

CURRICULUM COMMITTEE MINUTES
18422 Bear Valley Road, Victorville, CA 92395
Building 10 – CFIE Classroom

DECEMBER 12, 2019

2:45 PM

Announcement: This meeting is being recorded and audio is being posted on the Academic Senate website under the Curriculum Committee.

1. CALL TO ORDER

The meeting was called to order at 2:47 pm.

ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA

Corrected title of 6.26 AUTO 60.2 from Automotive Suspension, Steering and Alignment to Advanced Alignment

Corrected title of 6.105 MATH 270 from Environmental Science and Sustainability to Differential Equations

Remove item 6.88 Music certificate from agenda due to incomplete narrative

MEMBERS PRESENT: Debra Blanchard, Chairperson, Pam James, Patty Golder, Sandy Visser, Richard Cerreto, Christa White, Lisa Harvey, Leslie Huiner, Joseph Pendleton, Jackie Stahlke, Scott Jones

MEMBERS ABSENT: None

GUESTS: Natasha Schumacher, Neville Slade

ADMINISTRATIVE: Patricia Ellerson

2. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.

3. MINUTES:

5.1 Minutes from November 14, 2019

It was MSU (P. James/L. Harvey, 9-0) to approve with correction to include Joe's vote on item 6.1

Jackie Stahlke joined the meeting at 2:50pm.

4. CONSENT AGENDA: All matters listed under Consent agenda are considered by the Curriculum Committee to be routine. There will be no separate discussion on these items prior to the time the committee votes on them unless a Committee member requests a specific item be removed from the Consent Agenda for discussion and separate vote. Public comment on consent items from anyone completing a written request will be heard prior to the Committee's vote on the Consent Agenda.

4. Approval of the consent agenda items.

None

5. ACTION ITEMS: The complete written request to address the Committee shall be submitted at the beginning of the meeting. Individuals who want to comment on action items may do so after being recognized by the Committee Chair and before Committee discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic, Speakers will be timed electronically, and all speakers will be required to address the Committee from a designated place. Only those who have been recognized by the Committee Chair will be permitted to speak.

5. **Public Comments Related to Action Agenda Items.**
None

6. **ACTION ITEMS**

6.1 **Updating Certificates and Degrees**

MSU (L. Huiner/P. Golder, 10-0) to approve

Discussion:

Jackie asked how the Office of Instruction would track the information. Leslie said it would be added to the current existing AP.

DEGREES

None

CERTIFICATES

6.2 **Ecological Restoration**

It was MSU (L. Harvey/P. Golder, 10-0) to approve new certificate

6.3 **Construction Management (07566)**

It was MSU (R. Cerreto/S. Visser, 10-0) to approve new certificate

TABLED DEGREES/CERTIFICATES

None

COURSES

6.4 **AGNR 123 Introduction to Plant Science**

It was MSU (P. James/S. Jones, 10-0) to approve course update: unit change, top code change, schedule description, instructional objectives, SLO's, assignments, textbook update

It was MSU (L. Huiner/C. White, 10-0) to bundle 6.4, 6.5, 6.6, 6.7, 6.8, 6.9, 6.10, 6.11, and 6.12

It was MSU (P. James/S. Jones, 10-0) to approve bundle #1

6.5 **AGNR 170 Environmental Science and Sustainability**

It was MSU (P. James/S. Jones, 10-0) to approve Course update: instructional objectives, SLO's, assignments, methods of instruction and evaluation, textbook update bundle #1

6.6 **AGNR 74 Conservation & Sustainability Practices**

It was MSU (P. James/S. Jones, 10-0) to approve course update: unit change, instructional objectives, SLO's, assignments, methods of evaluation, textbook update bundle #1

6.7 **AGNR 74A Sustainability Community Leadership**

It was MSU (P. James/S. Jones, 10-0) to approve course update: instructional objectives, SLO's, assignments, methods of instruction and evaluation, course content, textbook update bundle #1

