

ADOPTED
MINUTES
VICTOR VALLEY COLLEGE

NOVEMBER 12, 2015

2:45PM

1. CALL TO ORDER

The meeting was called to order at 2:49 p.m. by Debra Blanchard, Chairperson.

MEMBERS PRESENT: Debra Blanchard, Chairperson, Richard Cerreto, Patty Golder, Lisa Harvey, Leslie Huiner, Pamela James, Greg Jones, Scott Jones, Jackie Stahlke, Christa White, Aime Bartolone (ASB Representative)

GUESTS: Malia Carpenter

2. ANNOUNCEMENT OF ADDITIONS/DELETIONS/CORRECTIONS TO AGENDA:

3. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.

4. MINUTES:

It was MSC (G. Jones/C. White, 9-0) to approve as presented the minutes of October 22, 2015.

5. CONSENT AGENDA:

5.1 KIN 104 Psychology of Physical Performance

It was MSC (P. James/S. Jones, 9-0) to approve the textbook only update for KIN 104 Psychology of Physical Performance.

**6. ACTION ITEMS
COURSES**

6.1 AENG 10.5 ESL Level 3 Low Intermediate Listening and Speaking

It was MSC (R. Cerreto/J. Stahlke, 9-0) to approve the course update for AENG 10.5 ESL Level 3 Low Intermediate Listening and Speaking.

6.2 AENG 10.5 ESL Level 3 Low Intermediate Listening and Speaking

It was MSC (P. Golder/L. Harvey, 9-0) to approve the recommended preparation for AENG 10.2 or AENG 10.4 for AENG 10.5 ESL Level 3 Low Intermediate Listening and Speaking.

6.3 AENG 10.7 ESL Level 4 High Intermediate Listening and Speaking

It was MSC (L. Huiner/C. White, 9-0) to approve the course update for AENG 10.7 ESL Level 4 High Intermediate Listening and Speaking.

6.4 AENG 10.7 ESL Level 4 High Intermediate Listening and Speaking

It was MSC (G. Jones/R. Cerreto, 9-0) to approve the recommended preparation of AENG 10.5 or AENG 10.6 for AENG 10.7 ESL Level 4 High Intermediate Listening and Speaking.

6.5 AENG 10.9 ESL Level 5 Bridge for College and Job Success

It was MSC (J. Stahlke/P. Golder, 9-0) to approve AENG 10.9 ESL Level 5 Bridge for College and Job Success as a new course.

- 6.6 AENG 10.9 ESL Level 5 Bridge for College and Job Success**
It was MSC (R. Cerreto/P. Golder, 9-0) to approve as corrected the recommended preparation of completion of AENG 10.7 or qualifying placement scores for AENG 10.9 ESL Level 5 Bridge for College and Job Success.
- 6.7 AENG 10.1C Low Beginning ESL Computer Skills**
It was MSC (C. White/J. Stahlke, 9-0) to approve AENG 10.1C Low Beginning ESL Computer Skills as a new course.
- 6.8 BIOL 233 Pathophysiology**
It was MSC (L. Harvey/R. Cerreto, 9-0) to approve the course update for BIOL 233 Pathophysiology.
- 6.9 BIOL 233 Pathophysiology**
It was MSC (C. White/J. Stahlke, 9-0) to approve the prerequisite of BIOL 231 for BIOL 233 Pathophysiology.
- 6.10 BIOL 233 Pathophysiology**
It was MSC (J. Stahlke/R. Cerreto, 9-0) to approve distance education as a method of instruction for BIOL 233 Pathophysiology.
- 6.11 CHEM 100 Introductory Chemistry**
It was MSC (R. Cerreto/L. Harvey, 9-0) to approve the course update for CHEM 100 Introductory Chemistry.
- 6.12 CHEM 100 Introductory Chemistry**
It was MSC (P. James/J. Stahlke, 9-0) to approve the prerequisite of MATH 42 for CHEM 100 Introductory Chemistry.
- 6.13 CHEM 100 Introductory Chemistry**
It was MSC (C. White/L. Harvey, 9-0) to approve distance education as a method of instruction for CHEM 100 Introductory Chemistry.
- 6.14 CIDG 101 Introduction to Drafting**
It was MSC (L. Huiner/L. Harvey, 9-0) to approve the course update for CIDG 101 Introduction to Drafting
- 6.15 CIDG 101 Introduction to Drafting**
It was MSC (R. Cerreto/S. Jones, 9-0) to approve distance education as a method of instruction for CIDG 101 Introduction to Drafting.
- 6.16 CIDG 108 Architectural Presentation**
It was MSC (G. Jones/P. James, 9-0) to approve the course update for CIDG 108 Architectural Presentation.
- 6.17 CIDG 108 Architectural Presentation**
It was MSC (L. Harvey/C. White, 9-0) to approve distance education as a method of instruction for CIDG 108 Architectural Presentation.
- 6.18 CIDG 210 Advanced Two-Dimensional Autocad**
It was MSC (J. Stahlke/S. Jones, 9-0) to approve the course update for CIDG 210 Advanced Two-Dimensional Autocad.
- 6.19 CIDG 210 Advanced Two-Dimensional Autocad**
It was MSC (R. Cerreto/L. Harvey, 9-0) to approve the recommended preparation of CIDG 110 or a working knowledge of AutoCAD for CIDG 210 Advanced Two-Dimensional Autocad.

