

CURRICULUM COMMITTEE MINUTES
APPROVED AS CORRECTED
VICTOR VALLEY COLLEGE

June 5, 2018
2:45 PM

1. **CALL TO ORDER**

The meeting was called to order at 2:45 p.m. by, Chairperson.

MEMBERS PRESENT: Debra Blanchard, Chairperson, Patty Golder, Jeanine Speakman, Sandy Visser, Gregory Jones, Leslie Huiner, Richard Cerreto, Jackie Stahlke

MEMBERS ABSENT: Scott Jones, Lisa Harvey, ~~Richard Cerreto, Jackie Stahlke~~, and Pam James

GUESTS: Natasha Schumacher, Chris Ohshita, Ricardo Flores

2. **ANNOUNCEMENT OF ADDITIONS/DELETIONS/CORRECTIONS TO AGENDA:**

Add 6.7 Criminal Justice AA-T

Add 6.8 Composite Aerospace Manufacturing

3. **ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.**

None

4. **MINUTES:**

None

5. **CONSENT AGENDA:**

None

6. **ACTION ITEMS:**

PROGRAMS/CERTIFICATES

6.1 **Agriculture and Natural Resource Career Exploration**

It was MSC (G. Jones/P. Golder, 5-0) to approve certificate deactivation

6.2 **Environmental Horticulture and Restoration Technician**

It was MSC (L. Huiner/S. Visser, 5-0) to approve certificate deactivation

6.3 **Irrigation Design Technician**

It was MSC (J. Speakman/P. Golder, 5-0) to approve certificate deactivation

6.4 **Paralegal Studies Certificate**

It was MSC (G. Jones/J. Speakman, 5-0) to approve new certificate

Discussion: Approving today to make sure documentation can be submitted on time. Still requires narrative. LAW is academic and does not have a CTE top code, so it will be submitted as non-CTE.

Richard Cerreto and Jackie Stahlke joined the meeting.

6.5 **Pathway to Law**

It was MSC (J. Speakman/G. Jones, 7-0) to approve new certificate

Discussion: Requires narrative. Regional Consortium meets September 10, 2018 Committee will approve the certificate today and documents will be submitted when received.

6.6 Network Specialist Certificate

It was MSC (J. Stahlke/R. Cerreto, 7-0) to approve new certificate

Discussion: Regional Consortium meets September 10, 2018. Committee will approve the certificate today and documents will be submitted when received.

6.7 Criminal Justice AA-T

It was MSC (R. Cerreto/P. Golder, 7-0) to approve update of degree

Discussion: Department chair is still working on the narrative. Regional Consortium meets September 10, 2018. Committee will approve the certificate today and documents will be submitted later.

6.8 Composite Aerospace Manufacturing

It was MSC (J. Stahlke/J. Speakman, 7-0) to approve new certificate as corrected. AVA 50B was added and units were adjusted accordingly.

Discussion: Chris Ohshita, department chair, stated that General Atomics and Northrop Grumman approached him about developing a composites program because they are having a difficult time recruiting employees in that area. This program will provide many jobs because there is an increased demand for these positions. Jackie asked if a separate degree will be created for composites. Chris stated that he has the intent to create one in the future. This program will require regional consortium approval, they meet September 10, 2018. Committee will approve the certificate today and documents will be submitted when received.

TABLED PROGRAMS/CERTIFICATES

None

Charlotte Allen, Eileen Alsina, and Pam James joined the meeting.

Motion to move AVA courses up since AVA department chair was present

It was MSC (L. Huiner/P. Golder, 8-0) to approve moving up items 7.15, 7.16, 7.17, 7.18, 7.19, 7.20, 7.21, 7.22, 7.23

COURSES

7.1 AENG 10.8A High Intermediate Level 4 Reading and Writing

It was MSC (P. Golder/S. Visser, 8-0) to approve as corrected with updated course and schedule description

Charlotte Allen, Eileen Alsina, Chris Ohshita, and Ricardo Flores left the meeting.

7.2 AENG 10.8A High Intermediate Level 4 Reading and Writing

It was MSC (/, 8-0) to approve recommended preparation AENG 10.6

Discussion: Sandy brought attention to the 99 repeatability. Chair indicated that non-credit courses have no limit.

