

ADOPTED
MINUTES
VICTOR VALLEY COLLEGE
CURRICULUM COMMITTEE MEETING

February 14, 2013

2:30 p.m.

1. CALL TO ORDER

The meeting was called to order at 2:35 p.m. by Debra Blanchard, Chairperson. Chairperson, Debra Blanchard, welcomed everyone back for the spring 2013 semester.

MEMBERS PRESENT:

Debra Blanchard, Chairperson, Carol Delong, Ron Fields, Patty Golder, Lisa Harvey, Leslie Huiner, Scott Jones, Mike McCracken, Alice Ramming

MEMBERS ABSENT: Pamela James

GUESTS:

Eileen Alsina, Dave Dupree, Lynne Glickstein, Lori Kildal, Tom Miller, Karen Tomlin, Ruby Wikstrom

2. ANNOUNCEMENT OF ADDITIONS/DELETIONS/CORRECTIONS TO AGENDA:

It was MSC (Harvey/Golder, 8-0) to add PSYC 125 Introduction to Counseling to the agenda as items 5.44, 5.45 and 5.46.

It was MSC (Golder/Fields, 8-0) to add MUSC 204 Advanced Theory Chromatic Practice, Part II to the agenda as item 5.47

3. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.

4. MINUTES

It was MSC (Golder/Harvey, 8-0) to approve the minutes of December 13, 2012 as presented. It was MSC (McCracken/Ramming, 8-0) to approve as corrected the minutes of January 31, 2013.

**5. ACTION ITEMS:
COURSES**

5.1 ALDH 176 Athletic Training III

It was MSC (DeLong/Golder, 8-0) to **approve** as corrected the course update for ALDH 176 Athletic Training III.

5.2 ALDH 176 Athletic Training III

It was MSC (Fields/Delong, 8-0) to **approve** the prerequisite ALDH 141 or PE 141 for ALDH 176.

- 5.3 ELCT 202 Computer Methods for Engineers**
It was MSC (Golder/Ramming, 8-0) to **approve** ELCT 202 Computer Methods for Engineers as a new course.
- 5.4 ELCT 202 Computer Methods for Engineers**
It was MSC (Harvey/Huiner, 8-0) to **approve** the prerequisite MATH 227 or MATH H227 for ELCT 202.
- 5.5 ELCT 202 Computer Methods for Engineers**
It was MSC (Jones/Fields, 8-0) to **approve** distance education as a method of instruction for ELCT 202.
- 5.6 ELCT 210 Engineering Circuit Analysis I**
It was MSC (McCracken/Golder, 8-0) to **approve** ELCT 210 Engineering Circuit Analysis I as a new course.
- 5.7 ELCT 210 Engineering Circuit Analysis I**
It was MSC (Harvey/Golder, 8-0) to **approve** prerequisites MATH 226 or MATH H226 and PHYS 203 for ELCT 210.
- 5.8 ELCT 210 Engineering Circuit Analysis I**
It was MSC (Jones/Delong, 8-0) to **approve** distance education as a method of instruction for ELCT 210.
- 5.9 ENGL 225 Poetry**
It was MSC (Golder/McCracken, 8-0) to **approve** the course update for ENGL 225 Poetry.
- 5.10 ENGL 225 Poetry**
It was MSC (Golder/Delong, 8-0) to **approve** the prerequisite ENGL 101.0 or ENGL H101.0 for ENGL 225.
- 5.11 ENGL 231 Survey of American Literature 1865 to Present**
It was MSC (Golder/McCracken, 8-0) to **approve** the course update for ENGL 231 Survey of American Literature 1865 to present.
- 5.12 ENGL 231 Survey of American Literature 1865 to Present**
It was MSC (Golder/Fields, 8-0) to **approve** the prerequisite ENGL 101.0 or ENGL H101.0 for ENGL 231.
- 5.13 ESL 34 High Intermediate English Skills at the Workplace**
It was MS (Fields/Harvey) to approve the course update for ESL 34 High Intermediate English Skills at the Workplace. It was MSC (Ramming/Golder, 8-0) to **table** the motion to approve the course update for ESL 34, need updated textbook.
- 5.14 MUSC 102 Music Theory I**
It was MSC (Fields/Golder, 8-0), to **approve** the course update for MUSC 102 Music Theory I.

5.15 MUSC 102 Music Theory I

It was MSC (Fields/Golder, 8-0) to **approve** the prerequisite MUSC 101 or equivalent as demonstrated by pretest for MUSC 102.

5.16 MUSC 110 Elementary Piano I

It was MSC (Golder/Jones, 8-0) to **approve** the course update for MUSC 110 Elementary Piano I.

5.17 POLS 130 Introduction to Paralegal Studies

It was MSC (DeLong/Harvey, 8-0) to **approve** the course update for POLS 130 Introduction to Paralegal Studies.

