

**ADOPTED**  
**MINUTES**  
VICTOR VALLEY COLLEGE  
CURRICULUM COMMITTEE MEETING

March 28, 2013

2:30 p.m.

**1. CALL TO ORDER**

The meeting was called to order at 2:35 p.m. by Debra Blanchard, Chairperson.

**MEMBERS PRESENT:** Debra Blanchard, Chairperson, Carol Delong, Ron Fields, Patty Golder, Lisa Harvey, Leslie Huiner, Pamela James, Scott Jones, Mike McCracken, Alice Ramming

**MEMBERS ABSENT:**

**GUESTS:** Richard Cerreto, Lori Kildal, Joe Pendleton, Karen Tomlin, Paul Williams, Ruby Wikstrom

**2. ANNOUNCEMENT OF ADDITIONS/DELETIONS/CORRECTIONS TO AGENDA:** Add list of Active Credit and Non-credit courses in Colleague

**3. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.**

**4. MINUTES**

It was MSC (Golder/McCracken, 9-0) to approve the minutes of March 14, 2013 as corrected.

**5. CONSENT AGENDA:**

It was MSC (DeLong/Jones, 9-0) to approve the consent items in one motion

**5.1 PSYC 102 Research Methods for Behavioral Sciences**

SLO revision.

**5.2 PSYC 108 Family Dynamics of Addiction and Abuse**

SLO revision.

**5.3 PSYC 111 Introduction to Child Psychology**

SLO revision.

**5.4 PSYC 121 Human Sexuality and Intimacy**

SLO revision.

**5.5 PSYC 125 Introduction to Counseling**

SLO revision.

**5.6 PSYC 133 Introduction to Substance Abuse Studies**  
SLO revision.

**5.7 PSYC 213 Abnormal Psychology**  
SLO revision.

**5.8 PSYC 215 Statistics for the Behavioral Sciences**  
SLO revision.

**6. ACTION ITEMS:**  
**COURSES**

It was MSC (Huiner/Jones, 9-0) to move agenda items 6.16 through 6.19 and 6.23 through 6.45 before agenda item 6.1.

**6.16 BSKL 3 Essential Reading and Writing**  
It was MSC (James/McCracken, 9-0) to approve BSKL 3 Essential Reading and Writing as a new course.

**6.17 BSKL 5 Essential English Grammar**  
It was MSC (Golder/Delong, 9-0) to approve the course update for BSKL 5 Essential English Grammar, changing the title from Beginning Essential English Grammar; changing the units from 2.0 to 3.0; lecture hours from 16-18 to 24-27; and laboratory hours from 48-54 to 72-81.

**6.18 BSKL 8B CAHSEE Preparation - Math**  
It was MSC (Golder/Delong, 9-0) to approve as corrected the course update for BSKL 8B CAHSEE preparation.

**6.19 BSKL 9.0 Essential Mathematics**  
It was MSC (Golder/Harvey, 9-0) to approve BSKL 9.0 Essential Mathematics as a new course as corrected.

It was MSC (Harvey/Golder, 9-0) to bundle agenda items 6.23 through 6.45 with the exception of changes that need to be made with formatting and textbooks for 6.23 ENGL 230, 6.27 ENGL 233, 6.29 ENGL 234 and 6.37 ENGL 247.

**6.23/**

**6.45** It was MSC (Golder/McCracken, 9-0) to approve as corrected the course updates for 6.23 ENGL 230 Survey of American Literature 1600-1865; 6.25 ENGL 232 Chicano/a and Latino/a Literature; 6.27 ENGL 233 African-American Literature; 6.29 ENGL 234 Native American Literature (Formerly ENGL 162); 6.31 ENGL 241 World Literature Renaissance-Modern; 6.33 ENGL 245 Survey of British Literature Early Medieval-Neoclassics; 6.35 ENGL 246 Survey of British Literature Romantics-20th Century; 6.37 ENGL 247 Shakespeare; 6.39 ENGL 50 Writing Fundamentals; 6.42 ENGL H101 Honors Composition and Reading; 6.44 ENGL H104 Honors Critical Thinking and Composition.