Motion to Bundle items 7.3, 7.5, 7.7, 7.9, 7.11, 7.13 as Bundle #1

It was MSC (L. Huiner/R. Cerreto, 8-0) to approve bundling items

Motion to approve Bundle #1

It was MSC (P. James/G. Jones, 8-0) to approve Bundle #1

Motion to Bundle items 7.4, 7.6, 7.8, 7.10, 7.12, 7.14 as Bundle #2

It was MSC (L. Huiner/S. Visser, 8-0) to approve bundling items

Discussion: Chair stated the prerequisites are not usually bundled, but all of the prerequisites for this bundle are exactly the same.

Motion to approve Bundle #2

It was MSC (J. Stahlke/J. Speakman, 8-0) to approve Bundle #2

7.3 APE 160A Introduction to Adapted Physical Exercise

It was MSC (P. James/G. Jones, 8-0) to approve substantive course revision

7.4 APE 160A Introduction to Adapted Physical Exercise

It was MSC (J. Stahlke/J. Speakman, 8-0) to approve prerequisite: Physical condition limiting participation in regular physical education courses. Medical release applicable.

7.5 APE 160C Advanced Adapted Physical Exercise

It was MSC (P. James/G. Jones, 8-0) to approve substantive course revision

7.6 APE 160C Advanced Adapted Physical Exercise

It was MSC (J. Stahlke/J. Speakman, 8-0) to approve prerequisite: Physical condition limiting participation in regular physical education courses. Medical release applicable.

7.7 APE 167A Introduction to Adapted Weight Training

It was MSC (P. James/G. Jones, 8-0) to approve substantive course revision

7.8 APE 167A Introduction to Adapted Weight Training

It was MSC (J. Stahlke/J. Speakman, 8-0) to approve prerequisite: Physical condition limiting participation in regular physical education courses. Medical release applicable.

7.9 APE 167B Intermediate Adapted Weight Training

It was MSC (P. James/G. Jones, 8-0) to approve substantive course revision

7.10 APE 167B Intermediate Adapted Weight Training

It was MSC (J. Stahlke/J. Speakman, 8-0) to approve prerequisite: Physical condition limiting participation in regular physical education courses. Medical release applicable.

7.11 APE 167C Advanced Adapted Weight Training

It was MSC (P. James/G. Jones, 8-0) to approve substantive course revision

7.12 APE 167C Advanced Adapted Weight Training

It was MSC (J. Stahlke/J. Speakman, 8-0) to approve prerequisite: Physical condition limiting participation in regular physical education courses. Medical release applicable.

7.13 APE 183B Intermediate Walk for Fun Fitness

It was MSC (P. James/G. Jones, 8-0) to approve substantive course revision

7.14 APE 183B Intermediate Walk for Fun Fitness

It was MSC (J. Stahlke/J. Speakman, 8-0) to approve prerequisite: Physical condition limiting participation in regular physical education courses. Medical release applicable.

7.15 AVA 50B Aircraft Metallic Fabrication

It was MSC (R. Cerreto/S. Visser, 8-0) to approve new course

7.16 AVA 50B Aircraft Metallic Fabrication

It was MSC (L. Huiner/J. Stahlke, 8-0) to approve prerequisite: AVA 50

7.17 AVA 75 Composites 1 Introduction to Composites

It was MSC (P. James/R. Cerreto, 8-0) to approve new course

7.18 AVA 75 Composites 1 Introduction to Composites

It was MSC (R. Cerreto/J. Speakman, 8-0) to approve prerequisite: AVA 50B

7.19 AVA 76 Composites 2 Advanced Composite Repair

It was MSC (P. James/G. Jones, 8-0) to approve new course

7.20 AVA 76 Composites 2 Advanced Composite Repair

It was MSC (L. Huiner/J. Stahlke, 8-0) to approve prerequisite: AVA 75

7.21 AVA 77 Composites 3 Manufacturing Process for Advanced Composites

It was MSC (R. Cerreto/G. Jones, 8-0) to approve new course

7.22 AVA 77 Composites 3 Manufacturing Process for Advanced Composites

It was MSC (R. Cerreto/L. Huiner, 8-0) to approve prerequisite: AVA 76

7.23 AVA 77 Composites 3 Manufacturing Process for Advanced Composites

It was MSC (J. Speakman/S. Visser, 8-0) to approve prerequisite: Equivalent experience

Discussion: Chris Ohshita stated that equivalent experience will be evaluated using a placement test or documentation from employers, such as certificates. Office of Instruction will add prerequisites to the catalog and schedule description later.

7.24 CMST 188LB Journalism Lab B

It was MSC (P. James/P. Golder, 8-0) to approve new course as corrected

Discussion: Changed letters in course number to be capitalized.

