

ADOPTED
MINUTES
VICTOR VALLEY COLLEGE
CURRICULUM COMMITTEE MEETING

March 13, 2013

2:30 p.m.

1. CALL TO ORDER

The meeting was called to order at 2:35 p.m. by Debra Blanchard, Chairperson.

MEMBERS PRESENT:

Debra Blanchard, Chairperson, Patty Golder, Lisa Harvey, Leslie Huiner, Pamela James, Scott Jones, Mike McCracken, Alice Ramming

MEMBERS ABSENT: Carol Delong, Ron Fields

GUESTS:

Richard Cerreto, Lori Kildal, Ruby Wikstrom

2. ANNOUNCEMENT OF ADDITIONS/DELETIONS/CORRECTIONS TO AGENDA:

Add to Consent Agenda: FIRE 100 as item 5.2 and FIRE 104 as item 5.3.

3. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.

4. MINUTES

It was MSC (Golder/McCracken, 7-0) to approve the minutes of February 28, 2013 as corrected.

5. CONSENT AGENDA:

It was MSC (Ramming/James, 7-0) to approve the consent items in one motion

5.1 GUID 101 First Year Experience

SLO revision.

5.2 FIRE 100 Fire Protection Organization

SLO revision.

5.3 FIRE 104 Fire Behavior and Combustion

SLO revision.

**6. ACTION ITEMS:
COURSES**

6.1 ADPE 40A Introduction to Physical Fitness (Noncredit)

It was MSC (Ramming/Harvey, 7-0) to approve the course update for ADPE 40A Introduction to Physical Fitness, changing the course number and title from ADPE 40 Physical Fitness.

- 6.2 AGNR 105 Equine Health (formerly AGNR 50)**
It was MSC (Jones/James, 7-0) to approve as corrected the course update for AGNR 105 Equine Health, changing the course number from AGNR 50.
- 6.3 AGNR 107 Livestock Selection and Evaluation (formerly AGNR 55)**
It was MSC (Harvey/McCracken, 7-0) to approve the course update for AGNR 107 Livestock Selection and Evaluation, changing the course number and title from AGNR 55 Animal Management Laboratory, the units from 1.0 to 3.0 and the contact hours from 48-54 hours laboratory to 48-54 hours lecture.
- 6.4 AGNR 107 Livestock Selection and Evaluation (formerly AGNR 55)**
It was MSC (Golder/Huiner, 7-0) to approve as corrected distance education as a method of instruction for AGNR 107.
- 6.5 AGNR 140 Plant Material and Usage I**
It was MSC (Huiner/Harvey, 7-0) to approve the course update for AGNR 140 Plant Material and Usage I.
- 6.6 AGNR 170L Environmental Science and Sustainability Laboratory (formerly AGNR 75)**
It was MSC (Harvey/McCracken, 7-0) to approve the course update for AGNR 170L Environmental Science and Sustainability Laboratory, changing the course number and title from AGNR 75 Environmental Conservation Technology, changing the units from 2.0 to 1.0-4.0 and the contact hours from 48-54 lecture to 48-54 hours laboratory per unit of credit.
- 6.7 AGNR 170L Environmental Science and Sustainability Laboratory (formerly AGNR 75)**
It was MSC (McCracken/Ramming, 7-0) to approve distance education as a method of instruction for AGNR 170L.
- 6.8/ AGNR 172 Remote Sensing & GIS (formerly AGNR 72)**
6.9 It was MSC (Harvey/James, 6-1, Jones, opposed) to table agenda items 6.8 and 6.9 due to possible course content overlap with other disciplines.
- 6.10 AGNR 176 Advanced Irrigation Technology (formerly AGNR 76)**
It was MSC (Ramming/Jones, 7-0) to approve the course update for AGNR 176 Advanced Irrigation Technology, changing the course number from AGNR 76.
- 6.11 AGNR 176 Advanced Irrigation Technology (formerly AGNR 76)**
It was MSC (Jones/James, 7-0) to approve distance education as a method of instruction for AGNR 176.
- 6.12 AGNR 177 Principles Of Wildlife Management**
It was MSC (James/Golder, 7-0) to approve AGNR 177 Principles of Wildlife Management as a new course.
- 6.13 AGNR 177 Principles Of Wildlife Management**
It was MSC (Golder/Huiner, 7-0) to approve distance education as a method of instruction for AGNR 177.