6.8 **AGNR 74B Biodiversity Management and Technology**

It was MSU (P. James/S. Jones, 10-0) to approve course update: catalog and schedule description, instructional objectives, course content, SLO's, assignments, methods of evaluation, textbook update bundle #1

6.9 **AGNR 74C Waste and Pollution Management**

It was MSU (P. James/S. Jones, 10-0) to approve course update: catalog and schedule description, instructional objectives, course content, SLO's, assignments, methods of evaluation, textbook update

6.10 AGNR 74D Ecological Restoration

It was MSU (P. James/S. Jones, 10-0) to approve course update: title change, catalog and schedule description, instructional objectives, course content, SLO's, assignments, methods of evaluation, textbook update bundle #1

6.11 AGNR 74E Sustainable Agriculture Practices

It was MSU (P. James/S. Jones, 10-0) to approve course update: catalog and schedule description, instructional objectives, course content, SLO's, assignments, methods of evaluation, textbook update bundle #1

6.12 APE 166A Introduction to Adapted Cardiovascular Training

It was MSU (P. James/S. Jones, 10-0) to approve course update: instructional objectives, assignments, methods of evaluation, textbook update bundle #1

6.13 APE 166A Introduction to Adapted Cardiovascular Training APE

It was MSU (L. Harvey/R. Cerreto, 10-0) to approve prerequisite: Physical condition limiting participation in regular physical education courses. Medical release applicable – validation date 4.25.19

6.14 APE 166C Advanced Adapted Cardio Training

It was MSU (S. Visser/P. Golder, 10-0) to approve course update: SLO's, assignments, methods of evaluation, textbook update Bundle #2

It was MSU (C. White/L. Harvey, 10-0) to bundle 6.14, 6.16, 6.17, 6.18, 6.19, 6.20, 6.21, 6.22, 6.23, 6.24, 6.25, 6.26, 6.27, 6.28, 6.29, 6.30, 6.31, 6.32, 6.33, 6.34, 6.35, 6.36, 6.37, 6.38, 6.39, 6.48, 6.49, 6.50, 6.51, 6.52, 6.53, 6.54, 6.55, 6.56, 6.57, 6.58, 6.59, 6.60, 6.61, 6.62, 6.63, 6.64, 6.65, 6.66, 6.67, 6.68, 6.69, 6.70, 6.71, 6.72, 6.73, 6.75, 6.78, 6.81

It was MSU (S. Visser/P. Golder, 10-0) to approve bundle #2

6.15 APE 166C Advanced Adapted Cardio Training

It was MSU (C. White / R. Cerreto, 10-0) to approve prerequisite: Physical condition limiting participation in regular physical education courses. Medical release applicable – validation date 4.25.19

6.16 AUTO 50.3 Survival Guide for the Motorist

It was MSU (S. Visser/P. Golder, 10-0) to approve content review bundle #2

6.17 AUTO 51A Engine Repair

It was MSU (S. Visser/P. Golder, 10-0) to approve content review and textbook update bundle #2

6.18 AUTO 51B Advanced Engine Diagnosis and Repair

It was MSU (S. Visser/P. Golder, 10-0) to approve content review and textbook update bundle #2

6.19 AUTO 51C Advanced Engine Diagnosis and Replacement

It was MSU (S. Visser/P. Golder, 10-0) to approve content review and textbook update bundle #2

6.20 AUTO 56 Automatic Transmission and Overhaul

It was MSU (S. Visser/P. Golder, 10-0) to approve content review and textbook update bundle #2

6.21 AUTO 57.1 Automotive Brakes, Theory and Function

It was MSU (S. Visser/P. Golder, 10-0) to approve content review bundle #2

6.22 AUTO 58 Automotive Lubrication Technician

It was MSU (S. Visser/P. Golder, 10-0) to approve content review and textbook update bundle #2

