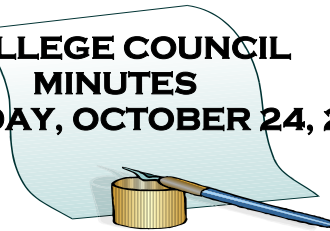


**COLLEGE COUNCIL
MINUTES
WEDNESDAY, OCTOBER 24, 2012
PCR**



Present: Christopher O'Hearn, Peter Allan, Fusako Yokotobi, Tracy Davis, Claude Oliver, Frederick Board, Ray Navarro, Diane Wollan, Leonard Knight, Bill Greulich, Sergio Oklander, Greta Moon, Tim Johnston, Robert Sewell.

Recorder: Victoria Churgin

1) Approval of the Minutes

- a) **October 10, 2012** ~ Approved by Consensus

2) Accreditation Update

Christopher O'Hearn reported that the ACCJC visiting team of four will arrive on campus on November 7. The tentative agenda that was submitted to Dr. Shannon via email was discussed. The President's Conference Room will be the designated team room for the day. Peter Allan announced that the Substantive Change Proposal for Distance Education was filed.

3) Second Read, Technology Master Plan Dated August 12, 2012

First read approved by College Council on October 10, 2012. Christopher O'Hearn discussed the item as Frank Smith was off campus.

Action: Approved with minor edits; remove the verbiage at the top of each page "Approved by Senate 09/06/2012"; verbiage will be added as reference to the bottom of the cover page.

4) Discussion: Revitalize the Sustainability Committee

Review charge and committee membership.

Christopher O'Hearn made the recommendation to discharge the committee at this time because we have not found any documentation that defines the committee; the committee can be reinstated at another time.

Action: The committee is temporarily disbanded.

5) Discussion: The Roll of the Administrative Advocate, Shared Governance Structure & Responsibilities, AP 1201.

The Roll of the Administrative Advocate was discussed and clarified by Christopher O'Hearn.

6) Committee Updates:

- a) **Accreditation Committee:** Peter Allan reported that the committee will be meeting within the next two weeks.
- b) **Diversity Committee:** Fusako Yokotobi reported on the events of the committee and announced that Dr. Joseph Morris is chairing the committee this year.
- c) **Educational Master Plan Committee:** Peter Allan reported that the Educational Master Plan is complete and has been reviewed and approved by the Academic Senate, College Council and the Board of Trustees during the last meeting. The plan is a living document; the committee will continue to meet regularly to ensure that it is kept up to date. The Student Success Act will be incorporated into the document.
- d) **Environmental Health & Safety Committee:** Leonard Knight reported on the California Shakeout exercise which took place on October 18; the campus was evacuated in 19 minutes. The active shooter exercise will be held in November.
- e) **Facilities Committee:** Ray Navarro reported that the committee met last week; fiber optics for the music addition, space allocation for faculty offices, and state standards for offices were a few topics discussed during the meeting.
- f) **Finance/Budget & Planning Committee:** Frederick Board reported that the committee met and discussed the calendar for the upcoming months.

- g) **Staff Development Committee:** Fusako Yokotobi announced two new co-chairs on the committee, Jaye Tashima and Debbie Peterson. The committee is working on upcoming events.
- h) **Student Services Committee:** Greta Moon reported that the committee met last week and is working on the new admissions criteria based on SB1456; the new law makes community colleges responsible to provide priority registration to students pursuing degrees and certificates; hoping to roll it out in fall 2013.
- i) **Sustainability Committee:** Refer to item #4 on the agenda. The committee is disbanded for now.
- j) **Technology Committee:** Sergio Oklander reported that the committee met today and is working on the Technology Master Plan.

7) Other

- Tim Johnston elaborated on the discussion regarding new priority registration. The deadline for any revisions or changes is on October 31, this date is not enforced therefore changes can be submitted after the deadline.
- Claude Oliver wanted to know the PRAISE process. Christopher O’Hearn recommended that the discussion come back to College Council as an agenda item.
- Peter Allan announced that he will be hosting a barbeque; the purpose is to thank everyone for all their hard work on the Accreditation Report. The barbeque will be held on Friday, October 26 between 11:30 & 2p.m. outside the SAC; hot dogs, chips, and drinks will be served.
- College Council will not be meeting on November 7 due to the Accreditation team visit.

Next meeting:

Discussion: What is the PRAISE process? – GH Javaheripour

Adjournment: 3:56 p.m