

**ADOPTED**  
**MINUTES**  
VICTOR VALLEY COLLEGE  
CURRICULUM COMMITTEE MEETING

**MAY 23, 2013**

**2:30 p.m.**

**1. CALL TO ORDER**

The meeting was called to order at 2:30 p.m. by Debra Blanchard, Chairperson.

**MEMBERS PRESENT:** Debra Blanchard, Chairperson, Carol Delong, Ron Fields, Patty Golder, Lisa Harvey, Pamela James, Mike McCracken, Alice Ramming

**MEMBERS ABSENT:** Leslie Huiner, Scott Jones

**GUESTS:** John Sweet, Karen Tomlin, Tom Turner, Ruby Wikstrom

**2. ANNOUNCEMENT OF ADDITIONS/DELETIONS/CORRECTIONS TO AGENDA: None**

**3. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.**

**4. MINUTES**

It was MSC (DeLong/Harvey, 7-0) to approve the minutes of May 9, 2013 as presented.

**5. CONSENT AGENDA:**

It was MSC (Fields/Golder, 7-0) to approve the consent items in one motion.

**5.1 BET 143 Business English**

SLO revision.

**5.2 BET 145 Communications for Business**

SLO revision.

**5.3 MATH 6 Math Operations**

SLO revision

**5.4 PHOT 101 Intermediate Photography**

SLO revision

**6. ACTION ITEMS:  
COURSES**

It was MSC (Harvey/Golder, 7-0) to move agenda items 6.8 through 6.11 before agenda item 6.1.

**6.8 FIRE 105 Building Construction for Fire Protection (Formerly FIRE 69)**

It was MSC (Fields/McCracken, 7-0) to approve the course update for FIRE105 Building Construction for Fire Protection, changing the course number from FIRE 69.

**6.9 FIRE 105 Building Construction for Fire Protection (Formerly FIRE 69)**

It was MSC (Harvey/James, 7-0) to approve distance education as a method of instruction for FIRE 105.

**6.10 FIRE 59 Basic Wild land Fire Academy**

It was MSC (Fields/Delong, 7-0) to approve the course update for FIRE 59 Basic Wild land Fire Academy.

**6.11 FIRE 59 Basic Wild land Fire Academy**

It was MSC (James/Golder, 7-0) to approve the following as recommended preparation for FIRE 59: FIRE 11B Must have/obtain Title 8-Confined Space Awareness certificate; FIRE 82A Must have/obtain CSTI Haz-Mat First Responder; Must have/obtain CAL FIRE - EEO/Sexual Harassment Prevention certification Operational certificate; Must have/obtain Title 22 - EMS -Public Safety First Aid, or Emergency Medical; Responder, or Emergency Medical Technician Basic certification; Must have/obtain Title 22 - EMS-CPR/AED Public Safety certification; Must have/obtain CAL FIRE - Wild land Firefighter Safety \$ Survival Level 1 certification; Must have/obtain FEMA-EMI Online - IS-100, ICS 100, an introduction to the incident

command system certification; Must have/obtain NWCG - S-190, Introduction to wild land fire behavior certification; Must have/obtain FEMA-EMI Online - IS-700, NIMS National Response Plan certification; Must have/obtain SFT - Firefighter Survival certification.

6.1 **AJ 138 Cooperative Education Administration of Justice**

It was MSC (Ramming/Delong, 7-0) to approve the course update for AJ 138 Cooperative Education Administration of Justice.

6.2 **ALDH 60 Nursing Assistant**

It was MSC (Ramming/Golder, 7-0) to approve the course update for ALDH 60 Nursing Assistant, changing the units from 5.5 to 6.5.

6.3 **ALDH 60 Nursing Assistant**

It was MSC (McCracken/Fields, 7-0) to approve as a prerequisite CPR certification from an American Heart CPR provider course for ALDH 60.

6.4 **APE 166B Intermediate Adapted Cardio Training**

It was MSC (Harvey/Delong, 7-0) to approve as a new course APE 166B Intermediate Adapted Cardio Training.

6.5 **APE 166B Intermediate Adapted Cardio Training**

It was MSC (Golder/James, 7-0) to approve as a prerequisite Physical condition limiting participation in regular physical education courses, medical release applicable for APE 166B.

6.6 **CART 160 Survey of Visual Communication Technologies (Formerly ART 160)**

It was MSC (McCracken/Golder, 7-0) to approve as a new course CART 160 Survey of Visual Communication Technologies (Formerly ART 160).

6.7 **CIS 50 Computer Ethics**

It was MSC (Fields/McCracken, 7-0) to approve the course update for CIS 50 Computer Ethics.

6.12 **JOUR 108 Fundamentals of Journalism**

It was MSC (Harvey/Golder, 7-0) to approve the course update for JOUR 108 Fundamentals of Journalism, changing the units from 4.0 to 3.0 and deleting 48-54 hours lab.

