



**COLLEGE COUNCIL
MINUTES
WEDNESDAY, MAY 04, 2011
PCR**

Present: Christopher O'Hearn, Debra Blanchard, Frederick Board, Sharon Wright, Ray Navarro, Deedee Orta, Ron Fields, Mark Zacovic, Fusako Yokotobi, GH Javaheripour, Bill Greulich, Frank Smith, Tim Johnston, Lori Kildal, Chief Leonard Knight, Ken Knoechel

1) Approval of the Minutes

- **April 06, 2011-** approved by consensus

2) Board Agenda Review, May 10, 2011

Dr. O'Hearn discussed, and reviewed the agenda for accuracy and consistency.

3) AP 4300, Second Read, Field Trips and Excursions

- ✓ **Action:** Bring edits back to future meeting.

4) AP 4XXX, First Read, Course Placement Assessment

- ✓ **Action:** First read approved. Bring back for a second read to include appendix from Virginia Moran.

5) RAMS Days – ASB

Ken Knoechel elaborated on RAMS week events.

6) Commencement

Margie Sandello announced that commencement would be held in the Gym on Friday June 10 at 5:00p.m. Graduation information can be found on the VVC website. Only one ceremony will be held and tickets are limited to five per graduating student due to seating capacity. Additional overflow seating will be available in the PAC and live streaming of the ceremony can be viewed. The grad fair will be held on May 11-12. Dr. O'Hearn supported the idea of having only one ceremony and the importance of conducting the ceremony on campus do to the 50th anniversary.

7) 2011 Four-Day Summer Schedule

Fusako Yokotobi reported on the four-day summer work schedule to commence on June 13, 2011 and end on August 18, 2011. Classified and management will work four ten hour days, Monday through Thursday from 7 a.m. to 5:22 p.m.; total working hours 9 hours and 22 minutes per day with the exception for a few departments.

8) Shared Governance Reports

- ✓ Staff Diversity ~ Ray Navarro elaborated on and distributed flyers for the upcoming ESL film night.
- ✓ Staff Development Committee ~ Fusako Yokotobi announced that The Women Over 50 documentary screening would be presented today in the PAC and the retirement reception will be held on Friday, May 13 from 2:00 – 4:00 p.m. in the SAC.
- ✓ Environmental Health and Safety Committee ~ Chief Knight reported on the security and traffic enhancements on campus.
- ✓ Student Services Committee ~ Tim Johnston reported that the committee is focusing on student success.
- ✓ Finance and Budget Committee ~ GH reported on the actions of the committee.

9) Other

Dr. O'Hearn reported that he had received the draft accreditation report; more information regarding the report will be reported as time moves forward.