

ADOPTED
MINUTES
VICTOR VALLEY COLLEGE
SPECIAL CURRICULUM COMMITTEE MEETING

JUNE 20, 2013

12:00PM

1. CALL TO ORDER

The meeting was called to order at 12:20 p.m. by Debra Blanchard, Chairperson.

MEMBERS PRESENT: Debra Blanchard, Chairperson, Carol Delong, Ron Fields, Patty Golder, Lisa Harvey, Pamela James, Scott Jones, Mike McCracken

MEMBERS ABSENT: Leslie Huiner, Alice Ramming

GUESTS: Eileen Alsina, Lori Kildal, John Sweet, Ruby Wikstrom

2. ANNOUNCEMENT OF ADDITIONS/DELETIONS/CORRECTIONS TO AGENDA: None

3. ANNOUNCEMENT COURSE DEVELOPERS MAY COMMENT OR EXPLAIN AGENDA ITEMS.

4. MINUTES

It was MSC (Jones/Golder, 7-0) to approve the minutes of May 30, 2013 as presented.

5. CONSENT AGENDA: None

6. ACTION ITEMS

COURSES

6.1 AENG 10.4 ESL/High Beginning Reading and Writing

It was MSC (Harvey/Golder, 7-0) to approve the course update for AENG 10.4 ESL/High Beginning Reading and Writing

6.2 ALDH 81 Medical Insurance

It was MSC (James/McCracken, 7-0) to approve as corrected the course update for ALDH 81 Medical Insurance.

6.3 ALDH 138 Cooperative Education Allied Health

It was MSC (Fields/Harvey, 7-0) to approve the course update for ALDH 138 Cooperative Education Allied Health.

6.4 AJ 64 Basic Corrections Officer Academy

It was MSC (Fields/Jones, 7-0) to approve the course update for AJ 64 Basic Corrections Officer Academy.

It was MSC (James/McCracken, 7-0) to bundle agenda items 6.5 through 6.24.

6.5-

6.24

It was MSC (James/McCracken, 7-0) to approve new courses and course revisions for agenda items 6.5-6.24 and it was MSC (Golder/Fields, 7-0) to approve prerequisites for agenda items 6.5-6.24 as follows: **APE 166C Advanced Adapted Cardio Training** as a new course, prerequisite: Physical condition limiting participation in regular physical education course. Medical release applicable for APE 166C; **APE 167B Intermediate Adapted Weight Training** as a new course, prerequisite: Physical condition limiting participation in regular physical education course. Medical release applicable for APE 167B; **APE 167C Advanced Adapted Weight Training** as a new course, prerequisite: Physical condition limiting participation in regular physical education course. Medical release applicable for APE 167C; **APE 169B Intermediate Adapted Cardiac Rehabilitation** as a new course, prerequisite: Physical condition limiting participation in regular physical education course. Medical release applicable for APE 169B; **APE 169C Advanced Adapted Cardiac Rehabilitation** as a new course, prerequisite: Physical condition limiting participation in regular physical education course. Medical release applicable for APE 169C; **APE 183A Introduction to Adapted Walking for Fun Fitness** course update and number/title change from APE 183, prerequisite: Physical condition limiting participation in regular physical education course. Medical release applicable for APE 183A; **APE 183B Intermediate Adapted Walk for Fun Fitness** as a new course, prerequisite: Physical condition limiting participation in regular physical education course. Medical release applicable for APE 183B; **APE 183C Advanced Adapted Walking for Fun Fitness** as a new course, prerequisite: Physical condition limiting participation in regular physical

education course. Medical release applicable for APE 183C; **APE 185B Intermediate Adapted Sport/Games** as a new course, prerequisite: Physical condition limiting participation in regular physical education course. Medical release applicable for APE 185B; **APE 185C Advanced Adapted Sport/Games** as a new course, prerequisite: Physical condition limiting participation in regular physical education course. Medical release applicable for APE 185C.

It was MSC (Harvey/Golder, 7-0) to bundle agenda items 6.25 through 6.50.