- 6.14 AGNR 178 Agriculture Economics**
It was MSC (Huiner/Harvey, 7-0) to approve AGNR 178 Agriculture Economics as a new course.
- 6.15 AGNR 178 Agriculture Economics**
It was MSC (Harvey/McCracken, 7-0) to approve distance education as a method of instruction for AGNR 178.
- 6.16 ALDH 177 Athletic Training IV**
It was MSC (Harvey/McCracken, 7-0) to approve the course update for ALDH 177 Athletic Training IV.
- 6.17 ALDH 177 Athletic Training IV**
It was MSC (McCracken/Ramming, 7-0) to approve the prerequisite ALDH 141 or PE 141 or equivalent for ALDH 177.
- 6.18 BET 74 Office Machine Calculations**
It was MSC (Ramming/Jones, 7-0) to approve the course update for BET 74 Office Machine Calculations, changing the units from 2.0 to 3.0, lecture hours from 16-18 to 32-36 hours lecture.
- 6.19 CIS 208 Assembly Language Programming (formerly CIS 108)**
It was MSC (James/Golder, 7-0) to approve the course update for CIS 208 Assembly Language Programming, changing the course number from CIS 108 and correcting the units from 2.0 to 3.0 due to data entry error.
- 6.20 CIS 208 Assembly Language Programming (formerly CIS 108)**
It was MSC (Golder/Huiner, 7-0) to approve distance education as a method of instruction for CIS 208.
- 6.21 ESL 12C ESL Basic Internet**
It was MSC (Huiner/Harvey, 7-0) to approve as ESL 12C Basic Internet as a new course as corrected.
- 6.22 ESL 12C ESL Basic Internet**
It was MSC (Harvey/McCracken, 7-0) to approve the recommended preparation ESL 12A or ESL 33A for ESL 12C.
- 6.23/ ESL 40 Advanced Pronunciation (formerly ESL 40A)**
6.24 It was MSC (Huiner/Harvey, 7-0) to table agenda items 6.23 and 6.24 due to requested corrections were not made to the units and contact hours.
- 6.25 FIRE 75 Fire Prevention 1B**
It was MSC (McCracken/Ramming, 7-0) to approve the course update for FIRE 75 Fire Prevention 1B.
- 6.26 FIRE 78 Fire Prevention 1C**
It was MSC (Jones/James, 7-0) to approve the course update for FIRE 78 Fire Prevention 1C.

- 6.27 GUID 50 College Success**
It was MSC (James/Golder, 7-0) to approve the course update for GUID 50 College Success.
- 6.28 GUID 59 Special Issues in Personal Development**
It was MSC (McCracken/Huiner, 7-0) to approve the course update for GUID 59 Special issues in Personal Development.
- 6.29 KIN 101 Introduction to Exercise Science and Kinesiology (formerly PE 101)**
It was MSC (Harvey/Golder, 7-0) to approve the course update for KIN 101 Introduction to Exercise Science and Kinesiology, changing the course number from PE 101.
- 6.30 NURS 220 Pharmacology and Nursing Management**
It was MSC (Ramming/James, 7-0) to approve the course update for NURS 220 Pharmacology and Nursing Management.
- 6.31 NURS 220 Pharmacology and Nursing Management**
It was MSC (Ramming/Golder, 7-0) to approve the prerequisite Admission to the Nursing Program for NURS 220.
- 6.32 NURS 225 LVN to RN**
It was MS (Ramming/Huiner) to approve the course update for NURS 225. It was MSC (Ramming/Golder, 7-0) to table the motion to approve the course update for NURS 225, units and contact hours are not correct.
- 6.33 NURS 225 LVN to RN**
It was MSC (Jones/Golder, 7-0) to table recommended preparation approval for NURS 225.
- 6.34 NURS 228 Health Care Pharmacology**
It was MS (Ramming/McCracken, 0-7) to approve NURS 228 Health Care Pharmacology as a new course. Motion does not carry.

PROGRAMS/CERTIFICATES: none

TABLED COURSES

- 6.35 ATHL 124P Preparation for Intercollegiate Football**
It was MSC (Golder/Huiner, 7-0) to approve as corrected the course update for ATHL 124P Preparation for Intercollegiate Football.

7. INFORMATION/DISCUSSION

- 7.1 Curriculum Committee Handbook Review**
Discussion regarding the handout distributed by Chair with suggested changes to the Curriculum Committee Handbook committee selection section. Also discussed was the Distance Education Section of the handbook and it was suggested that a list of choices be added as a drop down in the Distance Education section of CurricUNET.

7.2 **Curriculum Area Representative to Review Courses in “All Proposals” for Their Area.**
Discussion regarding too many courses in “All Proposals” in CurricUNET that are at different levels of approval. It was requested that each area representative review all proposals in their area to see why proposals are not moving forward in the approval process and take necessary action to move the proposals forward.

7.3 **CurricUNET Program Tab Name Change to Degree/Certificates**
For information only, a work order has been submitted to Governet to change the “Program” tab to “Degree/Certificates” in CurricUNET to alleviate confusion.

7.4 **User Survey**
It was agreed to wait to send out a “User Survey” for CurricUNET.

8. **PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

9. **ADJOURNMENT**
The meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Debra Blanchard
Chairperson