

**CORRECTED**  
MINUTES  
VICTOR VALLEY COLLEGE  
CURRICULUM COMMITTEE MEETING

February 28, 2013

2:30 p.m.

**1. CALL TO ORDER**

The meeting was called to order at 2:30 p.m. by Debra Blanchard, Chairperson.

**MEMBERS PRESENT:**

Debra Blanchard, Chairperson, Carol Delong, Ron Fields, Patty Golder, Lisa Harvey, Pamela James, Scott Jones, Mike McCracken, Alice Ramming

**MEMBERS ABSENT:** Leslie Huiner

**GUESTS:**

Lynne Glickstein, Lori Kildal, Ruby Wikstrom

**2. ANNOUNCEMENT OF ADDITIONS/DELETIONS/CORRECTIONS TO AGENDA:**

Added: FREN 101, GUID 59 and Change to Committee make up.

**3. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.**

**4. MINUTES**

It was MSC (DeLong/James, 8-0) to approve the minutes of February 14, 2013 as presented.

**5. ACTION ITEMS:**

**COURSES**

**5.1 ATHL 124P Preparation for Intercollegiate Football**

It was MS (Fields/Harvey) to **approve** the course update for ATHL 124P Preparation for Intercollegiate Football. It was MSC (James/Golder, 8-0) to **table** the motion to approve the course update for ATHL 124P, need to differentiate Instructional Objectives and Student Learning Outcomes.

**5.2 FREN 102 Elementary French B**

It was MSC (McCracken/Delong, 8-0) to **approve** as corrected the course update for FREN 102 Elementary French. ~~**B, and adding 'B' to the title.**~~

**5.3 FREN 102 Elementary French B**

It was MSC (Harvey/Jones, 8-0) to **approve** the prerequisite FREN 101 for FREN 102.

**5.4 FREN 103 Intermediate French A**

It was MSC (Fields/Golder, 8-0) to **approve** as corrected the course update for FREN 103 Intermediate French. ~~**A, and adding 'A' to the title.**~~

- 5.5 **FREN 103 Intermediate French A**  
It was MSC (Fields/James, 8-0) to **approve** the prerequisite FREN 102 for FREN 103.
- 5.6 **FREN 104 Intermediate French B**  
It was MSC (McCracken/Harvey, 8-0) to **approve** as corrected the course update for FREN 104 Intermediate French. **~~B and adding 'B' to the title.~~**
- 5.7 **FREN 104 Intermediate French B**  
It was MSC (Fields/Delong, 8-0) to **approve** the prerequisite FREN 103 for FREN 104.
- 5.8 **KIN 186A Introduction to Aqua Aerobics**  
It was MSC (Fields/Ramming, 8-0) to **approve** as corrected the course update for KIN 186A Introduction to Aqua Aerobics, changing the number and title from PE 186 Aqua Aerobics.
- 5.9 **KIN 186B Aqua Jogging**  
It was MSC (Harvey/James, 8-0) to **approve** KIN 186B Aqua Jogging as a new course as corrected.
- 5.10 **KIND 160A Tap Dance IA**  
It was MSC (Jones/Ramming, 8-0) to **approve** as corrected the course update for KIND 160A Tap Dance IA, changing the number and title from PED A 160 Tap I.
- 5.11 **KIND 160B Tap Dance IB**  
It was MSC (McCracken/Fields, 8-0) to **approve** KIND 160B Tap Dance IB as a new course.
- 5.12 **KIND 160C Tap Dance IC**  
It was MSC (Delong/Golder, 8-0) to **approve** KIND 160B Tap Dance IC as a new course.
- 5.13 **KIND 161B Tap Dance IIB**  
It was MSC (Golder/Harvey, 8-0) to **approve** KIND 161B Tap Dance IIB as a new course.
- 5.14 **KIND 163B Standard Ballroom Dance**  
It was MSC (Golder/James, 8-0) to **approve** KIND 163B Standard Ballroom Dance as a new course as corrected
- 5.15 **KIND 169A Introduction to Yagalates**  
It was MSC (Fields/Golder, 8-0) to **approve** as corrected the course update for KIND 169A Introduction to Yagalates, changing the number and title from PED A 169 Yagalates.
- 5.16 **KIND 174A Introduction to Modern Dance**  
It was MSC (Harvey/James, 8-0) to **approve** as corrected the course update for KIND 174A Introduction to Modern Dance, changing the number and title from PED A 174 Modern Dance I.  
**PROGRAMS/CERTIFICATES:** none

#### **TABLED COURSES**

It was MSC (James/Delong) to move agenda item 5.18 before 5.17.

**5.18 POLS 136 Legal Writing for Paralegals**

It was MSC (James/Delong) to **approve** prerequisite POLS 137 for POLS 136.

**5.17 ESL 34 High Intermediate English Skills at the Workplace**

It was MSC (Golder/Delong) to **approve** as corrected the course update for ESL 34 High Intermediate English Skills at the Workplace.

**6. INFORMATION/DISCUSSION**

**6.1 SLO Fast Track Instructions**

There was discussion regarding the instructions for the SLO Fast Track revision approval process. All SLO revisions will be placed on the Curriculum Committee agenda under consent items. Lisa Harvey noted that as SLOs are updated the methods of assessment and when they will be assessed also needs to be updated, she will bring a sample form that other colleges are using.

**6.2 Duplicate Courses in CurricUNET (revision vs. new course)**

There was discussion regarding courses being added as a new course with same course number as an active existing course. If the course is a new course, it should be given a different course number, otherwise, revise the existing active course.

**6.3 Seating Arrangements**

There was a request for a change to the committee members seating arrangement since some may not be able to hear all committee discussion if committee members have their back to the audience. The Instruction Office will look for another room for the committee meetings.

**ADDED AGENDA ITEMS**

**FREN 101 Elementary French: It was proposed that an 'A' be added to the title of FREN 101 to coincide with the course updates for FREN 102, FREN 103 and FREN 104.**

**GUID 59:** Discussion regarding GUID 59 and where it is in the approval process. The committee looked at the proposal in CurricUNET and made suggestions to move the course forward in the approval process.

**Change to Curriculum Committee Make Up:** Mike McCracken stated that he proposed to the Counseling department for someone to shadow him on the committee as a possible replacement.

**7. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

**8. ADJOURNMENT**

The meeting was adjourned at 4:35 p.m.

Respectfully submitted,

Debra Blanchard  
Chairperson