6.25-

6.50 It was MSC (Jones/James, 7-0) to approve agenda items 6.25 through 6.50 as follows: **AUTO 51A Engine Repair** course update; **AUTO 52 Automotive Cylinder Head Machinist** course update; **AUTO 55 Standard Transmission and Differential Overhaul** course update; **AUTO 56 Automatic Transmission & Overhaul** course update; **AUTO 58 Automotive Lubrication Technician** course update; **AUTO 59 Automotive Tire Technician** course update; **AUTO 65 Heavy Duty Truck Lube Technician** course update; **AUTO 65.3 Advanced Heavy Duty Truck & Off-Highway Equipment Hydraulics** course update; **AUTO 65.4 Service & Repair Mobile Hydraulics** course update; **AUTO 65.5 Fundamentals of Heavy Equipment Systems Repair** course update; **AUTO 65.6 Advanced Heavy Equipment Systems Repair** course update; **AUTO 67 Heavy Duty Truck Air Brakes** course update; **AUTO 68 Heavy Duty Truck Hydraulic Brake System** course update; **AUTO 71 Motorcycle Engine Repair** course update; **AUTO 72L Motorcycle Laboratory** course update; **AUTO 73 Motorcycle Service Tune Up & Maintenance** course update; **AUTO 74 Motorcycle Fuel/Emission Systems Repair** course update; **AUTO 75 Motorcycle Electrical & Ignition Systems Repair** course update; **AUTO 77L Automotive Service Writing and Shop Manager Laboratory** course update; **AUTO 79A Basic Tune Up** course update; **AUTO 80 Automotive Computers, Electronics and Electrical Systems** course update; **AUTO 86.1 Import Sport Tuning Engine Performance** course update; **AUTO 86.3 Extreme On and Off Road Suspension** course update; **AUTO 86.6 American Iron Hot Rods** course update; **AUTO 95A Automotive Laboratory** course update; **AUTO 95B Automotive Laboratory** course update.

It was MSC (Fields/Delong, 7-0) to bundle agenda items 6.51 through 6.58.

6.51-

6.58 It was MSC (Fields/Delong, 7-0) to approve agenda items 6.51 through 6.58 and it was MSC (Jones/Delong, 7-0) to approve the prerequisite for agenda items 6.51 through 6.58 as follows: **AVA 61 Airframe 1**, prerequisite: add AVA 52 with a minimum grade of 'B'; **AVA 63 Airframe 3**, prerequisite: add AVA 52 with a minimum grade of 'B'; **AVA 71 Powerplant 1**, prerequisite: add AVA 52 with a minimum grade of 'B'; **AVA 72 Powerplant 2**; prerequisite: add AVA 52 with a minimum grade of 'B'; **AVA 73 Powerplant 3**, prerequisite: add AVA 52 with a minimum grade of 'B'

6.59 **BET 145 Communications for Business**

It was MSC (James/Fields, 7-0) to approve the textbook revision for BET 145 Communications for Business.

6.60 **CIS 164 Computer Mathematics (Formerly CIS 64)**

It was MSC (Harvey/Golder, 7-0) to approve the course update and number change for CIS 164 Computer Mathematics.

6.61 **CIS 164 Computer Mathematics**

It was MSC (McCracken/Delong, 7-0) to approve MATH 90 with a minimum grade of 'C' as a prerequisite for CIS 164.

It was MSC (Harvey/Fields, 7-0) to bundle agenda items 6.62 through 6.97.

6.62-

6.97 it was MSC (Fields/Golder, 7-0) to approve agenda items 6.62 through 6.97 and it was MSC (McCracken/Golder, 7-0) to approve prerequisites for agenda items 6.62 through 6.97 as follows: **CT 60C Construction Lab** course update; **CT 60D Construction Lab** course update; **CT 101 Careers in Construction & Manufacturing** course update; **CT 105 Technical Sketching** course update; **CT 107 Technical Mathematics** course update; **CT 112 Uniform Mechanical Code** course update; **CT 113 Uniform Plumbing Code** course update; **CT 114 National Electrical Code** course update; **CT 115 Technical Office Procedures and Field Inspection** course update; **CT 116 Construction Safety** course update; **CT 119 Load Calculations and Circuit Designs** course update; **CT 120A Electrical Wiring** course update; **CT 120B Commercial Wiring** course update, prerequisite: CT 120A; **CT 121 Finish Carpentry** course update; **CT 122A Heat and Air Conditioning** course update; **CT 122B Commercial Refrigeration** course update, prerequisite: CT 122A; **CT 122C Heat Pump Fundamentals/Controls** course update; **CT 123 Surveying** course update; **CT 124 Plumbing** course update; **CT 125 Concrete and Masonry Construction** course update; **CT 126 Exploring Brick and Block** course update; **CT 127 Framing** course update; **CT 130 Residential Remodeling** course update; **CT 131 Microcomputers in Construction** course update; **CT 132 Construction Estimation** course update; **CT 133 Precision Estimation** course update; **CT 136 HVAC Circuits and Controls** course update; **CT 137 Sheet Metal Fabrication** course update; **CT 138 Cooperative Education** course update; **CT 140 Construction Internship** course update; **CT 141 Construction Internship Lab** course update; **CT**

141 Construction Internship Lab course update, prerequisite: **CT 140**; **CT 142 Renewable Energy** course update; **CT 148 Residential Photovoltaic Systems and Installation** course update.