It was MSC (Golder/Delong, 9-0) to approve ENGL 101.0 or ENGL H101 as prerequisites for 6.24 ENGL 230 Survey of American Literature 1600-1865; 6.26 ENGL 232 Chicano/a and Latino/a Literature; 6.28 ENGL 233 African-American Literature; 6.30 ENGL 234 Native American Literature (Formerly ENGL 162); 6.32 ENGL 241 World Literature Renaissance-Modern; 6.34 ENGL 245 Survey of British Literature Early Medieval-Neoclassics; 6.36 ENGL 246 Survey of British Literature Romantics-20th Century; 6.38 ENGL 247 Shakespeare; 6.45 ENGL H104 Honors Critical Thinking and Composition; with the exception of item 6.40 prerequisite ENGL 6 for ENGL 50 Writing Fundamentals and 6.43 ENGL 50 for ENGL H101 Honors Composition and Reading.

It was MSC (Golder/Jones, 9-0) to approve Distance Education as a method of instruction for 6.41 ENGL 50.

**6.1 AGNR 131 Introduction to Soil Science**

It was MSC (Jones/Fields, 9-0) to approve the course update for AGNR 131 Introduction to Soil Science.

**6.2 AGNR 131 Introduction to Soil Science**

It was MSC (James/McCracken, 9-0) to approve distance education as a method of instruction for AGNR 131.

**6.3 AGNR 138 Cooperative Education - Agriculture**

It was MSC (Ramming/Huiner, 9-0) to approve the course update for AGNR 138 Cooperative Education - Agriculture.

**6.4 AGNR 141 Dendrology and Native Plant Identification**

It was MSC (McCracken/James, 9-0) to approve the course update for AGNR 141 Dendrology and Native Plant Identification, changing the title from Native Plant Materials and Usage.

**6.5 AGNR 170 Environmental Science and Sustainability**

It was MSC (Fields/Golder, 9-0) to approve the course update for AGNR 170 Environmental Science and Sustainability.

**6.6 ART 138 Cooperative Education - Art**

It was MSC (Harvey/McCracken, 9-0) to approve the course update for ART 138 Cooperative Education – Art.

It was MSC (Harvey/Fields, 9-0) to bundle agenda items 6.7 through 6.13.

**6.7/**

**6.13** It was MSC (James/Delong, 9-0) to approve as corrected 6.7 AUTO 56A Transmission Computer Systems course update; approve 6.8 AUTO 85-D Emission Diagnostic and Repair Training as a new course; 6.9 AUTO 95A3-L Standard Transmission Repair Laboratory as a new course; 6.10 AUTO 95A4-L Automotive Suspension and Alignment Laboratory as a new course; 6.11 AUTO 95A5-L Automotive Brakes Repair Laboratory

as a new course; 6.12 AUTO 95A6-L Automotive Computer/Electronics Laboratory as a new course; 6.13 AUTO 95A7-L Automotive HVAC Laboratory as a new course.

**6.14 AVA 51 General Aviation 1**

It was MSC (Golder/Ramming, 9-0) to approve the course update for AVA 51 General Aviation 1.

**6.15 BIOL 138 Cooperative Education - Biology**

It was MSC (Harvey/Ramming, 9-0) to approve the course update for BIOL 138 Cooperative Education – Biology.

**6.20 CHDV 133 Art Experiences for Young Children**

It was MSC (Huiner/Delong, 9-0) to approve the course update for CHDV 133 Art Experiences for Young Children.

**6.21 CHDV 133 Art Experiences for Young Children**

It was MSC (McCracken/James, 9-0) to approve distance education as a method of instruction for CHDV 133.

**6.22 CHEM 138 Cooperative Education - Chemistry**

It was MSC (James/Delong, 9-0) to approve the course update for CHEM 138 Cooperative Education – Chemistry.

