

CURRICULUM COMMITTEE MINUTES

February 14, 2019

2:45 PM

1. **CALL TO ORDER**

The meeting was called to order at 2:45 p.m. by, Chairperson.

MEMBERS PRESENT: Debra Blanchard, Chairperson, Lisa Harvey, Pam James, Richard Cerreto, Patty Golder, Joe Pendleton, Sandy Visser, Greg Jones and Jackie Stahlke

MEMBERS ABSENT: Scott Jones

GUESTS: Reba Pugliese, Starlie Luna

2. **ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: NONE**

3. **ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.**

4. **INFORMATION ITEMS:**

None

5. **MINUTES:**

5.1 **Minutes from December 13, 2018**

It was MSC (J. Stahlke/P. James, 7-0) to approve

6. **CONSENT AGENDA:**

None

7. **ACTION ITEMS:**

PROGRAMS/CERTIFICATES

7.1 **Automotive Transmission Specialist**

It was MSC (P. James/R. Cerreto, 8-0) to approve certificate deactivation
MSC to bundle (J. Stahlke/S. Visser, 8-0) to Bundle #1
MSC to approve (P. James/R. Cerreto, 8-0) to approve bundle #1
Lisa Harvey arrived 2:48

7.2 **Automotive Drivability Specialist**

It was MSC (P. James/R. Cerreto, 8-0) to approve certificate deactivation bundle #1

7.3 **Automotive Brake and Suspension Specialist**

It was MSC (P. James/R. Cerreto, 8-0) to approve certificate deactivation bundle #1

7.4 **Automotive Detailer/Porter**

It was MSC (P. James/R. Cerreto, 8-0) to approve certificate deactivation bundle #1

7.5 **Automotive Repair Shop Manager**

It was MSC (P. James/R. Cerreto, 8-0) to approve certificate deactivation bundle #1

7.6 **Automotive Inspection Smog Area**

It was MSC (P. James/R. Cerreto, 8-0) to approve certificate deactivation bundle #1

7.7 Automotive Technician

It was MSC (P. James/R. Cerreto, 8-0) to approve certificate deactivation bundle #1

7.8 Automotive Specialist 1

It was MSC (P. James/R. Cerreto, 8-0) to approve certificate deactivation bundle #1

7.9 Automotive Specialist 2

It was MSC (P. James/R. Cerreto, 8-0) to approve certificate deactivation bundle #1

7.10 Computer Systems 1

It was MSC (L. Harvey/L. Huiner, 8-0) to approve updating certificate/entering into curriculum

It was MSC (L. Harvey/P. James, 8-0) to table missing course that is currently active

TABLED PROGRAMS/CERTIFICATES

None

COURSES

8.1 AGNR 121 Introduction to Environmental Horticulture

It was MSC (J. Stahlke/L. Harvey, 8-0) to approve course update: catalog and schedule description update, instructional objectives, SLO's, textbook update, methods of instruction, distance education description update.

8.2 AGNR 140 Plant Material and Usage I

It was MSC (P. James/P. Golder, 8-0) to approve course update: catalog and schedule description update, instructional objectives, assignments, methods of instruction, methods of evaluation, textbook update

8.3 AGNR 152 Irrigation and Water Management

It was MSC (S. Visser/L. Huiner, 8-0) to approve course update, catalog and schedule description, instructional objectives, SLO's, course content, assignments, textbook update, methods of evaluation

8.4 AGNR 60B Environmental Horticulture Lab

It was MSC (S. Visser/P. James, 8-0) to approve new course

8.5 AGNR 60C Environmental Horticulture Lab

It was MSC (J. Stahlke/P. James, 8-0) to approve new course

8.6 AUTO 90.B Introduction to Automotive Sheet Fabrication

It was MSC (S. Visser/R. Cerreto, 8-0) to approve new course

8.7 AUTO 90.B Introduction to Automotive Sheet Fabrication

It was MSC (R. Cerreto/L. Harvey, 8-0) to approve prerequisite AUTO 50

8.8 AUTO 90.B Introduction to Automotive Sheet Fabrication

It was MSC (L. Harvey/S. Visser, 8-0) to approve prerequisite WELD 58A

8.9 AUTO 90.C Introduction to Automotive Tube Fabrication

It was MSC (R. Cerreto/P. James, 8-0) to approve new course

8.10 AUTO 90.C Introduction to Automotive Tube Fabrication

It was MSC (R. Cerreto/L. Harvey, 8-0) to approve prerequisite AUTO 50

Need to see data with prerequisite – there is data – checked with research – they need to show that they saw and increase in student success – disproportionate impact report