It was MSC (Jones/Delong, 7-0) to bundle agenda items 6.98 through 7.13.

6.98-

7.13 It was MSC (Jones/Delong, 7-0) to approve agenda items 6.98 through 7.13 and it was MSC (Golder/James, 7-0) to approve prerequisites for agenda items 6.98 through 7.13 as follows: **CTMF 120A Woodworking Tools & Equipment** course update; **CTMF 120B Advanced Woodworking Tools and Equipment** course update, prerequisite: CTMF 120A; **CTMF 121A Basic Woodworking** course update, prerequisite/co requisite: CTMF 120A; **CTMF 121B Advanced Woodworking** course update, prerequisite: CTMF 121A; **CTMF 122 Advanced Wood Topics** course update, prerequisite: CTMF 121A; **CTMF 127 Production Woodworking** course update, prerequisite: CTMF 121A; **CTMF 129A Woodturning** course update, prerequisite: CTMF 120A; **CTMF 130A Mechanical Desktop** course update; **CTMF 130B Advanced Mechanical Desktop** course update, prerequisite: CTMF 130A.

It was MSC (Delong/Golder, 7-0) to bundle agenda items 7.14 through 7.17.

7.14-

7.17 It was MSC (Golder/Fields, 7-0) to approve agenda items 7.14 through 7.17 as follows: **CTMT 120 Residential Maintenance and Repair** course update; **CTMT 121 Plumbing Repair** course update; **CTMT 122 Electrical Repair** course update; **CTMT 123 Custodial Maintenance** course update.

It was MSC (McCracken/Jones, 7-0) to bundle agenda items 7.18 through 7.26.

7.18-

7.26 It was MSC (Delong/Fields, 7-0) to approve agenda items 7.18 through 7.26 as follows: **CTPW 111 Introduction to Public Works** course update; **CTPW 112 Plan Reading for Public Works** course update; **CTPW 113 Public Works Inspection** course update; **CTPW 114 Public Works Administration** course update; **CTPW 115 Street and Highway Construction** course update; **CTPW 116A Water Distribution Systems I** course update; **CTPW 117 Portland Cement Concrete** course update; **CTPW 118 Solid Waste Management** course update; **CTPW 119 Wastewater Management** course update.

7.27 **ELCT 78I Fundamentals of Network Security**

It was MSC (McCracken/James, 7-0) to approve the course update for ELCT 78I Fundamentals of Network Security.

7.28 **FIRE 72 Command 1A-Structure Fire Command Operations for Company Officers**

It was MSC (Fields/Jones, 7-0) to approve the course update and title change for FIRE 72 Command 1A-Structure Fire Command Operations for Company Officers.

7.29 **FIRE 72 Command 1A-Structure Fire Command Operations for Company Officers**

It was MSC (Jones/McCracken, 7-0) to approve FIRE 66 with a minimum grade of 'B' or valid ICS 200 certificate or equivalent as prerequisites for FIRE 72.

7.30 **FIRE 72 Command 1A-Structure Fire Command Operations for Company Officers**

It was MSC (Jones/James, 7-0) to approve distance education as a method of instruction for FIRE 72.

It was MSC (Golder/Harvey, 7-0) to bundle agenda items 7.31 through 7.36.

7.31-

7.36 It was MSC (Golder/James, 7-0) to approve agenda items 7.31 through 7.36 and it was MSC (Golder/Jones, 7-0) to approve prerequisites for agenda items 7.31 through 7.36 as follows: **JOUR 108LB Journalism Lab B** course update, prerequisite: A minimum grade of "C" in JOUR 108; **JOUR 108LC Journalism Lab C** course update, prerequisite: A minimum grade of "C" in JOUR 108; **JOUR 108LD Journalism 108 Lab D** course update, prerequisite: A minimum grade of "C" in JOUR 108.

7.37 **KIND 166A Introduction to Ballet Dance IA (Formerly PEDA 166)**

It was MSC (Golder/Delong, 7-0) to approve the course update and number/title change for KIND 166A Introduction to Ballet Dance IA.

7.38 **KIND 167C Intermediate Ballet IIC**

It was MSC (Golder/McCracken, 7-0) to approve KIND 167C Intermediate Ballet IIC as a new course.

