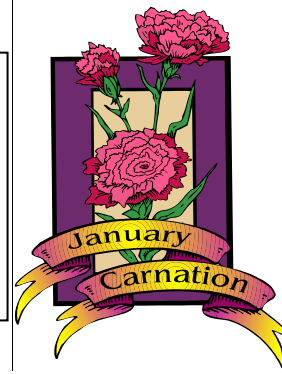


**COLLEGE COUNCIL
MINUTES
WEDNESDAY, JANUARY 25, 2012
PCR**



Present: Peter Allan chaired the meeting, Lisa Harvey, Debra Blanchard, Sharon Wright, Ray Navarro, Greta Moon, Lisa Ellis, Frederick Board, Robert Sewell, Stephen Toner, Christopher Dustin, Fusako Yokotobi,
Guest: Sergio Oklander, Arthur, Lori Kildal, Justin Gatewood, Virginia Moran, Paul Williams, Tim Johnston, Bill Greulich, Frank Smith
Recorder: Victoria Churgin

1) Approval of the Minutes

January 18, 2012 ~ approved by consensus

2) Accreditation Update

Matthew Lee (PPL) discussed the handouts distributed.

- i. Discussion: The revised version of "What can I do".
- ii. Discussion: "Shared-Governance Committee Responsibilities". Helpful information which may appear in the in the governance handbook.

3) Discussion: Final Distance Education Plan

Final Distance Education Plan 2012 was presented for the purpose of organizing and guiding improvement and development activities for the delivery of instruction and student services by distance education. Peter Allan discussed the item as it meets the Accrediting Commission's recommendation #5. Lisa Ellis discussed and distributed the "Distance Education Plan 2012 Summary". The plan summarizes 7 key components of the evaluation report pertaining to distance education.

Action: Lisa Ellis will bring the item back on March 07, 2012 for a second reading after "Task Force" review.

4) Responding to the Challenge, Second Reading, Revision

"What Can I Do", Final; First read approved during College Council on January 18, 2012.

Action: Document approved by consensus. Peter Allan will disseminate on the web page, and distribute the information as an accreditation update via email to include a link to the "What Can I Do" document.

5) Recommended Revision of AP 1201, Second Reading

AP 1201 language discussed; changing the language from Shared Governance to Participatory Governance for all future "Governance" meetings. First read approved during College Council on January 18, 2012.

Action: This section of AP 1201 approved by consensus on a Second reading.

6) Presentation, Web page ideas, Shared Governance web posting

Frank Smith, Justin Gatewood, and Sergio Oklander demonstrated via a Power Point presentation a few basics regarding the use of the SharePoint system to communicate and collaborate with members of a shared governance committee website. Test environment, should be ready in a month.

Action: IT will send out an email when SharePoint is up and running; training workshops will be available.

7) Discussion: Instructional and Non-Instructional Program Review Integration

Debra Blanchard is working on the program review handbook. It was recommended that a separate non-instructional program review committee be implemented which will work together with the Senate.

Action: Peter Allan will discuss the recommendation with cabinet. Peter will bring discussion back to a future College Council meeting.

8) Shared Governance Committee Reports

- a) Accreditation Committee ~ Matthew Lee reported out.
- b) Committee on Committees ~ Debra Blanchard reported out.
- c) Educational Master Plan Committee "Task Force" ~ No report.
- d) Enrollment Management Committee ~ No report.
- e) Environmental Health & Safety Committee ~ Fusako Yokotobi reported out.
- f) Facilities Committee ~ Lisa Harvey reported out.
- g) Finance/Budget & Planning Committee ~ Lisa Harvey reported out.
- h) Institutional Effectiveness Committee ~ No report.
- i) Staff Development Committee ~ Fusako Yokotobi reported out.
- j) Diversity Committee ~ Fusako Yokotobi reported out.
- k) Student Services Committee ~ No report.
- l) Sustainability Committee ~ Lisa Harvey reported out.
- m) Technology Committee ~ Frank Smith reported out.

9) Other

Next College Council meeting: February 08, 2012