

**ADOPTED**  
**MINUTES**  
VICTOR VALLEY COLLEGE  
CURRICULUM COMMITTEE MEETING

**MARCH 27, 2014**

**2:45PM**

**1. CALL TO ORDER**

The meeting was called to order at 2:48 p.m. by Debra Blanchard, Chairperson.

**MEMBERS PRESENT:** Debra Blanchard, Chairperson, Lisa Harvey, Leslie Huiner, Pamela James, Mike McCracken, Alice Ramming, John Sweet

**MEMBERS ABSENT:** Carol Delong, Patty Golder, Scott Jones

**GUESTS:** Ruby Wikstrom

**2. ANNOUNCEMENT OF ADDITIONS/DELETIONS/CORRECTIONS TO AGENDA:**

Add approval of Aviation Technology AS degree update and add discussion of Psychology AD-T status.

**3. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.**

**4. MINUTES:**

It was MSC (Harvey/McCracken, 6-0) to approve the minutes of February 27, 2014.

It was MSC (James/Ramming, 6-0) to approve the minutes of March 13, 2014.

**5. CONSENT AGENDA:** None.

**6. ACTION ITEMS**  
**COURSES**

**6.1 BIOL 296H Undergraduate Research II - Experimental Design**

It was MSC (Harvey/Sweet, 6-0) to approve BIOL 296H Undergraduate Research II - Experimental Design as a new course.

**6.2 BIOL 296H Undergraduate Research II - Experimental Design**

It was MSC (Harvey/McCracken, 6-0) to approve as a prerequisite BIOL 100, BIOL 100H, BIOL 107, BIOL 201, BIOL 202, BIOL 203, BIOL 221 or BIOL 231 for BIOL 296H.

**6.3 CIS 138 Cooperative Education Computer Information Systems**

It was MSC (Ramming/James, 6-0) to approve as corrected the course update for CIS 138 Cooperative Education Computer Information Systems.

**6.4 FIRE 138 Cooperative Education Fire Technology**

It was MSC (Sweet/James, 6-0) to approve as corrected the course update for FIRE 138 Cooperative Education Fire Technology.

**TABLED COURSES (From 11/7/13 and 12/12/13)**

It was MSC (McCracken/James, 6-0) to bundle agenda items 6.5 through 6.7. It was MS (Harvey/McCracken) to approve the bundle in one motion. After discussion it was MSC (Harvey/McCracken, 6-0) to table the motion.

**6.5 ESL 43 Low Advanced Reading and Vocabulary**

Course update; change units and grading.

**6.6 ESL 43 Low Advanced Reading and Vocabulary**

Recommended preparation: ESL 33B

**6.7 ESL 43 Low Advanced Reading and Vocabulary**

Distance education.

**PROGRAMS/CERTIFICATES**

**6.8 Fire Company Officer Certificate of Achievement**

It was MSC (Sweet/Harvey, 6-0) to approve as corrected the update for Fire Company Officer Certificate of Achievement changing the units from 64.5 to 68.0-71.0.

**6.9 Smog Inspection Technician Certificate of Career Preparation**

It was MSC (Sweet/McCracken, 6-0) to approve Smog Inspection Technician as a new 11.0 unit Certificate of Career Preparation.

**6.10 Computer Systems II Certificate of Achievement**

It was MS (Ramming/Huiner) to approve the update for Computer Systems II Certificate of Achievement. After discussion it was MSC (James/Harvey, 6-0) to table the motion.

**6.11 Medical Office Certificate of Achievement**

It was MS (McCracken/Ramming) to approve the update for Medical Office Certificate of Achievement. After discussion, it was MSC (James/Huiner, 6-0) to table the motion.

**6.12 Agriculture and Natural Resources Career Exploration Certificate of Career Preparation**

It was MS (Sweet/Harvey) to approve Agriculture and Natural Resources Career Exploration as a new certificate of career preparation. After discussion it was MSC (Ramming/James, 6-0) to table the motion.

**TABLED PROGRAMS/CERTIFICATES (from 12/12/13)**

**6.13 Animal Science Specialist Certificate of Career Preparation**

It was MSC (James/Huiner, 6-0) to approve as corrected Animal Science Specialist as a new 14.0-16.0 unit Certificate of Career Preparation.

**6.14 Equine Science Specialist Certificate of Career Preparation**

It was MS (Sweet/Ramming) to approve the update for Equine Science Specialist Certificate of Career Preparation. After discussion it was MSC (Harvey/James, 6-0) to table the motion.

**6.15 Floral Design Technician Certificate of Career Preparation**

It was MSC (Harvey/McCracken, 6-0) to approve the update for Floral Design Technician Certificate of Career Preparation, changing the units from 14.0 to 11.0-12.0.

**6.16 Geospatial Technology Technician Certificate of Career Preparation**

It was MS (Ramming/Harvey) to approve the update for Geospatial Technology Technician Certificate of Career Preparation. After discussion it was MSC (James/Huiner, 6-0) to table the motion.

**6.17 Irrigation Design Technician Certificate of Career Preparation**

It was MSC (Huiner/Harvey, 6-0) to approve Irrigation Design Technician Certificate of Career Preparation as a new 11.0-13.0 unit certificate of preparation.

**6.18 Plant Science Technician Certificate of Career Preparation**

It was MS (Huiner/Sweet) to approve Plant Science Technician Certificate of Career Preparation as a new certificate. After discussion it was MSC (James/Harvey, 6-0) to table the motion.

**6.19 Natural Resource Management Technician Certificate of Career Preparation**

It was MS (Ramming/McCracken) to approve the update for Natural Resource Management Technician Certificate of Career Preparation. After discussion it was MSC (James/Huiner, 6-0) to table the motion.

**6.19 Aeronautical and Aviation Technology Associate of Science Degree**

It was MSC (James/Harvey, 6-0) to approve the Aeronautical and Aviation Technology Associate of Science Degree update.

**7. INFORMATION/DISCUSSION**

**Petition for Course Repetition**

Further discussion regarding the revised Petition for Course Repetition form and Title 5 regulations will be continued at the next meeting.

**Associate in Arts Transfer Degree in Psychology**

Discussion regarding the status of the AD-T for Psychology. It was MSC (James/Harvey, 6-0) to table and investigate further the status of the AD-T for Psychology.

**8. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

**9. ADJOURNMENT**

The meeting was adjourned at 4:20 p.m.

Respectfully submitted,

Debra Blanchard  
Chairperson