

MINUTES
VICTOR VALLEY COLLEGE

MAY 10, 2018
2:45 PM

1. CALL TO ORDER

The meeting was called to order at 2:48 p.m. by, Chairperson.

MEMBERS PRESENT: Debra Blanchard, Chairperson, Patty Golder, Lisa Harvey, Richard Cerreto, Scott Jones, Jeanine Speakman, Jackie Stahlke, Pam James and Sandy Visser

MEMBERS ABSENT: Leslie Huiner and Greg Jones

GUESTS: Reba Pugliese

2. ANNOUNCEMENT OF ADDITIONS/DELETIONS/CORRECTIONS TO AGENDA:

7.8 ASL 123 delete duplicate listing

3. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.

None

4. MINUTES:

4.1 Minutes from April 26, 2018

It was MSC (R. Cerreto/P. James, 8/0) to approve as corrected

Correction: Members absent Lisa Harvey, Members present to include Scott Jones

Greg Jones

5. CONSENT AGENDA:

None

6.0 ACTION ITEM:

6. PROGRAMS/CERTIFICATES

6.1 Advanced Business Real Estate

It was MSC (J. Speakman/J. Stahlke, 8-0) to approve certificate deactivation

It was MSC (S. Jones/L. Harvey, 8-0) to bundle (1) 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.8, 6.9, and 6.10

It was MSC (J. Speakman/J. Stahlke, 8-0) to approve the bundle (1)

6.2 Architectural Drafting

It was MSC (J. Speakman/J. Stahlke, 8-0) to approve certificate deactivation CCCCCO only bundle (1)

6.3 Escrow Secretarial Services

It was MSC (J. Speakman/J. Stahlke, 8-0) to approve certificate deactivation CCCCCO only bundle (1)

6.4 Mechanical Drafting

It was MSC (J. Speakman/J. Stahlke, 8-0) to approve certificate deactivation CCCCCO only bundle (1)

6.5 Nursing Assistant/Home Health Aide

It was MSC (J. Speakman/J. Stahlke, 8-0) to approve certificate deactivation bundle (1)

6.6 Property Management

It was MSC (J. Speakman/J. Stahlke, 8-0) to approve certificate deactivation CCCCCO only bundle (1)

6.7 Real Estate Appraiser

It was MSC (J. Speakman/J. Stahlke, 8-0) to approve certificate deactivation CCCCCO only bundle (1)

- 6.8 **Real Estate Secretarial Services**
It was MSC (J. Speakman/J. Stahlke, 8-0) to approve certificate deactivation CCCCCO only bundle (1)
- 6.9 **Smog Inspection Technician**
It was MSC (J. Speakman/J. Stahlke, 8-0) to approve certificate deactivation bundle (1)
- 6.10 **Drafting A. S.**
It was MSC (J. Speakman/J. Stahlke, 8-0) to approve degree deactivation bundle (1)
TABLED PROGRAMS/CERTIFICATES
None