6.23 AUTO 59 Automotive Tire Technician

It was MSU (S. Visser/P. Golder, 10-0) to approve content review bundle #2

- 6.24 **AUTO 60 Automotive Suspension, and Alignment**
It was MSU (S. Visser/P. Golder, 10-0) to approve content review bundle #2
- 6.25 **AUTO 60.1 Automotive Suspension, Steering and Alignment**
It was MSU (S. Visser/P. Golder, 10-0) to approve content review bundle #2
- 6.26 **AUTO 60.2 Advanced Alignment**
It was MSU (S. Visser/P. Golder, 10-0) to approve content review bundle #2
- 6.27 **AUTO 61 Automotive Brakes**
It was MSU (S. Visser/P. Golder, 10-0) to approve content review and textbook update bundle #2
- 6.28 **AUTO 62 Automotive Detailing**
It was MSU (S. Visser/P. Golder, 10-0) to approve content review bundle #2
- 6.29 **AUTO 77 Automotive Service Writing and Shop Management**
It was MSU (S. Visser/P. Golder, 10-0) to approve content review and textbook update bundle #2
- 6.30 **AUTO 77.1 Automotive Leadership and Team Building**
It was MSU (S. Visser/P. Golder, 10-0) to approve content review bundle #2
- 6.31 **AUTO 77.2 Automotive Safety Training for Managers**
It was MSU (S. Visser/P. Golder, 10-0) to approve content review and textbook update bundle #2
- 6.32 **AUTO 77.3 Automotive Workplace Professionalism**
It was MSU (S. Visser/P. Golder, 10-0) to approve content review and textbook update bundle #2
- 6.33 **AUTO 77L Automotive Service Writing and Shop Manager Laboratory**
It was MSU (S. Visser/P. Golder, 10-0) to approve content review bundle #2
- 6.34 **AUTO 79.1 Basic Automotive Engine Performance and Emission Controls**
It was MSU (S. Visser/P. Golder, 10-0) to approve content review bundle #2
- 6.35 **AUTO 79.2 Advanced Automotive Engine Performance and Emission Controls**
It was MSU (S. Visser/P. Golder, 10-0) to approve content review methods of evaluation bundle #2
- 6.36 **AUTO 80.2 Automotive Electrical & Electronics**
It was MSU (S. Visser/P. Golder, 10-0) to approve content review, methods of evaluation bundle #2
- 6.37 **AUTO 80.6 Introduction to Automotive Electricity**
It was MSU (S. Visser/P. Golder, 10-0) to approve content review bundle #2
- 6.38 **BADM 100 Introduction to Business Organizations**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, SLO's, course content, assignments, textbook update bundle #2
- 6.39 **BADM 122 Small Business Management**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, SLO's, course content, assignments, textbook update, methods of evaluation and instruction bundle #2
- 6.40 **BIOL 200 Botany: Plant Diversity and Ecology**
It was MSU (L. Harvey/C. White, 10-0) to approve new course
- 6.41 **BIOL 200 Botany: Plant Diversity and Ecology**
It was MSU (L. Harvey/R. Cerreto, 10-0) to approve prerequisite: MATH 120

