

CURRICULUM COMMITTEE MINUTES
ZOOM Meeting
<https://cccconfer.zoom.us/j/96492309237>

MAY 28, 2020

2:45 PM

Announcement: This meeting is being recorded and audio is being posted on the Academic Senate website under Curriculum Committee.

1. CALL TO ORDER

The meeting was called to order at 2:45 pm.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

MEMBERS PRESENT: Debra Blanchard, Chairperson, Patty Golder, Sandy Visser, Richard Cerreto, Lisa Harvey, Jackie Stahlke, Leslie Huiner, Christa White, Pam James, and Scott Jones.

MEMBERS ABSENT: Joseph Pendleton

GUESTS: Reba Pugliese

ADMINISTRATIVE: Patricia Ellerson

2. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.

- 3. CONSENT AGENDA:** All matters listed under Consent agenda are considered by the Curriculum Committee to be routine. There will be no separate discussion on these items prior to the time the committee votes on them unless a Committee member requests a specific item be removed from the Consent Agenda for discussion and separate vote. Public comment on consent items from anyone completing a written request will be heard prior to the Committee's vote on the Consent Agenda.

Approval of the consent agenda items.

3.1 AGNR 60A Environmental Horticulture

It was MSU (S. Jones/C. White, 8-0) to approve class cap

4. PUBLIC COMMENTS RELATED TO ACTION AGENDA ITEMS:

The complete written request to address the Committee shall be submitted at the beginning of the meeting. Individuals who want to comment on action items may do so after being recognized by the Committee Chair and before Committee discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Committee from a designated place. Only those who have been recognized by the Committee Chair will be permitted to speak.

5. ACTION ITEMS

NON-COURSE ACTION ITEMS:

5.1 New Definitions from ASCCC for Distance Education, (2nd Read)

It was MSU (S. Jones/C. White, 8-0) to approve definitions

FO-Fully Online

PO – Partially Online (e.g., hybrid*)

OPA – Online with in-person Proctored Assessments

FOMA – Fully online with Mutual Agreement (e.g. Science Major labs)

CE – Correspondent Education (for student inmates)

***Web Enhanced is purposefully excluded in Distance Education definitions.**

Discussion

The curriculum committee is good with the definitions from ASCCC for Distance Education.

Chair will bring the definitions to the Academic Senate as an informational item that will be part of her report. The new definitions will replace the current choices for DE in Curricunet. There were no changes suggested by the DEAC committee according to Tracy Davis.

5.2 Curriculum Committee meeting dates for 2020-2021

It was MSU (R. Cerreto/L. Harvey, 8-0) to approve dates for 2020-2021 as corrected added FALL 2020

Discussion

All meeting locations are currently marked TBA because of the uncertainty of when the campus will be open. Chair will find out if Zoom can still be used next year even if we meet in person on campus. The college may need to provide a public place for the public to have access to a computer to attend the meetings via Zoom. Having the meeting via Zoom also would benefit the committee when members are unable to make it to the on-campus meeting.

MINUTES:

5.3 Minutes from May 14, 2020

It was MSU (R. Cerreto/P. Golder, 8-0) to approve

Course Substitution forms

None

DEGREES:

5.4 Urban Search and Rescue Associate in Science Degree

It was MSU (J. Stahlke R. Cerreto/, 8-0) to approve new degree

Discussion: Still waiting for Regional Consortium approval. Degree is “under review” right now and Will be on their June 8th agenda. Chair will attach Regional approval as soon as it is received.

CERTIFICATES:

None

TABLED DEGREES/CERTIFICATES:

None

COURSES:

5.5 APE 160B Intermediate Adapted Physical Exercise

It was MSU (P. Golder/R. Cerreto, 8-0) to approve distance education

5.6 APE 160C Advanced Adapted Physical Exercise

It was MSU (C. White/L. Harvey, 8-0) to approve distance education

5.7 APE 166A Introduction to Adapted Cardiovascular Training

It was MSU (R. Cerreto/P. Golder, 8-0) to approve distance education

5.8 APE 166C Advanced Adapted Cardio Training

It was MSU (C. White/S. Golder, 8-0) to approve distance education

- 5.9 APE 167A Introduction to Adapted Weight Training**
It was MSU (R. Cerreto/P. Golder, 8-0) to approve distance education
- Pam James entered the meeting at 3:06, voted on 5.10
Pam James was on phone only and was voting verbally
- 5.10 APE 167B Intermediate Adapted Weight Training**
It was MSU (P. Golder /R. Cerreto, 9-0) to approve distance education
- 5.11 APE 167C Advanced Adapted Weight Training**
It was MSU (P. Golder/R. Cerreto, 9-0) to approve distance education
- 5.12 ASL 121 Fingerspelling**
It was MSU (P. Golder/R. Cerreto, 9-0) to approve distance education
- 5.13 ASL 122 American Sign Language I**
It was MSU (P. Golder/R. Cerreto, 9-0) to approve distance education
- 5.14 ASL 123 American Sign Language II**
It was MSU (P. Golder/R. Cerreto, 9-0) to approve distance education
- 5.15 ASL 124 American Sign Language III**
It was MSU (C. White/P. Golder, 9-0) to approve distance education
- 5.16 ASL 125 American Sign Language IV**
It was MSU (P. Golder/C. White, 9-0) to approve distance education
- 5.17 ASL 126 Introduction to Interpreting**
It was MSU (C. White/R. Cerreto, 9-0) to approve distance education
- 5.18 AUTO 82 Automotive Electrical Repair**
It was MSU (P. Golder/R. Cerreto, 9-0) to approve distance education
- 5.19 CIS 94 PHP Programming**
It was MSU (J. Stahlke/P. Golder, 9-0) to approve course deactivation
- 5.20 CIS 105 Introduction to Systems Analysis**
It was MSU (S. Visser/J. Stahlke, 9-0) to approve course deactivation
- 5.21 DEAC 050 Distance Education Certification in Canvas**
It was MSU (J. Stahlke/R. Cerreto, 9-0) to approve new course
- 5.22 DEAC 050 Distance Education Certification in Canvas**
It was MSU (P. Golder/R. Cerreto, 9-0) to approve distance education
- 5.23 DVST 4B Developmental Algebra**
It was MSU (J. Stahlke/P. Golder, 9-0) to approve course update: entrance skills, textbook
- 5.24 ENGL 116 Authors of the Theatre**
It was MSU (P. Golder/R. Cerreto, 9-0) to approve distance education
- 5.25 TA 116 Authors of the Theatre**
It was MSU (P. Golder/R. Cerreto, 9-0) to approve distance education
- 5.26 ESL 12B Basic Computer Literacy I**
It was MSU (P. Golder/R. Cerreto, 9-0) to approve distance education

- 5.27 ESL 30A Intermediate Pronunciation I**
It was MSU (P. Golder/R. Cerreto, 9-0) to approve distance education
- 5.28 FREN 101 Elementary French**
It was MSU (P. Golder/R. Cerreto, 9-0) to approve distance education
- 5.29 FREN 102 Elementary French**
It was MSU (P. Golder/R. Cerreto, 9-0) to approve distance education
- 5.30 GLST 101 Introduction to Global Studies**
It was MSU (S. Jones/L. Harvey, 9-0) to approve new course
- 5.31 KIN 164 Aerobic Weight Training**
It was MSU (S. Visser/R. Cerreto, 9-0) to approve distance education
- 5.32 KIN 188A Introduction to Indoor Cycling (Spin)**
It was MSU (C. White/R. Cerreto, 9-0) to approve course deactivation
- 5.33 MATH 231 Linear Algebra**
It was MSU (P. Golder/R. Cerreto, 9-0) to approve distance education
- 5.34 MUSC 122 Beginning Voice Production I**
It was MS (C. White/R. Cerreto) to discuss course update: instructional objectives, assignments, textbook
It was MSP to (S. Jones/C. White, 9-0) to postpone until September 24th

Discussion

The current textbooks are outdated and the courses have been sitting in Curricunet for a long time and the chair brought them to the committee to continue the process.

- 5.35 MUSC 123 Beginning Voice Production II**
It was MSU (C. White/J. Stahlke, 9-0) to postpone course update: instructional objectives, assignments, textbook bundle #1

It was MSU (C. White/L. Huiner, 9-0) to bundle # 5.35, 5.36, 5.37, 5.38, 5.39, 5.40, 5.41
It was MSU (C. White/J. Stahlke, 9-0) to postpone bundle #1 to September 24
- 5.36 MUSC 123 Beginning Voice Production II**
It was MSU (C. White/J. Stahlke, 9-0) to postpone prerequisite: MUSC 122 - Validation date 9.01.2019 bundle #1
- 5.37 MUSC 210 Intermediate Piano I**
It was MSU (C. White/J. Stahlke, 9-0) to postpone course update: instructional objectives, assignments bundle #1
- 5.38 MUSC 210 Intermediate Piano I**
It was MSU [(C. White/J. Stahlke, 9-0) to postpone Prerequisite: MUSC 111 - Validation date 01.01.2020 bundle #1
- 5.39 MUSC 220A Applied Music Studies III**
It was MSU (C. White/J. Stahlke, 9-0) to postpone course update: instructional objectives, assignments, materials bundle #1
- 5.40 MUSC 220A Applied Music Studies III**

