



**COLLEGE COUNCIL  
MINUTES  
WEDNESDAY, MARCH 02, 2011  
PCR**

**Present:** Christopher O'Hearn, Lisa Harvey, Sharon Wright, Ray Navarro, Robert Sewell, Greta Moon, Deedee Orta, Michael Butros, Ron Fields, Ken Knoechel, Mark Zacovic, GH Javaheripour, Bill Greulich, Virginia Moran, Frank Smith, Paul Williams, Lori Kildal, Leonard Knight  
**Recorder:** Victoria Churgin

**1. Approval of the Minutes**

- **December 08, 2010** ~approved by consensus

**2. Board Agenda Review ~ March 8, 2011**

Dr. O'Hearn reviewed and discussed the agenda for interpretation and approval.

**3. Accreditation Pre-visit**

Dr. O'Hearn reported that he had met with Kathryn Lehner, Superintendent/President and Dean Virginia Guleff of Mendocino College on February 7, 2011. The meeting consisted of a campus tour and discussion in preparation for the site visit for the week of March 14-17, 2011.

**4. Accreditation March Visit**

Dr. Zacovic reported that the accreditation team will be visiting the campus beginning March 14, 2011 @ 3 p.m; the team will take a campus tour when they arrive. The team will have exclusive use of the communication lab, March 15-17. On Thursday, at 11 am the accreditation team will present the exit report to the Superintendent/President. Dr. O'Hearn stated that we will not know the accrediting status of the college until June 2011. The report will provide a sense on the status of the college.

**5. Enrollment Management**

Dr. Zacovic reported that due to the pressures from the state budget, discussions are taking place regarding the scheduling of classes and course offerings for 2011-2012. GH Javaheripour briefly discussed the budget for the next fiscal year.

**6. 50<sup>th</sup> Anniversary**

Bill Greulich distributed a tentative timeline of events scheduled for the 50<sup>th</sup> Anniversary celebration on campus. Bill elaborated on the events listed. ASB is providing complimentary anniversary t-shirts to all staff; shirts will be distributed to employees this week.

**7. Administrative Procedure**

- **AP 1202, Second Read ~ Implementing Institutional Effectiveness**

Ginnie reported that the Faculty Senate made changes in December 2009; Academic Senate reviewed and approved the changes.

- ✓ **Action:** approved by consensus

## 8. Administrative Procedure

- **AP 4300, First Read ~ Field Trips and Excursions**

Deedee Orta gave a brief overview.

- ✓ **Action:** Bring back for a second read.

## 9. Update "Great American Shake Out"

Chief Knight reported and discussed the "Great American Shake Out".

## 10. Campus Police Update

Chief Knight provided a police update and reported that the police department has been working diligently on creating a safe campus.

Police department accomplishments:

- ✓ Traffic issues have been resolved by enhancing traffic flow; Developed and implemented an emergency preparedness plan; Currently implementing a policy manual for the police department; Campus police officers are going through training with the San Bernardino County Sheriff's Academy every three (3) months to prepare for any situation on campus; Created a daily crime log which can be viewed on the VVC website; Established an evidence locker; Building Emergency Coordinator (BEC's) established; Several new parking dispensers in place for convenience, credit card payments accepted; Working with the sheriff's department to address gang issues on campus; Established a student crisis team.

## 11. Other

No reports