- 6.42 BIOL 200 Botany: Plant Diversity and Ecology**
It was MSU (L. Harvey/P. James, 10-0) to approve prerequisite: MATH 105
- 6.43 BIOL 200 Botany: Plant Diversity and Ecology**
It was MSU (L. Harvey/S. Visser, 10-0) to approve prerequisite: MATH 105H
- 6.44 BIOL 200 Botany: Plant Diversity and Ecology**
It was MSU (L. Harvey/C. White, 10-0) to approve prerequisite: MATH 120S
- 6.45 BIOL 200 Botany: Plant Diversity and Ecology**
It was MSU (R. Cerreto /L. Harvey, 10-0) to approve prerequisite: MATH 120H
Jackie asked if calculus and higher math students could be waived into the class. Lisa confirmed.
- 6.46 BIOL 200 Botany: Plant Diversity and Ecology**
It was MSU (S. Jones/J. Stahlke, 10-0) to approve recommended prep: BIOL 201
- 6.47 BIOL 200 Botany: Plant Diversity and Ecology**
It was MSU (L. Harvey/P. Golder, 10-0) to approve recommended prep: ENGL 101
- 6.48 CIS 101 Computer Literacy**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, course content, assignments, textbook update, SLO's, methods of evaluation, lab content bundle #2
- 6.49 CIS 105 Introduction to Systems Analysis**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, SLO's, course content, assignments, textbook update, methods of evaluation, units, hours, distance ed, requisites, lab content bundle #2
- 6.50 CIS 206 Programming Java**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, SLO's, course content, assignments, textbook update, methods of evaluation, units, hours, distance ed, requisites, lab content bundle #2
- 6.51 CIS 208 Computer Architecture and Organization**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, SLO's, course content, assignments, textbook update, methods of evaluation, units, hours, distance ed, requisites, lab content bundle #2
- 6.52 CIS 261 Unix System Administration**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, lab content, assignments, activity content, SLO's, methods of evaluation bundle #2
- 6.53 CIS 91B MySql Admin B**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, course content, SLO's, methods of evaluation bundle #2
- 6.54 CT 121 Finish Carpentry**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, course content, assignments, SLO's, methods of evaluation, units, hours, distance ed, requisites, lab content bundle #2
- 6.55 CT 125 Concrete Masonry and Construction**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, course content, assignments, SLO's, methods of evaluation, units, hours, distance ed, requisites, lab content bundle #2

- 6.56 CT 126 Exploring Brick and Block**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, course content, assignments, SLO's, methods of evaluation, units, hours, distance ed, requisites, lab content bundle #2
- 6.57 CT 127 Framing**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, course content, assignments, textbook update bundle #2
- 6.58 CT 130 Residential Remodeling**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: grading change, instructional objectives, course content, methods of instruction and evaluation, textbook update bundle #2
- 6.59 CT 142 Renewable Energy Fundamentals**
It was MSU (S. Visser/P. Golder, 10-0) to approve content review, textbook update bundle #2
- 6.60 CT 60A Construction Lab**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: grading change, instructional objectives, assignments, textbook update bundle #2
- 6.61 CTMT 120 Residential Maintenance and Repair**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: grading change, instructional objectives, assignments, textbook update bundle #2
- 6.62 CTMT 121 Plumbing Repair**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: grading change, instructional objectives, assignments, textbook update bundle #2
- 6.63 CTMT 122 Electrical Repair**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: grading change, instructional objectives, assignments, textbook update, course content bundle #2
- 6.64 CTMT 123 Custodial Maintenance**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: grading change, instructional objectives, assignments, methods of evaluation, textbook update bundle #2
- 6.65 CTPW 111 Introduction to Public Works**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, assignments, textbook update bundle #2
- 6.66 CTPW 112 Plan Reading for Public Works**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, SLO's, assignments, textbook update bundle #2
- 6.67 CTPW 113 Public Works Inspection**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, assignments, textbook update bundle #2
- 6.68 CTPW 114 Public Works Administration**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, assignments, textbook update bundle #2
- 6.69 CTPW 115 Street and Highway Construction**
It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, assignments, textbook update bundle #2

6.70 CTPW 116A Water Distribution Systems I

It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, assignments, textbook update bundle #2

6.71 CTPW 117 Portland Cement Concrete

It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, assignments, textbook update bundle #2

6.72 CTPW 118 Solid Waste Management

It was MSU (S. Visser/P. Golder, 10-0) to approve course update: top code change, instructional objectives, assignments, textbook update bundle #2

6.73 CTPW 119 Wastewater Operations

It was MSU (S. Visser/P. Golder, 10-0) to approve content review, textbook update bundle #2

6.74 EMS 44 Stop the Bleed

It was MSU (S. Jones/R. Cerreto, 10-0) to approve new course as corrected 044 course number

Discussion:

Scott stated the course number was changed to 044 since it is a non-credit class.