**6.46 FIRE 102 Fire Prevention Technology**

It was MSC (Golder/James, 9-0) to approve the course update for FIRE 102 Fire Prevention Technology.

**6.47 FIRE 102 Fire Prevention Technology**

It was MSC (Jones/Golder, 9-0) to approve distance education as a method of instruction for FIRE 102.

**6.48 FIRE 103 Fire Protection Systems**

It was MSC (Huiner/Fields, 9-0) to approve the course update for FIRE 103 Fire Protection Systems.

**6.49 FIRE 103 Fire Protection Systems**

It was MSC (Delong/Golder, 9-0) to approve FIRE 100 as recommended preparation for FIRE 103.

**6.50 FIRE 103 Fire Protection Systems**

It was MSC (Fields/Golder, 9-0) to approve distance education as a method of instruction for FIRE 103.

**6.51 NURS 221 Nursing Process 1**

It was MSC (Ramming/Harvey, 9-0) to approve the course update for NURS 221 Nursing Process 1.

**6.52 NURS 221 Nursing Process 1**

It was MSC (Ramming/Huiner, 9-0) to approve prerequisites: Acceptance into VVC Nursing Program, TEAS IV Score 67%, TEAS V Score 62%, NURS 246, BIOL 211, BIOL 221, BIOL 231; Corequisite: NURS 220 for NURS 221.

**6.53 NURS 246 Assessment and Nursing Skills**

It was MSC (Ramming/Jones, 9-0) to approve the course update for NURS 246 Assessment and Nursing Skills.

**6.54 NURS 246 Assessment and Nursing Skills**

It was MS (James/McCracken, 0-9) to approve prerequisite: Acceptance into VVC Nursing Program. Motion does not carry.

**6.55 PHYS 138 Cooperative Education - Physics**

It was MSC (Huiner/Harvey, 9-0) to approve the course update for PHYS 138 Cooperative Education - Physics.

**6.56 PSCI 138 Cooperative Education Physical - Science**

It was MSC (Harvey/Delong, 9-0) to approve the course update for PSCI 138 Cooperative Education Physical - Science.

**6.57 PSYC 101 Introductory Psychology**

It was MSC (Delong/Fields, 9-0) to approve the course update for PSYC 101 Introductory Psychology.

**6.58 PSYC 101 Introductory Psychology**

It was MSC (Huiner/James, 9-0) to approve eligibility for ENGL 101.0 as recommended preparation for PSYC 101.

**6.59 RLST 110 Religions of the Middle East & the West**

It was MSC (James/McCracken, 9-0) to approve the course update for RLST 110 Religions of the Middle East & the West.

**6.60 RLST 110 Religions of the Middle East & the West**

It was MSC (McCracken/Jones, 9-0) to approve ENGL 50 or eligibility for ENGL 101.0 as recommended preparation for RLST 110.

**PROGRAMS/CERTIFICATES:**

**6.61 General Aviation Technician Certificate of Achievement**

It was MSC (Fields/Jones, 9-0) to approve the certificate update for General Aviation Technician from 14.0 units to 19.0 units.

**TABLED COURSES**

6.62/

6.63 **AGNR 172 Remote Sensing & GIS (formerly AGNR 72)**

It was MSC (Fields/Delong, 9-0) to table. Course needs to be written so that it is relevant to AGNR.

6.64/ **ESL 40 Advanced Pronunciation (formerly ESL 40A)**

6.65 It was MSC (McCracken/Golder, 9-0) to table. Units/contact hours do not equate.

6.66/

6.67 **NURS 225 LVN to RN**

It was MSC (Huiner/Ramming, 9-0) to table. Units/contact hours do not equate.

7. **INFORMATION/DISCUSSION**

Discussion regarding a handout for the Distance Education page for approval in CurricUNET for the course outline of record.

Discussion regarding verification of active courses in CurricUNET and Colleague for learning outcome assessment.

8. **PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

9. **ADJOURNMENT**

The meeting was adjourned at 4:50 p.m.

Respectfully submitted,

Debra Blanchard  
Chairperson