7.25 CMST 188LB Journalism Lab B

It was MSC (/, 8-0) to approve prerequisite: CMST 188LA

7.26 CTMF 121A Basic Woodworking

It was MSC (S. Visser/L. Huiner, 8-0) to approve 64-72 out-of-class hours, course content, and textbook update

7.27 CTMF 121B Intermediate Woodworking

It was MSC (S. Visser/R. Cerreto, 8-0) to approve 64-72 out-of-class hours and textbook update

7.28 CTMF 121B Intermediate Woodworking

It was MSC (S. Visser/P. James, 8-0) to approve prerequisite CTMF 121A with a minimum grade of C

Discussion: Chair highlighted that Tony Bonato updated the validation date for this course.

7.29 CTMF 121C Advanced Woodworking I

It was MSC (S. Visser/J. Stahlke, 8-0) to approve 64-72 out-of-class hours, course content, and textbook update

Motion to add 7.29.1 prerequisite for CTMF 121C

It was MSC (S. Visser/P. James, 8-0) to approve adding item

7.29.1 CTMF 121C Advanced Woodworking I

It was MSC (S. Visser/J. Speakman, 8-0) to approve prerequisite CTMF 121B

7.30 CTMF 121D Advanced Woodworking II

It was MSC (S. Visser/R. Cerreto, 8-0) to approve new course as corrected

Discussion: The course listed zero units. Chair updated units in CurricUNET. The number of hours was incorrect based on the number of lab units. "Weekly" needs to be removed and it should just say "units."

7.31 CTMF 121D Advanced Woodworking II

It was MSC (L. Huiner/G. Jones, 8-0) to approve prerequisite CTMF 121C with a minimum grade of C

7.32 FIRE 40A Fire Fighter Physical Agility Entrance Exam Techniques

It was MSC (S. Visser/R. Cerreto, 8-0) to approve unit change, 120-135 lab hours, and textbook update

7.33 FIRE 61D Confined Space Rescue Technician

It was MSC (S. Visser/P. James, 8-0) to approve as corrected

Discussion: Repeatability changed from 99 to 0. Until a new process is developed and approved, the current process is to mark zero and students must petition to repeat.

7.34 FIRE 61D Confined Space Rescue Technician

It was MSC (R. Cerreto/G. Jones, 8-0) to approve recommended prep: FIRE 95

7.35 ANIM 261 3ds Max Character Animation and Advanced Keyframing Techniques

It was MSC (/, 8-0) to approve substantive course revision

Motion to add item 7.35.1 ANIM 160 as a prerequisite for ANIM 261

It was MSC (J. Speakman/S. Visser, 8-0) to approve adding item 7.35.1

7.35.1 ANIM 261 3ds Max Character Animation and Advanced Keyframing Techniques

It was MSC (J. Speakman/S. Visser, 8-0) to approve prerequisite ANIM 160

7.36 FIRE 53B Fire Apparatus Driver/Operator 1B: Pump Operations

It was MSC (R. Cerreto/P. James, 8-0) to approve as corrected

Discussion: Repeatability changed from 99 to 0. Until a new process is developed and approved, the current process is to mark zero and students must petition to repeat.

7.37 FIRE 61B Confined Space Rescue Awareness

It was MSC (J. Stahlke/G. Jones, 8-0) to approve substantive as corrected

Discussion: Repeatability changed from 99 to 0. Until a new process is developed and approved, the current process is to mark zero and students must petition to repeat.

7.38 HIST 155 Women in U.S. History

It was MSC (L. Huiner/. Cerreto, 8-0) to approve

TABLED COURSES

7.39 APE 160B Intermediate Adapted Physical Education

It was MSC (L. Huiner/R. Cerreto, 8-0) to approve with updated validation date as corrected

8. INFORMATION/DISCUSSION

Chair proposed dividing the area of Humanities as follows:
Patty Golder: ENGL, ESL, BSKL, SPAN, FREN, ART, PHOT
Greg Jones/Joe Pendleton: TA, CMST, JOUR, MUSC, CART, ASL
The committee agreed.

Chair gathered information regarding AP 4225 from multiple colleges, but it is more complicated than originally thought because of wording to do with petitions. Chair will bring a possible version back September 13th for discussion.

Chair reported that she was told that META will not be implemented until certificates have been completed.

9. PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS:

None

10. ADJOURNMENT

The meeting was adjourned at 4:12 p.m.

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