6.75 ENGL 225 Poetry

It was MSU (S. Visser/P. Golder, 10-0) to approve course update: instructional objectives, assignments, textbook update bundle #2

6.76 ENGL 225 Poetry

It was MSU (P. Golder/C. White, 10-0) to approve prerequisite: ENGL 101.0 – Validation date 9.15.19

Discussion:

Jackie asked if ENGL 101H should also be listed. Chair mentioned that it can go back through curriculum to add that later.

Guest Neville Slade left the meeting at 3:14pm

6.77 ESL 36A Listening and Speaking Level 3

It was MSU (P. Golder/R. Cerreto, 10-0) to approve new course

Discussion:

All lecture class, but no units were listed under lecture. Chair stated activity content should not be listed. Scott corrected in Curricunet. Textbook has not been written in the last five years.

6.78 FIRE 61K Rescue Systems 3: Structure Collapse Technician

It was MSU (S. Visser/P. Golder, 10-0) to approve course update: content review, methods of instruction, textbook update bundle #2

6.79 FREN 200A Intermediate French: Introduction to Francophone Literature

It was MSU (P. Golder/L. Harvey, 10-0) to approve new course

Discussion: Lisa stated textbook is from 2015.

6.80 FREN 200A Intermediate French: Introduction to Francophone Literature

It was MSU (P. Golder/L. Harvey, 10-0) to approve prerequisite: FREN 102

Discussion:

Chair asked if there was an issue with the validation date because it showed as 10.15.18, but the course wasn't written until 2019. Scott updated in Curricunet.

Administrative member Patricia Ellerson joined the meeting at 3:20pm.

6.81 HLTH 202 Nutrition for Fitness

It was MSU (S. Visser/P. Golder, 10-0) to approve course update: content review, methods of instruction, textbook update bundle #2

6.82 MATH 103 College Algebra for Allied Health

It was MSU (P. Golder/R. Cerreto, 10-0) to approve new course

6.83 MATH 103 College Algebra for Allied Health

It was MSU (R. Cerreto/C. White, 9-0) to approve prerequisite MATH 90

Discussion:

Jackie stated that MATH 90 is being added for articulation purposes per State. Pam stated it should say 'MATH 90 or higher.' Jackie asked if this class would be equivalent of how students can register for MATH 105. Lisa said that this class can be taken in place of MATH 105. Scott added 'or higher' per the department chair.

NEW BUSINESS

6.84 Minutes

It was MSU (R. Cerreto/L. Harvey, 10-0) to approve minutes from November 26, 2019.

6.85 Course Substitution Forms

It was MSU (R. Cerreto/L. Harvey, 10-0) to approve Barnett, Gregory - Basic Heating, Ventilation, Air Conditioning and Refrigeration (HVAC/R)

CERTIFICATES

6.86 Building Construction (10799)

It was MSU (S. Visser/C. White, 10-0) to approve certificate update

6.87 Geospatial Technology

It was MSU (P. James/C. White, 10-0) to approve new certificate

6.88 Music

Certificate was removed from the agenda due to no narrative.

6.89 Natural Resources and Environmental Technology

It was MSU (S. Visser/P. James, 10-0) to approve new certificate

6.90 Public Works (07569)

It was MSU (S. Jones/L. Harvey, 10-0) to approve certificate revision

Discussion:

Certificate is a revision, but is new to Curricunet.