It was MSU (C. White/J. Stahlke, 9-0) to postpone prerequisite: MUSC 120B - Validation date 01.01.2020 bundle #1

5.41 MUSC 223 Intermediate Voice Production II

It was MSU (C. White/J. Stahlke, 9-0) to postpone course update: instructional objectives, assignments bundle #1

5.42 NURS 220 Pharmacology and Nursing Management

It was MSU (R. Cerreto/P. Golder, 9-0) to approve distance education

5.43 NURS 221 Nursing Process I

It was MSU (R. Cerreto/C. White, 9-0) to approve distance education

5.44 NURS 222 Nursing Process 2

It was MSU (L. Harvey/R. Cerreto, 9-0) to approve distance education

5.45 NURS 224 Nursing Process 4

It was MSU (R. Cerreto/S. Visser, 9-0) to approve distance education

5.46 NURS 246 Assessment and Nursing Skills

It was MSU R. (Cerreto/S. Visser, 9-0) to approve distance education

5.47 POLS 206 Introduction to Environmental Policy and Natural Resource Management

It was MSU (J. Stahlke/R. Cerreto, 9-0) to approve Course update: entrance skills, instructional objectives, SLO's, assignments, methods of instruction and evaluation, textbook, distance education description

5.48 SPAN 101 Elementary Spanish

It was MSU (J. Stahlke/S. Visser, 9-0) to approve distance education

5.49 SPAN 101A Fundamentals of Spanish 101A

It was MSU (P. Golder/R. Cerreto, 9-0) to approve distance education

5.50 SPAN 101B Fundamentals of Spanish 101B

It was MSU (P. Golder/C. White, 9-0) to approve distance education

5.51 SPAN 103 Intermediate Spanish

It was MSU (P. Golder/C. White, 9-0) to approve distance education

5.52 SPAN 125 Conversational Spanish I

It was MSU (P. Golder/C. White, 9-0) to approve distance education

5.53 TA 104 Oral Interpretation of Literature

It was MSU (P. Golder/J. Stahlke, 9-0) to approve course update: grading, assignments, textbook

5.54 TA 104 Oral Interpretation of Literature

It was MSU (C. White/S. Visser, 9-0) to approve distance education

5.55 DISTANCE EDUCATION LIST FOR MAY 28, 2020 AGENDA

It was MSU (S. Jones/R. Cerreto, 9-0) to approve the following courses for distance education

**The following courses will have the DE addendum created at a later date

AUTO 51A Engine Repair

AUTO 51B Advanced Engine Diagnosis and Repair

AUTO 51C Advanced Engine Diagnosis and Replacement

AUTO 55 Manual Transmission and Differential Overhaul

AUTO 56 Automatic Transmission and Overhaul

AUTO 56A Transmission Computer Systems

AUTO 58 Automotive Lubrication Technician
AUTO 59 Automotive Tire Technician
AUTO 60 Automotive Suspension and Alignment
AUTO 60.1 Automotive Suspension, Steering and Alignment
AUTO 60.2 Advanced Alignment
AUTO 60.5 Advanced Alignment and ADAS (Advanced Driver Assistance Systems)
AUTO 62 Automotive Detailing
AUTO 80A Automotive Computers, Electronics and Electrical Systems
AUTO 85D BAR Specified Diagnostic and Repair Training
AUTO 89.3 Introduction to Hybrid, Electric Vehicle, and Alternative Propulsion Vehicle Technology
AUTO 89.4 Hybrid Vehicle Propulsion
AUTO 89.5 Electric Vehicle and Alternative Propulsion
AUTO 89.6 Advanced Hybrid, Electric Vehicle, and Alternative Propulsion Technology
AUTO 90 Introduction to Automotive Fabrication
AUTO 90A Automotive Exhaust System and Fabrication
AUTO 90B Introduction to Automotive Sheet metal Fabrication
AUTO 90C Introduction to Automotive Tube Fabrication
AUTO 97 Automotive Air Conditioning and Heating Systems
AUTO 99.1 Light Duty Diesel Systems 1
AUTO 99.2 Light Duty Diesel Systems 2
AUTO 99.3 Light Duty Diesel Systems 3
AUTO 99.4 Light Duty Diesel Systems 4
FREN 200A Intermediate French: Introduction to Francophone Literature
KIN 166B Beginning/Intermediate Volleyball
KIN 166C Intermediate/Advanced Volleyball
SPAN 102 Elementary Spanish

6. CURRICULUM TRAINING

Approval in Curricunet by committee members to avoid jumping the order.

7. ADJOURNMENT

The meeting was adjourned at 3:42 pm. Next meeting June 11, 2020

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