



**COLLEGE COUNCIL
MINUTES
WEDNESDAY, SEPTEMBER 14, 2011
PCR**

Present: Christopher O’Hearn, Peter Allan, Fusako Yokotobi, GH Javaheripour, Virginia Moran, Frank Smith, Paul Williams, Tim Johnston, Lisa Harvey, Debra Blanchard, Robert Sewell, Greta Moon, Deedee Orta, Ron Fields, Jeremiah Brosowske.

Recorder: Victoria Churgin

1) Approval of the Minutes

June 01, 2011 ~ approved by consensus

2) Accreditation

Christopher O’Hearn reported: The Board of Trustees approved the contract with the District and Professional Personnel Leasing (PPL) to provide assistance and support for the college’s response to the ACCJC Accreditation report. Christopher O’Hearn met with the Vice President’s roughly a month ago with two representatives from PPL, Don Averill and Matthew Lee; a unanimous decision was made to hire the company. College Council will remain the steering committee in which PPL will attend periodic meetings to provide an update.

3) Board Goals

Christopher O’Hearn discussed the board retreat and workshop in May 2011 which identified the College Mission, Vision, and Goals.

✓ **Action:** Revisit the Vision, Mission and Core Values.

4) Shared Governance Committees

✓ **Action:** Shared Governance processes need to be reviewed. Bring AP 1201 back to a future meeting.

5) Discussion, Department Chair and Organization of Disciplines

Peter Allan briefly discussed the possibility of the reorganization of disciplines in departments. Christopher O’Hearn suggested a Project Synergy Committee be established.

✓ **Action:** Bring the Project Synergy Report & STAR Report to the next College Council Meeting.

6) District Vehicle Usage, Discussion/Approval

GH Javaheripour discussed the verbiage changes to AP 6530 as the requirements have changed for commercial licensed drivers. Refer to item #9 on the Administrative Procedure.

✓ **Action:** Approved amended changes on first read.

7) AP 6521 ~ Key Issue and Loss Administrative Procedure

✓ **Action:** Further discussion required as an agreement needs to be reached in order to create a policy. Bring back to a future College Council meeting for further discussion.

8) Informational Item - BP 5550, Speech, Time, Place and Manner

Procedure clarification was provided for the creation and adoption of an Administrative procedure to accompany Board Policy 5550.

9) Flex Day

Christopher O'Hearn reported on the success of Flex Day, good for campus climate, and the possibility of having another one.

10) College Council Membership

✓ **Action:** Bring discussion, STAR report and Project Synergy to the next meeting.

11) College Wide Reports

✓ **Action:** Requested by Christopher O'Hearn that the chairs from College Wide Committees share reports during each College Council meeting. Bring back to the next meeting for further discussion.

12) Shared Governance Committee Reports

Diversity Committee: Sharon Wright

Environmental Health & Safety Committee: Leonard Knight

Staff Development Committee: Fusako Yokotobi

Budget Committee: Peter Allan

Institutional Effectiveness Committee: Virginia Moran

Student Services Committee: Greta Moon

13) Other

Bill Greulich reported on the 50th Anniversary celebration.

Robert Sewell reported on the bookstore, and print shop.

Adjourn: 4:35 p.m.