COURSES

- 7.1 **ANIM 160 3ds Max Fundamentals**
It was MSC (P. Golder/S. Visser, 8-0) to approve course update: prefix change, 64-72 out-of-class hours, course content, assignments and textbook update
- 7.2 **ANIM 74 Digital Video Production**
It was MSC (R. Cerreto/L. Harvey, 8-0) to approve Course updated, prefix change, 64-72 out-of-class hours, catalog description
- 7.3 **ANIM 74 Digital Video Production**
It was MSC (S. Jones R. Cerreto/ 8 -0) to approve recommended preparation: Students should have a comfortable familiarity with computers and their usage. Students should also be comfortable transferring data to and from external media.
- 7.4 **ASL 123 American Sign Language II**
It was MSC (P. Golder/P. James, 8 -0) to approve 128-144 out-of-class hours, instructional objectives, assignments, methods of instruction, and textbook update.
- 7.5 **ASL 123 American Sign Language II**
It was MSC (P. Golder/R. Cerreto, 8 -0) to approve Prerequisite: ASL 122
- 7.6 **ASL 123 American Sign Language II**
It was MSC (P. Golder/R. Cerreto, 8-0) to remove 7.6 as they were not prerequisites but instead requisite skills which do not need to be approved separately by the curriculum committee
- 7.7 **ASL 123 American Sign Language II**
It was MSC (P. Golder/R. Cerreto, 8-0) to remove 7.7 as they were not prerequisites but instead requisite skills which do not need to be approved separately by the curriculum committee
- ~~7.8 **ASL 123 American Sign Language II**
It was MSC (/, 9 -0) to approve Course update: Course update: 32-36 out-of-class hours, catalog description, instructional objectives, SLO's, assignments, methods of evaluation~~
- 7.9 **AUTO 51B Advanced Engine Diagnosis and Repair**
It was MSC (R. Cerreto/S. Visser, 8 -0) to approve new course
- 7.10 **AUTO 51B Advanced Engine Diagnosis and Repair**
It was MSC (S. Visser/S. Jones, 8 -0) to approve Prerequisite: AUTO 51A
- Discussion
Validation date was missing for this prerequisite.
- 7.11 **AUTO 82 Automotive Electrical Repair**
It was MSC (R. Cerreto/S. Visser, 8 -0) to approve 96-108 out-of-class hours, textbook update

Discussion

Chair mentioned that textbooks are examples and that newer books should always be entered whether they will actually be used or not.

7.12 BESC 138 Cooperative Education Business Escrow

It was MSC (/,8 -0) to approve catalog description update, schedule description update, instructional objectives, SLO's, course content, assignments, methods of instruction, methods of evaluation.

Motion to bundle all the 138's, 7.12, 7.13, 7.16 and 7.25 it was MSC (S. Jones/ S. Visser, 8-0) bundle (2) It was MSC (S. Visser/S. Jones, 8-0) to approve bundle (2)

7.13 BET 138 Cooperative Education Business Education Technology

It was MSC (S. Visser/S. Jones, 8-0) to approve catalog description update, schedule description update, instructional objectives, SLO's, course content, assignments, methods of instruction, methods of evaluation. bundle (2)

Discussion: Chair was given permission to enter final statement to the catalog description for all 138 courses. "Please refer to the Cooperative Education section of this catalog for more information".

7.14 CT 105 Technical Sketching

It was MSC (R. Cerreto/J. Speakman, 8 -0) to approve 64-72 out-of-class hours, instructional objectives, SLO's, assignments, textbook update

7.15 CT 116 Construction Safety

It was MSC (L. Harvey/J. Stahlke, 8 -0) to approve 64-72 out-of-class hours

7.16 ENGD 138 Cooperative Education Computer Integrated Design and Graphics

It was MSC (S. Visser/S. Jones, 8-0) to approve catalog description update, schedule description update, instructional objectives, SLO's, course content, assignments, methods of instruction, methods of evaluation. bundle (2)

7.17 EMS 60 Emergency Medical Technician

It was MSC (S. Jones/R. Cerreto, 8 -0) to approve 240-270 out-of-class hours, entrance skills, textbook update

7.18 EMS 60 Emergency Medical Technician

It was MSC (R. Cerreto/J. Speakman, 8 -0) to approve recommended preparation: EMS 50

7.19 EMS 84 Emergency Medical Services

It was MSC (S. Jones/S. Visser, 8 -0) to approve 256-288 out-of-class hours, textbook update

7.20 EMS 84 Emergency Medical Services

It was MSC (S. Jones/P. Golder,8 -0) to approve Prerequisite: EMS 80 removing "A minimum grade of B"

7.21 EMS 84 Emergency Medical Services

It was MSC (S. Jones/R. Cerreto,8 -0) to approve Prerequisite: EMS 81 removing "A minimum grade of B"

7.22 EMS 84 Emergency Medical Services

It was MSC (S. Jones/J. Stahlke,8 -0) to approve Prerequisite: EMS 82 removing "A minimum grade of B"