6.13 **JOUR 108 Fundamentals of Journalism**

It was MSC (Golder/Delong, 7-0) to approve as a prerequisite ENGL 50 and approve as a co-requisite JOUR 108LA for JOUR 108,

6.14 **JOUR 108LA Journalism Lab A (Formerly JOUR 108L)**

It was MSC (James/Golder, 7-0) to approve the course update for JOUR 108LA Journalism Lab A, changing the number and title from JOUR 108L Journalism Lab.

6.15 **JOUR 108LA Journalism Lab A**

It was MSC (Harvey/Golder, 7-0) to approve as a co-requisite JOUR 108 for JOUR 108LA.

6.16 **KIN 163 Weight Lifting II (Formerly PE 163)**

It was MSC (James/Delong, 7-0) to approve the course update for KIN 163 Weight Lifting II, changing the number from PE 163.

It was MSC (Fields/Harvey, 7-0) to bundle agenda items 6.17 and 6.18.

6.17/

6.18 It was MSC (Fields/Delong, 7-0) to approve item **6.17 KIND 166B Building Ballet Basics IB** as a new course and item **6.18 KIND 166C Ballet Fundamentals IC** as a new course.

It was MSC (Harvey/McCracken, 7-0) to bundle agenda items 6.19 through 6.21.

6.19/

6.21 It was MSC (Harvey/James, 7-0) to approve the course update for item **6.19 KIND 180 Introduction to Classical Musical Theatre Dance (Formerly PEDA 180)** changing the number and title from PEDA 180 Dance in Musical Theatre and cross list with TA 180; approve item **6.20 KIND 182 Beginning Classical**

**Musical Theatre Dance** as a new course and cross list with TA 182; approve item **6.21 KIND 183 Beginning Contemporary Musical Theatre Dance** as a new course and cross list with TA 183.

6.22 **MATH 226 Analytic Geometry and Calculus**

It was MSC (DeLong/Harvey, 7-0 4-2) to approve as prerequisites MATH 104 and MATH 105 or MATH H105 minimum grade "B" OR MATH 116 minimum grade "C" for MATH 226.

It was MSC (Golder/James, 7-0) to bundle agenda items 6.23 through 6.25.

6.23/

6.25 It was MSC (Golder/James, 7-0) to approve item **6.23 TA 180 Introduction to Classical Musical Theatre Dance** as a new course and cross list with KIND 180; approve item **6.24 TA 181 Introduction to Contemporary Musical Theatre Dance** as a new course; approve item **6.25 TA 183 Beginning Contemporary Musical Theatre Dance** as a new course and cross list with KIND 183.

It was MSC (James/Fields, 7-0) to bundle agenda items 6.26 through 6.52.

6.26/

6.52 It was MSC (DeLong/James, 7-0) to approve the course deactivation for **6.26 AUTO 83D Basic Area California Clean Air Car Course**; **6.27 AUTO 84 Enhanced Area Clean Air Car Course**; **6.28 AUTO 91A Auto Body Repair I**; **6.29 AUTO 91B Auto Body Repair II**; **6.30 AUTO 91L Auto Body Lab**; **6.31 AUTO 92 Auto Body Damage Estimating I**; **6.32 CIS 123 Introduction to Operating Systems: UNIX**; **6.33 CIS 124 Fundamentals of Data Communications**; **6.34 CIS 127 Netware Installation and Configuration**; **6.35 CIS 203 C++ Module C**; **6.36 CIS 252 Netware 6 Advanced Administration**; **6.37 CIS 288B Oracle B**; **6.38 CIS 71 Network Technologies**; **6.39 CIS 72 Novell Netware 6 Basic Administration**; **6.40 CIS 77 Netware Service and Support**; **6.41 CIS 78 GroupWise Administration**; **6.42 CIS 79 Novell Directory Services Design and Implementation**; **6.43 CIS 81 iLife Applications**; **6.44 CT 2 Assistant Property Management**; **6.45 CTMT 129 Small Engines and Light Vehicles**; **6.46 NURS 227 Paramedic to RN Bridge**; **6.47 PEDA 178 Ballet Folklorico Dance I**; **6.48 PEDA 190 Salsa I**; **6.49 PSYC 103 Personal & Social Adjustment**; **6.50 PSYC 105 Person & Career Success**; **6.51 TA 266 Ballet III**; **6.52 TA 267 Ballet IV**.

**PROGRAMS CERTIFICATES**

It was MSC (Harvey/Delong, 7-0) to bundle agenda items 6.53 through 6.57.

6.53/

6.57 It was MSC (Golder/McCracken, 7-0) to approve the certificate deactivation for **6.53 Advanced Business Real Estate Certificate**; **6.54 Property Management Certificate**; **6.55 Real Estate Appraiser Certificate**; **6.56 Real Estate Secretarial Services Certificate**; **6.57 Real Estate Marketing Certificate**.

**7. INFORMATION/DISCUSSION**

7.1/

7.3 Reviewed and made changes to the 2013-2014 Curriculum Committee Agenda deadlines. Discussion regarding John Sweet as a possible future replacement for committee member, Ron Fields, and as a curriculum committee area representative for Business and Industry.

**8. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS - None**

**9. ADJOURNMENT**

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Debra Blanchard  
Chairperson