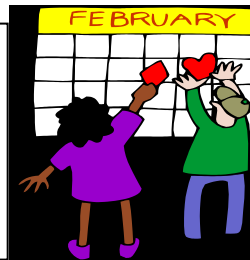


**COLLEGE COUNCIL  
MINUTES  
WEDNESDAY, FEBRUARY 22, 2012  
PCR**



**Present:** Christopher O’Hearn, Peter Allan, Fusako Yokotobi, Debra Blanchard, Frederick Board, Ray Navarro, Lisa Ellis, Stephen Toner, Greta Moon.

**Guest:** Matthew Lee (PPL), Paul Williams, Frank Smith, Sergio Oklander, Bill Greulich, Tim Johnston, Lori Kildal, Leonard Knight, Deanna Murphy.

**Recorder:** Victoria Churgin

**1) Approval of the Minutes**

**February 08, 2012** ~ approved by consensus

**2) Accreditation Follow up Report Review**

**a) The accuracy of the report.**

**b) Recommendations for any additional evidence cited.**

Peter Allan and Matthew Lee discussed the layout of the report. The purpose of the report is for evidence and accuracy; all evidence is available on SharePoint.

**Action:** The group is to present any recommended changes to Peter Allan by February 24, 2012. Constituent groups, participatory governance groups, bargaining units, and academic senate will have the opportunity for Matthew Lee to address them. Committee recommendations are due to Peter Allan by March 01, 2012. Bring back to College Council on March 7, for final review.

**3) Proposals, Second Reading**

**a) Proposed Charge and Characteristics of the Accreditation Committee dated January 30, 2012 ~ first read approved on February 08, 2012.**

**Action:** second reading of the Proposed Charge and Characteristics of the Accreditation Committee dated January 30, 2012 was approved by consensus.

**b) Proposed Charge and Characteristics of the Non-Instructional PRAISE Committee dated January 30, 2012 ~ first read approved on February 08, 2012.**

**Action:** second reading of the Proposed Charge and Characteristics of the Non-Instructional PRAISE Committee dated January 30, 2012 was approved by consensus.

**4) Discussion: “What You Can Do to Help the College Gain Full Reaffirmation of Accreditation”, compiled results ~ Matthew Lee (Attachment)**

Matthew Lee distributed the “Examples of Activities in Response to Accreditation Needs through February 21, 2012”. Matthew discussed the compiled results and recommended that input continue and forwarded to Victoria Churgin.

## 5) **The Crisis Assessment Committee, First Reading**

Leonard Knight discussed the attachments regarding the implementation of “The Crisis Assessment Steering Committee”. Model programs designed from Virginia Tech. Not a shared governance group, this is an operational committee.

**Action:** First read approved by consensus, bring back for a second reading on March 07, 2012.

## 6) **Participatory Governance Committee Reports**

- a) **Diversity Committee** ~ Fusako reported out on the upcoming spring events on campus. March is diversity month, April is wellness month, and May is appreciation month.
- b) **Educational Master Plan Committee “Task Force”** ~ Peter Allan reported that the first four chapters are in draft form; the committee is working on assigning tasks in order to complete the remaining chapters.
- c) **Environmental Health & Safety Committee** ~ Leonard Knight reported out on safety issues on campus. M & O will begin the process of installing new safety locks in classrooms during the spring semester.
- d) **Facilities Committee** ~ No report.
- e) **Finance/Budget & Planning Committee.** ~ Debra Blanchard reported that the committee met last week to review its charge and make the appropriate revisions; recommendations will be sent to Peter Allan & Matthew Lee. Peter Allan thanked Matthew Lee for his input on the committee. .
- f) **Institutional Effectiveness Committee** ~ No report
- g) **Staff Development Committee.** ~ Fusako reported out on the upcoming spring events.
- h) **Student Services Committee** ~ Tim Johnston reported that the committee met last week to review its charge. The committee has reviewed the ARC report for 2012; the report was submitted to institutional research.
- i) **Sustainability Committee.** ~ No Report.
- j) **Technology Committee**~ Frank Smith reported that the committee has reviewed its charge and a questionnaire will be going out shortly to the group. The group is working on the technology master plan; the mission statement will be added to the plan.

## 7) **Other**

Greta Moon gave kudos to the departments and administrators for their rapid response in the implementation of the Faculty Student Drop (on Web Advisor).

Peter Allan announced that Blackboard is back up and running.