARCH 138 Cooperative Education Architecture**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education
- 5.18 **AUTO 138 Cooperative Education Automotive**  
It was MSU (C. White/S. Jones, 8-0) to approve distance education
- 5.19 **ART 103 The Art of the American Cinema**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve instructional objectives, SLO's, course content, assignments, textbook
- 5.20 **ART 107 Art and Life of Greece**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve Course update: catalog description, instructional objectives, SLO's, assignments, textbook
- 5.21 **ART 108 Art and Life of Italy**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve Course update: catalog and schedule description, instructional objectives, SLO's, course content, assignments, textbook
- 5.22 **ART 109 Survey of African American Art**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve Course update: catalog and schedule description, instructional objectives, SLO's, course content, assignments, instructional objectives, textbook
- 5.23 **ASTR 101 Descriptive Astronomy**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education
- 5.24 **ATHL 120 Varsity Baseball**  
It was MSU (S. Visser/R. Cerreto, 8-0) to approve Course update: methods of instruction, textbook
- 5.25 **ATHL 120 Varsity Baseball**  
It was MSU (P. Golder/C. White, 8-0) to approve distance education
- 5.26 **ATHL 121P Preparation for Intercollegiate Men's Basketball**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve course update: instructional objectives, textbook
- 5.27 **ATHL 123 Women's Cross Country**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve Course update: methods of instruction, textbook
- 5.28 **ATHL 123 Women's Cross Country**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education
- 5.29 **ATHL 124 Varsity Football**  
It was MSU (L. Huiner/P. Golder, 8-0) to approve course update: methods of instruction, textbook
- 5.30 **ATHL 124 Varsity Football**

- It was MSU (P. Golder/C. White, 8-0) to approve distance education
- 5.31 ATHL 124P Preparation for Intercollegiate Football**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education
- 5.32 ATHL 127 Varsity Softball**  
It was MSU (P. Golder/R. Cerreto-0) to approve course update: methods of instruction, textbook
- 5.33 ATHL 127 Varsity Softball**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education
- 5.34 ATHL 128 Varsity Tennis Women**  
It was MS (P. Golder/S. Visser, 8-0/) to approve course update: methods of instruction
- 5.35 ATHL 128 Varsity Tennis Women**  
It was MSU (P. Golder/S. Visser, 8-0) to approve distance education
- 5.36 ATHL 129 Varsity Tennis Men**  
It was MSU (C. White/P. Golder, 8-0) to approve course update: methods of instruction
- 5.37 ATHL 129 Varsity Tennis Men**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education
- 5.38 ATHL 131 Varsity Golf (women)**  
It was MSU (P. Golder/R. Cerreto, 8-0) to postpone Course update: catalog and schedule description, instructional objectives, SLO's, course content, assignments, methods of instruction and evaluation, textbook
- 5.39 ATHL 131 Varsity Golf (women)**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education
- 5.40 BRE 138 Cooperative Education Business Real Estate**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education
- 5.41 CHDV 133 Art Experience for Young Children**  
It was MSU (S. Visser/R. Cerreto, 8-0) to approve course update: catalog and schedule description, instructional objectives, SLO's, course content, assignments, methods of instruction and evaluation, textbook
- 5.42 CHDV 134 Children's Language and Literacy Development**  
It was MSU (C. White/S. Visser, 8-0) to approve course update: title change, top code, schedule and catalog description, SLO's, course content, methods of instruction and evaluation, textbook
- 5.43 CHDV 134 Children's Language and Literacy Development**  
It was MSU (R. Cerreto/P. Golder, 8-0) to approve distance education
- 5.44 CHDV 144 Math and Science Experience for Children**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve course update: title change, top code, schedule and catalog description, SLO's, course content, methods of instruction and evaluation, textbook
- 5.45 CHDV 144 Math and Science Experience for Children**  
It was MSU (C. White/P. Golder, 8-0) to approve distance education
- 5.46 CHDV 145 Music and Movement Experiences for Young Children**

