

**COLLEGE COUNCIL
MINUTES
WEDNESDAY, FEBRUARY 08, 2012
PCR**



Present: Christopher O'Hearn, Lisa Harvey, Debra Blanchard, Frederick Board, Ray Navarro, Lisa Ellis, Gary Menser, Stephen Toner, Christopher Dustin, Peter Allan, Fusako Yokotobi, GH Javaheripour
Guest: Matthew Lee (PPL) Tim Johnston, Frank Smith, Virginia Moran, Leonard Knight, Paul Williams, Robert Sewell, Bill Greulich.
Recorder: Victoria Churgin

1) Approval of the Minutes

January 25, 2012 ~ approved by consensus

2) February 08, 2012, Board Agenda Review

Christopher O'Hearn reviewed the agenda for accuracy and consistency. Questions and feedback regarding agenda items were discussed.

3) Accreditation Update

Peter Allan provided an update on the status of the draft follow up report; currently working on supportive evidence. The final report is due to the commission on March 15, 2012.

4) Mission Statement and Mission Status Review

Matthew Lee (PPL) expanded on the mission statement. The mission statement was reviewed and discussed by the council. College Council affirms that the mission statement was approved at the September 14, 2011 College Council meeting.

a) The Mission Statement from BP 1200:

Action: Reaffirmed Mission statement by consensus.

b) Status of Mission Statement in Major Planning Documents, with recommendations.

Matthew Lee (PPL) advised the council that in order to meet the Standards, the college should ensure that the mission is central to institutional planning and decision making. The college should adhere to its policy of annually reviewing its mission statement and update the Educational Master Plan using its current mission statement.

Action: Lisa Ellis and Debra Blanchard will take the mission statement to their committees for discussion and recommendations on how best to incorporate it.

5) Proposals

a) Proposed Charge and Characteristics of the Accreditation Committee dated January 30, 2012.

Peter Allan discussed the proposed charges from the accreditation committee.

Action: First reading approved, bring back for second reading on February 22, 2012.

b) Proposed Charge and Characteristics of the Non-Instructional PRAISE Committee dated January 30, 2012.

Action: Title to be changed; first read approved, bring back for a second reading on February 22, 2012.

6) Evaluation of Governance Structures and Processes ~ Peter Allan/Matthew Lee

a) Participatory-Governance Committee Initial Survey Results.

Action: College Council has requested from each constituent group to use this information, review their charges and bring any recommendations to update their charges in light of the survey results back to College Council on March 07, 2012.

7) Discussion: Climate Survey Summary of Preliminary Findings, 2011 ~ Virginia Moran (Attachment)

Virginia Moran presented and elaborated on the climate survey results; recommendations for improvement and accuracy were provided by the council. Matthew Lee provided input.

Action: Bring back to a future meeting for further discussion and open dialogue. (I.e. various ways to present the material; honest positive light and highlight the successes.

8) Participatory Governance Committee Reports

a) Diversity Committee. – No report.

b) Educational Master Plan Committee “Task Force” – No report.

c) Environmental Health & Safety Committee – Leonard Knight reported out. **Facilities Committee** – Gary Menser reported out.

d) Finance/Budget & Planning Committee - Lisa Harvey and GH Javaheripour reported out.

e) Institutional Effectiveness Committee - No report.

f) Staff Development Committee - No report.

g) Student Services Committee – Tim Johnston reported out.

h) Sustainability Committee – No report.

i) Technology Committee. – Frank Smith reported out.

j) Management (ad hoc) Committee – No report.

9) Other

Debra Blanchard provided a curriculum update regarding issues with CurricUNET. Frank Smith elaborated on the issues.

Debra Blanchard provided a Program Review Committee update.

Bill Greulich announced that the dedication ceremony and open house for the Regional Public Safety Center will be held on Saturday, April 21 and the Foundations Alumni Hall of fame & Distinguished Service Awards will be held on Saturday, February 25 at the Hilton Garden Inn.

Robert Sewell announced that the Bookstore will be serving students on Saturday, February 11.