

CURRICULUM COMMITTEE MINUTES

February 28, 2019

2:45 PM

1. **CALL TO ORDER**

The meeting was called to order at 2:45 p.m. by, Chairperson.

MEMBERS PRESENT: Debra Blanchard, Chairperson, Lisa Harvey, Scott Jones, Richard Cerreto, Patty Golder, Joe Pendleton, Sandy Visser, Greg Jones and Jackie Stahlke

MEMBERS ABSENT: Leslie Huiner and Pam James

GUESTS: Reba Pugliese, Starlie Luna

2. **ANNOUNCEMENT OF ITEMS DELETED OR CORRECTED FROM THE AGENDA: NONE**

The meetings will be recorded from now on and will be posted on the VVC Academic Senate website so the public can listen along with viewing the agendas and minutes.

3. **ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.**

4.0 **INFORMATION ITEMS:**

None

4.1 **Curriculum Institute:** ASCCC limits each college to 7 participants, waiting on VVC administration to approve money for our participation. Have asked for 7 but more or less may be approved.

4.2 **ADA-Advisor:** Evelyn Marquez has replaced Jackie Stahlke as the ADA advisor

5. **MINUTES:**

5.1 **Minutes from February 14, 2019**

It was MSC (R. Cerreto/L. Harvey, 8-0) to approve

6. **CONSENT AGENDA:** All matters listed under Consent agenda are considered by the Curriculum Committee to be routine. There will be no separate discussion on these items prior to the time the committee votes on them unless a Committee member requests a specific item be removed from the Consent Agenda for discussion and separate vote. Public comment on consent items from anyone completing a written request will be heard prior to the Committee's vote on the Consent Agenda.

Note:

Victor Valley College's legal counsel has recommended that the Curriculum Committee follow what the Board of Trustees (BOT) is doing because the Committee meetings do fall under the Ralph M. Brown Act.

6.1 **Approval of the consent agenda items. None**

7.0 **ACTION ITEMS:** The complete written request to address the Committee shall be submitted at the beginning of the meeting. Individuals who want to comment on action items may do so after being recognized by the Committee Chair and before Committee discussion of the particular item during the meeting. Comments are limited to three minutes per individual and a total of 15 minutes per topic, Speakers will be timed electronically, and all speakers will be required to address the Committee from a designated place. Only those who have been recognized by the Committee Chair will be permitted to speak.

Note:

Allowing the public to come in and speak to the action items, we can have them fill out a form if that is what we would like to do. 7.1 is where they will be able to speak to agenda items.

7.1 Public Comments Related to Action Agenda Items. None

8.1 Nursing, A.S.

It was MSC (G. Jones/S. Jones, 8-0) to approve certificate degree update as corrected

Discussion

The Board of Registered Nurses (BRN) contacted the Nursing Department and told them to remove 220 and 246 from the core courses (220 and 246 are prerequisites). Both have been removed from the Course Outline of Record (COR) and the narrative has been corrected. These changes will be submitted to the BOT and the Chancellor's office after Committee approval.

Even though this degree had been approved completely through the Chancellor's office, it must be resubmitted with these changes.

CERTIFICATES

None

TABLED PROGRAMS/CERTIFICATES

None

COURSES

8.1 ECON 101 Principles of Economics: MACRO

It was MSC (P. Golder/J. Stahlke, 8-0) to approve prerequisite: MATH 105

Discussion

Changing from 90 to 105

CID (Course Identification Designator) has a prerequisite of MATH 42 for transfer and advisory is MATH 90 for intermediate algebra. Faculty were directed to change it for AB 705.

Anything above MATH 42 as a prerequisite should be fine for CID. The Committee did get word that the CSU's and UC's will not articulate MATH if MATH 90 is removed from the COR. Blocks have been removed for registration purposes for the Math courses.

TABLED COURSES

8.27 RSPT 243 Clinical Simulation

It was MSC (S. Visser/S. Jones, 8-0) to table prerequisite: RSPT 233

MSC to table (S. Visser/S. Jones, 8-0)

8.28 RSPT 243 Clinical Simulation

It was MSC (S. Visser/ S. Jones, 8-0) to table prerequisite: CRT/RCP credentials with "registry eligibility" as designed by the NBRC/ RCB

9. CURRICULUM TRAINING:

9.1 Prerequisite Handouts –

1. § 55003. Policies for Prerequisites, Corequisites and Advisories on Recommended Preparation.
2. VICTOR VALLEY COMMUNITY COLLEGE DISTRICT BOARD POLICIES Instruction Chapter 4 Pre-Requisites and Co-Requisites 4260
3. Santa Barbara City College District AP 4260
4. Mount San Antonio College AP 4260

Discussion

Title V requires that prerequisites, co-requisites and advisories for courses must be approved through the District Curriculum Committee and be substantiated by either content review or content review with supporting data. In the past, we accepted content review only and did not require supporting data. Now, the Committee will need to require data for validation to create a new requisite and to renew a requisite.

AP 4260 has the process for creating and renewing prerequisite, corequisite and advisories. The curriculum committee actually wrote AP 4260 which was approved in September 2016, by the committee and then it went to the Academic Senate and they approved it in November 2016, and then it went to college council for a first read in December 2016, and then it disappeared. It is mandated that the college have a process for prerequisites, co-requisites and advisories. AP 4260 will go back to College Council for a second read and hopefully approval. The committee needs to decide if they want to have the current AP 4260 go through the final steps of approval or make corrections to the current AP 4620 and then send it through for approval which could take months.

The committee members agreed to send the current AP 4620 through for approval and then revise it, if necessary.

When the committee requested disproportionate impact reports, they were informed it was not their choice but that it was the dean and the department chairs' choice. Since the district is responsible for monitoring disproportionate impact and the curriculum committee is the one who is scrutinizing the prerequisites and co-requisites and approves the renewal and establishment of requisites and advisories, the Committee should be able to request/require a disproportionate impact report to substantiate renewals. The committee thinks there are some courses that are already disproportionately impacted and there are funds available for tutoring the impacted groups. The directive from Title V is you must help the groups that are disproportionately impacted.

With courses that have long standing prerequisites should include data that show success rates so the data justifies the prerequisite to remain. A disproportionate impact report is data that may help with showing the value of the prerequisite, there is no impact reported.

10. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS: NONE

11. ADJOURNMENT

The meeting was adjourned at 3:36 p.m.

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