It was MSU (P. Golder/R. Cerreto, 8-0) to approve Course update: top code, instructional objectives, course content, assignments, methods of instruction and evaluation, textbook

**5.47 CHDV 145 Music and Movement Experiences for Young Children**  
It was MSU (S. Visser/C. White, 8-0) to approve distance education

**5.48 CHDV 138 Cooperative Education Child Development**  
It was MSU (P. Golder/S. Visser, 8-0) to approve distance education

**5.49 CHEM 201 General Chemistry**  
It was MSU (R. Cerreto/P. Golder, 8-0) to approve distance education

**5.50 CHEM 202 General Chemistry**  
It was MSU (C. White/P. Golder, 8-0) to approve distance education

**5.51 CHEM 206 Introduction to Chemistry II**  
It was MSU (P. Golder/C. White, 8-0) to approve distance education

**5.52 CHEM 207 Introduction to Chemistry III**  
It was MSU (C. White/R. Cerreto, 8-0) to approve distance education

**5.53 CHEM 281 Organic Chemistry I**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education

**5.54 CHEM 282 Organic Chemistry II**  
It was MSU (R. Cerreto/P. Golder, 8-0) to approve distance education

**5.55 CHEM 138 Cooperative Education Chemistry**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education

**5.56 EMS 50 Emergency Medical Responder**  
It was MSU (S. Jones/P. Golder, 8-0) to approve distance education

**5.57 EMS 60 Emergency Medical Technician**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education

**5.58 EMS 61 Emergency Medical Technician Refresher**  
It was MSU (P. Golder/S. Visser, 8-0) to approve distance education

**5.59 EMS 80 Paramedic Anatomy and Physiology**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education

**5.60 EMS 81 Paramedic Introduction to Emergency Medical Services**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education

**5.61 EMS 82 Paramedic Cardiology**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education

**5.62 EMS 83 Paramedic Pharmacology**  
It was MSU (S. Visser/P. Golder, 8-0) to approve distance education

**5.63 EMS 84 Emergency Medical Services**  
It was MSU (R. Cerreto/P. Golder, 8-0) to approve distance education

**5.64 EMS 85 Paramedic Clinical**  
It was MSU (L. Huiner/S. Jones, 8-0) to approve distance education

**5.65 EMS 86 Paramedic Field Internship**

- It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education
- 5.66** **ENGL 81 Co-Requisite for English 101**  
It was MSU (P. Golder/C. Whiter, 8-0) to approve distance education
- 5.67** **ENGL 102H Honors Composition and Literature**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education
- 5.68** **ENGL 104H Honors Critical Thinking and Composition**  
It was MSU (R. Cerreto/P. Golder, 8-0) to approve distance education
- 5.69** **ENGL 116 Authors of the Theatre**  
It was MSU (C. White/P. James, 8-0) to approve course update: instructional objectives, methods of instruction, assignments, textbook
- 5.70** **ENGL 116 Authors of the Theatre**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education
- 5.71** **ENGL 220 Modern Fiction**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education
- 5.72** **ENGL 225 Poetry**  
It was MSU (P. Golder/C. White, 8-0) to approve distance education
- 5.73** **ENGL 230 Survey of American Literature 1600-1865**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education
- 5.74** **ENGL 231 Survey of American Literature 1865 to Present**  
It was MSU (P. Golder/P. James, 8-0) to approve distance education
- 5.75** **ENGL 232 Chicana/Latina Literature**  
It was MSU (P. Golder/P. James, 8-0) to approve distance education
- 5.76** **ENGL 233 African-American Literature**  
It was MSU (P. James/P. Golder, 8-0) to approve distance education
- 5.77** **ENGL 234 Native American Literature**  
It was MSU (P. James/R. Cerreto, 8-0) to approve distance education
- 5.78** **ENGL 235 Children's Literature**  
It was MSU (P. Golder/C. White, 8-0) to approve distance education
- 5.79** **ENGL 240 World Literature Ancient-Early Renaissance**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education
- 5.80** **ENGL 241 World Literature Renaissance-Modern**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education
- 5.81** **ENGL 245 Survey of British Literature Early Medieval-Neoclassics**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education
- 5.82** **ENGL 246 Survey of British Literature Romantics-20th Century**  
It was MSU (P. Golder/C. White, 8-0) to approve distance education
- 5.83** **ENGL 247 Shakespeare**  
It was MSU (C. White/R. Cerreto, 8-0) to approve distance education
- 5.84** **ESL 12A Basic Computer Literacy**