7.23 EMS 84 Emergency Medical Services

It was MSC (S. Jones/P. James,8 -0) to approve Prerequisite: EMS 83 removing "A minimum grade of B"

7.24 HIST 115 History of California

It was MSC (P. Golder/L. Harvey, 8 -0) to approve 96-108 out-of-class hours, instructional objectives, assignments, methods of evaluation, textbook update and distance education description update

7.25 PSCI 138 Cooperative Education Physical Science

It was MSC (S. Visser/S. Jones, 8-0) to approve catalog description update, schedule description update, instructional objectives, SLO's, course content, assignments, methods of instruction, methods of evaluation. bundle (2)

7.26 WELD 73 Intermediate Pipe Welding

It was MSC (S. Visser/S. Jones, 8 -0) to approve New Course

7.27 WELD 73 Intermediate Pipe Welding

It was MSC (S. Jones/S. Visser,8 -0) to approve Prerequisite: WELD 72

7.28 WELD 73 Intermediate Pipe Welding

It was MSC (S. Visser/R. Cerreto, 8-0) to remove 7.28 as they were not prerequisites but instead requisite skills which do not need to be approved separately by the curriculum committee

7.29 WELD 74 Advanced Pipe Welding

It was MSC (L. Harvey/R. Cerreto,8 -0) to approve New course

7.30 WELD 74 Advanced Pipe Welding

It was MSC (P. James S. Stahlke/,9 -0) to approve Prerequisite: WELD 73

TABLED COURSES

None

8. INFORMATION/DISCUSSION

17.0 Local Senates

17.03 S18: Reduce Course Enrollment Maximums as Needed to Satisfy New State Directives
Whereas, The AB 705 (Irwin, 2017) requirement that community colleges maximize the probability that students complete transfer-level English and math courses by the end of their first year has resulted in several reforms to address developmental education needs of many students who will be placed in these courses;

Whereas, Active learning practices for developmental education documented by the Research and Planning Group in Basic Skills as a Foundation for Student Success in California Community Colleges (2007)[1] anticipated greater one-on-one interaction between faculty and students within the classroom;

Whereas, Publicly available data on college websites and other sites, such as collegetuitioncompare.com<<http://collegetuitioncompare.com>>, collegesimply.com<<http://collegesimply.com>>, and cappex.com<<http://cappex.com>>, show that colleges with smaller class sizes tend to have better graduation, transfer, and retention rates; and

Whereas, The role of administrators outlined in the Academic Senate for California Community Colleges' paper Setting Course Enrollment Maximums: Process, Roles, and Principles (2012)[2] includes ensuring fiscal viability under enrollment-based funding but does not account for new state directives such as AB 705 (Irwin, 2017) and the Vision for Success;[3]

Resolved, That the Academic Senate for California Community Colleges encourage local senates, in collaboration with collective bargaining agents, to advocate for reducing course enrollment maximums for courses with enrollment maximums exceeding discipline faculty recommendations for what is needed to maximize the probability of satisfying new state directives, such as AB 705 (Irwin, 2017) and the Vision for Success.

Contact: Jeffrey Hernandez, East Los Angeles College

Acclamation

Discussion

AB 705 states students will only be allowed to take 1 year or 2 semesters of Math and English. The college can use 3 measures to place students into Math and English: high school coursework, high school grades and high school grade point average.

It is stated in AB 705 that the currently used assessments are placing the students to low. The goal of AB 705 is to have students be successful without having to take a lot of courses. Having smaller enrollment sizes in Math and English would benefit the students because the instructors would be able to give students more one on one attention which can lead to a better success rate.

Point of Information: Studio ART ADT was entered into CurricUNET by the faculty member before the Chancellor's office approval. Pam James will request a change and explain this to faculty member and send an email.

Point of Information: Scott is unable to go to curriculum institute and Leslie will be taking his place

**9. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:
None**

10. ADJOURNMENT

The meeting was adjourned at 3:57 p.m.

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