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**COLLEGE COUNCIL**

**MINUTES**

**WEDNESDAY, MAY 09, 2012**

**PCR**

**Present:** Christopher O’Hearn, Peter Allan, Fusako Yokotobi, GH Javaheripour, Debra Blanchard,

Ray Navarro, Kendra Ullger, Robert Sewell, Greta Moon, Diane Wollan, Christopher Dustin, Jeremiah Brosowske.

**Guest**: Tom Miller, Leonard Knight, Tim Johnston, Bill Greulich, Frank Smith, Paul Williams, Rolando Regino, Mark Clair.

**Recorder:** Victoria Churgin

1. **Approval of the Minutes**
2. **April 18, 2012 ~ approved by consensus.**
3. **February 22, 2012 ~** additional information requested.

Item 3b, add verbiage: “This is not an Ad Hoc Committee”.

**Action: added verbiage approved.**

1. **Accreditation Update**

Peter Allan announced that the ACCJC meeting will be held in San Francisco sometime in the month of June; waiting to hear on a specific date as Christopher O’Hearn will be appearing before the commission to discuss the evaluation report. Christopher O’Hearn stated that he has received the draft report from the ACCJC visiting team; we are able to make changes to errors of fact only; the corrections have already been sent to the commission, confirmation of receipt of changes was received by the commission. The next Accreditation Committee meeting will be held on May 17.

1. **Second Read, Student Services Committee Change of Charge Recommendation ~ Tim Johnston (Attachment)**
2. First read during College Council on April 18, 2012.

**Action: second read approved by consensus.**

1. **Informational Item/Discussion** 
   1. **Discussion:** Confirm status of the Non-Instructional Program Review committee as a standing committee working jointly with the Instructional Program Review Committee.

* It was discussed that the Non-Instructional Program Review Committee is not an Ad Hoc Committee but a permanent committee.
  1. **Discussion:** Is it possible to merge Instructional and Non-Instructional Program review and should they be merged?

Debra Blanchard discussed and explained that it was agreed on by the committee that the reason the Non-Instructional Program Review Committee was created was in fact because the Senate Program review committee was a standing committee of the senate and did not include classified employees.  The Program Review process is faculty driven and the Non-Instructional Program Review Committee will confirm work with the PR committee process.

1. **Informational Item/Discussion**

**Discussion:** Should the Institutional Effectiveness Committee be revitalized?

* Christopher O’Hearn suggested that the Institutional effectiveness committee be discontinued for the time being as it is an inactive committee. The office of Institutional Effectiveness will support all four (4) standards in addition to their daily work load. Suggestion to temporarily discontinue the Institutional Effectiveness Committee was approved by consensus.

1. **Informational Item/Discussion** 
   1. **Substantive change applications for the Regional Public Safety Training Center and the Department of Education.**

**Discussion:** Status, Timing, and Responsibility.

* Peter Allan suggested that we begin the substantive change process.

1. **Informational Item/Discussion** 
   1. **Accreditation Committee Minutes from April 26, 2012 attached.**

**Discussion:** Make-up of the Accreditation Committee.

* Peter Allan announced that the committee has met, is formed, and is working.

1. **Informational Item/Discussion**
   1. **Institutional Effectiveness Committee.**

**Discussion:** Discontinue the Institutional Effectiveness Committee.

* Reference Agenda Item #5.

1. **Second Read, Staff Diversity Committee “Charge” and “Information Flow” within AP 1201~ Shared Governance Structure & Responsibilities has been revised to accurately state the committee’s responsibilities** 
   1. First read during College Council on April 18, 2012.

**Action: second read approved by consensus.**

1. **Second Read, Environmental Health and Safety Committee “Charge” and “Information Flow” within AP 1201~ Shared Governance Structure & Responsibilities has been revised to accurately state the committee’s responsibilities** 
   1. First read during College Council on April 18, 2012.

**Action: second read approved by consensus.**

1. **Approval Clarification, Academic Senate Program Review Committee, Program Listing**

This item was approved by consensus on a first read during College Council on March 21, 2012.

* No Action taken, Debra Blanchard clarified the structure of the committee.

1. **First Read, Board Policy 1202** 
   1. Presented by Academic Senate/Program Review Committee.

**Action: bring back for a second read.**

1. **Second Read, Draft Facilities Committee Charge** 
   1. First read during College Council on April 18, 2012.

**Action: second read approved by consensus.**

1. **Participatory Governance Committee Reports**
   1. **Diversity Committee ~** Fusako Yokotobi reported on the committee and announced the new chair of the committee, Dr. Joseph Morris.
   2. **Educational Master Plan Committee “Task Force” ~** Committee needs to report at the next College Council meeting.
   3. **Environmental Health & Safety Committee ~** Leonard Knight reported; working on risk management.
   4. **Facilities Committee ~** Thomas Miller reported on the committee.
   5. **Finance/Budget & Planning Committee ~** GH Javaheripour reported; working on the budget facilities workshop and 5-year budget.
   6. **Institutional Effectiveness Committee ~** No Report, this committee is inactive.
   7. **Staff Development Committee ~** Fusako Yokotobi reported on the committee and upcoming events.
   8. **Student Services Committee ~** Tim Johnson reported; working on administrative procedures.
   9. **Sustainability Committee ~** No report**.**
   10. **Technology Committee ~** Frank Smith reported; working on Technology Master Plan.
2. **Other**

* Debra Blanchard reported that the next Board of Governors meeting will be held on July 12 regarding curriculum.
* The next College Council meeting will be held on May 23.

Adjournment: 4:01 p.m.