5.18 POLS 130 Introduction to Paralegal Studies

It was MSC (Fields/Ramming, 8-0) to **approve** the prerequisite ENGL 101.0 or ENGL H101.0 for POLS 130.

5.19 POLS 136 Legal Writing for Paralegals

It was MSC (Huiner/Golder, 8-0) to **approve** the course update for POLS 136 Legal Writing for Paralegals.

5.20 POLS 136 Legal Writing for Paralegals

It was MS (Golder/Delong) to approve the prerequisite POLS 137 for POLS 136. It was MSC (Harvey/Golder, 8-0) to **table** the motion to approve the prerequisite POLS 137. Prerequisite course needs to be updated.

PROGRAMS/CERTIFICATES

5.21 Dance Certificate of Career Preparation

It was MSC (Golder/Delong, 8-0) to **approve** the program deactivation for Dance Certificate of Career Preparation.

TABLED COURSES

5.22 AUTO 95A1-L Engine Repair Laboratory

It was MSC (Harvey/Delong, 8-0) to **approve** as corrected AUTO 95A1-L Engine Repair Laboratory as a new course.

5.23 AUTO 95A2-L Automatic Transmission Repair Laboratory

It was MSC (Harvey/Golder, 8-0) to **approve** as corrected AUTO 95A2-L Automatic Transmission Repair Laboratory as a new course.

5.24 ENGL 112 Technical Writing

It was MSC (Fields/Golder, 8-0) to **approve** as corrected the course update for ENGL 112 Technical Writing.

5.25 ENGL 112 Technical Writing

It was MSC (Golder/Huiner, 8-0) to **approve** the prerequisite ENGL 101.0 or H101.0 for ENGL 112.

5.26 MUSC 131 The College Singers

It was MSC (Fields/Delong, 8-0) to **approve** as corrected the course update for MUSC 131 College Singers.

5.27 MUSC 131 The College Singers

It was MSC (Fields/Jones, 8-0) to **approve** the prerequisite of Solo Audition for MUSC 131.

5.28 MUSC 203 Intermediate Theory-Chromatic Practice-Part II

It was MSC (Harvey/Golder, 8-0) to **approve** as corrected the course update for MUSC 203 Intermediate Theory-Chromatic Practice-Part I.

5.29 MUSC 203 Intermediate Theory-Chromatic Practice-Part II

It was MSC (Golder/Delong, 8-0) to **approve** the prerequisite MUSC 202 for MUSC 203.

It was MSC (Harvey/Huiner, 8-0) to bundle agenda items 5.30 through 5.43.

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5.43 It was MSC (Golder/Delong, 8-0) to **approve** agenda items 5.30 through 5.43, **TA 160A Tap Dance IA** course update, **TA 160B Tap Dance IB** as a new course, **TA 160C Tap Dance IC** as a new course, **TA 161A Tap Dance IIA** course update, **TA 161B Tap Dance IIB** as a new course, **TA 161C Tap Dance IIC** as a new course, **TA 170A Jazz Dance IA** course update, **TA 170B Jazz Dance IB** as a new course, **TA 170C Jazz Dance IC** as a new course, **TA 171A Jazz Dance IIA** course update, **TA 171B Jazz Dance IIB** as a new course, **TA 171C Jazz Dance IIC** as a new course, **TA 174A Introduction to Modern Dance I** course update, and **TA 175A Introduction to Modern Dance II** course update.

ADDED AGENDA ITEMS

5.44 PSYC 125 Introduction to Counseling

It was MSC (McCracken/Huiner, 8-0) to **approve** the course update for PSYC 125 Introduction to Counseling.

5.45 PSYC 125 Introduction to Counseling

It was MSC (Harvey/Jones, 8-0) to **approve** distance education as a method of instruction for PSYC 125.

5.46 PSYC 125 Introduction to Counseling

It was MSC (Jones/Fields, 8-0) to **approve** the recommended preparation of PSYC 101 for PSYC 125.

5.47 MUSC 204 ADVANCED THEORY CHROMATIC PRACTICE, PART II

It was MSC (Harvey/Golder, 8-0) to remove MUSC 204 from the agenda, issue was resolved with MUSC 203. The titles and descriptions for MUSC 203 and 204 were inadvertently reversed in the catalog and the title/description for MUSC 204 should be SIGHT SINGING/EAR TRAINING LABORATORY, LEVEL III.

6. **INFORMATION/DISCUSSION**

6.1 **Curriculum Handbook**

The VVC Curriculum Handbook was discussed and adopted by the Curriculum Committee and will be presented to the Faculty Senate as information.

7. **PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

Patty Golder asked if the Academic Accommodation regulation item B regarding tape recorders in class referred to only ADA students or any student. It was clarified that the ADA regulation was for ADA only and the student must present to the instructor ADA paperwork.

8. **ADJOURNMENT**

The meeting was adjourned at 4:15 p.m.

Respectfully submitted,

Debra Blanchard
Chairperson