TABLED DEGREES/CERTIFICATES

NONE

COURSES

6.91 **ALDH 83 Basic Arrhythmia**

It was MSU (C. White/S. Jones, 10-0) to approve course update: unit change, methods of evaluation, instructional objectives, contact types, SLO's, course content, assignments, textbook update, TOP code, grading - bundle #3

It was MSU (C. White/S. Visser, 10-0) to bundle 6.91, 6.92, 6.93, 6.94, 6.95, and 6.97
It was MSU (C. White/S. Jones, 10-0) to approve bundle #3

6.92 **AUTO 82 Automotive Electrical Repair**

It was MSU (C. White/S. Jones, 10-0) to approve course update: unit change, methods of evaluation, instructional objectives, contact types, SLO's, course content, assignments, textbook update, requisites, entrance skills - bundle #3

6.93 **AUTO 85.1 Introduction to Engine Performance Theory**

It was MSU (C. White/S. Jones, 10-0) to approve course update: unit change, methods of evaluation, instructional objectives, contact types, SLO's, course content, assignments, textbook update, requisites - bundle #3

6.94 **AUTO 85.5 Engine and Emission Control Training**

It was MSU (C. White/S. Jones, 10-0) to approve course update: unit change, methods of evaluation, instructional objectives, contact types, SLO's, course content, assignments, textbook update, requisites - bundle #3

6.95 **AUTO 85.6 Emission Control Training**

It was MSU (C. White/S. Jones, 10-0) to approve course update: unit change, methods of evaluation, instructional objectives, contact types, SLO's, course content, assignments, textbook update, requisites - bundle #3

6.96 **AUTO 85.8 Smog Technician Update**

It was MSU (R. Cerreto/L. Harvey, 10-0) to approve new course as corrected now 085.8

Discussion:

Chair stated course number needs to be 085.8 because it is non-credit. Total number of units remains zero. Scott updated course number in Curricunet. Sandy asked if there should be a TOP code. Chair responded in the affirmative, all auto classes use 0948.

6.97 **AUTO 90.A Automotive Exhaust System and Fabrication**

It was MSU (C. White/S. Jones, 10-0) to approve course update: unit change, methods of evaluation, instructional objectives, contact types, SLO's, course content, assignments, textbook update, requisites - bundle #3

6.98 **BIOL 210 Biology of Plants**

It was MSU (L. Harvey/R. Cerreto, 10-0) to approve course deactivation

6.99 **CIS 205 Javascript**

It was MSU (S. Jones/R. Cerreto, 10-0) to approve discipline change from Computer Information Science to Computer Information Systems

Discussion:

Chair stated this class was approved under Computer Information Science, but it needs to be changed to Computer Information Systems for the AD-T. Eventually all of the CIS classes will be changed from Science to Systems for uniformity. Must be resubmitted to State with the new prefix.

6.100 **CJ 76 Level III Pre-Academy Orientation**

It was MSU (R. Cerreto/S. Jones, 10-0) to approve new course

6.101 CJ 77 Level II Pre-Academy Orientation

It was MSU (R. Cerreto/S. Jones, 10-0) to approve new course

6.102 HLTH 101 Introduction to Public Health

It was MSU (L. Huiner/R. Cerreto, 10-0) to approve new course

Discussion:

Chair stated she is working on a new AD-T for Public Health Science

6.103 KIN 130A Pickleball I

It was MSU (C. White/S. Jones, 10-0) to approve new course

Discussion:

There was a discussion between the Chair and the Dean of HSPSIT about whether the course should be offered. Chair said she asked the Dean to offer it on a trial basis. The old tennis courts will be set up to play. Leslie found statistics to support offering the course. Christa commented that pickleball is very popular.

6.104 KIN 138 Cooperative Education Kinesiology

It was MSU (R. Cerreto/L. Harvey, 10-0) to approve new course

Discussion:

Chair stated the course will be needed for an upcoming Certificate for Athletic Training Assistant/Aid

6.105 MATH 270 Differential Equations

It was MSU (L. Harvey/R. Cerreto, 10-0) to approve SLO only revision

TABLED COURSES

NONE

7. CURRICULUM TRAINING

Training on content review will be scheduled for the Spring semester.

8. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:

Leslie asked if we will be switching to META in the Spring. Dr. Ellerson stated there will be a META meeting next week and then it should be ready for review.

9. ADJOURNMENT

The meeting was adjourned at 3:51pm.

This document has been edited according to Accessibility Best Practices.