- 6.20 CIDG 210 Advanced Two-Dimensional Autocad**
It was MSC (C. White/R. Cerreto, 9-0) to approve distance education as a method of instruction for CIDG 210 Advanced Two-Dimensional Autocad.
- 6.21 CIDG 250 Using REVIT for Architectural CAD**
It was MSC (R. Cerreto/L. Harvey, 9-0) to approve the course update for CIDG 250 Using REVIT for Architectural CAD.
- 6.22 CIDG 250 Using REVIT for Architectural CAD**
It was MSC (J. Stahlke/C. White, 9-0) to approve distance education as a method of instruction for CIDG 250 Using REVIT for Architectural CAD.
- 6.23 CIDG 50 Drafting Laboratory**
It was MSC (L. Harvey/P. James, 9-0) to approve the course update for CIDG 50 Drafting Laboratory.
- 6.24 CIDG 50 Drafting Laboratory**
It was MSC (S. Jones/P. James, 9-0) to approve distance education as a method of instruction for CIDG 50 Drafting Laboratory.
- 6.25 ESL 35B High Intermediate Listening and Speaking**
It was MS (P. Golder/R. Cerreto) to approve the course update for ESL 35B High Intermediate Listening and Speaking. After discussion, it was MSC (L. Huiner/L. Harvey, 9-0) to table the motion. Need further clarification on the change in instructional method.
- 6.26 ESL 35B High Intermediate Listening and Speaking**
The motion to approve the recommended preparation of ESL 35A for ESL 35B High Intermediate Listening and Speaking was held pending approval of the course update proposal.
- It was MSC (L. Huiner/C. White, 9-0) to bundle items 6.27, 6.29, and 6.32. It was MSC (L. Harvey/J. Stahlke, 9-0) to table the bundle.
- 6.27 ESL 37B High Intermediate Writing and Grammar**
Approve course update for ESL 37B High Intermediate Writing & Grammar.
- 6.29 ESL 49A Bridge to College Success: Listening and Speaking and Pronunciation**
Approve ESL 49A as a new course.
- 6.32 ESL 49B Bridge to College Success: Grammar, Reading, and Writing**
Approve ESL 49B as a new course.
- 6.28 ESL 37B High Intermediate Writing and Grammar**
The motion to approve the recommended preparation of ESL 37A or appropriate score on ESL assessment test was held pending approval of the course update proposal.
- 6.30 ESL 49A Bridge to College Success: Listening and Speaking and Pronunciation**
The motion to approve the recommended preparation of ESL 45 or successful completion of any advanced level ESL course or qualifying placement score for ESL 49A Bridge to College Success: Listening and Speaking and Pronunciation was held pending approval of the new course proposal.
- 6.31 ESL 49A Bridge to College Success: Listening and Speaking and Pronunciation**
The motion to approve distance education as a method of instruction for ESL 49A Bridge to College Success: Listening and Speaking and Pronunciation was held pending approval of the new course proposal.