- It was MSU (P. Golder/R. Cerreto, 8-0) to approve Course update: top code, catalog and schedule description, course content, methods of instruction textbook
- 5.85** **ESL 12A Basic Computer Literacy**  
It was MSU (P. Golder/S. Visser, 8-0) to approve distance education
- 5.86** **ESL 12A Basic Computer Literacy**  
It was MSU (P. Golder/P. James, 8-0) to approve recommended preparation: Completion of AENG 10.4 or any high beginning ESL course
- 5.87** **ESL 30B Intermediate Pronunciation II**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve course update: top code, entrance skills, methods of instruction
- 5.88** **ESL 30B Intermediate Pronunciation II**  
It was MSU (P. Golder/C. White, 8-0) to approve distance education
- 5.89** **ESL 43A Advanced Reading and Vocabulary I**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve course update: catalog and schedule description, entrance skills, SLO's, course content, methods of evaluation, textbook
- 5.90** **FIRE 2A Public Safety Orientation**  
It was MSU (R. Cerreto/S. Jones, 8-0) to approve new course
- 5.91** **NURS 138 Cooperative Education Nursing**  
It was MSU (S. Visser/P. Golder, 8-0) to approve distance education
- 5.92** **PAL 200 Law Office Management for Paralegals**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve course update: unit change 2 to 3, instructional objectives, assignments, textbooks
- 5.93** **PHIL 114 Introduction to Political Theory and Thought**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve course update: title change, catalog and schedule description, entrance skills, instructional objectives, SLO's, course content, assignments, methods of instruction/ evaluation, textbook
- 5.94** **PHOT 138 Cooperative Education Photography**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education
- 5.95** **POLS 104 Introduction to Global Studies**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve course deactivation
- 5.96** **POLS 114 Introduction to Political Theory and Thought**  
It was MSU (P. Golder/C. White, 8-0) to approve course update: title change, catalog and schedule description, entrance skills, instructional objectives, SLO's, course content, assignments, methods of instruction/ evaluation, textbook
- 5.97** **RPST 221 Basic Cardiopulmonary Clinical Practicum and Case Studies**  
It was MSU (R. Cerreto/P. Golder, 8-0) to approve course update: entrance skills, course content, instructional objectives, methods of evaluation
- 5.98** **RPST 221 Basic Cardiopulmonary Clinical Practicum and Case Studies**  
It was MSU (P. Golder/R. Cerreto, 9-0) to approve prerequisite: RSPT 231 validation date 7.02.2020
- 5.99** **RPST 222 Advanced Cardiopulmonary Clinical Practicum and Case Studies**  
It was MSU (P. Golder/R. Cerreto, 8-0) to approve course update: entrance skills, course content, instructional objectives, methods of evaluation



**5.100 RPST 222 Advanced Cardiopulmonary Clinical Practicum and Case Studies**

It was MSU (R. Cerreto/P. Golder, 8-0) to approve prerequisite: RSPT 233 validation date 7.02.2020

**5.101 SPAN 110 Spanish for Spanish Speakers**

It was MSU (P. Golder/R. Cerreto, 8-0) to approve course update: title update, unit change, catalog and schedule description, instructional objectives, SLO's, course content, assignments, methods of evaluation and instruction, textbook

**5.102 SPAN 110 Spanish for Spanish Speakers**

It was MSU (C. White/S. Visser, 8-0) to approve distance education

**6. CURRICULUM TRAINING**

None

**7. ADJOURNMENT**

The meeting was adjourned at 3:43 pm.

This document has been edited according to Accessibility Best Practices.