

CURRICULUM COMMITTEE MINUTES

SEPTEMBER 12, 2019

2:45 PM

Announcement: This meeting is being recorded and audio is being posted on the Academic Senate website under the Curriculum Committee.

1. CALL TO ORDER

The meeting was called to order at 2:50 p.m. by Chairperson.

MEMBERS PRESENT: Debra Blanchard, Chairperson, Pam James, Patty Golder, Scott Jones, Richard Cerreto, Christa White, Leslie Huiner, Sandy Visser, and Lisa Harvey

MEMBERS ABSENT: Jackie Stahlke and Joe Pendleton

GUESTS: Reba Pugliese, Mike Smith, Patricia Ellerson and Hamid Eydgahi

2. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.

3. MINUTES:

5.1 Minutes from May 30, 2019

It was MSU (L. Harvey/S. Jones, 7-0) to approve as corrected – 6.9 to indicate postponed until next meeting.

4. CONSENT AGENDA: All matters listed under Consent agenda are considered by the Curriculum Committee to be routine. There will be no separate discussion on these items prior to the time the committee votes on them unless a Committee member requests a specific item be removed from the Consent Agenda for discussion and separate vote. Public comment on consent items from anyone completing a written request will be heard prior to the Committee's vote on the Consent Agenda.

4. Approval of the consent agenda items.

4.1 ADPE 90 Hawaiian Dance

It was MSU (R. Cerreto/P. Golder, 7-0) to approve SLO only

5. ACTION ITEMS: The complete written request to address the Committee shall be submitted at the beginning of the meeting. Individuals who want to comment on action items may do so after being recognized by the Committee Chair and before Committee discussion of a particular agenda item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic. Speakers will be timed electronically, and all speakers will be required to address the Committee from a designated place. Only those who have been recognized by the Committee Chair will be permitted to speak.

5. Public Comments Related to Action Agenda Items.

Address Item 6.11

Mike Smith stated that the content of CHDV 105 is entirely the same content that indicated on the C-ID course EDUC 200. The main difference between the two courses lies within the fieldwork which is 45 hours structured fieldwork in the CHDV 105 course as opposed to 30 hours in the EDUC 200 course. EDUC 200 course that has been launched in curricunet.

6. ACTION ITEMS

DEGREES

None

CERTIFICATES

6.1 IFSAC / Pro-Board ~~Sign Language I~~ Firefighter I

It was MSU (P. James/L. Huiner, 8-0) to approve new certificate

Discussion

Chair discussed with the committee about certificates and degrees being approved at committee member level without all the documentation needed to submit to the state (narrative, labor market data, consortia recognition, advisory minutes signed and showing degree/certificate approval). This is causing a major delay in the instruction offices' process to submit to state for approval. The committee may continue to send it through the curriculum process without the required documentation, however, when it gets to the curriculum committee chair, the chair will send it back as a request for change, requesting all missing documentation. This means that the instruction office will only receive degrees/certificates that are ready to be submitted to the state.

Christa White arrived at 3:05

TABLED DEGREES/CERTIFICATES

None

COURSES

6.2 ASL 122 American Sign L

It was MSU (C. White/R. Cerreto, 8-0) to approve course update: assignments, methods of instruction, textbook update

6.3 CIS 241 Microsoft Windows Server

It was MSU (C. White/S. Jones, 8-0) to approve course deactivation bundle #1

It was MSU to bundle (S. Jones/C. White, 8-0) 6.3, 6.4, 6.5, 6.6, 6.7 bundle #1

6.4 CTMF 120B Advanced Woodworking Tools and Equipment

It was MSU (C. White/S. Jones, 8-0) to approve course deactivation bundle #1

6.5 CTMF 140 Manufacturing Internship

It was MSU (C. White/S. Jones, 8-0) to approve course deactivation bundle #1

6.6 CTMF 141 Manufacturing Internship Laboratory

It was MSU C. White/S. Jones, 8-0 () to approve course deactivation bundle #1

6.7 CTMF 50 General Machine Shop

It was MSU (C. White/S. Jones, 8-0) to approve course deactivation bundle #1

6.8 FIRE 82C First Responder Operational Weapons of Mass Destruction

It was MSU (S. Jones/S. Visser, 8-0) to approve remove course from deactivation process

Explanation:

Department chair submitted for deactivation by accident and would like to remove from deactivation status.

6.9 HIST 117 History of the United States to 1876

It was MSU (R. Cerreto/L. Harvey, 8-0) to approve course update: course content, assignments, methods of instruction, textbook update, and distance education description update

6.10 PHOT 133 Introduction to Photoshop

It was MSU (P. Golder/P. James, 8-0) to approve course update: course number change, catalog and schedule description change, instructional objectives, SLO's, course content, assignments, methods of instruction and evaluation, textbook update

TABLED COURSES

6.11 CHDV 105 Introduction to Elementary Education

It was MSU (S. Visser/ R. Cerreto,) secondary motion was made to postpone
Motion to postpone (R. Cerreto/L. Huiner, 4-4,) tie, chair broke the tie by voting to postpone to next meeting September 26th. Voting against - Christa White, Sandy Visser, Scott Jones and Lisa Harvey.

Discussion

There is an Associate in Arts for Elementary Teacher Education for Transfer Degree and one of the required core courses has a CID descriptor of EDUC 200. The CHDV department would like to submit CHDV 105 as a substitute for EDUC 200. The EDUC department submitted EDUC 200 on 9-11-19. This course also follows the CID for EDUC 200 descriptor. Since the college has both Education and Child Development departments, it was suggested by the curriculum committee members to have the two departments meet and discuss the possibility of cross listing these courses. It was also noted that when CHDV 105 is submitted for CID approval, if it is not approved then the issue is dead.

6.12 CHDV 105 Introduction to Elementary Education

It was MSU (S. Visser/ R. Cerreto,) to postpone prerequisite: CHDV 100 – validation date 11.27.18
No vote taken because course was not approved.

Trish Ellerson arrived at 3:55

**7. CURRICULUM TRAINING:
Non-credit curriculum**

Chair presented a power point to the committee on Non-credit curriculum

8. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: NONE

9. ADJOURNMENT

The meeting was adjourned at 4:34 p.m., Next meeting September 26, 2019, 2:45pm, CFIE classroom

This document has been edited according to Accessibility Best Practices.