- 6.33 ESL 49B Bridge to College Success: Grammar, Reading, and Writing**
The motion to approve the recommended preparation of completion of any level four high intermediate ESL course equivalent or qualifying placement score for ESL 49B Bridge to College Success: Grammar, Reading, and Writing was held pending approval of the new course proposal.
- 6.34 FIRE 60B Command and Control of the Rapid Intervention Crew Deployment**
It was MS (S. Jones/C. White) to approve FIRE 60B Command Control of the Rapid Intervention Crew Deployment as a new course. After discussion, it was MSC (P. James/C. White, 9-0) to table the motion. Further clarification needed on the course number.
- 6.35 FIRE 60B Command and Control of the Rapid Intervention Crew Deployment**
The motion to approve distance education as a method of instruction for FIRE 60B Command and Control of the Rapid Intervention Crew Deployment was held pending approval of the new course proposal.
- 6.36 GUID 55 Building Math Confidence**
It was MSC (J. Stahlke/P. James, 9-0) to approve the course update for GUID 55 Building Math Confidence.
- 6.37 MATH 226 Analytic Geometry and Calculus**
It was MSC (L. Harvey/G. Jones, 9-0) to approve the course update for MATH 226 Analytic Geometry and Calculus.
- 6.38 MATH 226 Analytic Geometry and Calculus**
It was MSC (P. Golder/R. Cerreto, 9-0) to approve the prerequisite of MATH 104 or placement by the VVC assessment test for MATH 226 Analytic Geometry and Calculus.
- 6.39 MATH 226 Analytic Geometry and Calculus**
It was MSC (R. Cerreto/J. Stahlke, 9-0) to approve the prerequisite of MATH 105/105H or placement by the VVC assessment test for MATH 226 Analytic Geometry and Calculus.
- 6.40 MATH 226 Analytic Geometry and Calculus**
It was MSC (R. Cerreto/S. Jones, 9-0) to approve distance education as a method of instruction for MATH 226 Analytic Geometry and Calculus.
- 6.41 MATH 226H Honors Analytic Geometry and Calculus**
It was MSC (J. Stahlke/L. Harvey, 9-0) to approve the course update for MATH 226H Honors Analytic Geometry and Calculus.
- 6.42 MATH 226H Honors Analytic Geometry and Calculus**
It was MSC (R. Cerreto/C. White, 9-0) to approve the prerequisite of MATH 104 or placement by the VVC assessment test for MATH 226H Honors Analytic Geometry and Calculus.
- 6.43 MATH 226H Honors Analytic Geometry and Calculus**
It was MSC (R. Cerreto/S. Jones, 9-0) to approve the prerequisite of MATH 105/105H or placement by the VVC assessment test for MATH 226H Honors Analytic Geometry and Calculus.
- 6.44 MATH 226H Honors Analytic Geometry and Calculus**
It was MSC (P. James/C. White, 9-0) to approve distance education as a method of instruction for MATH 226H Honors Analytic Geometry and Calculus.
- 6.45 PHOT 111 Beginning Digital Photography**
It was MSC (R. Cerreto/C. White, 9-0) to approve PHOT 111 Beginning Digital Photography as a new course.
- 6.46 PHOT 111 Beginning Digital Photography**
It was MSC (P. Golder/J. Stahlke, 9-0R. Cerreto/P. Golder, 8-0) to approve distance education as a method of instruction for PHOT 111 Beginning Digital Photography.

6.47 POLS 114 Political Philosophy

It was MSC (C. White/J. Stahlke, 9-0) to approve the course update for POLS 114 Political Philosophy.

6.48 POLS 114 Political Philosophy

It was MSC (R. Cerreto/C. White, 9-0) to approve ENGL 101.0 as recommended preparation for POLS 114 Political Philosophy.

6.49 POLS 114 Political Philosophy

It was MSC (P. Golder/P. James, 9-0) to approve distance education as a method of instruction for POLS 114 Political Philosophy.

6.50 RSPT 230 Introduction to Respiratory Therapy

It was MSC (S. Jones/L. Harvey, 9-0) to approve the course update for RSPT 230 Introduction to Respiratory Therapy.

6.51 RSPT 230 Introduction to Respiratory Therapy

It was MSC (R. Cerreto/C. White, 9-0) to approve as corrected the prerequisite of acceptance into the Respiratory Therapy Program for RSPT 230 Introduction to Respiratory Therapy.

TABLED COURSES: None

PROGRAMS/CERTIFICATES:

It was MSC (L. Huiner/S. Jones, 9-0) to bundle items 6.52 through 6.57. It was MSC (C. White/S. Jones, 9-0) to approve the bundle in one motion.

6.52 Automotive Driveability Specialist Certificate

Certificate update

6.53 Automotive Detailer/Porter Certificate

Certificate update

6.54 Heavy Duty Diesel Truck Lubrication and Inspection Specialist Certificate

Certificate update

6.55 Smog Inspection Technician Certificate

Certificate update

6.56 4X4 Suspension Modifications Certificate

Certificate update

6.57 Automotive Brake and Suspension Specialist Certificate

Certificate update

7. INFORMATION/DISCUSSION

7.1 “PlanNet” advisory discussion

Debra Blanchard, Chairperson, shared a handout from the PlanNet report for the committee members to review. The committee discussed TracDat and the new version that is being released; TracDat Version 5. The new version will be able to communicate with CurricUNET and Colleague. A subcommittee was proposed to lead further discussion on this matter. Patty Golder, Lisa Harvey, and Richard Cerreto volunteered to be a part of the subcommittee.

7.2 Leslie Huiner asked about the enforcement of prerequisites and whether or not they can be implemented if they are changed after the catalog is printed. Debby Blanchard shared that an

addendum is being produced by the Catalog Committee, therefore, prerequisite changes can be enforced for Winter, Spring, and Summer.

8. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS

9. ADJOURNMENT

The meeting was adjourned at 5:08 p.m.

Respectfully submitted,

Debra Blanchard
Chairperson