8.11 AUTO 90.C Introduction to Automotive Tube Fabrication

It was MSC (S. Visser/P. James, 8-0) to approve prerequisite WELD 58A

8.12 BIOL 201 Biology of Cells

It was MSC (L. Harvey/R. Cerreto, 8-0) to approve as corrected prerequisite MATH 105 or higher – Also corrected on COR changed MUSC 105 to MATH 105

8.13 BIOL 98B Research Concepts in International Natural History

It was MSC (L. Harvey/R. Cerreto, 8-0) to approve new course

8.14 BIOL 98C Research in International Natural History

It was MSC (L. Harvey/R. Cerreto, 8-0) to approve new course

8.15 CIS 205 JavaScript

It was MSC (R. Cerreto/S. Visser, 8-0) to approve course update: catalog and schedule description update, instructional objectives, SLO's, course content, assignments, textbook update, methods of evaluation

8.16 ENGL 261 Tutoring Writing

It was MSC (P. Golder/J. Pendleton, 8-0) to approve course update, course number change, catalog description, schedule description, SLO's, assignments, methods of instruction, textbook update

8.17 ENGL 261 Tutoring Writing

It was MSC (P. Golder/R. Cerreto, 8-0) to approve prerequisite: ENGL 101

Discussion

Should the prerequisite say ENGL 101 or higher because it will block those who are taking ENGL 102 or ENGL 104. The counselors will be allowed to do waivers for students who took ENGL 101 at a different college.

Herb and Amy will be doing the interviews and hiring for the tutors in all departments.

8.18 PHIL 108 Introduction to Ethics and Contemporary Moral Issues

It was MSC (L. Huiner/P. Golder, 8-0) to approve course update: SLO's, textbook update, catalog and schedule description update

8.19 RLST 101 Introduction to Religious Studies

It was MSC (P. Golder/R. Cerreto, 8-0) to approve Course update, catalog and schedule description update, SLO's, methods of instruction

8.20 RLST 105 Old Testament, Hebrew Bible, Religions of the Ancient Near East

It was MSC (P. Golder/R. Cerreto, 8-0) to approve course update: title update, methods of instruction, textbook update

TABLED COURSES

8.21 RSPT 233 Intensive Respiratory Therapy Care

It was MSC (R. Cerreto/P. James, 8-0) to approve prerequisite: RSPT 239

8.22 RSPT 233 Intensive Respiratory Therapy Care

It was MSC (R. Cerreto/P. James, 8-0) to approve prerequisite: BIOL 211

8.23 RSPT 233 Intensive Respiratory Therapy Care

It was MSC (L. Huiner/S. Visser, 8-0) to approve prerequisite: BIOL 231

8.24 RSPT 234 Neonatal/Pediatric Respiratory Therapy Care and Related Pathophysiology

It was MSC (P. James/L. Harvey, 8-0) to approve prerequisite: RSPT 233

8.25 RSPT 234 Neonatal/Pediatric Respiratory Therapy Care and Related Pathophysiology

It was MSC (R. Cerreto/J. Stahlke, 8-0) to approve prerequisite: BIOL 221

8.26 RSPT 239 Introduction to Mechanical Ventilation Support

It was MSC (L. Harvey/P. James, 8-0) to approve prerequisite: RSPT 232

8.27 RSPT 243 Clinical Simulation

It was MSC (L. Harvey/R. Cerreto, 8-0) to table prerequisite: RSPT 233 needs to update entrance skills It was MSC (L. Huiner/R. Cerreto, 8-0) to table

8.28 RSPT 243 Clinical Simulation

It was MSC (P. James/R. Cerreto, 8-0) to table prerequisite: CRT/RCP credentials with “registry eligibility” as designed by the NBRC/RCB – needs to spell out abbreviations

9. DISCUSSION ITEMS:

Curriculum Committee Training – Chair addressed committee regarding pre/corequisite validation. Area reps must remind faculty that when renewing a prerequisite or corequisite, data must be submitted that validates students are doing better with the pre/corequisite. In addition, a report regarding disproportionate impact must be submitted when renewing requisites. To initiate the use of pre/corequisites, compelling justification must be entered into CurricUNET on the requisite page in the appropriate area.

10. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: NONE

11. ADJOURNMENT

The meeting was adjourned at 3:54 p.m.

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