- 7.39 KIND 169B Basic Yoga**
It was MSC (Golder/Delong, 7-0) to approve KIND 169B Basic Yoga as a new course.
- 7.40 KIND 174B Basic Modern Dance I**
It was MSC (Golder/Fields, 7-0) to approve KIND 174B Basic Modern Dance I as a new course.
- 7.41 MATH 119 Finite Mathematics**
It was MSC (Harvey/James, 7-0) to approve the course update for MATH 119 Finite Mathematics.
- 7.42 MATH 119 Finite Mathematics**
It was MSC (James/McCracken, 7-0) to approve MATH 90 as a prerequisite for MATH 119.
- 7.43 MATH 129A-H Independent Study Honors - First Semester**
It was MSC (Harvey/Delong, 7-0) to approve MATH 129A-H Independent Study Honors - First Semester as a new course.
- 7.44 MATH 129B-H Independent Study Honors - Second Semester**
It was MSC (Fields/Jones, 7-0) to approve MATH 129B-H Independent Study Honors – Second Semester as a new course.
- 7.45 MATH 129B-H Independent Study Honors – Second Semester**
It was MSC (Golder/McCracken, 7-0) to approve MATH 129A-H as a prerequisite for MATH 129B-H.
- 7.46 MATH 129C-H Independent Study Honors – Third Semester**
It was MSC (Golder/Delong, 7-0) to approve MATH 129C-H Independent Study Honors – Third Semester as a new course.
- 7.47 MATH 129C-H Independent Study Honors – Third Semester**
It was MSC (Fields/James, 7-0) to approve MATH 129B-H as a prerequisite for MATH 129C-H.
- 7.48 MUSC 105 Basic Musicianship Level II**
It was MSC (Golder/Delong, 7-0) to approve the course update and title change for MUSC 105 Basic Musicianship Level II.
- 7.49 MUSC 105 Basic Musicianship Level II**
It was MSC (Golder/James, 7-0) to approve MUSC 104 as a prerequisite and MUSC 103 as a co requisite for MUSC 105.
- 7.50 MUSC 120A Applied Music Studies I**
It was MSC (Golder/Delong, 7-0) to the course update for MUSC 120A Applied Music Studies I.
- 7.51 MUSC 123 Beginning Voice Production II**
It was MS (Delong/Golder, 1-6) to approve MUSC 123 Beginning Voice Production II. Motion failed.
- 7.52 MUSC 123 Beginning Voice Production II**
No action taken.
- 7.53 MUSC 220B Applied Music Studies IV (Formerly MUSC 120D)**
It was MSC (Harvey/Golder, 7-0) to approve the course update and number/title change for MUSC 220B Applied Music Studies IV.
- 7.54 MUSC 220B Applied Music Studies IV**
It was MSC (James/Fields, 7-0) to approve MUSC 220A as a prerequisite for MUSC 220B.
- 7.55 RGMT 138 Cooperative Education Restaurant Management**
It was MSC (McCracken/Jones, 7-0) to approve the course update for RGMT 138 Cooperative Education Restaurant Management.
- 7.56 RSPT 230 Introduction to Respiratory Therapy**
It was MSC (Jones/McCracken, 7-0) to approve the course update for RSPT 230 Introduction to Respiratory Therapy.
- 7.57 RSPT 230 Introduction to Respiratory Therapy**
It was MSC (McCracken/Jones, 7-0) to approve Acceptance into the Respiratory Therapy Program as a prerequisite for RSPT 230.

COURSE DEACTIVATION

It was MSC (Delong/Golder, 7-0) to bundle agenda items 7.58 through 7.61.

7.58-

7.61 It was MSC (James/McCracken, 7-0) to approve agenda items 7.58 through 7.61 as follows: **GEOG 111 Geography for the Social Sciences; GEOG 120 AMS Weather Studies; GEOG 122 Meteorology; GEOG 201 Physical Geography.**

PROGRAMS/CERTIFICATES

7.62 **Law Enforcement Module III Basic Course**

It was MSC (Fields/James, 7-0) to approve the certificate update for Law Enforcement Module III Basic Course.

7.63 **Module II Basic Course**

It was MSC (Fields/Delong, 7-0) to approve the certificate update for Module II Basic Course.

7.64 **Campus Law Enforcement Course: PC 832.3**

It was MSC (Fields/James, 7-0) to approve the certificate update for Campus Law Enforcement Course: PC 832.3.

7.65 **Correction Officer Core Course**

It was MSC (Fields/Jones, 7-0) to approve the certificate update for Correction Officer Core Course.

7.66 **Fingerprint Recognition and Classification**

It was MSC (Fields/McCracken, 7-0) to approve the certificate update for Fingerprint Recognition and Classification.

7.67 **PC 832 Firearms**

It was MSC (Fields/Golder, 7-0) to approve the certificate update for PC 832 Firearms.

7.68 **PC 832 Laws of Arrest**

It was MSC (Fields/Harvey, 7-0) to approve the certificate update for PC 832 Laws of Arrest.

8. **INFORMATION/DISCUSSION:** None

9. **PUBLIC COMMENTS RELATED TO NON-AGENDA ITEMS**

10. **ADJOURNMENT**

The meeting was adjourned at 2:10 p.m.

Respectfully submitted,

Debra Blanchard
Chairperson