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**COLLEGE COUNCIL**

**MINUTES**

**WEDNESDAY, APRIL 04, 2012**

**PCR**

**Present ~** Christopher O’Hearn, Peter Allan, Fusako Yokotobi, GH Javaheripour

Lisa Harvey, Debra Blanchard, Frederick Board, Ray Navarro, Robert Sewell, Greta Moon, Deedee Orta, Christopher Dustin, Jeremiah Brosowske.

**Guest:** Matthew Lee (PPL), Mark Clair, Tim Johnston, Paul Williams, Deanna Murphy

**Recorder:** Victoria Churgin

1. **Approval of the Minutes**

**March 21, 2012 ~**approved by consensus

1. **April Board Agenda Review ~ Christopher O’Hearn**

Christopher O’Hearn reviewed the agenda for accuracy and consistency. Questions and feedback regarding agenda items were discussed.

1. **Accreditation Update**

Peter Allan reported and discussed the Accreditation site visit scheduled for Thursday, April 19. A notice will be put out to the community related to the visit. Peter Allan announced that this is Matthew Lee’s last official visit to College Council. Christopher O’Hearn thanked Matthew for his contribution to these efforts that we have all engaged in while working with the Accrediting Commission. In addition, Christopher O’Hearn stated that “this is a time that we need to come together as a college community to work in solidarity around the mission of this institution. We need to make sure that the work that we have done is not in vain, we are a great college. Thank you Matthew for all the work you have done to lead us to this point”. Matthew expressed gratitude for the comments, he thanked all those engaged and their efforts in making the kind of progress that we have made; “keep moving forward”.

1. **Discussion, The updated charge of Shared Governance Committees.**

Matthew Lee discussed and distributed the following items:

1. Gap Analysis, Report, and Recommendations dated April 4, 2012.
2. Suggested College Council Actions, dated April 4, 2012.
3. Revision of AP 1201 Section on the College Council Approved January 25, 2012.
4. **Participatory Governance Committee Reports**
   1. **Diversity Committee ~** Fusako reported that diversity month has ended. The High Tea was a success; Robert Sewell will be posting pictures this afternoon. April is wellness month, walks will be held throughout the month, Monday thru Thursday. The wellness fare will be held on April 25th in the SAC. Administrative Professionals day will be observed on April 25th. May is employee month; the reinvention of spirit day was discussed.
   2. **Educational Master Plan Committee “Task Force”.**

LisaHarvey reported that the data has been sent out to all programs for the Educational Master Plan. We are looking at program data integrity at this time.

* 1. **Environmental Health & Safety Committee.**

Deedee Orta reported on the mass notification system.

* 1. **Facilities Committee**

Matthew Lee reported on the physical resource evaluation, and the outcomes based planning evaluation questionnaire.

* 1. **Finance/Budget & Planning Committee**

Lisa Harvey reported that the committee is working on “good rules” for committees and will bring it forward to College Council as a recommendation to incorporate it into AP 1201.

* 1. **Institutional Effectiveness Committee**

Peter Allan stated that the Institutional Effectiveness Committee should be revitalized. Christopher O’Hearn stated that the topic should be planned for further discussion at a future College Council meeting.

* 1. **Staff Development Committee**

Tim Johnston reported on the K-16 bridge program and thanked the individuals who were engaged in the processes.

* 1. **Student Services Committee**

Peter Allan reported that the fall schedule is being inputted this week. Fall 2012 and spring 2013 schedules will be completed by end of summer. Schedules will be available online. Greta Moon requested printed copies of the current schedules for staff and counselors.

* 1. **Sustainability Committee**

Lisa Harvey reported on the committee.

* 1. **Technology Committee**

Debra Blanchard reported that the revised charge will be reviewed by the Senate on April 05.

1. **Other**

Peter Allan stated that all committees need to bring their revised charges to the next College Council meeting on April 18, 2012.

Adjournment: 4:20 p.m.